

DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE OF SARANGANI
Indicative Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (Brief description of Project)
					Advertisement/Posting of IBREI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
04-01-05-0009-2018-01-01	Supplies and Material Expenses												
	Common-Use Supplies Expense	All MFOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	JAN TO DEC 2025	GoP	978,395.00	978,395.00	0	ITEMS AVAILABLE AT PS-DBM
	Common-Use Supplies Expense	All MFOs	NO	Shopping	N/A	N/A	JAN TO DEC 2025	JAN TO DEC 2025	GoP	385,649.75	385,649.75	0	OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED
	Fuel, Oil & Lubricants Expense	All MFOs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	JAN TO DEC 2025	JAN TO DEC 2025	GoP	807,000.00	807,000.00	0	
04-01-05-0009-2018-01-01	GENERAL MANAGEMENT & SUPERVISION												
	Utility Expense												
	Water Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	125,000.00	125,000.00	0	SUPPLIED BY GENSAN WATER DISTRICT
	Electricity Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,230,000.00	1,230,000.00	0	SUPPLIED BY SOCCOTECO II
	Communication Expense												
	Landline Telephone Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00	0	
	Internet Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00	0	
	Postage & Courier Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	40,000.00	40,000.00	0	PHILPOST & OTHER COURIERS
	General Services												
	Security Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 2025	Jan 2025	GoP	700,000.00	700,000.00	0	
	Legal Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 2025	Jan 2025	GoP	50,000.00	50,000.00	0	
	Insurance Expenses	GAS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan 2025	Jan 2025	GoP	30,000.00	30,000.00	0	
	Repairs & Maintenance												
	Motor Vehicle Repairs	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	450,000.00	450,000.00	0	
	Office Equipment Repairs	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	50,000.00	50,000.00	0	
	Representation Expenses												
	Representation Expenses	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	50,000.00	50,000.00	0	
	Trainings	GAS	NO	NP-53.9 - Small Value Procurement	MONTHLY	MONTHLY	MONTHLY	MONTHLY	GoP	250,000.00	250,000.00	0	
	Rental Expense												
	Lease of Building	GAS	NO	NP-53.9 - Small Value Procurement	Jan 2025	N/A	Jan 2025	Jan 2025	GoP	2,644,000.00	2,644,000.00	0	OFFICE RENTALS OF DARPO, DARMOs
Lease of Equipment	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	50,000.00	50,000.00	0		
LTSP DIVISION													
04-01-05-0009-2018-03-01-01-01	Land Acquisition and Distribution												
	Trainings												
	Lease of venue with meals for the conduct of trainings	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	50,000.00	50,000.00	0	
	Representation Expenses	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	20,000.00	20,000.00	0	
Survey	LTID	NO	NP-53.9 - Small Value Procurement	January 2025	N/A	Feb 2025	Feb 2025	GoP	277,000.00	277,000.00	0		
04-01-05-0009-2018-03-01-01-04	Peat Land												
	Trainings												
	Lease of venue with meals for the conduct of trainings	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	30,000.00	30,000.00	0	
	Representation Expenses	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	20,000.00	20,000.00	0	
	Survey	LTID	NO	NP-53.9 - Small Value Procurement	January 2025	N/A	Feb 2025	Feb 2025	GoP	50,000.00	50,000.00	0	

Agrarian Justice Delivery Program												
04-001-05 00069 2018-03- 02-01-02	AARC											
	Trainings	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	QUARTERLY	QUARTERLY	GoP	20,000.00	20,000.00	0
	Representation Expenses	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	10,000.00	10,000.00	0
	Postage & Courier Services	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	10,000.00	10,000.00	0
04-001-05 00069 2018-03- 02-01-03	Resolution of ALJ Cases											
	Trainings											
	Annual Capability Enhancement Seminar for DAR Implementors in re. Agrarian Law Implementation Cases; Annual Monitoring of Land Use Conversion/Regular Land Use Conversion											
	Procurement of Meals and Snacks	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	32,000.00	32,000.00	0
	Resource Speaker/Facilitator Stipend	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	8,000.00	8,000.00	0
	Vehicle Rental	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	17,000.00	17,000.00	0
	Representation Expenses	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	31,000.00	31,000.00	0
04-001-05 00069 2018-03- 02-01-04	Provision of ALA											
	Trainings											
	Team Building, Annual Planning, Strength Weaknesses, Opportunities and Threats (SWOT) Analysis, Activity and Grounding/Review of the Legal Processes Subject for Revisions, Quarter/Year End Assessment											
	Lease of venue with meals for the conduct of trainings	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	69,000.00	69,000.00	0
	Resource Speaker/Facilitator Stipend	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	4,000.00	4,000.00	0
	Vehicle Rental	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	30,000.00	30,000.00	0
	Representation Expenses	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	31,000.00	31,000.00	0
04-001-05 00069 2018-03- 03-01-01	APBOSP											
	Supervision & Management											
	Trainings											
	Procurement of Meals for the conduct of trainings	PBOD	NO	NP-53.9 - Small Value Procurement	Sept 2025	N/A	Quarterly	Quarterly	GoP	172,000.00	172,000.00	0
	Representation Expenses	PBOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	85,000.00	85,000.00	0
04-001-05 00069 2018-03- 03-01-02	BB											
	Trainings											
	Lease of venue with meals for the conduct of trainings	PBOD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	315,000.00	315,000.00	0
	Procurement of Meals for the conduct of trainings	PBOD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2025	N/A	Feb-Nov 2025	Feb-Nov 2024	GoP	1,500,000.00	1,500,000.00	0
	Representation Expenses	PBOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-Oct 2025	Feb-Oct 2025	GoP	55,000.00	55,000.00	0
04-001-05 00069 2018-03- 03-01-03	EDES											
	Trainings											

Lease of venue with meals for the conduct of trainings	PRCD	NO	NP-S3.9 - Small Value Procurement	Nov. 2025	N/A	March 2025/ May 2025/ June 2025/ Sept 2025/ Nov 2025	March 2025/ May 2025/ June 2025/ Sept 2025/ Nov 2025	GoP	230,000.00	230,000.00	0	Procurement is programmed with above 50% budget in the month of November
Procurement of Meals for the conduct of trainings	PRCD	NO	NP-S3.9 - Small Value Procurement	N/A	N/A	Feb-Nov 2025	Feb-Nov 2025	GoP	311,000.00	311,000.00	0	CONDUCT TRAININGS IN DIFFERENT BARRANGAYS/MUNICIPALITIES WITH DIFFERENT PROPOSALS
Representation Expenses	PRCD	NO	NP-S3.9 - Small Value Procurement	N/A	N/A	Feb-Nov 2025	Feb-Nov 2025	GoP	111,000.00	111,000.00	0	
Subsidies - Farm Machineries & Equipment	PRCD	NO	NP-S3.9 - Small Value Procurement	May-24	N/A	May-25	May-25	GoP	621,000.00	621,000.00		
Climate Resilient												
Trainings											0	
Procurement of Meals for the conduct of trainings	PRCD	NO	NP-S3.9 - Small Value Procurement	N/A	N/A	March 2025 - Sept. 2025-Nov. 2025	March 2025 - Sept. 2025-Nov. 2025	GoP	305,000.00	305,000.00	0	
Representation Expenses	PRCD	NO	NP-S3.9 - Small Value Procurement	N/A	N/A	May 2025-July 2025	May 2025-July 2025	GoP	120,000.00	120,000.00	0	
Subsidies - Farm Machineries & Equipment												
A. BLOCK FARM	PRCD	NO	NP-S3.9 - Small Value Procurement	FEB-NOV 2025	N/A	FEB-NOV 2025	FEB-NOV 2025	GoP	1,500,000.00	1,500,000.00	0	THE AMOUNT WILL BE UTILIZED IN THE PROCUREMENT OF VARIOUS TYPES OF FARM MACHINERIES FOR PRODUCTION AND PROCESSING AS IDENTIFIED DURING THE NEEDS ASSESSMENTS OF ARBOL
B. SUSTAINABLE LIVELIHOOD SUPPORT	PRCD	NO	NP-S3.9 - Small Value Procurement	FEB-NOV 2025	N/A	FEB-NOV 2025	FEB-NOV 2025	GoP	960,000.00	960,000.00	0	THE AMOUNT WILL BE UTILIZED IN THE PROCUREMENT OF VARIOUS TYPES OF FARM MACHINERIES FOR PRODUCTION AND PROCESSING AS IDENTIFIED DURING THE NEEDS ASSESSMENTS OF ARBOL
TOTAL									15,034,044.75			

Consolidated by:

N. P. P. 9/30/24
NORLAISA S. PESSAN
 BAC Secretariat

Noted by:

P. P. A. 9/30/24
PHOEBE ROSE M. ALAO
 Budget Officer

Recommended by:

K. F. A. 9/30/24
ATTY. KAY F. AVILES
 BAC Chairman

G. M. R. 9/30/24
GLENDIA M. ROMANSALA
 BAC Vice Chairman

R. M. M. 9/30/24
REDZINA R. MINDALANO
 BAC Member

A. T. 9/30/24
AGNES R. TORINO
 BAC Member

D. P. 9/30/24
DENAL P. LANDEZ
 BAC Member

Approved by:

C. O. 9/30/24
CENON S. ORIGINAL, CESO VI
 HOPE/OC-PARPO II