



## **Resolution Recommending the Award of Contract for the Supply and Delivery of Certificates of Condonation**

### **BAC Resolution No. 043B-2024-071** Series of 2024

**WHEREAS**, the Department of Agrarian Reform Central Office (DARCO), through the General Appropriations Act of CY 2024, intends to apply the sum of **Philippine Pesos Eighty-five Million, Six Hundred Eighty Thousand (PHP 85,680,000.00)**, inclusive of all applicable taxes, being the Approved Budget for the Contract (ABC) to payments under the contract for the Supply and Delivery of Certificates of Condonation;

**WHEREAS**, on 23 April 2024, the Bids and Awards Committee B (BAC B) conducted a pre-procurement conference, and advised the end-user/implementing unit (EU/IU) representative to further research on and verify the classification of Certificates of Condonation with Release of Mortgage (CoCRoM) and, accordingly, the capability of Recognized Government Printers (RGPs) to undertake printing services considering time constraints; on same date, EU/IU manifested to seek advice from the management regarding reduction of the quantity of the items to be procured considering time constraints;

**WHEREAS**, on 25 April 2024 during the continuation of the pre-procurement conference for the above project, BAC B and the EU/IU representative discussed regarding the possibility of shortening the delivery period; BAC B also emphasized that a legal opinion from the legal strand of DARCO be sought regarding the matter;

**WHEREAS**, on 10 May 2024 during a special meeting and continuation of the pre-procurement conference for the project, BAC B requested a copy of the legal opinion rendered by the Office of the Undersecretary for Legal Affairs;

**WHEREAS**, on 14 May 2024 during the continuation of the pre-procurement conference for the project, the legal opinion from the Office of the Undersecretary for Legal Affairs was presented;

**WHEREAS**, on 04 June 2024 during the continuation of the pre-procurement conference for the project, the updated requirements, in consideration of all matters previously discussed, were presented to the BAC particularly in relation to the quantity of the items to be procured and the delivery period;

**WHEREAS**, it was duly approved that the supply and delivery of Certificates of Condonation be undertaken through Competitive Bidding under Section 10 of the 2016 Revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184;

**WHEREAS**, on 04 June 2024, the Invitation to Bid (ITB) for the above procurement activity was posted on the PhilGEPS, DAR website, and DAR Bulletin Board together with the Philippine Bidding Documents with Reference No. PBD-043B-24-02 (the ITB is hereinafter attached as Annex "A");

**WHEREAS**, on 11 June 2024, three (3) prospective bidders attended the Pre-bid Conference namely: 1) Bestform, Inc.; 2) Boltacific Solutions, Inc.; and 3) CETIS PH Commercial, Inc.;

**WHEREAS**, Supplemental Bid Bulletin (SBB) No. 1 dated 11 June 2024, SBB No. 2 dated 18 June 2024, and SBB No. 3 dated 24 June 2024, were issued and posted on the PhilGEPS, DAR website, and DAR Bulletin Board to amend/clarify some provisions in the Bidding Documents in relation to the date, time, and venue of the submission and opening of bids (SBB No. 1, 2, and 3 are hereto attached and marked as Annexes "B-1," "B-2," and "B-3," respectively);

**WHEREAS**, on 26 June 2024, during the Opening of Bids, two (2) prospective bidders submitted bids namely: 1) Ready Form, Inc.; and 2) Joint Venture of CETIS PH Commercial, Inc. and CETIS, Graphic and Documentation Services, d.d. (hereinafter referred to as "CETIS PH and CETIS d.d.");

**WHEREAS**, on same date, upon initial evaluation of the bids, the bid submitted by CETIS PH and CETIS d.d. was declared as **Passed**; on the other hand, the bid submitted by Ready Form, Inc. was disqualified for failure to comply with the technical requirements of the project; the results of the initial bid evaluation are summarized as follows:

Name of Bidder	Bid Amount	Remarks
<b>READY FORM, INC.</b>	-	<b>Failed</b> (Due to failure to comply with technical requirements of the project)
<b>JOINT VENTURE OF CETIS PH COMMERCIAL, INC. AND CETIS, GRAPHIC AND DOCUMENTATION SERVICES, D.D.</b>	<b>PHP 85,649,400.00</b>	<b>Passed</b>

The Abstract of Bid as Read is hereto attached and marked as Annex "C";

**WHEREAS**, BAC B informed Ready Form, Inc. that should the latter decide to file for a request for reconsideration, it must submit the same on or before 01 July 2024; on said date, no request for reconsideration from Ready Form, Inc. was received by BAC B;

**WHEREAS**, on 01 July 2024 in a special BAC Meeting, the detailed Bid Evaluation Report of CETIS PH and CETIS d.d. was presented and duly approved by the BAC (the Bid Evaluation Report is hereto attached and marked as Annex "D");

**WHEREAS**, on same date, BAC B declared the bid of CETIS PH and CETIS d.d. as the Single Calculated Bid (SCB) for the project (the Abstract of Bid as Calculated is hereto attached and marked as Annex "E");

**WHEREAS**, on same date, BAC B directed that post-qualification of CETIS PH and CETIS d.d. be conducted by the BAC members, BAC Secretariat and EU/IU representative; the BAC also agreed that technical assistance from the National Bureau of Investigation and Land Registration Authority be sought in the evaluation of the samples submitted by CETIS PH and CETIS d.d.;

**WHEREAS**, on 02 July 2024, the BAC Chairperson, two (2) Regular Members of the BAC, representatives of the BAC Secretariat, and the EU/IU representative conducted post-qualification of CETIS PH at the latter's office address located at 18th Floor, The Podium West Tower, ADB Avenue, Wack Wack, Greenhills, Mandaluyong City, and virtual post-qualification of CETIS d.d. via MS Teams;

**WHEREAS**, on 03 July 2024, a BAC member, a Procurement Division representative, and a BAC Secretariat representative visited the National Bureau of Investigation – Questioned Document Division (NBI-QDD) and sought technical assistance to evaluate the security features of the sample certificate;

**WHEREAS**, on same date, a BAC member, an EU/IU representative, and a BAC Secretariat representative visited the Land Registration Authority and sought assistance on the security features of the sample certificate in comparison to existing security papers of LRA; LRA also submitted a letter in response to said request for assistance;


**WHEREAS**, on same date, the post-qualification reports including the letter from LRA were presented to BAC B with the recommendation to declare the bid of CETIS PH and CETIS d.d. as responsive subject to CETIS PH and CETIS d.d.'s submission of duly signed Joint Venture Agreement (JVA) before signing of the Contract (the Post-Qualification Reports including the letter from LRA are hereto attached and collectively marked as Annex "F");


**WHEREAS**, on same date, BAC B declared the bid of CETIS PH and CETIS d.d. as the Single Calculated Responsive Bid (SCRB) for the project;


**WHEREFORE**, above premises considered, BAC B resolves to recommend to the Head of Procuring Entity (HoPE) the award of contract for the Supply and Delivery of Certificates of Condonation to **JOINT VENTURE OF CETIS PH COMMERCIAL, INC. and CETIS, GRAPHIC AND DOCUMENTATION SERVICES, D.D.** for having the SCRB in the amount of **PHILIPPINES PESOS EIGHTY-FIVE MILLION, SIX HUNDRED FORTY-NINE THOUSAND, FOUR HUNDRED and 00/100 only (PHP 85,649,400.00) ONLY**, detailed as follows:


Name of Winning Bidder	Quantity	Unit Price (in PHP)	Total Amount of Contract (in PHP)	Delivery Period
<b>JOINT VENTURE OF CETIS PH COMMERCIAL, INC. AND CETIS, GRAPHIC AND DOCUMENTATION SERVICES, D.D.</b>	<b>340,000 sets of certificates (4 pages per set)</b>	<b>251.91 per set</b>	<b>85,649,400.00</b>	<b>Within 30 CALENDAR DAYS</b> from receipt of Notice to Proceed

**DONE**, this 3<sup>rd</sup> day of **July 2024** at Department of Agrarian Reform, Elliptical Road, Diliman, Quezon City.

  
**JAMIL P. AMATONDING**  
End-User/Implementing Unit  
Representative/  
Provisional Member


  
**DIR. ROMEO L. REYES**  
End-User/Implementing Unit  
Representative/  
Provisional Member

  
**ATTY. THEODORE ADRIEL S. DOLAR**  
Attorney IV, LIRD  
BAC, Regular Member

  
**ATTY. IAN F. NANDIN**  
Attorney IV, LUCD  
BAC, Regular Member

  
**ATTY. ROLAND C. MANALAYSAY**  
Executive Director  
DAR Adjudication Board (DARAB)  
BAC, Regular Member

**ATTY. ROLANDO S. CUA**  
Board Member  
DAR Adjudication Board (DARAB)  
BAC, Vice-Chairperson

  
**ATTY. QUINTIN O. MAGSICO JR.**  
Assistant Secretary, Finance and Management Office  
and Procurement Related Services  
BAC, Chairperson

Approved by:

  
**CONRADO M. ESTRELLA III**  
Secretary  
Head of the Procuring Entity (HoPE)