

DEPARTMENT OF AGRARIAN REFORM - DARPO SOUTHERN LEYTE

Indicative Annual Procurement Plan for FY 2025

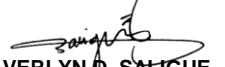
Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
I. MANDATORIES										4,020,000.00	4,020,000.00		
	Supplies	STOD											
	Fuel, Oil and Lubricants	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	200,000.00	200,000.00		
	Office Supplies	STOD	NO	NP-53.5 Agency-to-Agency	Jan-25	N/A	Jan-25	Jan-25	GoP	250,000.00	250,000.00		
	Utilities	STOD											
	Water	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	70,000.00	70,000.00		
	Electricity	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	670,000.00	670,000.00		
	Cable	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	9,000.00	9,000.00		
	Communications	STOD											
	Internet	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	165,000.00	165,000.00		
	Landline	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	-	-		
	General Services	STOD											
	Janitorial	STOD	YES	Competitive Bidding	Oct-24	Nov-24	Dec-24	Dec-24	GoP	543,000.00	543,000.00		
	Security	STOD	YES	Competitive Bidding	Sep-24	Oct-24	Dec-24	Dec-24	GoP	714,000.00	714,000.00		
	Taxes & Insurance Premiums	STOD											
	Fidelity Bond Premium	STOD	NO	NP-53.5 Agency-to-Agency	Jan-25	N/A	Jan-25	Jan-25	GoP	56,000.00	56,000.00		
	Insurance Expenses	STOD	NO	NP-53.5 Agency-to-Agency	Jan-25	N/A	Jan-25	Jan-25	GoP	13,000.00	13,000.00		
	Rent/Lease Expenses	STOD	NO	Direct Contracting	Jan-25	N/A	Jan-25	Jan-25	GoP	1,200,000.00	1,200,000.00		
	Repairs and Maintenance - Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	130,000.00	130,000.00		
II. SECTORAL ACTIVITIES (STOD)										185,500.00	185,500.00		
	Trainings/Conferences												
	STOD BI-MONTHLY CONFERENCE: 15 pax, 1 Meal & 2 Snacks @ P450/pax for CY 2025	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	40,500.00	40,500.00		
	PROCUREMENT CONFERENCE/MEETING: 20 pax, 1 Meal & 2 Snacks @ P550/pax for CY 2025	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	44,000.00	44,000.00		
	PRAISE CONFERENCE/MEETING: 15 pax, 1 Meal & 1 Snacks @ P450/pax, on June & December 2025	STOD	NO	NP-53.9 - Small Value Procurement	May-25	N/A	May-25	May-25	GoP	13,500.00	13,500.00		
	ENJOIN THE CONDUCT OF SOGOD FOUNDING DAY & SOGOD TOWN FIESTA - SOCIO-MILITARY PARADE & EMPLOYEES NIGHT: 20 pax, 1 Meal @ P250/pax, on June 2025 & December 2025	STOD	NO	NP-53.9 - Small Value Procurement	May-25	N/A	May-25	May-25	GoP	10,000.00	10,000.00		
	DARCO/DARRO INVENTORY OF PPE: 15 pax, 4 Meals & 3 Snacks @ P1,300/pax, 2nd Sem CY 2025	STOD	NO	NP-53.9 - Small Value Procurement	Jun-25	N/A	Jun-25	Jun-25	GoP	19,500.00	19,500.00		
	COA EXIT CONFERENCE 20 pax, 1 Meal & 2 Snacks @ P550/pax on March 2025 with Accommodation, 4 pax, 1000/pax	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	15,000.00	15,000.00		
	COA AUDIT: 15 pax, 2 Meals & 2 Snacks @ P750/pax, 2nd Semester CY 2025	STOD	NO	NP-53.9 - Small Value Procurement	Jun-25	N/A	Jun-25	Jun-25	GoP	11,250.00	11,250.00		
	PRIME HRM AUDIT: 15 pax, 1Meal & 2Snacks @ P450/pax, 1st Sem CY 2025	STOD	NO	NP-53.9 - Small Value Procurement	May-25	N/A	May-25	May-25	GoP	6,750.00	6,750.00		
	Van Rental for Provincial Annual Inventory of PPE - Office & ARBO FMEs (ARBO Site) for 5 days	STOD	NO	NP-53.9 - Small Value Procurement	Sep-25	N/A	Sep-25	Sep-25	GoP	25,000.00	25,000.00		
GENDER AND DEVELOPMENT (GAD)										269,500.00	269,500.00		
	WOMEN'S MONTH CELEBRATION, 100pax, P550/pax (1 meal & 2 snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	41,250.00	41,250.00		
	HEALTH & WELLNESS DAY, 100pax, P550/pax (1meal & 2 snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	41,250.00	41,250.00		
	LIVELIHOOD TRAINING PACKAGE - 55pax, P850/pax (1meal & 2 snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jul-25	N/A	Jul-25	Jul-25	GoP	46,750.00	46,750.00		
	LIVELIHOOD TRAINING PACKAGE FOR DARPO EMPLOYEES - 55pax, P850/pax (1 meal & 2 snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	46,750.00	46,750.00		
	FEEDING TO CHILDREN AND PROMOTING NUTRITIONAL FOOD & CHRISTMAS SHARING, 100pax, P550/pax (1 meal & 1 snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Nov-25	Nov-25	GoP	46,750.00	46,750.00		
	CONDUCT OF CAMPAIGN TO END VIOLENCE AGAINST WOMEN & CHILDREN, 50pax, P550/pax (1meal & 1snacks)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Nov-25	Nov-25	GoP	46,750.00	46,750.00		


AGRIAN BENEFICIARY DEVELOPMENT AND SUPPORT SERVICES (ARBDSP)										4,705,300.00	4,705,300.00		
II. SECTORAL ACTIVITIES													
Trainings/Conferences										432,300.00	432,300.00		
ARBDSP PROVINCIAL PERFORMANCE REVIEW AND PLANNING SESSION CUM FIRING-UP PERFORMANCE COMMITMENT FOR CY 2025 - Jan & July & December 2025 - 40 pax, One (1) Meal and Two (2) Snacks, Venue: DARPO Conference Room, Sogod, Southern Leyte	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	36,000.00	36,000.00			
QUARTERLY PROVINCIAL RPS ASSESSMENT WORKSHOP - 38 pax, One (1) Meal and Two (2) Snacks, Venue: DARPO Conference Room, Sogod, Southern Leyte, Date: March, June, Sept. & Dec. 2025	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	60,800.00	60,800.00			
ARBDSP MONTHLY MEETING /CONFERENCE - 30pax One (1) Meal & Two (2) Snacks ; Venue: DARPO Conference Room, Sogod, Southern Leyte	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	105,000.00	105,000.00			
OTHER ARBDSP CONFERENCES (unforeseen) CY 2025	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	52,500.00	52,500.00			
SUSTAINABLE MONITORING & EVALUATION FOR FAPs	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	28,000.00	28,000.00			
REGIONAL STRATEGIC PLANNING WORKSHOP	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	150,000.00	150,000.00			
SOCIAL INFRASTRUCTURE BUILDING (SIB)										612,000.00	612,000.00		
Various ARBO Trainings under SIB CY 2025 30 pax, One (1) Meal and Two (2) Snacks	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Jan-25	GoP	612,000.00	612,000.00			
ENTERPRISE DEVELOPMENT, ECONOMIC AND PHYSICAL INFRASTRUCTURE SUPPORT (EDEPIS)										661,000.00	661,000.00		
Various ARBO Trainings & Conferences under EDES CY 2025	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	661,000.00	661,000.00			
Provision of various Farm Input Support & Farm Machineries and Equipment under EDES CY 2025	ARBDSP	NO	Competitive Bidding	Apr-23	Apr-23	Apr-23	May-23	GoP	800,000.00	800,000.00			
CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT (CRFPS)											3,000,000.00		
Various ARBO Trainings & Conferences under CRFPS CY 2025	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-25	N/A	Jan-25	Feb-25	GoP	300,000.00	300,000.00			
Provision of various Farm Input Support & Farm Machineries and Equipment under CRFPS CY 2025	ARBDSP	NO	Competitive Bidding	Apr-23	Apr-23	Apr-23	May-23	GoP	2,700,000.00	2,700,000.00			
										10,545,300.00	10,545,300.00		


Prepared and Consolidated by:

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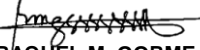
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