

DEPARTMENT OF AGRARIAN REFORM Provincial Agrarian Reform Office - Cagayan

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2025 (NON-CSE)

				Schedule	e for Each Proc	curement Activ	/ity		Estimated	d Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
	AGRARIAN LEGAL SERVICES											
	Resolution of Agrarian Law Implementation Cases								170,000.00	170,000.00		
	In-House Workshop on Resolution of ALI Cases	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	90,000.00	90,000.00		Sector-related concerns
	Dialogue with Stakeholders	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	50,000.00	50,000.00		Sector-related concerns
	Legal Services	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	30,000.00	30,000.00		
	Provision of Agrarian Legal Assistance			Various Dates					280,000.00	280,000.00		
	20th National Convention of Lawyers	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	40,000.00	40,000.00		Sector-related concerns
	Cascading of Administrative Orders/Issuances	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	40,000.00	40,000.00		-
	Legal Assesment (Mid year and Year- end)	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	80,000.00	80,000.00		-
	Re-Orientation on DAR AO 3 Series of 2017	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	60,000.00	60,000.00		Sector-related concerns
	Legal Services	ALSD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
	TOTAL							•	450,000.00	450,000.00		
	AGRARIAN REFORM BENEFICIARIES DEVELOPMENT & SUSTAINABILITY PROGRAM	-										
	SUPERVISION AND MANAGEMENT FOR EFFECTIVE DELIVERY OF SUPPORT SERVICES	-										-

				Schedule for Each Procurement Activity					Estimated	Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
	IT-ENABLED MATURITY ASSESSMENT (ITEMA)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	25,000.00	25,000.00		-
	Orientation/Capacity Development of ITeMA for PLEs	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	25,000.00	25,000.00		-
	SUSTAINABILITY AND MONITORING OF INFRASTRUCTURE (SME)								-	-		-
	SUPERVISION, MANAGEMENT, AND MONITORING AND EVALUATION								180,000.00	180,000.00		-
	Quarterly Assessment	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	180,000.00	180,000.00		-
	CONDUCT OF CAPACITY BUILDING ON ORGANIZATIONAL BUILDING AND MGT./GOVERNANCE RELTED ACTIVITIES	ARBDSP	NP-53.9 - Small Value Procurement					GoP	-	-		-
	Gender Inclusive organizational development and strengthening of ARBOs	ARBDSP	NP-53.9 - Small Value Procurement					GoP	568,750.00	568,750.00		-
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	568,750.00	568,750.00		Conferences/Seminars/Support to ARBs/ARBOs
	BARC OPERATIONALIZATION								114,000.00	114,000.00	•	-
	Catering services in the conduct of Orientation (meals and snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	114,000.00	114,000.00		Conferences/Seminars/Support to ARBs/ARBOs
	ENTERPRISE DEVLOPMENT AND ECONOMIC SUPPORT (EDES)	ARBDSP	NP-53.9 - Small Value Procurement					GoP	-	-		-
	DEVELOPMENT OF PRODUCTS	ARBDSP							45,000.00	45,000.00		-
	Catering services on site in the conduct of Skills and Entrepreneurial trainings	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	45,000.00	45,000.00		Skills Training
	VILLAGE LEVEL FARM- FOCUSED ENTERPRISE DEVELOPMENT								90,000.00	90,000.00		-
	Catering services on site	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	75,000.00	75,000.00		-
	Rep. expenses (lab test,application fee,etc.)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	15,000.00	15,000.00		-
	SUBSIDIES								500,000.00	500,000.00		
	PBD Lawyering								52,500.00	52,500.00	<u> </u>	-
	Catering Services in the conduct of trainings	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	52,500.00	52,500.00		-
	FARM BUSINESS SCHOOL								144,000.00	144,000.00		-
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	144,000.00	144,000.00		-

				Schedule	e for Each Pro	curement Activ	ity		Estimated	Budget (PhP)		
Code (PAP		PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of	Contract Signing		Total	MOOE	СО	Remarks (brief description of Program/Activity/Project)
	PARTNERSHIP AGAINST HUNGER AND POVERTY								250,000.00	250,000.00		-
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	168,000.00	168,000.00		Coaching Sessions/Conferences/Seminars/Su pport to ARBs/ARBOs
	Subsidies								300,000.00	300,000.00	•	-

				Schedule	for Each Prod	urement Activ	ity		Estimated	Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
	MARKETING ASSISTANCE TO ARBOS								126,000.00	126,000.00		-
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	126,000.00	126,000.00		Coaching sessions/Seminars/Support to ARBs/ARBOs
	DEVELOPMENT OF ARBOS TO BECOME MF PROVIDER								21,000.00	21,000.00		-
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	21,000.00	21,000.00		Coaching sessions/Seminars/Support to ARBs/ARBOs
	ALERT Credit and Other MF Program								42,000.00	42,000.00		
	Catering Services in the conduct of Trainings (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	42,000.00	42,000.00		
	ACCESS FACILITATION OF ARBs to PCIC and Agri- Insurance Program	ARBDSP	NP-53.9 - Small Value Procurement					GoP	16,000.00	16,000.00		-
	Catering Services in the conduct of Trainings/orientation (meals and Snacks)	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	16,000.00	16,000.00		Coaching sessions/Seminars/Support to ARBs/ARBOs
	CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT (CRFPS)	ARBDSP	Competitive Bidding					GoP	50,000.00	50,000.00		-

				Schedule	e for Each Pro	curement Activ	ity		Estimated	Budget (PhP)		
Code (PAP)		PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of	Contract Signing	Source of Funds	Total	МООЕ	CO	Remarks (brief description of Program/Activity/Project)
	SUSTAINABLE LIVELIHOOD SUPPORT FOR DISASTER AFFECTED AREA	ARBDSP	NP-53.9 - Small Value Procurement					GoP	50,000.00	50,000.00		-
	1.Orientation on Climate Change, Orientation of the PSPs on Livelihood projects, Info- campaign re-ARBDSP Programs and projects	ARBDSP	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	50000	50000		Coaching sessions/Seminars/Support to ARBs/ARBOs
	TOTAL	-							2,442,250.00	2,442,250.00		

				Schedule	for Each Pro	curement Activ	ity		Estimated	Budget (PhP)		
Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
		-								-		
	AGRARIAN JUSTICE DELIVERY	-								-		-
	Adjudication of Agrarian Reform Cases (tier 1)								119,000.00	119000		
	DARAB Assessment and Catch-up Planning	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	78,750.00	78,750.00	N/A	
	Agrarian Reform Justice on Wheels	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,510.00	20,510.00	N/A	
	Staff Meeting	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	19,740.00	19,740.00	N/A	
	Adjudication of Agrarian Reform Cases (tier 2)								200,000.00	200,000.00		
	Training for COBs	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Training for Sheriffs	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		
	Training for ICT/LCMS	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
	Staff Meeting/Catch-Up Planning	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		
	Agrarian Reform Justice on Wheels	AJDP/PARAD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	TOTAL								319000	319000		
	LAND TENURE SERVICES PROGRAM	-								-		-

				Schedule	for Each Pro	curement Activ	rity		Estimated	Budget (PhP)		
Code (PAP)		PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	МООЕ	со	Remarks (brief description of Program/Activity/Project)
	Procurement of Catering Services / Venue for the following activities:	-								-		-
	Training Expense	-								-		-
	1. Land Aquisition and Distribution	LTID	N/A	N/A	N/A	N/A	N/A	N/A	2,914,000.00	2,914,000.00	N/A	-
	PPU Members Monthly In- House Review	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	606,000.00	606,000.00	N/A	Training Expenses
	Review and Re-orientation of DAR Issuances for Year	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	350,000.00	350,000.00	N/A	Assessment and Planning Conference
	LTID and DARMO Year-End Assessment (2-day activity)	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	300,000.00	300,000.00	N/A	Assessment and Planning Conference
	LTID and DARMO Personnel Training Expenses needed	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	280,000.00	280,000.00	N/A	Training Expenses
	Advanced Training of GIS Software	LTID	ND FOO COUNTY OF THE PROPERTY OF	Verieur Beter	N/A	N/A	N/A	GoP	350,000.00	350,000.00	NI/A	Training Expenses
	Framework Agreement, monthly meeting and DENR-	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	288,000.00	288,000.00	N/A	Inter-Agency Consultation
	LRA-DARPO-DARRO-LBP Riakleos Chinerence	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	IN/A	GUF	200,000.00	288,000.00	N/A	
	Problem Solving Workshop	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	240,000.00	240,000.00	N/A	Assessment and Planning Conference
	Initial and Pulong-Pulong	LTID	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	500,000.00	500,000.00	N/A	Pulong pulong
	TOTAL	LTID	N/A	N/A	N/A	N/A	N/A		2,914,000.00	2,914,000.00	N/A	-
		-								<u>-</u>		-
	SUPPORT TO OPERATIONS DIVISION	 -						-		-	-	-
	Procurement of Catering Services / Venue for the following activities:	-								-		-
	Training Expense and Representation Expense	-										
	2025 National Womens Month	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	127,850.00	127,850.00		Planning Conference
	18th day Campaign on VAWC	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	125,750.00	125,750.00		Planning Conference
	GAD Orientation	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	89,250.00	89,250.00		Planning Conference

				Schedule	for Each Pro	curement Activ	rity		Estimated	Budget (PhP)		
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	SDC I/II/III(CSC)	STOD	NP-53.10 Lease of Real Property and Ve	N/A	N/A	N/A	N/A	GoP	54,000.00	54,000.00		
	GACPA Annual Convention	STOD	NP-53.10 Lease of Real Property and Ve	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		Planning Conference
	Disposal Training	STOD	NP-53.10 Lease of Real Property and Ve	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		•
	R.A. 9184	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		
	CARP ANNIVERSARY/EMPLOYEES DAY	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	85,000.00	85,000.00		·
	SPMS PMT Meeting (1st and 2nd Semester)	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		Planning Conference
	STOD Assessment & Planning Workshop	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	24,000.00	24,000.00		Planning Conference
	Provincial Review & Planning Session Cum	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	36,000.00	36,000.00		
	EXECOM Meeting	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		
	Revised 2025 APP and PPMP Indicative Planning of Annual Procurement Plan for 2025 MAY 25, 2025	STOD	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		·
	Pre-2025 Endyear Assessment Cum X-mas Fellowship & Recognition Program Dec. 22, 2025	-							84,650.00	84,650.00		-
	Electricity Expenses	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	100,000.00	100,000.00		
	Accountable Forms Expenses	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	40,000.00	40,000.00		
	Electricity Expenses	STOD	Direct Contracting	Various Dates	N/A	N/A	N/A	GoP	750,000.00	750,000.00		
	Postage and Courier Services	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	85,000.00	85,000.00		
	Mobile	STOD	Direct Contracting	Various Dates	N/A	N/A	N/A	GoP	480,000.00	480,000.00		
	Landline	STOD	Direct Contracting	Various Dates	N/A	N/A	N/A	GoP	60,000.00	60,000.00		

				Schedule	e for Each Prod	curement Activ	ity		Estimated	Budget (PhP)		
Code (PAP)		PMO/ End-User	Mode of Procurement	Advertisement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing	Source of Funds	Total	MOOE	со	Remarks (brief description of Program/Activity/Project)
	Internet Subscription Expenses	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	290,000.00	290,000.00		
	Legal Services	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	15,000.00	15,000.00		
	Auditing Services	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	200,000.00	200,000.00		
	Janitorial Services	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	700,000.00	700,000.00		
	Security Services	STOD	NP-53.9 - Small Value Procurement	Various Dates	N/A	N/A	N/A	GoP	1,100,000.00	1,100,000.00		
	TOTAL	-							4,669,500.00	4,669,500.00		-
		-								-		
	GRAND TOTAL								10,794,750.00	10,794,750.00		

Jan Marie

ENGR. ALODIA T. RIVERA Head, BAC Secretariat Certified Funds Available:

MERCITA T. CARIÑO Budger Officer II Recommending Approval:

ATTY. JEREMY L. PESCADOR BAC Chairman

CHRISTIAN D. SALES BAC Vice Chairman

NOEL C. COBALLES BAC Member Approved by:

VAL M. CRISTOBAL PARPO II

NIKKY T. BUQUEL BAC Member

ENGR. MELIZA T. TAGUIAM BAC Member