

INDICATIVE ANNUAL PROCUREMENT PLAN (APP) FOR CY 2025

UACS CODE	PROCUREMENT PROGRAM/PROJECT	PMO/ End User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule of Each Procurement Activities				Source of Funds	Estimated Budget- In Thousand			Remarks (Brief description of Program/ Project)
					Ads/Post of IB/REI	Sub/Open of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301000	APP-CSE-DBM (Office Supplies)	DARRO	No	AA	n/a	n/a	n/a	n/a	GOP	1,884,400	1,884,400	n/a	Office Supplies
	ICT- Office Supplies	DARRO	No	AA	n/a	n/a	n/a	n/a	GOP	80,000	80,000	n/a	Office Supplies
	Other Supplies and Materials	DARRO	No	AA	n/a	n/a	n/a	n/a	GOP	1,040,000	1,040,000	n/a	Office Supplies
5020309000	Fuel, Oil and Lubricants	DARRO	No	Direct Contracting	January to December	January to December	January to December	January to December	GOP	3,000,000	3,000,000	n/a	Fuel consumption
5020401000	Water	DARRO	No	SVP	January to December	January to December	January to December	January to December	GOP	300,000	300,000	n/a	Water Consumption
5020502002	Landline	DARRO	No	Direct Contracting	January to December	January to December	January to December	January to December	GOP	100,000	100,000	n/a	Communication
5020502001	Mobile	DARRO	No	Direct Contracting	January to December	January to December	January to December	January to December	GOP	725,000	725,000	n/a	
	Electricity	DARRO	No	Direct Contracting	January to December	January to December	January to December	January to December	GOP	2,000,000	2,000,000	n/a	Electricity
5020503000	Internet	DARRO	No	Direct Contracting	January to December	January to December	January to December	January to December	GOP	550,000	550,000	n/a	Internet
5021203000	Security	DARRO	Yes	Public Bidding	n/a	n/a	n/a	n/a	GOP	2,300,000	2,300,000	n/a	Security Services
5021202000	Janitorial Supplies	DARRO	No	SVP	January to December	January to December	January to December	January to December	GOP	990,000	990,000	n/a	Wages/Supplies
5029905001	Lease of Storage Room	DARRO	Yes	Renewal	January	January	January	January	GOP	315,000	315,000	n/a	Rental
5029905004	Lease of Copier Machines	DARRO	No	SVP	January	January	January	January	GOP	100,000	100,000	n/a	
5029902000	Printing and Publication	DARRO	No	AMP	n/a	n/a	November	November	GOP	50,000	50,000	n/a	Printing
5029904000	Transportation and Delivery (Various Rental of Vehicles)	DARRO	No	AMP	n/a	n/a	June, July, Sept., December	June, July, Sept., December	GOP	578,500	578,500	n/a	Rentals
5021199000	Other Professional Services	DARRO	No	AMP	June	June	June	June	GOP	3,258,000	3,258,000	n/a	Wages/Honoraria
5020601001	Awards/Rewards	DARRO	No	SVP	June	June	June	June	GOP	50,000	50,000	n/a	Honoraria
5020601002	Rewards & Incentives	DARRO	No	SVP	June	June	June	June	GOP	35,000	35,000	n/a	
5021305002	RM-Office Equipment (Copier Machine, Aircon Unit and Refrigerator)	DARRO	No	AMP	Mar., June, September December	Mar., June, September December	Mar., June, September December	Mar., June, September December	GOP	457,000	457,000	n/a	Office Equipment
5021305003	RM-ICT Equipment (Computer and Printer)	DARRO	No	SVP	Mar., June, September December	Mar., June, September December	Mar., June, September December	Mar., June, September December	GOP	50,000	50,000	n/a	Office Equipment
5021307000	RM-Furniture & Fixtures (Conference Table etc)	DARRO	No	SVP	n/a	n/a	May, June, Aug, Oct	May, June, Aug, Oct	GOP	450,000	450,000	n/a	Office Equipment
	Repair and Maintenance												
5021306001	Motor Vehicle (8 motor vehicles)	DARRO	No	AMP	n/a	n/a	Jan.- Dec. 2025	Jan.- Dec. 2025	GOP	1,550,000	1,550,000	n/a	Repairs of Vehicle
5021299099	Other General Services	DARRO	No	SVP	January to December	January to December	January to December	January to December	GOP	2,040,000	2,040,000	n/a	CO's Wages
	Various meetings and conferences:												
5029903000	COAs Exit Conference	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	18,750	18,750	n/a	Conference
5029903000	Conduct of Inventory	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	10,000	10,000	n/a	Inventory
5029903000	Conduct of Disposal	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	6,250	6,250	n/a	Disposal
5029903000	Orientation on Inventory and Disposal of Valueless Records	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	10,500	10,500	n/a	Orientation
5029903000	Regional Records Management Audit	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	75,800	75,800	n/a	Audit
5029903000	2025 Women's Month Celebration	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	150,000	150,000	n/a	Women's Month
5029903000	GFPS Meeting	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	20,000	20,000	n/a	Meeting
5029903000	Senior Citizen's Activity (meals & gift packs)	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	100,000	100,000	n/a	Visitation

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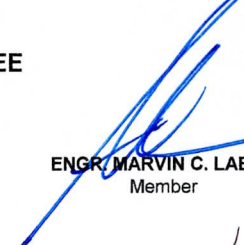

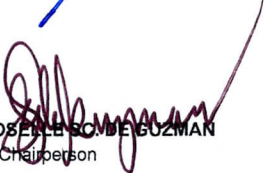

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5029903000	PARPOs Conference and Commitment Signing	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	30,000	30,000	n/a	PARO's Conference
5029903000	National Online Orientation on the preparation of 2025 Indicative Budget	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	45,000	45,000	n/a	Orientation
5029903000	STO Staff Meeting (DARCO compliances)	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	60,000	60,000	n/a	Meeting
5029903000	HRMPSB Activities (deliberations and meetings)	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	60,000	60,000	n/a	Deliberations
5029903000	Expanded Management Committee Meetings	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	40,000	40,000	n/a	Meetings
5029903000	Executive Committee meetings	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	30,000	30,000	n/a	Meetings
5029903000	ISO QMS Re Orientation	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	31,500	31,500	n/a	Orientation
5029903000	ISO Surveillance Audit	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	42,750	42,750	n/a	Audit
5029903000	Finance Quarterly Meeting	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	22,000	22,000	n/a	Meeting
5029903000	Admin and General Service Meeting	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	20,000	20,000	n/a	Meeting
5029903000	Planning Service Quarterly Meeting (Calendar of Events)	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	20,000	20,000	n/a	Meeting
5029903000	Conduct of 5s	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	31,500	31,500	n/a	Orientation
5029903000	COA entrance conference	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	11,250	11,250	n/a	Conference
5029903000	GSIS/HDMF/SSS /CSCUupdates on latest issuance	STO	No	AMP	n/a	n/a	n/a	n/a	GOP	14,700	14,700	n/a	Orientation
	SUPPORT TO OPERATIONS	STO											
	Trainings and Conferences	STO											
5020201000	Regional Preparation for the Summative Assessment	STO	No	AMP	March 2025	March 2025	Mar. 2025	March 2025	GOP	308,000.00	308,000.00	n/a	Assessment
5020201000	Regional & Provincial Direction Setting & Performance Recognition	STO	No	AMP	Apr. 2025	Apr. 2025	Apr. 2025	Apr. 2025	GOP	950,400.00	950,400.00	n/a	Orientation
5020201000	Agency Performance Measure for FY2025/Budget Encoding	STO	No	AMP	Oct. 2025	Oct. 2025	Oct. 2025	Oct. 2025	GOP	308,000.00	308,000.00	n/a	Encoding
5020201000	ITeASy Assessment	STO	No	AMP	Jun-25	Jun-25	Jun-25	Jun-25	GOP	264,000.00	264,000.00	n/a	Assessment
5020201000	STO Mid-Year Assessment (Reg'l & Prov'l)	STO	No	SVP	Sept. 2025	Sept. 2025	Sept. 2025	Sept. 2025	GOP	329,000.00	329,000.00	n/a	Assessment
5020201000	FY2025 Bed Preparation per NEP.	STO	No	SVP	Nov. 2025	Nov. 2025	Nov. 2025	Nov. 2025	GOP	690,000.00	690,000.00	n/a	Workshop
5020201000	CAOs Conference cum HR Management Workshop	STO	No	SVP	Apr., July, September	Apr., July, September	Apr., July, September	Apr., July, September	GOP	510,400.00	510,400.00	n/a	Orientation
5020201000	STO Year End Assessment (Regional)	STO	No	SVP	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	289,000.00	289,000.00	n/a	Assessment
5020201000	Finalization of 2024 BFARs	STO	No	SVP	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	114,400.00	114,400.00	n/a	Workshop
5020201000	Workshop on 2024 Budget Utilization Rate	STO	No	SVP	Aug. 2025	Aug. 2025	Aug. 2025	Aug. 2025	GOP	193,600.00	193,600.00	n/a	Workshop
5020201000	Workshop/Fastracking of eBudget transactions	STO	No	SVP	May-25	May-25	May-25	May-25	GOP	193,600.00	193,600.00	n/a	Workshop
5020201000	Workshop on GPPB 1st and 2nd Semester Compliance Monitoring Reports	STO	No	SVP	June, December	June, December	June, December	June, December	GOP	400,000.00	400,000.00	n/a	Workshop
5020201000	ISO Management Review	STO	No	SVP	Oct. 2025	Oct. 2025	Oct. 2025	Oct. 2025	GOP	123,200.00	123,200.00	n/a	Workshop
5020201000	ISO QMS Conference Worksshop -Conformance with External Audit Findings	STO	No	SVP	Feb. 2025	Feb. 2025	Feb. 2025	Feb. 2025	GOP	132,000.00	132,000.00	n/a	Workshop
5020201000	Human Resource Data Cleansing	STO	No	SVP	Feb. 2025	Feb. 2025	Feb. 2025	Feb. 2025	GOP	248,500.00	248,500.00	n/a	Data Cleansing
5020201000	GAD Year End Activity	STO	No	SVP	Dec. 2025	Dec. 2025	Dec. 2025	Dec. 2025	GOP	441,000.00	441,000.00	n/a	Assessment

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	<u>LAND TENURE SERVICES</u>												
	Trainings and Conference												
5020201000	Synchronized Action Planning with Partner Agencies.	LTSP	No	SVP	March 2025	March 2024	March 2024	March 2024	GOP	264,000	264,000	n/a	Planning
5020201000	FOD Assessment	LTSP	No	SVP	Dec-25	Dec-25	Dec-25	Dec-25	GOP	264,000	264,000	n/a	Assessment
5020201000	Problem solving workshop	LTSP	No	SVP	September 2024	September 2024	September 2024	September 2024	GOP	264,000	264,000	n/a	Workshop
5029903000	Regional Meeting/Monitoring and Reconciliation of Data/Accomplishment	LTSP	No	AMP	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	GOP	60,000	60,000	n/a	Monitoring
	<u>AGRARIAN LEGAL SERVICE</u>												
	<u>LEGAL</u>												
	Trainings and Conference												
5020201000	Conduct of Legal Quarterly Assessment Cum LCMS Data Updating	ALS	No	SVP	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	GOP	992,000	992,000	n/a	Assessment
5020201000	Conduct of Fast tracking of ALI Cases	ALS	No	SVP	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	GOP	1,120,000	1,120,000	n/a	Fastracking
	Representations/Meetings	ALS	No	SVP	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GOP	120,000	120,000	n/a	Meeting
	<u>DARAB</u>												
	Trainings and Conference												
5020201000	1st Semester Fast-Tracking Workshop and the conduct of GAD Seminar	ALS	No	AMP	June 2025	June 2025	June 2025	June 2025	GOP	280,000	280,000.00	n/a	Planning
5020201000	Final Fast-Tracking and LCMS Workshop	ALS	No	SVP	Dec-25	Dec-25	Dec-25	Dec-25	GOP	270,000	270,000.00	n/a	Workshop
5020201000	Meeting with the Adjudicators, COB's, Sheriffs	ALS	No	SVP	Jan., May, Aug., Nov	Jan., May, Aug., Nov	Jan., May, Aug., Nov	Jan., May, Aug., Nov	GOP	12,500	12,500.00	n/a	Workshop
5020201000	Meeting with the Adjudicators, COB's, and LCMS point person	ALS	No	SVP	Jun-25	Jun-25	Jun-25	Jun-25	GOP	19,000	19,000.00	n/a	Fastracking
	<u>AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM</u>												
	Trainings and Conference												
5020201000	Conduct of Semestral ARBDSP Assessment	ARBDSPP	No	SVP	May, September 2025	May, September 2025	May, September 2025	May, September 2025	GOP	360,000	360,000	n/a	Assessment
5020201000	Conduct of Quarterly Assessment of ARBDSP M&E	ARBDSPP	No	AMP	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	March, June, Sept, Dec	GOP	60,000	60,000	n/a	Writeshop
5020201000	Agraryo Trade Fair	ARBDSPP	No	SVP	June, October 2025	June, October 2025	June, October 2025	June, October 2025	GOP	80,000	80,000	n/a	Assessment
5020201000	Monitoring the Implementation of DAR Projects and Programs & Provide Technical Guidance/Coaching to DARPO Technical Staff	ARBDSPP	No	SVP	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GOP	60,000	60,000	n/a	Monitoring
	Monitor the marketing of ARC Products (FBS Sites) & Other EDES Programs (EDES)	ARBDSPP	No	SVP	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GOP	100,000	100,000	n/a	Monitoring

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	Conduct of Project Assessment (Climate Resilient)	ARBDSP	No	SVP	May & December 2025	May & December 2025	May & December 2025	May & December 2025	GOP	200,000	200,000	n/a	Assessmet
	Monitoring of FMEs	ARBDSP	No	SVP	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GOP	60,000	60,000	n/a	Monitoring
	Representations/Meetings	ARBDSP	No	SVP	January - December 2025	January - December 2025	January - December 2025	January - December 2025	GOP	20,000	20,000	n/a	Meeting
TOTAL										32,853,500	32,853,500		

Prepared by:  LILIBETH S. GUANEZ BAC Secretariat	Reviewed by:  ALICIA P. PEÑA Admin. Officer V (Budget Officer III)	Recommending Approval: BID AND AWARDS COMMITTEE <div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  JIM NELSON C. MAGTIBAY Member </div> <div style="text-align: center;"> HELEN G. PAULE Member </div> <div style="text-align: center;">  ENGR. MARVIN C. LABAO Member </div> </div> <div style="display: flex; justify-content: space-around; margin-top: 20px;"> <div style="text-align: center;">  RAMON S. DAYRIT Vice - Chairperson </div> <div style="text-align: center;">  ATTY. JIANA JOSEFA SOMBRERO GUZMAN Chairperson </div> </div>			Approved by:  ATTY. REXIE M. MARISTELA OIC - Regional Director/ Head of the Procuring Entity
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