

**DEPARTMENT OF AGRARIAN REFORM -PROVINCIAL OFFICE, DAVAO OCCIDENTAL Indicative Annual Procurement Plan Non- CSE for FY 2025**

Code (PAP)	Procurement Program/Project	Object Code	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
					Advertisement/Posting of IB/B/E	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020201002	Training Expenses	5020201002	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	2,537,000.00	2,537,000.00	0.00	Registration/training fees and meal allowance of personnel in attending conferences/trainings/seminars; Printing of tarpaulin/t-shirts, and procurement of other training materials; Catering Services with accommodation for DAR beneficiaries/ Personnel
5020399000	Other Supplies and Materials Expenses	5020399000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	61,000.00	61,000.00	0.00	Procurement of various Janitorial Supplies, and other supplies and materials
5020401000	Water Expenses	5020401000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	50,000.00	50,000.00	0.00	For Water Usage
5020402000	Electricity Expenses	5020402000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	455,000.00	455,000.00	0.00	For Electricity
5020501000	Postage and Courier Expenses	5020501000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	30,000.00	30,000.00	0.00	Regular mailing of important documents Mailing of other important documents to Central Office and other offices
5020502001	Mobile	5020502001	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	318,000.00	318,000.00	0.00	Communication allowance
5020503000	Internet Subscription Expenses	5020503000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	123,000.00	123,000.00	0.00	Procurement of Internet Subscription
5020504000	Cable, Satellite, Telegraph and Radio Expenses	5020504000	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	35,000.00	35,000.00	0.00	for the Cable, Satellite, Telegraph and Radio Expenses
5021101000	Legal Services	5021101000	Legal	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	57,000.00	57,000.00	0.00	For legal Services
5021202000	Janitorial Services	5021202000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	462,000.00	462,000.00	0.00	Wage of Janitors/ Utility ( 2 Janitors)
5021203000	Security Services	5021203000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	848,000.00	848,000.00	0.00	Wage of Security ( 3 Security guards)
5021299099	Other General Services	5021299099	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	1,654,000.00	1,654,000.00	0.00	Wages of COS / Job Order Personnel in the DAR Davao Occidental; Other general services like electrical, plumbing, electrical , minimal building
5021304001	Buildings	5021304001	AFD	Public Bidding	January 2025	N/A	N/A	December 2025	Regular Agency Fund (01000000)	2,088,000.00	2,088,000.00	0.00	Minimal building repairs; Installation of garage, records room and PWD CR( Building Extension)Procurement of various construction materials; procurement of Container vans
5021305002	Office Equipment	5021305002	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	60,000.00	60,000.00	0.00	Repair and maintenance of Office equipment
5021305003	ICT Equipment	5021305003	AFD/ARBDS/LEGAL/LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	50,000.00	50,000.00	0.00	Procurement of various Semi expendable ICT Equipment (e.g. laptops , printer Desktop r etc.)
5021306001	Motor Vehicles	5021306001	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	132,000.00	132,000.00	0.00	Repair and maintenance for MV
5021501001	Taxes, Duties and Licenses	5021501001	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	30,000.00	30,000.00	0.00	Taxes, Duties and Licenses
5021502000	Fidelity Bond Premiums	5021502000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	30,000.00	30,000.00	0.00	Bonds for for DAR Davao Occidental concern personnels
5021503000	Insurance Expenses	5021503000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	30,000.00	30,000.00	0.00	Insurances for DAR Service Vehicle
5029902000	Printing and Publication Expenses	5029902000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	35,000.00	35,000.00	0.00	Procurement of various Printing and Publication materials etc.
5029903000	Representation Expenses	5029903000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	142,000.00	142,000.00	0.00	Procurement of Catering Services w/ accomodation such as meetings, MANCOMM/ EXECOMM, Conferences and other related activities

5029904000	Transportation and Delivery Expenses	5029904000	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	49,000.00	49,000.00	0.00	Transportation and Delivery Expenses( e.g. motor vehicle hire; delivery of hard components; on site deliveries of goods and materials and other related activities)
5029905001	Rents - Building and Structures	5029905001	AFD/ARBDS/LEG AL/ LTID/ Municipal Offices	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	January 2025	N/A	N/A	January 2026	Regular Agency Fund (01000000)	132,000.00	132,000.00	0.00	Rents of Space for DARPO and MAROs
5029907099	Other Subscription Expenses	5029907099	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	72,000.00	72,000.00	0.00	Other Subscription Expenses
5060405002	Office Equipment	5060405002	AFD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	400,000.00	400,000.00	0.00	Procurement of various semi-expendable office Equipmenst for DAR Davao Occidental
5021499000	Subsidies - Others	5021499000	PBDD	Public Bidding	Year-round	N/A	N/A	Year-round	Regular Agency Fund (01000000)	3,500,000.00	3,500,000.00	0.00	Procurement of various Hard for components for various Projects

13,380,000.00 13,380,000.00

Approved by

**TERSO D. GREGORIO SR.**  
Provincial Agrarian Reform Program Officer II

Total

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