

DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE 13 - FY 2025 INDICATIVE ANNUAL PROCUREMENT PLAN

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020309000	Procurement of Petroleum Fuel, Oil and Lubricants									1,740,000.00	1,740,000.00	-	
	Petroleum Fuel	STOD	YES	Competitive Bidding	Oct 2024	Oct 2024	Nov 2024	Jan 2025	GoP	1,097,100.00	1,097,100.00	-	
		LTSP								50,000.00	50,000.00	-	
		DARAB								90,000.00	90,000.00	-	
		ARBDSP								100,000.00	100,000.00	-	
	Oil and Lubricant	STOD								402,900.00	402,900.00	-	
5021203000	Procurement of Four (4) Security Services									909,000.00	909,000.00	-	
		STOD	YES	Competitive Bidding	Oct 2024	Oct 2024	Nov 2024	Jan 2025	GoP	909,000.00	909,000.00	-	
5029903000	Representation									1,857,000.00	1,857,000.00	-	
	Catering Services									1,492,350.00	1,492,350.00	-	
	STOD - BAC: Meeting/Conference	STOD	YES	Competitive Bidding	Oct 2024	Oct 2024	Nov 2024	Jan 2025	GoP	855,350.00	855,350.00	-	
	STOD - COA Entrance/Exit Conference/ Procurement Process Activities									121,450.00	121,450.00	-	
	STOD - HRD: GAD Women's Month Celebration									47,250.00	47,250.00	-	
	STOD - Personnel: HRMPSB Meeting									157,500.00	157,500.00	-	
	STOD - Personnel: HRMPSB Interview and Examination									110,000.00	110,000.00	-	
	STOD - Personnel: HRMPSB Meeting									62,500.00	62,500.00	-	
	STOD - Personnel: PMT Calibration									55,000.00	55,000.00	-	
	STOD - Personnel: PRIME HRM Meeting									75,000.00	75,000.00	-	
	STOD - Personnel: CSC Audit									42,000.00	42,000.00	-	
	STOD - Records: RMIC Orientation/Meeting									28,000.00	28,000.00	-	
	STOD - Records: Conduct of Records Disposal									14,000.00	14,000.00	-	
	STOD - Records: Records Management Audit									7,000.00	7,000.00	-	
	STOD - STOD Meeting/ Conferences/ Other Activities									135,650.00	135,650.00	-	
										200,000.00	200,000.00	-	
	Planning - Executive Committee Meeting	Planning											
	Planning - Information Officer's Meeting									19,610.00	19,610.00	-	
	Planning - Management Committee Meeting									100,358.00	100,358.00	-	
	Planning - Records Officers Meeting									19,600.00	19,600.00	-	
	Planning - RMIC Orientation/Meeting									14,000.00	14,000.00	-	
										322,000.00	322,000.00	-	
	LTSP - LTSP Updating and Meeting	LTSP								101,250.00	101,250.00	-	
	LTSP - RLBET Meeting									50,625.00	50,625.00	-	
	LTSP - CLOA Distribution									170,125.00	170,125.00	-	
										100,000.00	100,000.00	-	
	LSD - DARRO Monthly Meeting	LSD								48,000.00	48,000.00	-	
	LSD - LSD Chief Quarterly Meeting									39,000.00	39,000.00	-	
	LSD - RLUCC Monthly Meeting									13,000.00	13,000.00	-	

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
										15,000.00	15,000.00	-	
	ARBDSPP - Conduct Division Work & Financial Planning Workshop/ Monthly Meeting/ Kamustahan Session of EDES, SIB, CRFPSP	ARBDSPP								15,000.00	15,000.00	-	
	<b>Training (Within Butuan City)</b>									<b>294,650.00</b>	<b>294,650.00</b>	-	
										<b>279,650.00</b>	<b>279,650.00</b>	-	
	STOD - HRD: PRAISE Meeting (Regionwide)	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	various dates	various dates	GoP	47,650.00	47,650.00	-	
	STOD - HRD: GAD Year-end Assessment (Regionwide)									132,000.00	132,000.00	-	
	STOD - Personnel: HRMPSB Meeting (Regionwide)									100,000.00	100,000.00	-	
										<b>15,000.00</b>	<b>15,000.00</b>	-	
	ARBDSPP - Kamustahan with all credit programs (ALERT-ARBOs, AFFORD, Microfinance, CAP-PBD Microfinance, ARB-AIP, PCIC Insurance) with Partner Line Agencies	ARBDSPP								15,000.00	15,000.00	-	
	<b>Training (Outside Butuan City, within Caraga)</b>									<b>70,000.00</b>	<b>70,000.00</b>	-	
	DARAB: DARAB Monthly Meeting and Hearings	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	70,000.00	70,000.00	-	
50202010-02	<b>Training Expense</b>									<b>2,202,000.00</b>	<b>2,202,000.00</b>	-	
	<b>Within Butuan City</b>									<b>1,145,920.00</b>	<b>1,145,920.00</b>	-	
										<b>349,800.00</b>	<b>349,800.00</b>	-	
	STOD - HRD: Training-Workshop on Gender Analysis, Process of Gender Mainstreaming, and Gender-Fair Language (1 day) <i>(without training materials)</i>	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	various dates	various dates	GoP	52,800.00	52,800.00	-	
	STOD - HRD: Gender Sensitivity Training (1 day) <i>(without training materials)</i>									132,000.00	132,000.00	-	
	STOD - Orientation on the 4 Pillars of PRIME HRM System and Policies (3 days) <i>(without training materials)</i>									165,000.00	165,000.00	-	
										<b>490,200.00</b>	<b>490,200.00</b>	-	
	Planning- Indicative/Planning Workshop Orientation for 2025 Budget Proposal (2days) <i>(without training materials)</i>	Planning								220,000.00	220,000.00	-	
	Planning - Year-end Assessment (2 days) <i>(without training materials)</i>									255,200.00	255,200.00	-	
	Planning - IT-eASY Exit Conference (1 day) <i>(without training materials)</i>									15,000.00	15,000.00	-	
										<b>51,920.00</b>	<b>51,920.00</b>	-	

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					Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	LTSP - Regionwide LTI Meeting (without training materials)	LTSP								48,080.00	48,080.00	-	
	LTSP - Conventions (without training materials)									3,840.00	3,840.00	-	
										<b>254,000.00</b>	<b>254,000.00</b>	-	
	ARBDSPP: Conduct field visits/validations, monitoring and provision of technical guidance of PBD Programs/ Projects, ie.FBS, PAHP, VLFED, CPWASH/WASH, PBD Lawyering, APCP, CRFP, trainings, SME, block farming, Sustainable Livelihood, ARB housing, Product promotion/marketing, ARB insurance, ELCAC, BARC Re- or/strengthening, etc	ARBDSPP								65,800.00	65,800.00	-	
	ARBDSPP: Conduct Regional Review and Planning Session (RRPS)									60,000.00	60,000.00	-	
	ARBDSPP: Conduct coaching, validation /review of database of ARBDSPP Program and Projects /Conduct /attend of ARBs /Farmers Forum /Congress/Summit									18,200.00	18,200.00	-	
	ARBDSPP: Conduct of Pre-work DAR - DTI-DOST- Synchronization planning workshop and assessment									44,000.00	44,000.00	-	
	ARBDSPP: Conduct Inter- Agency Meeting ( LPMC,RCI, Etc.)									66,000.00	66,000.00	-	
	<b>Outside Butuan City, within Caraga</b>									<b>1,066,080.00</b>	<b>1,066,080.00</b>	-	
										<b>400,200.00</b>	<b>400,200.00</b>	-	
	STOD - Management Committee Meeting (without training materials)	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	various dates	various dates	GoP	110,000.00	110,000.00	-	
	STOD - Executive Committee Meeting (without training materials)									110,000.00	110,000.00	-	
	STOD - Registration/Conduct of Trainings/Meetings to be attended (training/other agency) (without training materials)									180,200.00	180,200.00	-	
										<b>412,800.00</b>	<b>412,800.00</b>	-	
										202,400.00	202,400.00	-	
	Planning - Regionwide Midyear Assessment (2 days) (without training materials)	Planning								154,000.00	154,000.00	-	
	Planning - Regionwide Cascading of National Midyear Assessment (2 days) (without training materials)									56,400.00	56,400.00	-	
	Planning - IT-eASY Result Writeshop (2 days) (without training materials)									<b>48,080.00</b>	<b>48,080.00</b>	-	