



**Department of Agrarian Reform Regional Office XII Indicative Annual Procurement Plan for FY 2025**

| Code (PAP) | Procurement Project  | PMO/ End-User | Is this an Early Procurement Activity? | Mode of Procurement                       | Schedule for Each Procurement Activity |                            |                 |                  | Source of Funds | Estimated Budget (PhP) |            |    | Remarks (brief description of Project) |
|------------|--|---------------|--|---|--|----------------------------|-----------------|------------------|-----------------|------------------------|------------|----|--|
|            |  |               |  |   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO |  |
| 5020201002 | HRMPSB /BAC/PMT/PRAISE Meetings  | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 51,500.00              | 51,500.00  |    |  |
| 5020201002 | DAR XII Planning Session and Firming Up of 2024 QMS Activities           | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 103,000.00             | 103,000.00 |    |  |
| 5020201002 | Regional Quarterly Assessment Conference                                 | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 185,400.00             | 185,400.00 |    |  |
| 5020201002 | DARRO XII QMS Activities (QMST/QA/QIU Meetings)                          | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 88,580.00              | 88,580.00  |    |  |
| 5020201002 | Conduct of Management Review Meeting                                     | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 51,500.00              | 51,500.00  |    |  |
| 5020201002 | Conduct of External Audit  | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 61,800.00              | 61,800.00  |    |  |
| 5020201002 | e-NGAS/e-Budget Activities   | STOD          | NO                                     | NP-53.10 Lease of Real Property and Venue | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 118,450.00             | 118,450.00 |    |  |
| 5020201002 | Conduct of 2024 Exit Conference (DARRO XII)                              | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 5,356.00               | 5,356.00   |    |  |
| 5020201002 | Closing of Books   | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 77,250.00              | 77,250.00  |    |  |
| 5020201002 | STOD QMS Activities  | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 15,450.00              | 15,450.00  |    |  |
| 5020201002 | National Womens Month Celebration  | STOD          | NO                                     | NP-53.9 - Small Value Procurement         | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 77,250.00              | 77,250.00  |    |  |
| 5020201002 | LTID Monthly Meeting   | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | Bi-Monthly                             | N/A                        | Bi-Monthly      | Bi-Monthly       | GoP             | 42,840.00              | 42,840.00  |    |  |
| 5020201002 | Review and Improvement of LTID Processes and Context of the Organization | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | September                              | N/A                        | September       | September        | GoP             | 15,300.00              | 15,300.00  |    |  |
| 5020201002 | Semestral Assessment cum Finalization of Rated IPCRs                     | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | July                                   | N/A                        | July            | July             | GoP             | 15,300.00              | 15,300.00  |    |  |
| 5020201002 | Operational Year-End Assessment  | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | Dec                                    | N/A                        | Dec             | Dec              | GoP             | 20,400.00              | 20,400.00  |    |  |
| 5020201002 | Leveling Off with LBP-FSSC XII   | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | March                                  | N/A                        | March           | March            | GoP             | 32,000.00              | 32,000.00  |    |  |
| 5020201002 | Claim Folder Day with DARPOs   | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | April                                  | N/A                        | April           | April            | GoP             | 20,400.00              | 20,400.00  |    |  |
| 5020201002 | Survey Day (Assessment, Catchup/ Strategic Planning                      | LTID          | NO                                     | NP-53.9 - Small Value Procurement         | Apr & Sept                             | N/A                        | Apr & Sept      | Apr & Sept       | GoP             | 56,000.00              | 56,000.00  |    |  |
| 5020201002 | Levelling Off with DENR XII  | LTID          | NO                                     | NP-53.10 Lease of Real Property and Venue | May                                    |                            | May             | May              | GoP             | 88,000.00              | 88,000.00  |    |  |

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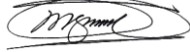
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|------------|---|---------------|--|---|--|----------------------------|-----------------|------------------|-----------------|------------------------|------------|---------------------|--|
|            |   |               |  |   | Advertisement/Posting of IB/REI        | Submission/Opening of Bids | Notice of Award | Contract Signing |                 | Total                  | MOOE       | CO                  |  |
| 5020201002 | RLBET-TWG Deliberation Meeting  | LTID          | NO                                     | NP-53.9 - Small Value Procurement   | Jan-June                               | N/A                        | Jan-June        | Jan-June         | GoP             | 10,000.00              | 10,000.00  |                     |  |
| 5020201002 | ARBDSP ISO Quarterly Meeting  | PBDD          | NO                                     | NP-53.9 - Small Value Procurement   | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 26,400.00              | 26,400.00  |                     |  |
| 5020201002 | Regional Deliberation of Most Progressive ARCs and ARBOs  | PBDD          | NO                                     | NP-53.9 - Small Value Procurement   | July                                   | N/A                        | July            | July             | GoP             | 16,000.00              | 16,000.00  |                     |  |
| 5020201002 | PAHP Kamustahan /Assessment   | PBDD          | NO                                     | NP-53.9 - Small Value Procurement   | April                                  | N/A                        | April           | April            | GoP             | 32,000.00              | 32,000.00  |                     |  |
| 5020201002 | Regional ARC Task Force Deliberation  | PBDD          | NO                                     | NP-53.9 - Small Value Procurement   | June                                   | N/A                        | June            | June             | GoP             | 5,500.00               | 5,500.00   |                     |  |
| 5020201002 | RPBDD Coaching and Mentoring Session  | PBDD          | NO                                     | NP-53.9 - Small Value Procurement   | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 18,240.00              | 18,240.00  |                     |  |
| 5020201002 | DARAB XII Region-wide Planning Activity cum Review on the Context of the Organization                   | DARAB         | NO                                     | NP-53.9 - Small Value Procurement   | January                                | N/A                        | January         | January          | GoP             | 16,500.00              | 16,500.00  |                     |  |
| 5020201002 | DARAB XII Region-wide Adjudicators' Meeting   | DARAB         | NO                                     | NP-53.9 - Small Value Procurement   | April                                  | N/A                        | April           | April            | GoP             | 8,250.00               | 8,250.00   |                     |  |
| 5020201002 | DARAB XII Region-wide Year-End Assessment and Reconciliation of Reports                                 | DARAB         | NO                                     | NP-53.9 - Small Value Procurement   | Dec                                    | N/A                        | Dec             | Dec              | GoP             | 16,500.00              | 16,500.00  |                     |  |
| 5020201002 | DARAB XII Region-wide Adjudicators' Coordination meeting on Status of Accomplishments.                  | DARAB         | NO                                     | NP-53.9 - Small Value Procurement   | October                                | N/A                        | October         | October          | GoP             | 8,250.00               | 8,250.00   |                     |  |
|            | <b>III. Plane Tickets for Various Activities</b>  |               |  |   |  |                            |                 |                  |                 |                        |            |                     |  |
|            | Post-Land Distribution (Travelling Expenses)  | LTID          | NO                                     | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 100,000.00             | 100,000.00 |                     |  |
|            | Supervisory and Management and Processes relative to Land Tenure Security Program (Travelling Expenses) | LTID          | NO                                     | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | Quarterly                              | N/A                        | Quarterly       | Quarterly        | GoP             | 732,000.00             | 732,000.00 |                     |  |
|            | SUPERVISION AND MONITORING  | LEGAL         | NO                                     | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | JAN-DEC                                | N/A                        | JAN-DEC         | JAN-DEC          | GoP             | 222,400.00             | 222,400.00 |                     |  |
|            | RESOLUTION OF ALI CASES   | LEGAL         | NO                                     | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | JAN-DEC                                | N/A                        | JAN-DEC         | JAN-DEC          | GoP             | 624,800.00             | 624,800.00 |                     |  |
|            | Provision of Agrarian Legal Assistance  | LEGAL         | NO                                     | NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets | JAN-DEC                                | N/A                        | JAN-DEC         | JAN-DEC          | GoP             | 303,200.00             | 303,200.00 |                     |  |
|            | <b>TOTAL:</b>   |               |  |   |  |                            |                 |                  | <b>PHP</b>      | <b>4,231,080.00</b>    | <b>PHP</b> | <b>4,231,080.00</b> |  |

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|------------|---------------------|------------------|---|---------------------|--|---------------------------------------|--------------------|---------------------|--------------------|------------------------|------|----|---|
|            |                     |                  |   |                     | Advertiseme<br>nt/Posting<br>of IB/REI | Submissi<br>on/Openi<br>ng of<br>Bids | Notice of<br>Award | Contract<br>Signing |                    | Total                  | MOOE | CO |   |



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HOPE/ Regional Director