

(DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE, CAUYAN CITY, ISABELA) Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50202010-02	Cascading on Records Management and Proper Disposal	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		170,000.00		General Management & Supervision
50202010-02	Managerial and Leadership Seminar	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		60,000.00		General Management & Supervision
50202010-02	Leadership and Supervisory Training	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		60,000.00		General Management & Supervision
50202010-02	On-Boarding (HR Policies/A.O.)	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		102,000.00		General Management & Supervision
50202010-02	Cascading of DAR New	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		143,000.00		General Management & Supervision
50202010-02	Orientation on the Preparation of the 2026 Agency Indicative Plan and Budget	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		9,800.00		General Management & Supervision
50202010-02	Provincial Workshop on the Preparation of 2026 Work and Financial Plan	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		7,000.00		General Management & Supervision
50202010-02	Conduct of Online Orientation on the Preparation of FY 2026 APM Budget Execution Documents (BEDs)	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		13,000.00		General Management & Supervision
50202010-02	Cascading/Updating of Admin, Policies, Guidelines and Issuances to all DAR	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		19,500.00		General Management & Supervision
50202010-02	ISO 9001:2015 QMS Workshop and Planning for 2025	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		16,250.00		General Management & Supervision
50202010-02	Seminar on Risk Management and Risk-based Thinking, Process-based Approach to Documentation of ISO 9001:2015 Quality Management System, Internal Quality Audit (IQA) Training, and Quality Management System (QMS) Implementation Training	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		16,250.00		General Management & Supervision
50202010-02	National Women's Month Celebration	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		33,000.00		General Management & Supervision
50202010-02	Attendance to GAD Trainings from PCW/UP for GEPS Members	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		10,200.00		General Management & Supervision
50202010-02	Gender Sensitivity Trainings	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		90,000.00		General Management & Supervision
50202010-02	Assessment on GAD Plans and Programs and GAD Review and Planning Session	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		13,000.00		General Management & Supervision
50202010-02	18-Day Campaign to End Violence Against Women	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		99,000.00		General Management & Supervision
50202010-02	Training on Harmonized Gender and Development Guidelines (HGDG)	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		13,500.00		General Management & Supervision
50202010-02	Training on GAD Mainstreaming Evaluation Framework (GMEF)	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		9,450.00		General Management & Supervision
50202010-02	E-ARCOD Seminar (Newly Hired Personnel)	GAS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		100,000.00		General Management & Supervision
									SUB-TOTAL	1,135,000.00		
									TOTAL GAS:	15,104,000.00		
5020101000	Traveling Expenses	LTS	N/A	N/A	N/A	N/A	N/A	GOP		1,194,000.00		Land Tenure Security Program
50203010-02	Office Supplies Expenses	LTS	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		1,040,000.00		Land Tenure Security Program
5020309000	Fuel, Oil and Lubricants Expenses	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		242,000.00		Land Tenure Security Program

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				Advertis- ement/ Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50203210-03	Information and Communications Technology Equipment	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		595,000.00		Land Tenure Security Program
50207010-00	Survey Expenses	LTS	Competitive Bidding	10/14/202	11/03/2024			GOP		3,762,000.00		Land Tenure Security Program
50212990-99	Other General Services	LTS	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		1,005,000.00		Land Tenure Security Program
5029903000	Representation Expenses	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		135,000.00		Land Tenure Security Program
50299050-03	Rents - Motor Vehicles	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		621,000.00		Land Tenure Security Program
									SUB-TOTAL		8,594,000.00	
	TRAININGS											
50202010-02	MARPOs ASSESSMENT AND LTID RPS	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		219,400.00		Land Tenure Security Program
50202010-02	MEETING WITH DARRO/DARCO/OTHER AGENCY	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		63,800.00		Land Tenure Security Program
50202010-02	Review/Revisiting Land Tenure Improvement Plan and Planning Workshop cum Team Building Documentation	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		122,500.00		Land Tenure Security Program
50202010-02	QUARTERLY RPS	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		88,000.00		Land Tenure Security Program
50202010-02	MEETINGS FOR I.S.O.	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		33,000.00		Land Tenure Security Program
50202010-02	OPTOOL ENHANCEMENT	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		110,000.00		Land Tenure Security Program
50202010-02	CONSULTATION MEETING WITH DAR-LRA-DENR	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		4,400.00		Land Tenure Security Program
50202010-02	CONFERENCE WITH THE LBP	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		22,000.00		Land Tenure Security Program
50202010-02	PERSONNEL LTS ENHANCEMENT TRAINING	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		143,000.00		Land Tenure Security Program
50202010-02	DAR AND GE ASSESSMENT	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		4,400.00		Land Tenure Security Program
50202010-02	NATIONAL CONVENTION-SURVEY	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		60,000.00		Land Tenure Security Program
50202010-02	PABE (PHILIPPINE ASSOCIATION OF AGRICULTURAL & BIOSYSTEM ENGINEERS CONVENTION	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		60,000.00		Land Tenure Security Program
50202010-02	MANAGEMENT AND DECISION MAKING TRAINING (BY HURIS)	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		30,000.00		Land Tenure Security Program
50202010-02	CLOA DISTRIBUTION	LTS	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		16,500.00		Land Tenure Security Program
									SUB-TOTAL		977,000.00	
									TOTAL LTSP:		9,571,000.00	
5020101000	Travelling Expenses	LEGAL	N/A	N/A	N/A	N/A	N/A	GOP		688,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50203010-02	Office Supplies Expenses	LEGAL	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		563,000.00		Resolution of Agrarian Laws & Provision of Agrarian
5020309000	Fuel, Oil & Lubricants	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		60,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50203210-02	Office Equipment	LEGAL	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		130,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50203210-03	Information and Communications Technology Equipment	LEGAL	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		460,000.00		Resolution of Agrarian Laws & Provision of Agrarian
5020399000	Other Supplies and Materials Expenses	LEGAL	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		290,000.00		Resolution of Agrarian Laws & Provision of Agrarian
5020501000	Postage and Courier Services	LEGAL	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		280,000.00		Resolution of Agrarian Laws & Provision of Agrarian
5021101000	Legal Services	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		980,000.00		Resolution of Agrarian Laws & Provision of Agrarian

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50212990-99	Other General Services	LEGAL	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		192,000.00		Resolution of Agrarian Laws & Provision of Agrarian
5029903000	Representation Expense	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP		78,000.00		Resolution of Agrarian Laws & Provision of Agrarian
										SUB-TOTAL	3,721,000.00	
	TRAININGS											
50202010-02	In-house Resolution of ALI Cases and Updating of LCMS	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		115,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50202010-02	Conduct of Regional BALA Assessment	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		140,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50202010-02	Conduct of Cascading of New Issuances	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		280,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50202010-02	Conduct of Farmers' Forum	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		80,000.00		Resolution of Agrarian Laws & Provision of Agrarian
50202010-02	Conduct of Landowners' Forum	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		45,000.00		Resolution of Agrarian Laws & Provision of Agrarian
										SUB-TOTAL	660,000.00	
										TOTAL LEGAL:	4,381,000.00	
5020101000	Traveling Expenses	DARAB	N/A	N/A	N/A	N/A	N/A	GOP		320,000.00		Adjudication of Agrarian Reform Cases
50203010-02	Office Supplies Expenses	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		106,000.00		Adjudication of Agrarian Reform Cases
5020309000	Fuel, Oil and Lubricants	DARAB	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		100,000.00		Adjudication of Agrarian Reform Cases
50203210-02	Office Equipment	DARAB	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		50,000.00		Adjudication of Agrarian Reform Cases
50203210-03	Information and Communications Technology	DARAB	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		75,000.00		Adjudication of Agrarian Reform Cases
50203220-01	Furniture and Fixtures	DARAB	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GOP		50,000.00		Adjudication of Agrarian Reform Cases
5020501000	Postage and Courier Services	DARAB	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		100,000.00		Adjudication of Agrarian Reform Cases
50212990-99	Other General Services	DARAB	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		612,000.00		Adjudication of Agrarian Reform Cases
										SUB-TOTAL	1,413,000.00	
	TRAININGS											
50202010-02	ARJOW	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		180,000.00		Adjudication of Agrarian Reform Cases
50202010-02	Regional Assessment (3rd Q)	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		100,000.00		Adjudication of Agrarian Reform Cases
50202010-02	Special Meetings	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		20,000.00		Adjudication of Agrarian Reform Cases
										SUB-TOTAL	300,000.00	
										TOTAL DARAB:	1,713,000.00	
										TOTAL AJDP:	6,094,000.00	
5020101000	Traveling Expenses	ARBDSP	N/A	N/A	N/A	N/A	N/A	GOP		1,576,000.00		ARBDSP
50203010-02	Office Supplies Expenses	ARBDSP	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		408,000.00		ARBDSP
5020309000	Fuel, Oil and Lubricants	ARBDSP	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		38,000.00		ARBDSP
50203210-02	Office Equipment	ARBDSP	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		121,000.00		ARBDSP
50203210-03	Information and Communications Technology Equipment	ARBDSP	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GOP		434,000.00		ARBDSP
5020399000	Other Supplies and Materials Expenses	ARBDSP	NP-53.5 Agency-to-Agency (PS-DBM)	N/A	N/A	Quarterly	Quarterly	GOP		117,000.00		ARBDSP
50212990-99	Other General Services	ARBDSP	Direct Contracting	N/A	N/A	Monthly	Monthly	GOP		512,000.00		ARBDSP
5021499000	Subsidies - Others	ARBDSP	Public Bidding	11/11/2024	12/01/2024			GOP		9,652,000.00		ARBDSP
										SUB-TOTAL	12,858,000.00	
	TRAININGS											
	SME											
50202010-02	Conduct of IT-Enabled Evaluation System For AR Communities (IT-eASY-ARCs) formerly IT-Enabled Maturity Assessment (ITEMA)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP

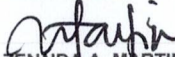
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50202010-02	Sustainability monitoring of Infra previously completed and turned-over to LGUs for maintenance	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP				ARBDSP
50202010-02	Supervision, Management, and Monitoring and Evaluation	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GOP		471,000.00		ARBDSP
	SOCIAL INFRASTRUCTURE BUILDING (SIB)											
50202010-02	ARC/ARC Cluster Development	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP				ARBDSP
50202010-02	ARCs/ARC Clusters Development Plans mainstreamed to the development agenda of LGUs	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		933,000.00		ARBDSP
50202010-02	Strengthening of Existing ARBOs (Mandatory Trainings)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
50202010-02	Formation of New ARBOs (Pre Registration Seminar)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
50202010-02	Operationalization of BARCs	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
	ENTERPRISE DEVELOPMENT AND ECONOMIC SUPPORT (EDES)											
50202010-02	Development of Products	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP				ARBDSP
50202010-02	Village Level Farms-focused Enterprise Development (VLFED)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP				ARBDSP
50202010-02	PBD Lawyering	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP				ARBDSP
50202010-02	Farm Business School (FBS)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
50202010-02	Enhanced Partnership Against Hunger and Poverty (EPAHP)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Yearly	Yearly	GOP		1,172,000.00		ARBDSP
50202010-02	Marketing Assistance to ARBOs	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP				ARBDSP
50202010-02	Building/strengthening the credit worthiness of ARBs & ARBOs accessing credit/MF facilities (ACP and Other Credit	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GOP				ARBDSP
50202010-02	Access of ARBs and ARBOs to Credit and Microfinance Services	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
50202010-02	Facilitation of ARBs' Enrollment in RSBSA	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP
	CLIMATE RESILIENT FARM PRODUCTIVITY SUPPORT (CRFPS)											
50202010-02	ARBOs provided with AES & Farm Input Support (Sustainable Livelihood Support for Disaster Affected Areas)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP				ARBDSP

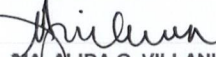
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50202010-02	ARBOs provided with Farm Machineries/Equipment (Sustainable Livelihood Support for Disaster Affected Areas)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP		154,000.00		ARBDSP	
50202010-02	ARBOs provided with AES & Farm Input Support (Major Crop-based Block Farm Productivity Enhancement)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP					ARBDSP
50202010-02	ARBOs provided with Farm Machineries/Equipment (Major Crop-based Block Farm Productivity Enhancement)	ARBDSP	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GOP					ARBDSP
								SUB-TOTAL		2,730,000.00			
								TOTAL ARBDSP		15,588,000.00			
								GRAND TOTAL:		46,357,000.00			

PREPARED BY:

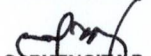

ZENaida A. MARTIN
BAC SECRETARIAT

REVIEWED BY:



MA. ALIDA G. VILLANUEVA
AOIV - BUDGET OFFICER

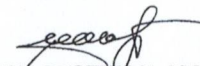

JULIE ANN A. TOLENTINO
ACCOUNTANT II

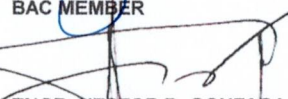
RECOMMENDING APPROVAL:


CARMENCITA P. ALONZO
BAC MEMBER

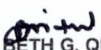

PABLO L. BERAY III
BAC MEMBER


ATTY. KINGSTON MARIE V. ABOGADO
BAC MEMBER


ENGR. CRISTETO V. ACOBA JR.
BAC VICE CHAIRPERSON


ENGR. NESTOR B. GONZAGA
BAC CHAIRPERSON

APPROVED:


JESS BETH G. QUIDASOL
PARPO II