

**DEPARTMENT OF AGRARIAN REFORM-COTABATO PROVINCE Indicative Annual Procurement Plan for FY 2025**

Code (PAP)	Procurement Program/Project	Is this an Early Procurement Activity? (Yes/No)	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
					Advertisement/P oosting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020300000	Common-Use Supplies and Equipment	NO	LTID, GMS, ARBDSP, AJD, LEGAL	NP-53.5 Agency-to-Agency, NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	2,855,000.00	2,855,000.00		Common-Use Supplies and Equipment to be procured and utilized by the different divisions, sections and DARM Offices with Separate APP-CSE
5020300000	Supplies and Equipment (Non-CSE)	YES	ARBDSP, LTID, GMS	Competitive Bidding, NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	5,478,000.00	5,478,000.00		Common-Use Supplies and Equipment to be procured and utilized by the different divisions, sections and DARM Offices with Separate APP-CSE
5020200000	Various Trainings/Seminars/meetings (Chief staff and for ARBs and DARMOs)	NO	LTID, GMS, ARBDSP, AJD, LEGAL	Competitive Bidding, NP-53.9 - Small Value Procurement	January to November		January to November	January to November	GoP	6,478,000.00	6,478,000.00		Activities including training, seminars conferences and meeting/forums.
5021101000	Various Legal Services	NO	AJD, LEGAL	NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	539,000.00	539,000.00		Including representation allowance of Lawyer during Court Hearings, staff meetings/assessments, notarial, and filing fee, and LCMS encoder for Legal
5020101000	Various Travelling Expenses	NO	LTID, GMS, ARBDSP, AJD, LEGAL		January to December		January to December	January to December	GoP	8,938,000.00	8,938,000.00		For the conduct of various on site inspection and investigation
5029904000	Transport Services/Hired Vehicles	NO	LTID, GMS, ARBDSP, AJD, LEGAL	Competitive Bidding, NP-53.9 - Small Value Procurement	January to October		January to October	January to October	GoP	2,264,000.00	2,264,000.00		Hiring of vehicles for official business of various divisions outside official station
5020309000	Fuel, Oil and Lubricants	NO	LTID, GMS, ARBDSP, AJD, LEGAL	Competitive Bidding, NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	2,368,000.00	2,368,000.00		For mobilization of employees during official travels to various destinations within the province/region.
	Survey Services under Land Acquisition and Distribution and Post Land Distribution	NO	LTID	Competitive Bidding, NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	519,000.00	519,000.00		For Segregation and Perimeter Survey under the Land Acquisition and Distribution.
5021304000	Repairs and Maintenance	NO	GMS	Competitive Bidding, NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	2,091,000.00	2,091,000.00		For 4-wheel vehicles of DARPO and LTID, Motorcycles and Equipment and building repairs and maintenance
5029907000	Subscription Expenses	NO	GMS	NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	143,000.00	143,000.00		For Office 365 Subscription
5029901000	Printing and Publications	NO	GMS	NP-53.9 - Small Value Procurement	January to November		January to November	January to November	GoP	48,000.00	48,000.00		Printing jobs-tarpaulin and signages
5020302000	Accountable Forms	NO	GMS	NP-53.9 - Small Value Procurement	January to November		January to November	January to November	GoP	15,000.00	15,000.00		
5029905000	Rent Expenses	NO	GMS	Competitive Bidding, NP-53.9 - Small Value Procurement	January to October		January to October	January to October	GoP	903,000.00	903,000.00		For the Office Rental Expenses of DARM Offices
5021200000	General Services	NO	GMS	NP-53.9 - Small Value Procurement	January to December		January to December	January to December	GoP	5,917,000.00	5,917,000.00		Including Security and Janitorial Services and Other general services
5021500000	Representation Expenses	NO	LTID, GMS, ARBDSP, AJD, LEGAL		January to December		January to December	January to December	GoP	1,086,000.00	1,086,000.00		
	<b>GRAND TOTAL</b>									<b>39,642,000.00</b>	<b>39,642,000.00</b>		

Prepared by:

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PARPO II