

DEPARTMENT OF AGRARIAN REFORM
Regional Office I
Carlatan, San Fernando City, La Union

INDICATIVE ANNUAL PROCUREMENT PLAN FOR FY 2025

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PHP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Not Available at PS-DBM												
19-0002	1st Quarter	DARRO I	NO	NP-53.9 - Small Value Procurement	January	January	February	February	GOP	671,944.00	671,944.00		
19-0002	2nd Quarter	DARRO I	NO	NP-53.9 - Small Value Procurement	March	March	April	April	GOP	61,310.00	61,310.00		
19-0002	3rd Quarter	DARRO I	NO	NP-53.9 - Small Value Procurement	June	June	July	July	GOP	96,450.00	96,450.00		
19-0003	4th Quarter	DARRO I	NO	NP-53.9 - Small Value Procurement	October	October	November	November	GoP	9,600.00	9,600.00		
I - MANDATORIES													
	COMMUNICATIONS												
19-0010STO	Courier	DARRO I	YES	NP-53.9 - Small Value Procurement	October	November	January	January	GOP	100,000.00	100,000.00		
	GENERAL SERVICES												
19-0011STO	Janitorial	DARRO I	YES	NP-53.9 - Small Value Procurement	October	November	January	January	GOP	1,745,000.00	1,745,000.00		
19-0012STO	Security	DARRO I	YES	NP-53.9 - Small Value Procurement	October	November	January	January	GOP	768,000.00	768,000.00		
	RENT / LEASE EXPENSES												
19-0014STO	Office Building	DARRO I	YES	NP-53.10 Lease of Real Property and Venue		November	January	January	GOP	2,238,000.00	2,238,000.00		
	REPAIRS AND MAINTENANCE												
19-0016STO	Office	DARRO I	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GOP	206,000.00	206,000.00		
19-0017STO	Vehicle	DARRO I	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GOP	583,000.00	583,000.00		
19-0018STO	Office Equipment	DARRO I	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GOP	203,000.00	203,000.00		
19-0021STO	Advertising *** (sub-PPMP)	DARRO I	NO	NP-53.9 - Small Value Procurement	Jan-Dec	Jan-Dec	Jan-Dec	Jan-Dec	GOP	100,000.00	100,000.00		
II - SECTORAL ACTIVITIES													
	A. Training and Scholarship/ Seminars/ Conferences / For a												
	Conduct of Training/Seminar/Workshops /Meetings /Project launching activities	STOD	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	1,126,000.00	1,126,000.00		
	GAD Activities	STOD	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	1,191,000.00	1,191,000.00		
	Conduct of Training/Seminar/Workshops /Meetings /Project launching activities	PLANNING	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	1,498,300.00	1,498,300.00		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Conduct of Training/Seminar/Workshops /Meetings /Project launching activities	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	445,000.00	445,000.00		
	Conduct of Training/Seminar/Workshops /Meetings /Project launching activities	DARAB	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	414,600.00	414,600.00		
	Conduct of Training/Seminar/Workshops /Meetings /Project launching activities	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	Jan-Apr-Jul-Oct	N/A	Feb-May-Aug-Nov	Feb-May-Aug-Nov	GOP	468,649.00	468,649.00		
SUB - TOTAL (SUPPLIES NOT AVAILABLE AT PS DBM)										839,304.00	839,304.00		
ADDITIONAL PROVISION FOR INFLATION										83,930.40	83,930.40		
SUB TOTAL (MANDATORIES)										5,943,000.00	5,943,000.00		
SUB-TOTAL (TRAININGS)										5,143,549.00	5,143,549.00		
GRAND TOTAL										12,009,783.40	12,009,783.40		


Prepared By:  **SHIRLEY C. OCHOCO**
 ARPO II/BAC Secretariat

Certified Appropriate Funds Available/ Certified Funds Available:  **FE C. VALLO**
 Budget Officer III

Reviewed:  **LUZ A. SAMERA**
 Accountant III

Reviewed:  **ENGR. NESTOR T. PAGADUAN**
 Regional Chief Admin. Officer

Recommending Approval:  **ATTY. GLORIZA BERNADETH P. PINTO-TADEO**
 Acting Asst. Regional Director

APPROVED:  **MARIA ANA B. FRANCISCO, CESO V**
 Regional Director

