

DEPARTMENT OF AGRARIAN REFORM

Annual Procurement Plan for FY 2025

Indicative APP non CSE 2025 (as of August 28, 2024)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
A. SUPPLIES AND MATERIALS EXPENSES										3,971,000.00	3,971,000.00		
50203010-01/50203010-02	1. OFFICE SUPPLIES EXPENSES									1,882,000.00	1,882,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203010-01	ICT Office supplies	All Sector	NO	NP-53.9 - Small Value Procurement	Jan to Dec	N/A	Quarterly	Quarterly	GoP	247,000.00	247,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203010-02	Office Supplies Expenses	All Sector	NO	NP-53.5 Agency-to-Agency	Jan to Dec	N/A	Quarterly	Quarterly	GoP	1,635,000.00	1,635,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020302000	2. ACCOUNTABLE FORMS EXPENSES	All Sector	NO	Direct Contracting	Jan to Dec	N/A	Quarterly	Quarterly	GoP	10,000.00	10,000.00		GASS
5020309000	3. FUEL, OIL AND LUBRICANTS EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	940,000.00	940,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203210-02/50203210-03/	4. SEMI-EXPENDABLE MACHINERY AND EQUIPMENT EXPENSES	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	388,000.00	388,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203210-02	Office Equipment	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	130,000.00	130,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203210-03	Information and Communications Technology Equipment	STOD	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	135,000.00	135,000.00		GASS
50203210-11	Printing Equipment	STOD	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	123,000.00	123,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203220-01/5020399000	5. SEMI-EXPENDABLE FURNITURE, FIXTURES AND BOOKS EXPENSES	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50203220-01	Furniture and Fixtures	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	45,000.00	45,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020399000	6. OTHER SUPPLIES AND MATERIALS EXPENSES	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	706,000.00	706,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
B. UTILITY EXPENSES										2,107,000.00	2,107,000.00		
5020401000	1. WATER EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	338,000.00	338,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020402000	2. ELECTRICITY EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	1,769,000.00	1,769,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
C. COMMUNICATION EXPENSES										1,458,000.00	1,458,000.00		
5020501000	1. POSTAGE AND COURIER SERVICES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	780,000.00	780,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50205020-01/50205020-02	2. TELEPHONE EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	429,000.00	429,000.00		GASS
50205020-01	Mobile	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	333,000.00	333,000.00		GASS

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205020-02	Landline	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	96,000.00	96,000.00		GASS
5020503000	3. INTERNET SUBSCRIPTION EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	228,000.00	228,000.00		GASS
5020504000	4. CABLE, SATELITE, TELEGRAPH AND RADIO EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	21,000.00	21,000.00		GASS
D. CONFIDENTIAL, INTELLIGENCE AND EXTRAORDINARY EXPENSES										272,000.00	272,000.00		
5021003000	1. EXTRA ORDINARY AND MISCELLANEOUS EXPENSES	All Sector	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	272,000.00	272,000.00		GASS
E. PROFESSIONAL SERVICES										3,714,000.00	3,714,000.00		
5021101000	1. LEGAL SERVICES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	79,000.00	79,000.00		LEGAL/GASS
5021102000	2. AUDITING SERVICES	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	150,000.00	150,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDS
5021199000	3. OTHER PROFESSIONAL SERVICES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	3,485,000.00	3,485,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDS
F. GENERAL SERVICES										1,630,000.00	1,630,000.00		
5021203000	1. SECURITY SERVICES	STOD	YES	Competitive Bidding	October , 2024	November, 2024	December, 2024	January, 2025	GoP	1,490,000.00	1,490,000.00		GASS

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50212990-99	3. OTHER GENERAL SERVICES	All Sector	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	140,000.00	140,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
G. REPAIRS AND MAINTENANCE										532,000.00	532,000.00		
Repair and Maintenance-Machinery and Equipment													
50213050-03	1. Office Equipment	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	20,000.00	20,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50213060-01	2. Information and Communication Technology Equipment	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	142,000.00	142,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
Repair and Maintenance- Transportation Equipment													
50213060-01	1. Motor Vehicles	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	370,000.00	370,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
H. TAXES, INSURANCE PREMIUMS AND OTHER FEES										215,000.00	215,000.00		
200000100001000	Fidelity Bond Premiums	STOD	NO	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	155,000.00	155,000.00		GASS
200000100001000	Insurance Expenses	STOD	NO	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	60,000.00	60,000.00		GASS
I. OTHER MAINTENANCE AND OPERATING EXPENSES										5,661,000.00	5,661,000.00		
5029902000	Printing and Publication Expenses	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen. Admin Support /STOD


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5029903000	Representation Expense (meal expenses)	All Sector	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	667,000.00	667,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
100000100001000	RENT/LEASE EXPENSES									4,544,000.00	4,544,000.00		GASS
50299050-01	Rents-Building and Structure	STOD	NO	Small Value Procurement under Lease of Property and Venue	N/A	N/A	N/A	N/A	GoP	4,392,000.00	4,392,000.00		GASS
50213050-03	Rents-Motor Vehicles	All Sector	NO	Shopping	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	152,000.00	152,000.00		
5029906000	Membership Dues and Contributions to Organizations	All Sector	NO	NP-53.5 Agency-to-Agency	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	50,000.00	50,000.00		GASS
50299070-01	SUBSCRIPTION EXPENSES	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
50299070-01	ICT Software Subscription	All Sector	NO	Direct Contracting	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
J. TRAINING AND SCHOLARSHIP EXPENSES										3,465,000.00	3,465,000.00		
5020101000	Training Expenses									3,465,000.00	3,465,000.00		
5020101000	Seminars	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	500,000.00	500,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000		STO-PME	NO	NP-53.10-Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	330,000.00	330,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000	Trainings	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000		STO-PME	NO	NP-53.10-Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	320,000.00	320,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000	Briefings/Conferences	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP

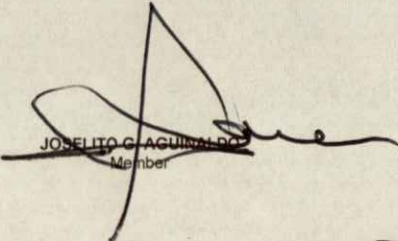
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5020101000		STO-PME	NO	NP-53.10-Lease of Real Property and Venue	Jan-June	N/A	Jan-June	Jan-June	GoP	325,000.00	325,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000	Workshops	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000		STO-ARIE	NO	NP-53.10-Lease of Real Property and Venue	Jan-June	N/A	Jan-June	Jan-June	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000	Assessment	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000		STO-PME/GASS/LTSM	NO	NP-53.10-Lease of Real Property and Venue	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	717,000.00	717,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
5020101000	Meetings	STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	273,000.00	273,000.00		Gen Admin and Support/STOD/Planning Monitoring & Evaluation/LTSP/Supervision & Management/AJDP/ARBDSP
TOTAL										23,025,000.00	23,025,000.00		

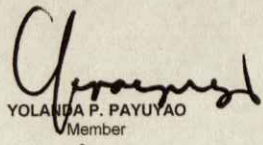
BIDS AND AWARDS COMMITTEE:


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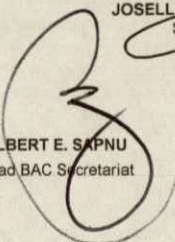

SOCORRO S. TAYAG
BAC Secretariat



JOSELL FERNAN Q. GUINTU
Supply Officer


JOSELITO C. AGUILAN
Member


YOLANDA P. PAYUYAO
Member


LILIAN C. DELA CRUZ
Member


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Head BAC Secretariat

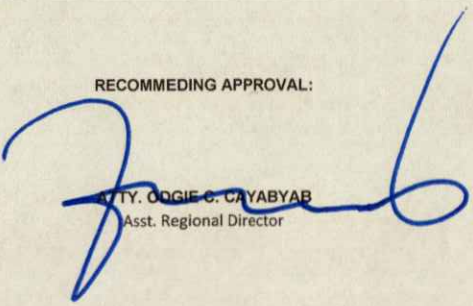

ILUMINADO OCAMPO
BAC Vice-Chairperson


ATTY. CRISLIMAC MIGUEL
BAC Chairperson

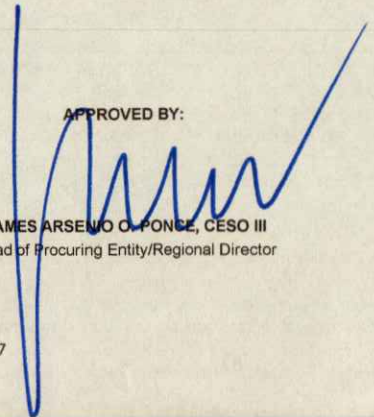
Verified by:


MARLYN P. ROMERO
Budget Officer

RECOMMENDING APPROVAL:


ATTY. COGIE C. CAYABYAB
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APPROVED BY:


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