

ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeqO>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

|                                                      |                                               |                                            |
|------------------------------------------------------|-----------------------------------------------|--------------------------------------------|
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Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

| Item & Specifications                                          | Unit of Measure | Monthly Quantity Requirement    |        |     |    |           |       |           |      |    |           |      |          |      |    |           |     | Total Quantity for the year | Price | Total Amount for the year |     |     |          |           |           |           |
|----------------------------------------------------------------|-----------------|---------------------------------|--------|-----|----|-----------|-------|-----------|------|----|-----------|------|----------|------|----|-----------|-----|-----------------------------|-------|---------------------------|-----|-----|----------|-----------|-----------|-----------|
|                                                                |                 | Jan                             | Feb    | Mar | Q1 | Q1 AMOUNT | April | May       | June | Q2 | Q2 AMOUNT | July | Aug      | Sept | Q3 | Q3 AMOUNT | Oct |                             |       |                           | Nov | Dec | Q4       | Q4 AMOUNT |           |           |
| <b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b> |                 |                                 |        |     |    |           |       |           |      |    |           |      |          |      |    |           |     |                             |       |                           |     |     |          |           |           |           |
| <b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>                    |                 |                                 |        |     |    |           |       |           |      |    |           |      |          |      |    |           |     |                             |       |                           |     |     |          |           |           |           |
| 1                                                              | 12191601-AL-E04 | ALCOHOL, Ethyl, 500 mL          | bottle | 152 | 84 | 42        | 278   | 14,019.54 | 114  | 41 | 41        | 196  | 9,884.28 | 162  | 35 | 35        | 232 | 11,699.76                   | 110   | 30                        | 35  | 175 | 8,825.25 | 881       | 50.43     | 44,428.83 |
| 2                                                              | 12191601-AL-E03 | ALCOHOL, Ethyl, 1 Gallon        | gallon | 7   | 2  | 3         | 12    | 4,285.08  | 0    | 1  | 0         | 1    | 357.09   | 5    | 2  | 2         | 9   | 3,213.81                    | 0     | 0                         | 0   | 0   | 0.00     | 22        | 357.09    | 7,855.98  |
| <b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>  |                 |                                 |        |     |    |           |       |           |      |    |           |      |          |      |    |           |     |                             |       |                           |     |     |          |           |           |           |
| 3                                                              | 60121413-CB-P01 | CLEARBOOK, A4 size              | piece  | 12  | 0  | 20        | 32    | 1,125.12  | 2    | 0  | 0         | 2    | 70.32    | 2    | 0  | 0         | 2   | 70.32                       | 2     | 0                         | 0   | 2   | 70.32    | 38        | 35.16     | 1,336.08  |
| 4                                                              | 60121413-CB-P02 | CLEARBOOK, Legal size           | piece  | 0   | 12 | 25        | 37    | 1,345.32  | 0    | 0  | 5         | 5    | 181.80   | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00     | 42        | 36.36     | 1,527.12  |
| 5                                                              | 60121534-ER-P01 | ERASER, plastic/rubber          | piece  | 10  | 0  | 3         | 13    | 107.38    | 15   | 9  | 5         | 29   | 239.54   | 10   | 5  | 5         | 20  | 165.20                      | 15    | 5                         | 5   | 25  | 206.50   | 87        | 8.26      | 718.62    |
| 6                                                              | 60121524-SP-G01 | SIGN PEN, Extra Fine Tip, Black | piece  | 148 | 40 | 16        | 204   | 4,528.80  | 58   | 6  | 6         | 70   | 1,554.00 | 108  | 40 | 16        | 164 | 3,640.80                    | 58    | 6                         | 6   | 70  | 1,554.00 | 508       | 22.20     | 11,277.60 |
| 7                                                              | 60121524-SP-G04 | SIGN PEN, Fine Tip, Black       | piece  | 146 | 90 | 56        | 292   | 13,058.24 | 91   | 11 | 46        | 148  | 6,618.56 | 131  | 35 | 46        | 212 | 9,480.64                    | 89    | 9                         | 44  | 142 | 6,350.24 | 794       | 44.72     | 35,507.68 |
| 8                                                              | 60121524-SP-G07 | SIGN PEN, Medium Tip, Black     | piece  | 110 | 33 | 19        | 162   | 9,266.40  | 9    | 9  | 9         | 27   | 1,544.40 | 61   | 33 | 19        | 113 | 6,463.60                    | 9     | 9                         | 9   | 27  | 1,544.40 | 329       | 57.20     | 18,818.80 |
| 9                                                              | 60121524-SP-G02 | SIGN PEN, Extra Fine Tip, Blue  | piece  | 109 | 30 | 7         | 146   | 3,241.20  | 59   | 6  | 7         | 72   | 1,598.40 | 67   | 30 | 7         | 104 | 2,308.80                    | 47    | 6                         | 7   | 60  | 1,332.00 | 382       | 22.20     | 8,480.40  |
| 10                                                             | 60121524-SP-G05 | SIGN PEN, Fine Tip, Blue        | piece  | 116 | 90 | 56        | 262   | 11,716.64 | 91   | 11 | 46        | 148  | 6,618.56 | 111  | 35 | 46        | 192 | 8,586.24                    | 89    | 9                         | 44  | 142 | 6,350.24 | 744       | 44.72     | 33,271.68 |
| 11                                                             | 60121524-SP-G08 | SIGN PEN, Medium Tip, Blue      | piece  | 71  | 33 | 19        | 123   | 7,035.60  | 9    | 9  | 9         | 27   | 1,544.40 | 41   | 33 | 19        | 93  | 5,319.60                    | 9     | 9                         | 9   | 27  | 1,544.40 | 270       | 57.20     | 15,444.00 |
| 12                                                             | 60121524-SP-G03 | SIGN PEN, Extra Fine Tip, Red   | piece  | 69  | 30 | 6         | 105   | 2,331.00  | 19   | 6  | 6         | 31   | 688.20   | 39   | 30 | 6         | 75  | 1,665.00                    | 19    | 6                         | 6   | 31  | 688.20   | 242       | 22.20     | 5,372.40  |
| 13                                                             | 60121524-SP-G06 | SIGN PEN, Fine Tip, Red         | piece  | 63  | 56 | 8         | 127   | 5,811.52  | 28   | 6  | 6         | 40   | 1,830.40 | 40   | 32 | 8         | 80  | 3,660.80                    | 28    | 6                         | 6   | 40  | 1,830.40 | 287       | 45.76     | 13,133.12 |
| 14                                                             | 60121524-SP-G09 | SIGN PEN, Medium Tip, Red       | piece  | 46  | 30 | 11        | 87    | 4,976.40  | 6    | 6  | 6         | 18   | 1,029.60 | 16   | 30 | 11        | 57  | 3,260.40                    | 6     | 6                         | 6   | 18  | 1,029.60 | 180       | 57.20     | 10,296.00 |
| 15                                                             | 60121124-WR-P01 | WRAPPING PAPER                  | pack   | 20  | 0  | 0         | 20    | 3,224.00  | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00     | 20        | 161.20    | 3,224.00  |
| <b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>                 |                 |                                 |        |     |    |           |       |           |      |    |           |      |          |      |    |           |     |                             |       |                           |     |     |          |           |           |           |
| 16                                                             | 45121517-DO-C03 | DOCUMENT CAMERA                 | unit   | 2   | 0  | 0         | 2     | 47,247.20 | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00     | 2         | 23,623.60 | 47,247.20 |
| 17                                                             | 45111609-MM-P01 | MULTIMEDIA PROJECTOR            | unit   | 5   | 0  | 0         | 5     | 82,940.00 | 0    | 0  | 0         | 0    | 0.00     | 0    | 0  | 0         | 0   | 0.00                        | 0     | 0                         | 0   | 0   | 0.00     | 5         | 16,588.00 | 82,940.00 |

| Item & Specifications                              |                 |                                         | Unit of Measure   | Monthly Quantity Requirement |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price | Total Amount for the year |            |
|----------------------------------------------------|-----------------|-----------------------------------------|-------------------|------------------------------|-----|-----|-----|-----------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-------|---------------------------|------------|
|                                                    |                 |                                         |                   | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |       |                           | Q4 AMOUNT  |
| <b>BATTERIES AND CELLS AND ACCESSORIES</b>         |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 18                                                 | 26111702-BT-A02 | BATTERY, dry cell, size AA              | pack              | 118                          | 13  | 53  | 184 | 3,770.16  | 26    | 8   | 38   | 72  | 1,475.28  | 68   | 13  | 18   | 99  | 2,028.51  | 21  | 8   | 3   | 32  | 655.68                      | 387   | 20.49                     | 7,929.63   |
| 19                                                 | 26111702-BT-A01 | BATTERY, dry cell, size AAA             | pack              | 66                           | 12  | 19  | 97  | 1,778.98  | 47    | 9   | 9    | 65  | 1,192.10  | 62   | 9   | 17   | 88  | 1,613.92  | 20  | 4   | 2   | 26  | 476.84                      | 276   | 18.34                     | 5,061.84   |
| <b>CLEANING EQUIPMENT AND SUPPLIES</b>             |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 20                                                 | 47131812-AF-A01 | AIR FRESHENER                           | can               | 325                          | 8   | 9   | 342 | 29,860.02 | 270   | 7   | 8    | 285 | 24,883.35 | 287  | 8   | 0    | 295 | 25,756.45 | 266 | 3   | 3   | 272 | 23,748.32                   | 1194  | 87.31                     | 104,248.14 |
| 21                                                 | 47131604-BR-S01 | BROOM (Walis Tambo)                     | piece             | 10                           | 0   | 2   | 12  | 1,497.60  | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 124.80    | 0   | 0   | 0   | 0   | 0.00                        | 13    | 124.80                    | 1,622.40   |
| 22                                                 | 47131604-BR-T01 | BROOM (Walis Ting-ting)                 | piece             | 7                            | 0   | 2   | 9   | 234.00    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 9     | 26.00                     | 234.00     |
| 23                                                 | 47131829-TB-C01 | CLEANER, Toilet Bowl and Urinal         | bottle            | 36                           | 1   | 5   | 42  | 1,747.20  | 6     | 1   | 1    | 8   | 332.80    | 25   | 0   | 0    | 25  | 1,040.00  | 5   | 0   | 0   | 5   | 208.00                      | 80    | 41.60                     | 3,328.00   |
| 24                                                 | 47131805-CL-P01 | CLEANSER, Scouring Powder               | plastic container | 26                           | 0   | 1   | 27  | 645.84    | 6     | 0   | 1    | 7   | 167.44    | 5    | 0   | 0    | 5   | 119.60    | 5   | 0   | 0   | 5   | 119.60                      | 44    | 23.92                     | 1,052.48   |
| 25                                                 | 47131811-DE-B02 | DETERGENT BAR                           | piece             | 45                           | 0   | 0   | 45  | 420.30    | 5     | 0   | 0    | 5   | 46.70     | 35   | 0   | 0    | 35  | 326.90    | 5   | 0   | 0   | 5   | 46.70                       | 90    | 9.34                      | 840.60     |
| 26                                                 | 47131811-DE-P02 | DETERGENT POWDER, all purpose           | pouch             | 48                           | 3   | 3   | 54  | 2,920.32  | 8     | 3   | 3    | 14  | 757.12    | 37   | 2   | 0    | 39  | 2,109.12  | 5   | 0   | 0   | 5   | 270.40                      | 112   | 54.08                     | 6,056.96   |
| 27                                                 | 47131803-DS-A01 | DISINFECTANT SPRAY                      | can               | 52                           | 68  | 12  | 132 | 18,465.48 | 77    | 8   | 8    | 93  | 13,009.77 | 77   | 8   | 0    | 85  | 11,890.65 | 73  | 4   | 4   | 81  | 11,331.09                   | 391   | 139.89                    | 54,696.99  |
| 28                                                 | 47131601-DU-P01 | DUST PAN                                | piece             | 7                            | 0   | 1   | 8   | 374.40    | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 8     | 46.80                     | 374.40     |
| 29                                                 | 47131802-FW-P03 | FLOOR WAX, paste type, red              | can               | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 309.76                    | 0.00       |
| 30                                                 | 47131830-FC-A01 | FURNITURE CLEANER                       | can               | 38                           | 65  | 6   | 109 | 15,411.51 | 69    | 2   | 3    | 74  | 10,462.86 | 75   | 5   | 0    | 80  | 11,311.20 | 69  | 2   | 3   | 74  | 10,462.86                   | 337   | 141.39                    | 47,648.43  |
| 31                                                 | 73101612-HS-L01 | HAND SOAP, liquid, 500mL                | bottle            | 55                           | 8   | 13  | 76  | 3,264.20  | 13    | 2   | 2    | 17  | 730.15    | 20   | 2   | 0    | 22  | 944.90    | 8   | 2   | 2   | 12  | 515.40                      | 127   | 42.95                     | 5,454.65   |
| 32                                                 | 47121804-MP-B01 | MOP BUCKET                              | unit              | 3                            | 0   | 0   | 3   | 6,864.00  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 3     | 2,288.00                  | 6,864.00   |
| 33                                                 | 47131501-RG-C01 | RAGS                                    | kilo              | 34                           | 2   | 6   | 42  | 2,917.74  | 2     | 2   | 2    | 6   | 416.82    | 3    | 1   | 0    | 4   | 277.88    | 1   | 1   | 1   | 3   | 208.41                      | 55    | 69.47                     | 3,820.85   |
| 34                                                 | 47131602-SC-N01 | SCOURING PAD                            | pack              | 6                            | 1   | 1   | 8   | 685.04    | 6     | 1   | 1    | 8   | 685.04    | 5    | 0   | 0    | 5   | 428.15    | 5   | 0   | 0   | 5   | 428.15                      | 26    | 85.63                     | 2,226.38   |
| 35                                                 | 47121701-TB-P04 | TRASHBAG, XXL size                      | roll/pack         | 83                           | 52  | 5   | 140 | 18,200.00 | 53    | 2   | 2    | 57  | 7,410.00  | 73   | 2   | 0    | 75  | 9,750.00  | 51  | 0   | 0   | 51  | 6,630.00                    | 323   | 130.00                    | 41,990.00  |
| 36                                                 | 47121701-TB-P05 | TRASHBAG, Large size                    | roll/pack         | 15                           | 4   | 7   | 26  | 1,541.28  | 5     | 4   | 4    | 13  | 770.64    | 5    | 4   | 0    | 9   | 533.52    | 3   | 2   | 2   | 7   | 414.96                      | 55    | 59.28                     | 3,260.40   |
| 37                                                 | 47121701-TB-P06 | TRASHBAG, XL size                       | roll/pack         | 54                           | 2   | 7   | 63  | 5,831.28  | 14    | 2   | 4    | 20  | 1,851.20  | 44   | 2   | 0    | 46  | 4,257.76  | 14  | 2   | 4   | 20  | 1,851.20                    | 149   | 92.56                     | 13,791.44  |
| 38                                                 | 47121702-WB-P01 | WASTEBASKET                             | piece             | 20                           | 0   | 4   | 24  | 1,048.32  | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 24    | 43.68                     | 1,048.32   |
| <b>COLOR COMPOUNDS AND DISPERSIONS</b>             |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 39                                                 | 12171703-SI-P01 | INK, for stamp pad                      | bottle            | 43                           | 4   | 5   | 52  | 1,497.08  | 7     | 0   | 1    | 8   | 230.32    | 27   | 1   | 1    | 29  | 834.91    | 7   | 0   | 1   | 8   | 230.32                      | 97    | 28.79                     | 2,792.63   |
| <b>CONSUMER ELECTRONICS</b>                        |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 40                                                 | 52161535-DV-R02 | DIGITAL VOICE RECORDER                  | unit              | 5                            | 2   | 0   | 7   | 51,374.12 | 0     | 0   | 0    | 0   | 0.00      | 2    | 0   | 0    | 2   | 14,678.32 | 0   | 0   | 0   | 0   | 0.00                        | 9     | 7,339.16                  | 66,052.44  |
| <b>FILMS</b>                                       |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 41                                                 | 13111203-AC-F01 | ACETATE                                 | roll              | 6                            | 0   | 0   | 6   | 7,463.04  | 0     | 0   | 0    | 0   | 0.00      | 2    | 0   | 0    | 2   | 2,487.68  | 0   | 0   | 0   | 0   | 0.00                        | 8     | 1,243.84                  | 9,950.72   |
| 42                                                 | 13111201-CF-P02 | CARBON FILM, Legal size                 | box               | 2                            | 0   | 0   | 2   | 703.66    | 1     | 0   | 0    | 1   | 351.83    | 2    | 0   | 0    | 2   | 703.66    | 1   | 0   | 0   | 1   | 351.83                      | 6     | 351.83                    | 2,110.98   |
| <b>FIRE FIGHTING EQUIPMENT</b>                     |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 43                                                 | 46191601-FE-M01 | FIRE EXTINGUISHER, dry chemical         | unit              | 3                            | 0   | 2   | 5   | 5,720.00  | 1     | 0   | 0    | 1   | 1,144.00  | 1    | 0   | 0    | 1   | 1,144.00  | 1   | 0   | 0   | 1   | 1,144.00                    | 8     | 1,144.00                  | 9,152.00   |
| <b>FLAG OR ACCESSORIES</b>                         |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 44                                                 | 55121905-PH-F01 | PHILIPPINE NATIONAL FLAG                | piece             | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 284.84                    | 0.00       |
| <b>FURNITURE AND FURNISHINGS</b>                   |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 45                                                 | 56101504-CM-B01 | MONOBLOC CHAIR, beige                   | piece             | 50                           | 0   | 0   | 50  | 17,056.00 | 0     | 0   | 0    | 0   | 0.00      | 50   | 0   | 0    | 50  | 17,056.00 | 0   | 0   | 0   | 0   | 0.00                        | 100   | 341.12                    | 34,112.00  |
| 46                                                 | 56101504-CM-W01 | MONOBLOC CHAIR, white                   | piece             | 100                          | 0   | 0   | 100 | 34,112.00 | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 100   | 341.12                    | 34,112.00  |
| <b>HEATING AND VENTILATION AND AIR CIRCULATION</b> |                 |                                         |                   |                              |     |     |     |           |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |
| 47                                                 | 40101604-EF-C01 | ELECTRIC FAN, ceiling mount, orbit type | unit              | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,222.00                  | 0.00       |
| 48                                                 | 40101604-EF-G01 | ELECTRIC FAN, industrial, ground type   | unit              | 0                            | 0   | 0   | 0   | 0.00      | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,109.68                  | 0.00       |

| Item & Specifications                                                                       |                 |                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |            |  |
|---------------------------------------------------------------------------------------------|-----------------|--------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|----|-----------|------|-----|------|-----|------------|-----|-----|-----|----|-----------------------------|-------|---------------------------|------------|--|
|                                                                                             |                 |                                                  |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT  | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT  |  |
| 49                                                                                          | 40101604-EF-S01 | ELECTRIC FAN, stand type                         | unit            | 4                            | 2   | 0   | 6   | 9,360.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 6     | 1,560.00                  | 9,360.00   |  |
| 50                                                                                          | 40101604-EF-W01 | ELECTRIC FAN, wall mount                         | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 0     | 901.68                    | 0.00       |  |
| <b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b> |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    |                             |       |                           |            |  |
| 51                                                                                          | 43211507-DSK003 | DESKTOP, for Basic Users                         | unit            | 2                            | 0   | 0   | 2   | 49,587.20  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 2     | 24,793.60                 | 49,587.20  |  |
| 52                                                                                          | 43211507-DSK004 | DESKTOP, for Mid-Range Users                     | unit            | 10                           | 2   | 1   | 13  | 551,075.20 | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2   | 84,780.80  | 0   | 0   | 0   | 0  | 0.00                        | 15    | 42,390.40                 | 635,856.00 |  |
| 53                                                                                          | 43201827-HD-X02 | EXTERNAL HARD DRIVE                              | unit            | 15                           | 4   | 4   | 23  | 69,344.08  | 0     | 0   | 0    | 0  | 0.00      | 5    | 0   | 0    | 5   | 15,074.80  | 0   | 0   | 0   | 0  | 0.00                        | 28    | 3,014.96                  | 84,418.88  |  |
| 54                                                                                          | 43202010-FD-U04 | FLASH DRIVE                                      | piece           | 61                           | 15  | 14  | 90  | 13,746.60  | 5     | 1   | 1    | 7  | 1,069.18  | 17   | 1   | 1    | 19  | 2,902.06   | 5   | 1   | 1   | 7  | 1,069.18                    | 123   | 152.74                    | 18,787.02  |  |
| 55                                                                                          | 43211503-LAP004 | LAPTOP COMPUTER, for Mid-range Users             | unit            | 2                            | 0   | 0   | 2   | 84,760.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 2     | 42,380.00                 | 84,760.00  |  |
| 56                                                                                          | 43211503-LAP003 | LAPTOP COMPUTER, Lightweight                     | unit            | 11                           | 2   | 1   | 14  | 655,200.00 | 0     | 0   | 0    | 0  | 0.00      | 3    | 0   | 0    | 3   | 140,400.00 | 0   | 0   | 0   | 0  | 0.00                        | 17    | 46,800.00                 | 795,600.00 |  |
| 57                                                                                          | 43211708-MO-O02 | COMPUTER MOUSE, Wireless                         | unit            | 54                           | 9   | 12  | 75  | 12,144.00  | 0     | 0   | 0    | 0  | 0.00      | 17   | 11  | 1    | 29  | 4,695.68   | 0   | 0   | 0   | 0  | 0.00                        | 104   | 161.92                    | 16,839.68  |  |
| 58                                                                                          | 43212105-PR-L01 | PRINTER, Laser, Monochrome                       | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,636.89                  | 0.00       |  |
| <b>LIGHTING AND FIXTURES AND ACCESSORIES</b>                                                |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    |                             |       |                           |            |  |
| 59                                                                                          | 39101628-LB-L01 | LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts   | piece           | 7                            | 27  | 2   | 36  | 2,721.96   | 25    | 0   | 0    | 25 | 1,890.25  | 27   | 2   | 2    | 31  | 2,343.91   | 25  | 0   | 0   | 25 | 1,890.25                    | 117   | 75.61                     | 8,846.37   |  |
| 60                                                                                          | 39101628-LT-L01 | LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts | piece           | 1                            | 20  | 0   | 21  | 4,322.22   | 21    | 0   | 0    | 21 | 4,322.22  | 21   | 0   | 0    | 21  | 4,322.22   | 21  | 0   | 0   | 21 | 4,322.22                    | 84    | 205.82                    | 17,288.88  |  |
| <b>MANUFACTURING COMPONENTS AND SUPPLIES</b>                                                |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    |                             |       |                           |            |  |
| 61                                                                                          | 31201610-GL-J02 | GLUE, all-purpose                                | bottle          | 75                           | 2   | 2   | 79  | 4,909.06   | 10    | 4   | 1    | 15 | 932.10    | 60   | 1   | 1    | 62  | 3,852.68   | 9   | 0   | 0   | 9  | 559.26                      | 165   | 62.14                     | 10,253.10  |  |
| 62                                                                                          | 31151804-SW-H01 | STAPLE WIRE, heavy duty (binder type), 23/13     | box             | 16                           | 0   | 0   | 16  | 582.40     | 4     | 8   | 3    | 15 | 546.00    | 11   | 0   | 0    | 11  | 400.40     | 1   | 0   | 0   | 1  | 36.40                       | 43    | 36.40                     | 1,565.20   |  |
| 63                                                                                          | 31151804-SW-S01 | STAPLE WIRE, standard                            | box             | 103                          | 3   | 13  | 119 | 2,827.44   | 13    | 2   | 2    | 17 | 403.92    | 98   | 3   | 3    | 104 | 2,471.04   | 13  | 2   | 2   | 17 | 403.92                      | 257   | 23.76                     | 6,106.32   |  |
| 64                                                                                          | 31201502-TA-E02 | TAPE, electrical                                 | roll            | 9                            | 0   | 0   | 9   | 175.05     | 0     | 0   | 0    | 0  | 0.00      | 3    | 0   | 0    | 3   | 58.35      | 0   | 0   | 0   | 0  | 0.00                        | 12    | 19.45                     | 233.40     |  |
| 65                                                                                          | 31201503-TA-M01 | TAPE, masking, 24mm                              | roll            | 24                           | 1   | 11  | 36  | 2,004.48   | 16    | 5   | 1    | 22 | 1,224.96  | 23   | 1   | 1    | 25  | 1,392.00   | 17  | 1   | 1   | 19 | 1,057.92                    | 102   | 55.68                     | 5,679.36   |  |
| 66                                                                                          | 31201503-TA-M02 | TAPE, masking, 48 mm                             | roll            | 22                           | 0   | 10  | 32  | 3,877.12   | 6     | 4   | 0    | 10 | 1,211.60  | 12   | 0   | 0    | 12  | 1,453.92   | 6   | 0   | 0   | 6  | 726.96                      | 60    | 121.16                    | 7,269.60   |  |
| 67                                                                                          | 31201517-TA-P01 | TAPE, packaging, 48 mm                           | roll            | 37                           | 6   | 11  | 54  | 1,207.44   | 17    | 10  | 6    | 33 | 737.88    | 23   | 5   | 5    | 33  | 737.88     | 11  | 0   | 0   | 11 | 245.96                      | 131   | 22.36                     | 2,929.16   |  |
| 68                                                                                          | 31201512-TA-T01 | TAPE, transparent, 24mm                          | roll            | 103                          | 11  | 16  | 130 | 2,298.40   | 38    | 15  | 11   | 64 | 1,131.52  | 84   | 11  | 11   | 106 | 1,874.08   | 28  | 1   | 1   | 30 | 530.40                      | 330   | 17.68                     | 5,834.40   |  |
| 69                                                                                          | 31201512-TA-T02 | TAPE, transparent, 48 mm                         | roll            | 84                           | 11  | 16  | 111 | 2,505.27   | 23    | 15  | 11   | 49 | 1,105.93  | 70   | 11  | 11   | 92  | 2,076.44   | 13  | 1   | 1   | 15 | 338.55                      | 267   | 22.57                     | 6,026.19   |  |
| 70                                                                                          | 31151507-TW-P01 | TWINE, plastic                                   | roll            | 17                           | 1   | 10  | 28  | 1,865.36   | 1     | 1   | 1    | 3  | 199.86    | 9    | 0   | 0    | 9   | 599.58     | 6   | 0   | 0   | 6  | 399.72                      | 46    | 66.62                     | 3,064.52   |  |
| <b>MEASURING AND OBSERVING AND TESTING EQUIPMENT</b>                                        |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    |                             |       |                           |            |  |
| 71                                                                                          | 41111604-RU-P02 | RULER, plastic, 450mm                            | piece           | 19                           | 0   | 1   | 20  | 398.60     | 1     | 0   | 1    | 2  | 39.86     | 3    | 0   | 0    | 3   | 59.79      | 0   | 0   | 0   | 0  | 0.00                        | 25    | 19.93                     | 498.25     |  |
| <b>OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>                                        |                 |                                                  |                 |                              |     |     |     |            |       |     |      |    |           |      |     |      |     |            |     |     |     |    |                             |       |                           |            |  |
| 72                                                                                          | 44121612-BL-H01 | BLADE, for general purpose cutter/utility knife  | tube            | 6                            | 5   | 0   | 11  | 180.07     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 11    | 16.37                     | 180.07     |  |
| 73                                                                                          | 44101602-PB-M01 | BINDING AND PUNCHING MACHINE                     | unit            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 0     | 9,534.72                  | 0.00       |  |
| 74                                                                                          | 44122037-RB-P10 | BINDING RING/COMB, plastic, 32 mm                | bundle          | 2                            | 0   | 0   | 2   | 519.78     | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2   | 519.78     | 0   | 0   | 0   | 0  | 0.00                        | 4     | 259.89                    | 1,039.56   |  |
| 75                                                                                          | 44101807-CA-C01 | CALCULATOR, Compact                              | unit            | 19                           | 1   | 1   | 21  | 4,951.17   | 0     | 0   | 0    | 0  | 0.00      | 4    | 0   | 0    | 4   | 943.08     | 0   | 0   | 0   | 0  | 0.00                        | 25    | 235.77                    | 5,894.25   |  |
| 76                                                                                          | 44121710-CH-W01 | CHALK, white enamel                              | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00       | 0   | 0   | 0   | 0  | 0.00                        | 0     | 32.97                     | 0.00       |  |
| 77                                                                                          | 44122105-BF-C01 | CLIP, backfold, 19mm                             | box             | 82                           | 5   | 2   | 89  | 833.04     | 17    | 6   | 1    | 24 | 224.64    | 75   | 8   | 3    | 86  | 804.96     | 17  | 1   | 1   | 19 | 177.84                      | 218   | 9.36                      | 2,040.48   |  |
| 78                                                                                          | 44122105-BF-C02 | CLIP, backfold, 25mm                             | box             | 81                           | 4   | 6   | 91  | 1,419.60   | 16    | 5   | 0    | 21 | 327.60    | 73   | 6   | 1    | 80  | 1,248.00   | 16  | 0   | 0   | 16 | 249.60                      | 208   | 15.60                     | 3,244.80   |  |
| 79                                                                                          | 44122105-BF-C03 | CLIP, backfold, 32mm                             | box             | 91                           | 5   | 7   | 103 | 3,427.84   | 17    | 1   | 1    | 19 | 632.32    | 74   | 2   | 2    | 78  | 2,595.84   | 17  | 1   | 1   | 19 | 632.32                      | 219   | 33.28                     | 7,288.32   |  |
| 80                                                                                          | 44122105-BF-C04 | CLIP, backfold, 50mm                             | box             | 94                           | 4   | 6   | 104 | 6,273.28   | 14    | 0   | 0    | 14 | 844.48    | 71   | 1   | 1    | 73  | 4,403.36   | 14  | 0   | 0   | 14 | 844.48                      | 205   | 60.32                     | 12,365.60  |  |
| 81                                                                                          | 44121801-CT-R02 | CORRECTION TAPE                                  | piece           | 195                          | 29  | 49  | 273 | 3,685.50   | 59    | 19  | 19   | 97 | 1,309.50  | 180  | 19  | 19   | 218 | 2,943.00   | 47  | 12  | 12  | 71 | 958.50                      | 659   | 13.50                     | 8,896.50   |  |
| 82                                                                                          | 44121612-CU-H01 | CUTTER/UTILITY KNIFE, for general purpose        | piece           | 10                           | 5   | 0   | 15  | 475.80     | 2     | 0   | 0    | 2  | 63.44     | 3    | 0   | 0    | 3   | 95.16      | 2   | 0   | 0   | 2  | 63.44                       | 22    | 31.72                     | 697.84     |  |
| 83                                                                                          | 44111515-DF-B01 | DATA FILE BOX                                    | piece           | 251                          | 1   | 0   | 252 | 36,764.28  | 11    | 0   | 25   | 36 | 5,252.04  | 21   | 0   | 0    | 21  | 3,063.69   | 11  | 0   | 0   | 11 | 1,604.79                    | 320   | 145.89                    | 46,684.80  |  |

| Item & Specifications |                 |                                               | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |    |           |      |     |      |     |           |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |            |
|-----------------------|-----------------|-----------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|----|-----------|------|-----|------|-----|-----------|-----|-----|-----|----|-----------------------------|-------|---------------------------|------------|
|                       |                 |                                               |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT  |
| 84                    | 44122011-DF-F01 | DATA FOLDER                                   | piece           | 45                           | 10  | 10  | 65  | 5,395.65   | 40    | 10  | 10   | 60 | 4,980.60  | 45   | 10  | 10   | 65  | 5,395.65  | 40  | 10  | 10  | 60 | 4,980.60                    | 250   | 83.01                     | 20,752.50  |
| 85                    | 44103202-DS-M01 | DATER STAMP                                   | piece           | 10                           | 0   | 2   | 12  | 5,219.40   | 0     | 0   | 0    | 0  | 0.00      | 2    | 0   | 0    | 2   | 869.90    | 0   | 0   | 0   | 0  | 0.00                        | 14    | 434.95                    | 6,089.30   |
| 86                    | 44121506-EN-D01 | ENVELOPE, Documentary, A4                     | box             | 11                           | 0   | 4   | 15  | 12,448.80  | 4     | 0   | 0    | 4  | 3,319.68  | 5    | 0   | 0    | 5   | 4,149.60  | 4   | 0   | 0   | 4  | 3,319.68                    | 28    | 829.92                    | 23,237.76  |
| 87                    | 44121506-EN-D02 | ENVELOPE, Documentary, legal,                 | box             | 16                           | 0   | 4   | 20  | 21,151.60  | 4     | 0   | 0    | 4  | 4,230.32  | 5    | 0   | 0    | 5   | 5,287.90  | 4   | 0   | 0   | 4  | 4,230.32                    | 33    | 1,057.58                  | 34,900.14  |
| 88                    | 44121506-EN-X01 | ENVELOPE, Expanding, Kraft                    | box             | 12                           | 0   | 3   | 15  | 14,099.25  | 3     | 0   | 0    | 3  | 2,819.85  | 5    | 0   | 0    | 5   | 4,699.75  | 3   | 0   | 0   | 3  | 2,819.85                    | 26    | 939.95                    | 24,438.70  |
| 89                    | 44121506-EN-X02 | ENVELOPE, Expanding, Plastic                  | piece           | 17                           | 10  | 11  | 38  | 1,158.62   | 6     | 0   | 0    | 6  | 182.94    | 6    | 0   | 0    | 6   | 182.94    | 6   | 0   | 0   | 6  | 182.94                      | 56    | 30.49                     | 1,707.44   |
| 90                    | 44121506-EN-M02 | ENVELOPE, Mailing                             | box             | 32                           | 1   | 2   | 35  | 15,138.20  | 1     | 0   | 0    | 1  | 432.52    | 12   | 0   | 0    | 12  | 5,190.24  | 1   | 0   | 0   | 1  | 432.52                      | 49    | 432.52                    | 21,193.48  |
| 91                    | 44121504-EN-W02 | ENVELOPE, Mailing, with window                | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 512.72                    | 0.00       |
| 92                    | 44111912-ER-B01 | ERASER, felt, for blackboard/whiteboard       | piece           | 4                            | 0   | 3   | 7   | 101.36     | 1     | 0   | 0    | 1  | 14.48     | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 8     | 14.48                     | 115.84     |
| 93                    | 44122118-FA-P01 | FASTENER                                      | box             | 130                          | 3   | 18  | 151 | 14,290.64  | 20    | 1   | 1    | 22 | 2,082.08  | 98   | 3   | 3    | 104 | 9,842.56  | 20  | 1   | 1   | 22 | 2,082.08                    | 299   | 94.64                     | 28,297.36  |
| 94                    | 44111515-FO-X01 | FILE ORGANIZER, expanding, plastic, legal     | piece           | 12                           | 1   | 8   | 21  | 1,894.20   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 21    | 90.20                     | 1,894.20   |
| 95                    | 44122018-FT-D01 | FILE TAB DIVIDER, A4                          | set             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 11.13                     | 0.00       |
| 96                    | 44122018-FT-D02 | FILE TAB DIVIDER, Legal                       | set             | 10                           | 0   | 0   | 10  | 142.30     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 10    | 14.23                     | 142.30     |
| 97                    | 44122011-FO-F01 | FOLDER, Fancy with slide, A4                  | bundle          | 3                            | 0   | 1   | 4   | 1,081.60   | 1     | 0   | 0    | 1  | 270.40    | 2    | 0   | 0    | 2   | 540.80    | 0   | 0   | 0   | 0  | 0.00                        | 7     | 270.40                    | 1,892.80   |
| 98                    | 44122011-FO-F02 | FOLDER, Fancy with slide, legal               | bundle          | 3                            | 0   | 1   | 4   | 1,164.80   | 1     | 0   | 0    | 1  | 291.20    | 2    | 0   | 0    | 2   | 582.40    | 0   | 0   | 0   | 0  | 0.00                        | 7     | 291.20                    | 2,038.40   |
| 99                    | 44122011-FO-L01 | FOLDER, L-type, A4                            | pack            | 12                           | 2   | 5   | 19  | 3,805.32   | 7     | 1   | 1    | 9  | 1,802.52  | 6    | 0   | 0    | 6   | 1,201.68  | 6   | 0   | 0   | 6  | 1,201.68                    | 40    | 200.28                    | 8,011.20   |
| 100                   | 44122011-FO-L02 | FOLDER, L-type, Legal                         | pack            | 13                           | 2   | 5   | 20  | 4,981.60   | 7     | 1   | 1    | 9  | 2,241.72  | 6    | 0   | 0    | 6   | 1,494.48  | 6   | 0   | 0   | 6  | 1,494.48                    | 41    | 249.08                    | 10,212.28  |
| 101                   | 44122027-FO-P01 | FOLDER, pressboard                            | box             | 5                            | 1   | 2   | 8   | 7,621.12   | 1     | 0   | 0    | 1  | 952.64    | 3    | 1   | 1    | 5   | 4,763.20  | 1   | 0   | 0   | 1  | 952.64                      | 15    | 952.64                    | 14,289.60  |
| 102                   | 44122011-FO-T01 | FOLDER with tab, A4                           | pack            | 7                            | 0   | 13  | 20  | 7,592.00   | 1     | 0   | 0    | 1  | 379.60    | 1    | 0   | 0    | 1   | 379.60    | 1   | 0   | 0   | 1  | 379.60                      | 23    | 379.60                    | 8,730.80   |
| 103                   | 44122011-FO-T02 | FOLDER with tab, Legal                        | pack            | 48                           | 0   | 3   | 51  | 21,109.92  | 1     | 0   | 0    | 1  | 413.92    | 22   | 0   | 0    | 22  | 9,106.24  | 1   | 0   | 0   | 1  | 413.92                      | 75    | 413.92                    | 31,044.00  |
| 104                   | 44122008-IT-T01 | INDEX TAB                                     | box             | 1                            | 1   | 21  | 23  | 1,554.80   | 1     | 1   | 1    | 3  | 202.80    | 1    | 1   | 1    | 3   | 202.80    | 1   | 1   | 1   | 3  | 202.80                      | 32    | 67.60                     | 2,163.20   |
| 105                   | 44121716-MA-F01 | MARKER, Flourescent                           | set             | 33                           | 8   | 10  | 51  | 1,586.61   | 5     | 2   | 2    | 9  | 279.99    | 5    | 0   | 0    | 5   | 155.55    | 3   | 0   | 0   | 3  | 93.33                       | 68    | 31.11                     | 2,115.48   |
| 106                   | 44121708-MP-B01 | MARKER, Permanent, Black                      | piece           | 93                           | 39  | 34  | 166 | 1,372.82   | 21    | 13  | 13   | 47 | 388.69    | 55   | 7   | 7    | 69  | 570.63    | 11  | 3   | 3   | 17 | 140.59                      | 299   | 8.27                      | 2,472.73   |
| 107                   | 44121708-MP-B02 | MARKER, Permanent, Blue                       | piece           | 92                           | 39  | 34  | 165 | 1,364.55   | 21    | 13  | 13   | 47 | 388.69    | 55   | 7   | 7    | 69  | 570.63    | 11  | 3   | 3   | 17 | 140.59                      | 298   | 8.27                      | 2,464.46   |
| 108                   | 44121708-MP-B03 | MARKER, Permanent, Red                        | piece           | 31                           | 17  | 12  | 60  | 496.20     | 5     | 5   | 5    | 15 | 124.05    | 18   | 0   | 0    | 18  | 148.86    | 0   | 0   | 0   | 0  | 0.00                        | 93    | 8.27                      | 769.11     |
| 109                   | 44121708-MW-B01 | MARKER, Whiteboard, Black                     | piece           | 80                           | 24  | 31  | 135 | 1,302.75   | 26    | 14  | 14   | 54 | 521.10    | 33   | 9   | 4    | 46  | 443.90    | 12  | 0   | 0   | 12 | 115.80                      | 247   | 9.65                      | 2,383.55   |
| 110                   | 44121708-MW-B02 | MARKER, Whiteboard, Blue                      | piece           | 80                           | 36  | 31  | 147 | 1,418.55   | 26    | 14  | 14   | 54 | 521.10    | 50   | 4   | 4    | 58  | 559.70    | 12  | 0   | 0   | 12 | 115.80                      | 271   | 9.65                      | 2,615.15   |
| 111                   | 44121708-MW-B03 | MARKER, Whiteboard, Red                       | piece           | 48                           | 10  | 17  | 75  | 723.75     | 17    | 10  | 10   | 37 | 357.05    | 28   | 10  | 10   | 48  | 463.20    | 17  | 10  | 10  | 37 | 357.05                      | 197   | 9.65                      | 1,901.05   |
| 112                   | 44122104-PC-G01 | PAPER CLIP, vinly/plastic coated, 33mm        | box             | 91                           | 9   | 12  | 112 | 987.84     | 12    | 4   | 5    | 21 | 185.22    | 79   | 4   | 5    | 88  | 776.16    | 10  | 3   | 3   | 16 | 141.12                      | 237   | 8.82                      | 2,090.34   |
| 113                   | 44122104-PC-J02 | PAPER CLIP, vinly/plastic coated, jumbo, 50mm | box             | 106                          | 10  | 12  | 128 | 2,490.88   | 12    | 5   | 5    | 22 | 428.12    | 88   | 5   | 5    | 98  | 1,907.08  | 11  | 4   | 4   | 19 | 369.74                      | 267   | 19.46                     | 5,195.82   |
| 114                   | 44101603-PS-M02 | PAPER SHREDDER                                | unit            | 5                            | 1   | 1   | 7   | 131,032.72 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 7     | 18,718.96                 | 131,032.72 |
| 115                   | 44101601-PT-M02 | PAPER TRIMMER/CUTTING MACHINE                 | unit            | 1                            | 0   | 1   | 2   | 18,595.20  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2     | 9,297.60                  | 18,595.20  |
| 116                   | 44121706-PE-L01 | PENCIL, lead/graphite, with eraser            | box             | 15                           | 1   | 3   | 19  | 849.49     | 2     | 1   | 1    | 4  | 178.84    | 5    | 0   | 0    | 5   | 223.55    | 1   | 0   | 0   | 1  | 44.71                       | 29    | 44.71                     | 1,296.59   |
| 117                   | 44121619-PS-M01 | PENCIL SHARPENER                              | piece           | 16                           | 3   | 2   | 21  | 4,957.68   | 2     | 0   | 0    | 2  | 472.16    | 4    | 0   | 0    | 4   | 944.32    | 2   | 0   | 0   | 2  | 472.16                      | 29    | 236.08                    | 6,846.32   |
| 118                   | 44101602-PU-P01 | PUNCHER, paper, heavy duty                    | piece           | 13                           | 1   | 3   | 17  | 2,616.64   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 17    | 153.92                    | 2,616.64   |
| 119                   | 44122101-RU-B01 | RUBBER BAND No. 18                            | box             | 41                           | 2   | 4   | 47  | 6,354.40   | 1     | 0   | 0    | 1  | 135.20    | 27   | 0   | 0    | 27  | 3,650.40  | 1   | 0   | 0   | 1  | 135.20                      | 76    | 135.20                    | 10,275.20  |
| 120                   | 44121905-SP-F01 | STAMP PAD, felt                               | piece           | 14                           | 2   | 1   | 17  | 678.64     | 0     | 0   | 0    | 0  | 0.00      | 3    | 0   | 0    | 3   | 119.76    | 0   | 0   | 0   | 0  | 0.00                        | 20    | 39.92                     | 798.40     |
| 121                   | 44121618-SS-S01 | SCISSORS, symmetrical/asymmetrical            | pair            | 41                           | 7   | 17  | 65  | 4,258.80   | 8     | 0   | 0    | 8  | 524.16    | 6    | 0   | 0    | 6   | 393.12    | 6   | 0   | 0   | 6  | 393.12                      | 85    | 65.52                     | 5,569.20   |
| 122                   | 44121615-ST-S01 | STAPLER, standard type                        | piece           | 41                           | 7   | 8   | 56  | 11,065.60  | 6     | 0   | 0    | 6  | 1,185.60  | 6    | 0   | 0    | 6   | 1,185.60  | 6   | 0   | 0   | 6  | 1,185.60                    | 74    | 197.60                    | 14,622.40  |
| 123                   | 44121615-ST-B01 | STAPLER, heavy duty (binder)                  | unit            | 5                            | 0   | 2   | 7   | 4,852.05   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 7     | 693.15                    | 4,852.05   |

| Item & Specifications                                             |                 |                                                                     | Unit of Measure | Monthly Quantity Requirement |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     | Total Quantity for the year | Price | Total Amount for the year |            |  |
|-------------------------------------------------------------------|-----------------|---------------------------------------------------------------------|-----------------|------------------------------|-----|-----|-----|------------|-------|-----|------|-----|-----------|------|-----|------|-----|-----------|-----|-----|-----|-----|-----------------------------|-------|---------------------------|------------|--|
|                                                                   |                 |                                                                     |                 | Jan                          | Feb | Mar | Q1  | Q1 AMOUNT  | April | May | June | Q2  | Q2 AMOUNT | July | Aug | Sept | Q3  | Q3 AMOUNT | Oct | Nov | Dec | Q4  |                             |       |                           | Q4 AMOUNT  |  |
| 124                                                               | 44121613-SR-P02 | STAPLE REMOVER, plier-type                                          | piece           | 23                           | 6   | 7   | 36  | 1,674.36   | 5     | 0   | 0    | 5   | 232.55    | 6    | 0   | 0    | 6   | 279.06    | 5   | 0   | 0   | 5   | 232.55                      | 52    | 46.51                     | 2,418.52   |  |
| 125                                                               | 44121605-TD-T01 | TAPE DISPENSER, table top                                           | piece           | 14                           | 0   | 2   | 16  | 1,241.28   | 0     | 0   | 0    | 0   | 0.00      | 1    | 0   | 0    | 1   | 77.58     | 0   | 0   | 0   | 0   | 0.00                        | 17    | 77.58                     | 1,318.86   |  |
| <b>PAPER MATERIALS AND PRODUCTS</b>                               |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 126                                                               | 14111525-CA-A01 | CARTOLINA, assorted colors                                          | pack            | 22                           | 0   | 6   | 28  | 2,344.16   | 0     | 0   | 5    | 5   | 418.60    | 2    | 0   | 0    | 2   | 167.44    | 0   | 0   | 0   | 0   | 0.00                        | 35    | 83.72                     | 2,930.20   |  |
| 127                                                               | 14111506-CF-L11 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm                      | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 945.36                    | 0.00       |  |
| 128                                                               | 14111506-CF-L12 | COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm                      | box             | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,973.92                  | 0.00       |  |
| 129                                                               | 14111514-NP-S02 | NOTEPAD, stick-on, 50mm x 76mm                                      | pad             | 76                           | 15  | 9   | 100 | 3,706.00   | 44    | 0   | 6    | 50  | 1,853.00  | 65   | 3   | 9    | 77  | 2,853.62  | 12  | 0   | 0   | 12  | 444.72                      | 239   | 37.06                     | 8,857.34   |  |
| 130                                                               | 14111514-NP-S04 | NOTEPAD, stick-on, 76mm x 100mm                                     | pad             | 75                           | 15  | 9   | 99  | 5,868.72   | 44    | 0   | 6    | 50  | 2,964.00  | 54   | 3   | 9    | 66  | 3,912.48  | 12  | 0   | 0   | 12  | 711.36                      | 227   | 59.28                     | 13,456.56  |  |
| 131                                                               | 14111514-NP-S03 | NOTEPAD, stick-on, 76mm x 76mm                                      | pad             | 70                           | 15  | 3   | 88  | 4,576.00   | 44    | 0   | 0    | 44  | 2,288.00  | 54   | 3   | 3    | 60  | 3,120.00  | 12  | 0   | 0   | 12  | 624.00                      | 204   | 52.00                     | 10,608.00  |  |
| 132                                                               | 14111514-NB-S02 | STENO NOTEBOOK                                                      | piece           | 41                           | 13  | 51  | 105 | 1,474.20   | 20    | 1   | 51   | 72  | 1,010.88  | 13   | 1   | 1    | 15  | 210.60    | 0   | 0   | 0   | 0   | 0.00                        | 192   | 14.04                     | 2,695.68   |  |
| 133                                                               | 14111507-PP-M01 | PAPER, MULTICOPY A4                                                 | ream            | 327                          | 74  | 57  | 458 | 97,920.40  | 45    | 52  | 27   | 124 | 26,511.20 | 235  | 62  | 37   | 334 | 71,409.20 | 45  | 52  | 17  | 114 | 24,373.20                   | 1030  | 213.80                    | 220,214.00 |  |
| 134                                                               | 14111507-PP-M02 | PAPER, MULTICOPY LEGAL                                              | ream            | 365                          | 72  | 35  | 472 | 109,957.12 | 44    | 51  | 26   | 121 | 28,188.16 | 323  | 60  | 25   | 408 | 95,047.68 | 44  | 51  | 16  | 111 | 25,858.56                   | 1112  | 232.96                    | 259,051.52 |  |
| 135                                                               | 14111507-PP-C01 | PAPER, MULTIPURPOSE A4                                              | ream            | 137                          | 12  | 42  | 191 | 26,308.34  | 22    | 27  | 7    | 56  | 7,713.44  | 86   | 11  | 11   | 108 | 14,875.92 | 22  | 7   | 7   | 36  | 4,958.64                    | 391   | 137.74                    | 53,856.34  |  |
| 136                                                               | 14111507-PP-C02 | PAPER, MULTIPURPOSE LEGAL                                           | ream            | 163                          | 7   | 22  | 192 | 30,510.72  | 20    | 25  | 5    | 50  | 7,945.50  | 112  | 7   | 7    | 126 | 20,022.66 | 20  | 5   | 5   | 30  | 4,767.30                    | 398   | 158.91                    | 63,246.18  |  |
| 137                                                               | 14111531-PP-R01 | PAD PAPER, ruled                                                    | pad             | 15                           | 2   | 5   | 22  | 766.04     | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 22    | 34.82                     | 766.04     |  |
| 138                                                               | 14111503-PA-P01 | PAPER, parchment                                                    | box             | 5                            | 0   | 0   | 5   | 771.05     | 5     | 0   | 0    | 5   | 771.05    | 5    | 0   | 0    | 5   | 771.05    | 5   | 0   | 0   | 5   | 771.05                      | 20    | 154.21                    | 3,084.20   |  |
| 139                                                               | 14111531-RE-B01 | RECORD BOOK, 300 PAGES                                              | book            | 52                           | 28  | 8   | 88  | 8,069.60   | 6     | 1   | 6    | 13  | 1,192.10  | 16   | 1   | 3    | 20  | 1,834.00  | 6   | 1   | 1   | 8   | 733.60                      | 129   | 91.70                     | 11,829.30  |  |
| 140                                                               | 14111531-RE-B02 | RECORD BOOK, 500 PAGES                                              | book            | 93                           | 11  | 8   | 112 | 13,950.72  | 6     | 1   | 6    | 13  | 1,619.28  | 37   | 11  | 3    | 51  | 6,352.56  | 6   | 1   | 1   | 8   | 996.48                      | 184   | 124.56                    | 22,919.04  |  |
| 141                                                               | 14111704-TT-P04 | TISSUE, INTERFOLDED PAPER TOWEL                                     | pack            | 82                           | 7   | 37  | 126 | 4,258.80   | 17    | 7   | 7    | 31  | 1,047.80  | 42   | 7   | 7    | 56  | 1,892.80  | 12  | 2   | 2   | 16  | 540.80                      | 229   | 33.80                     | 7,740.20   |  |
| 142                                                               | 14111704-TT-P02 | TOILET TISSUE PAPER, 2 ply                                          | pack            | 188                          | 205 | 45  | 438 | 43,729.92  | 234   | 25  | 45   | 304 | 30,351.36 | 328  | 25  | 45   | 398 | 39,736.32 | 229 | 20  | 40  | 289 | 28,853.76                   | 1429  | 99.84                     | 142,671.36 |  |
| <b>PERFUMES OR COLOGNES OR FRAGRANCES</b>                         |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 143                                                               | 53131626-HS-S01 | HAND SANITIZER                                                      | bottle          | 67                           | 3   | 8   | 78  | 6,636.24   | 13    | 3   | 8    | 24  | 2,041.92  | 25   | 10  | 3    | 38  | 3,233.04  | 11  | 1   | 1   | 13  | 1,106.04                    | 153   | 85.08                     | 13,017.24  |  |
| <b>PESTICIDES OR PEST REPELLENTS</b>                              |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 144                                                               | 10191509-IN-A01 | INSECTICIDE                                                         | can             | 65                           | 18  | 13  | 96  | 13,378.56  | 7     | 6   | 6    | 19  | 2,647.84  | 45   | 6   | 6    | 57  | 7,943.52  | 7   | 1   | 6   | 14  | 1,951.04                    | 186   | 139.36                    | 25,920.96  |  |
| <b>PRINTED PUBLICATIONS</b>                                       |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 145                                                               | 55101524-RA-H01 | HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR) | book            | 1                            | 2   | 0   | 3   | 111.63     | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 3     | 37.21                     | 111.63     |  |
| <b>PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)</b> |                 |                                                                     |                 |                              |     |     |     |            |       |     |      |     |           |      |     |      |     |           |     |     |     |     |                             |       |                           |            |  |
| 1                                                                 | 44103109-BR-D05 | DRUM CARTRIDGE, BROTHER DR-3455, Black                              | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 6,947.20                  | 0.00       |  |
| 2                                                                 | 44103105-CA-C04 | INK CARTRIDGE, CANON CL-741, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,126.32                  | 0.00       |  |
| 3                                                                 | 44103105-CA-C02 | INK CARTRIDGE, CANON CL-811, Colored                                | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,178.32                  | 0.00       |  |
| 4                                                                 | 44103105-CA-B04 | INK CARTRIDGE, CANON PG-740, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 861.12                    | 0.00       |  |
| 5                                                                 | 44103105-CA-B02 | INK CARTRIDGE, CANON PG-810, Black                                  | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 892.32                    | 0.00       |  |
| 6                                                                 | 44103105-EP-B17 | INK CARTRIDGE, EPSON C13T664100 (T6641), Black                      | cart            | 92                           | 8   | 8   | 108 | 25,045.20  | 40    | 8   | 18   | 66  | 15,305.40 | 72   | 8   | 8    | 88  | 20,407.20 | 40  | 8   | 8   | 56  | 12,986.40                   | 318   | 231.90                    | 73,744.20  |  |
| 7                                                                 | 44103105-EP-C17 | INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan                       | cart            | 50                           | 2   | 2   | 54  | 13,078.80  | 24    | 2   | 12   | 38  | 9,203.60  | 45   | 2   | 2    | 49  | 11,867.80 | 24  | 2   | 2   | 28  | 6,781.60                    | 169   | 242.20                    | 40,931.80  |  |
| 8                                                                 | 44103105-EP-M17 | INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta                    | cart            | 50                           | 2   | 2   | 54  | 13,078.80  | 24    | 2   | 12   | 38  | 9,203.60  | 45   | 2   | 2    | 49  | 11,867.80 | 24  | 2   | 2   | 28  | 6,781.60                    | 169   | 242.20                    | 40,931.80  |  |
| 9                                                                 | 44103105-EP-Y17 | INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow                     | cart            | 50                           | 2   | 2   | 54  | 13,078.80  | 24    | 2   | 12   | 38  | 9,203.60  | 45   | 2   | 2    | 49  | 11,867.80 | 24  | 2   | 2   | 28  | 6,781.60                    | 169   | 242.20                    | 40,931.80  |  |
| 10                                                                | 44103105-HP-B40 | INK CARTRIDGE, HP C2P04AA (HP62), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 852.80                    | 0.00       |  |
| 11                                                                | 44103105-HP-T40 | INK CARTRIDGE, HP C2P06AA (HP62), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,048.32                  | 0.00       |  |
| 12                                                                | 44103105-HP-B09 | INK CARTRIDGE, HP C9351AA (HP21), Black                             | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 910.00                    | 0.00       |  |
| 13                                                                | 44103105-HP-T10 | INK CARTRIDGE, HP C9352AA (HP22), Tri-color                         | cart            | 0                            | 0   | 0   | 0   | 0.00       | 0     | 0   | 0    | 0   | 0.00      | 0    | 0   | 0    | 0   | 0.00      | 0   | 0   | 0   | 0   | 0.00                        | 0     | 1,053.52                  | 0.00       |  |

| Item & Specifications |                 | Unit of Measure                                     | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |      |     |     |    |           | Total Quantity for the year | Price | Total Amount for the year |      |
|-----------------------|-----------------|-----------------------------------------------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|------|-----|-----|----|-----------|-----------------------------|-------|---------------------------|------|
|                       |                 |                                                     | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct  | Nov | Dec | Q4 | Q4 AMOUNT |                             |       |                           |      |
| 14                    | 44103105-HP-B17 | INK CARTRIDGE, HP CC640WA (HP60), Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 880.88                    | 0.00 |
| 15                    | 44103105-HP-T17 | INK CARTRIDGE, HP CC643WA (HP60), Tri-color         | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,047.28                  | 0.00 |
| 16                    | 44103105-HX-C40 | INK CARTRIDGE, HP CD972AA (HP920XL), Cyan           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 823.68                    | 0.00 |
| 17                    | 44103105-HX-M40 | INK CARTRIDGE, HP CD973AA (HP920XL), Magenta        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 823.68                    | 0.00 |
| 18                    | 44103105-HX-Y40 | INK CARTRIDGE, HP CD974AA (HP920XL), Yellow         | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 823.68                    | 0.00 |
| 19                    | 44103105-HX-B40 | INK CARTRIDGE, HP CD975AA (HP920XL), Black          | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,541.28                  | 0.00 |
| 20                    | 44103105-HP-B20 | INK CARTRIDGE, HP CH561WA (HP61), Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 865.28                    | 0.00 |
| 21                    | 44103105-HP-T20 | INK CARTRIDGE, HP CH562WA (HP61), Tri-color         | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,066.00                  | 0.00 |
| 22                    | 44103105-HX-B43 | INK CARTRIDGE, HP CN045AA (HP950XL), Black          | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,970.80                  | 0.00 |
| 23                    | 44103105-HX-C43 | INK CARTRIDGE, HP CN046AA (HP951XL), Cyan           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,517.36                  | 0.00 |
| 24                    | 44103105-HX-M43 | INK CARTRIDGE, HP CN047AA (HP951XL), Magenta        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,517.36                  | 0.00 |
| 25                    | 44103105-HX-Y43 | INK CARTRIDGE, HP CN048AA (HP951XL), Yellow         | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,517.36                  | 0.00 |
| 26                    | 44103105-HP-B36 | INK CARTRIDGE, HP CN692AA (HP704), Black            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 419.12                    | 0.00 |
| 27                    | 44103105-HP-T36 | INK CARTRIDGE, HP CN693AA (HP704), Tri-color        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 419.12                    | 0.00 |
| 28                    | 44103105-HP-B33 | INK CARTRIDGE, HP CZ107AA (HP678), Black            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 404.56                    | 0.00 |
| 29                    | 44103105-HP-T33 | INK CARTRIDGE, HP CZ108AA (HP678), Tri-color        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 404.56                    | 0.00 |
| 30                    | 44103105-HP-T43 | INK CARTRIDGE, HP F6V26AA (HP680), Tri-color        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 424.32                    | 0.00 |
| 31                    | 44103105-HP-B43 | INK CARTRIDGE, HP F6V27AA (HP680), Black            | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 424.32                    | 0.00 |
| 32                    | 44103105-HP-C50 | INK CARTRIDGE, HP L0S51AA (HP955), Cyan Original    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 982.80                    | 0.00 |
| 33                    | 44103105-HP-M50 | INK CARTRIDGE, HP L0S54AA (HP955), Magenta Original | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 982.80                    | 0.00 |
| 34                    | 44103105-HP-Y50 | INK CARTRIDGE, HP L0S57AA (HP955), Yellow Original  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 982.80                    | 0.00 |
| 35                    | 44103105-HP-B50 | INK CARTRIDGE, HP L0S60AA (HP955), Black Original   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,294.80                  | 0.00 |
| 36                    | 44103105-HX-C48 | INK CARTRIDGE, HP L0S63AA (HP955XL), Cyan Original  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,339.52                  | 0.00 |
| 37                    | 44103105-HX-M48 | INK CARTRIDGE, HP L0S66AA (HP955XL), Magenta        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,339.52                  | 0.00 |
| 38                    | 44103105-HX-Y48 | INK CARTRIDGE, HP L0S69AA (HP955XL), Yellow         | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,339.52                  | 0.00 |
| 39                    | 44103105-HX-B48 | INK CARTRIDGE, HP L0S72AA (HP955XL), Black Original | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 1,817.92                  | 0.00 |
| 40                    | 44103105-HP-C51 | INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 468.00                    | 0.00 |
| 41                    | 44103105-HP-M51 | INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 468.00                    | 0.00 |
| 42                    | 44103105-HP-Y51 | INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 468.00                    | 0.00 |
| 43                    | 44103105-HP-B51 | INK CARTRIDGE, HP T6M01AA (HP905), Black Original   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 774.80                    | 0.00 |
| 44                    | 44103112-EP-R05 | RIBBON CARTRIDGE, EPSON C13S015516 (#8750), Black   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 77.43                     | 0.00 |
| 45                    | 44103112-EP-R13 | RIBBON CARTRIDGE, EPSON C13S015632, Black           | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 77.94                     | 0.00 |
| 46                    | 44103112-EP-R07 | RIBBON CARTRIDGE, EPSON C13S015531 (S015086)        | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 818.48                    | 0.00 |
| 47                    | 44103103-BR-809 | TONER CARTRIDGE, BROTHER TN-3320, Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 3,567.20                  | 0.00 |
| 48                    | 44103103-BR-B11 | TONER CARTRIDGE, BROTHER TN-3350, Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 5,002.40                  | 0.00 |
| 49                    | 44103103-BR-B15 | TONER CARTRIDGE, BROTHER TN-3478, Black             | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 5,575.44                  | 0.00 |
| 50                    | 44103103-BR-B16 | TONER CARTRIDGE, BROTHER TN-456 Black, High Yield   | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 4,564.56                  | 0.00 |
| 51                    | 44103103-BR-C03 | TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield    | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 7,716.80                  | 0.00 |
| 52                    | 44103103-BR-M03 | TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 7,716.80                  | 0.00 |
| 53                    | 44103103-BR-Y03 | TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield  | cart                         | 0   | 0   | 0  | 0         | 0.00  | 0   | 0    | 0  | 0         | 0.00 | 0   | 0    | 0  | 0         | 0.00 | 0   | 0   | 0  | 0         | 0.00                        | 0     | 7,716.80                  | 0.00 |

| Item & Specifications |                  |                                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |           |
|-----------------------|------------------|------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|-------|---------------------------|-----------|
|                       |                  |                                                                  |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT |
| 54                    | 44103103-CA-800  | TONER CARTRIDGE, CANON CRG-324 II                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 13,399.36                 | 0.00      |
| 55                    | 44103103-HP-B12  | TONER CARTRIDGE, HP CB435A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 3,439.28                  | 0.00      |
| 56                    | 44103103-HP-B18  | TONER CARTRIDGE, HP CE255A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 7,705.36                  | 0.00      |
| 57                    | 44103103-HP-B21  | TONER CARTRIDGE, HP CE278A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,152.72                  | 0.00      |
| 58                    | 44103103-HP-B22  | TONER CARTRIDGE, HP CE285A (HP85A), Black                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 3,598.40                  | 0.00      |
| 59                    | 44103103-HP-B23  | TONER CARTRIDGE, HP CE310A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,608.32                  | 0.00      |
| 60                    | 44103103-HP-C23  | TONER CARTRIDGE, HP CE311A, Cyan                                 | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,897.44                  | 0.00      |
| 61                    | 44103103-HP-Y23  | TONER CARTRIDGE, HP CE312A, Yellow                               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,897.44                  | 0.00      |
| 62                    | 44103103-HP-M23  | TONER CARTRIDGE, HP CE313A, Magenta                              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,897.44                  | 0.00      |
| 63                    | 44103103-HP-B28  | TONER CARTRIDGE, HP CE505A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,495.92                  | 0.00      |
| 64                    | 44103103-HP-B52  | TONER CARTRIDGE, HP CF217A (HP17A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 3,194.88                  | 0.00      |
| 65                    | 44103103-HP-B53  | TONER CARTRIDGE, HP CF226A (HP26A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 5,822.96                  | 0.00      |
| 66                    | 44103103-HP-B56  | TONER CARTRIDGE, HP CF281A (HP81A), Black LaserJet               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 8,658.00                  | 0.00      |
| 67                    | 44103103-HP-B57  | TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 3,367.52                  | 0.00      |
| 68                    | 44103103-HP-B58  | TONER CARTRIDGE, HP CF287A (HP87), Black                         | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 10,908.56                 | 0.00      |
| 69                    | 44103103-HP-B60  | TONER CARTRIDGE, HP CF350A, Black Laserjet                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,856.88                  | 0.00      |
| 70                    | 44103103-HP-C60  | TONER CARTRIDGE, HP CF351A, Cyan Laserjet                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,943.20                  | 0.00      |
| 71                    | 44103103-HP-Y60  | TONER CARTRIDGE, HP CF352A, Yellow Laserjet                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,943.20                  | 0.00      |
| 72                    | 44103103-HP-M60  | TONER CARTRIDGE, HP CF353A, Magenta Laserjet                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 2,943.20                  | 0.00      |
| 73                    | 44103103-HP-B61  | TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 7,803.12                  | 0.00      |
| 74                    | 44103103-HP-C61  | TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 9,783.28                  | 0.00      |
| 75                    | 44103103-HP-Y61  | TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 9,783.28                  | 0.00      |
| 76                    | 44103103-HP-M61  | TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 9,783.28                  | 0.00      |
| 77                    | 44103103-HP-B62  | TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet              | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 3,439.28                  | 0.00      |
| 78                    | 44103103-HP-C62  | TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet               | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,063.28                  | 0.00      |
| 79                    | 44103103-HP-Y62  | TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet             | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,063.28                  | 0.00      |
| 80                    | 44103103-HP-M62  | TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet            | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,063.28                  | 0.00      |
| 81                    | 44103103-HP-B63  | TONER CARTRIDGE, HP CF410A (HP410A), Black                       | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,328.48                  | 0.00      |
| 82                    | 44103103-HP-C63  | TONER CARTRIDGE, HP CF411A (HP410A), Cyan                        | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 5,592.08                  | 0.00      |
| 83                    | 44103103-HP-Y63  | TONER CARTRIDGE, HP CF412A (HP410A), Yellow                      | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 5,592.08                  | 0.00      |
| 84                    | 44103103-HP-M63  | TONER CARTRIDGE, HP CF413A (HP410A), Magenta                     | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 5,592.08                  | 0.00      |
| 85                    | 44103103-HP-B34  | TONER CARTRIDGE, HP Q2612A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,155.84                  | 0.00      |
| 86                    | 44103103-HP-B48  | TONER CARTRIDGE, HP Q7553A, Black                                | cart            | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 4,680.00                  | 0.00      |
| <b>SOFTWARE</b>       |                  |                                                                  |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |       |                           |           |
| 1                     | 43231513-SFT-001 | Business function specific software                              | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |
| 2                     | 43231602-SFT-002 | Finance accounting and enterprise resource planning ERP software | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |
| 3                     | 43232004-SFT-003 | Computer game or entertainment software                          | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |
| 4                     | 43232107-SFT-004 | Content authoring and editing software                           | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |
| 5                     | 43232202-SFT-005 | Content management software                                      | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |
| 6                     | 43232304-SFT-006 | Data management and query software                               | license         | 0                            | 0   | 0   | 0  | 0.00      | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00      |

| Item & Specifications                                                                                                                     |                  |                                    | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    | Total Quantity for the year | Price | Total Amount for the year |            |  |
|-------------------------------------------------------------------------------------------------------------------------------------------|------------------|------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------------------------|-------|---------------------------|------------|--|
|                                                                                                                                           |                  |                                    |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 |                             |       |                           | Q4 AMOUNT  |  |
| 7                                                                                                                                         | 43232402-SFT-007 | Development software               | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 8                                                                                                                                         | 43232505-SFT-008 | Educational or reference software  | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 9                                                                                                                                         | 43232603-SFT-009 | Industry specific software         | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 10                                                                                                                                        | 43233501-SFT-016 | Information exchange software      | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 11                                                                                                                                        | 43232701-SFT-010 | Network applications software      | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 12                                                                                                                                        | 43232802-SFT-011 | Network management software        | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 13                                                                                                                                        | 43232905-SFT-012 | Networking software                | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 14                                                                                                                                        | 43233004-SFT-013 | Operating environment software     | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 15                                                                                                                                        | 43233205-SFT-014 | Security and protection software   | license         | 13                           | 0   | 0   | 13 | 0.00       | 10    | 0   | 0    | 10 | 0.00      | 11   | 0   | 0    | 11 | 0.00      | 10  | 0   | 0   | 10 | 0.00                        | 44    | 0.00                      | 0.00       |  |
| 16                                                                                                                                        | 43233405-SFT-015 | Utility and device driver software | license         | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| <b>PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)</b> |                  |                                    |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |                             |       |                           |            |  |
| 1                                                                                                                                         | 80141505-TS-001  | BALLPEN                            | piece           | 10                           | 3   | 3   | 16 | 1,360.00   | 4     | 2   | 2    | 8  | 680.00    | 6    | 3   | 2    | 11 | 935.00    | 3   | 2   | 2   | 7  | 595.00                      | 42    | 85.00                     | 3,570.00   |  |
| 2                                                                                                                                         | 80141505-TS-002  | MULTIFUNCTION PRINTER              | unit            | 10                           | 0   | 0   | 10 | 150,000.00 | 2     | 0   | 0    | 2  | 30,000.00 | 2    | 0   | 0    | 2  | 30,000.00 | 1   | 0   | 0   | 1  | 15,000.00                   | 15    | 15,000.00                 | 225,000.00 |  |
| 3                                                                                                                                         | 80141505-TS-003  | LAMINATING FILM                    | pack            | 11                           | 0   | 0   | 11 | 14,575.00  | 1     | 0   | 0    | 1  | 1,325.00  | 1    | 0   | 0    | 1  | 1,325.00  | 1   | 0   | 0   | 1  | 1,325.00                    | 14    | 1,325.00                  | 18,550.00  |  |
| 4                                                                                                                                         | 80141505-TS-004  | STICKER PAPER                      | pack            | 22                           | 1   | 1   | 24 | 1,320.00   | 6     | 1   | 1    | 8  | 440.00    | 6    | 1   | 1    | 8  | 440.00    | 6   | 1   | 1   | 8  | 440.00                      | 48    | 55.00                     | 2,640.00   |  |
| 5                                                                                                                                         | 80141505-TS-005  | DOUBLE SIDED TAPE                  | roll            | 16                           | 3   | 3   | 22 | 990.00     | 4     | 3   | 3    | 10 | 450.00    | 5    | 2   | 2    | 9  | 405.00    | 3   | 2   | 2   | 7  | 315.00                      | 48    | 45.00                     | 2,160.00   |  |
| 6                                                                                                                                         | 80141505-TS-006  | PHOTO PAPER                        | pack            | 27                           | 3   | 3   | 33 | 2,475.00   | 5     | 3   | 3    | 11 | 825.00    | 10   | 2   | 2    | 14 | 1,050.00  | 4   | 2   | 2   | 8  | 600.00                      | 66    | 75.00                     | 4,950.00   |  |
| 7                                                                                                                                         | 80141505-TS-007  | BLEACHING SOLUTION                 | bottle          | 2                            | 0   | 0   | 2  | 440.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2     | 220.00                    | 440.00     |  |
| 8                                                                                                                                         | 80141505-TS-008  | CERTIFICATE FRAME                  | piece           | 34                           | 0   | 0   | 34 | 4,658.00   | 0     | 0   | 0    | 0  | 0.00      | 12   | 0   | 0    | 12 | 1,644.00  | 0   | 0   | 0   | 0  | 0.00                        | 46    | 137.00                    | 6,302.00   |  |
| 9                                                                                                                                         | 80141505-TS-009  | CERTIFICATE HOLDER                 | piece           | 34                           | 0   | 0   | 34 | 1,462.00   | 0     | 0   | 0    | 0  | 0.00      | 24   | 0   | 0    | 24 | 1,032.00  | 0   | 0   | 0   | 0  | 0.00                        | 58    | 43.00                     | 2,494.00   |  |
| 10                                                                                                                                        | 80141505-TS-010  | UNINTERRUPTIBLE POWER SUPPLY       | unit            | 11                           | 0   | 0   | 11 | 88,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 11    | 8,000.00                  | 88,000.00  |  |
| 11                                                                                                                                        | 80141505-TS-011  | AIR CONDITIONING UNIT              | unit            | 7                            | 0   | 0   | 7  | 245,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 7     | 35,000.00                 | 245,000.00 |  |
| 12                                                                                                                                        | 80141505-TS-012  | SMART TELEVISION                   | unit            | 1                            | 1   | 0   | 2  | 70,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2     | 35,000.00                 | 70,000.00  |  |
| 13                                                                                                                                        | 80141505-TS-013  | WHITE BOARD                        | piece           | 1                            | 0   | 0   | 1  | 3,200.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 1     | 3,200.00                  | 3,200.00   |  |
| 14                                                                                                                                        | 80141505-TS-014  | MICROPHONE                         | unit            | 8                            | 0   | 0   | 8  | 20,000.00  | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 2,500.00  | 0   | 0   | 0   | 0  | 0.00                        | 9     | 2,500.00                  | 22,500.00  |  |
| 15                                                                                                                                        | 80141505-TS-015  | MEDAL                              | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 16                                                                                                                                        | 80141505-TS-016  | DISHWASHING LIQUID                 | bottle          | 32                           | 7   | 7   | 46 | 6,808.00   | 7     | 7   | 7    | 21 | 3,108.00  | 9    | 7   | 7    | 23 | 3,404.00  | 2   | 2   | 2   | 6  | 888.00                      | 96    | 148.00                    | 14,208.00  |  |
| 17                                                                                                                                        | 80141505-TS-017  | PLASTIC FASTENER                   | box             | 49                           | 1   | 1   | 51 | 1,440.75   | 21    | 1   | 1    | 23 | 649.75    | 39   | 1   | 1    | 41 | 1,158.25  | 21  | 1   | 1   | 23 | 649.75                      | 138   | 28.25                     | 3,898.50   |  |
| 18                                                                                                                                        | 80141505-TS-018  | STEEL FILING CABINET               | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 19                                                                                                                                        | 80141505-TS-019  | VELLUM BOARD PAPER                 | pack            | 1                            | 0   | 0   | 1  | 47.00      | 1     | 0   | 0    | 1  | 47.00     | 1    | 0   | 0    | 1  | 47.00     | 1   | 0   | 0   | 1  | 47.00                       | 4     | 47.00                     | 188.00     |  |
| 20                                                                                                                                        | 80141505-TS-020  | EXTENSION CORD                     | piece           | 10                           | 1   | 1   | 12 | 4,800.00   | 0     | 0   | 0    | 0  | 0.00      | 3    | 0   | 0    | 3  | 1,200.00  | 0   | 0   | 0   | 0  | 0.00                        | 15    | 400.00                    | 6,000.00   |  |
| 21                                                                                                                                        | 80141505-TS-021  | PAINT                              | gallon          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 22                                                                                                                                        | 80141505-TS-022  | COLORED PAPER                      | pack            | 20                           | 0   | 0   | 20 | 3,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 20    | 150.00                    | 3,000.00   |  |
| 23                                                                                                                                        | 80141505-TS-023  | BOND PAPER                         | ream            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 0     | 0.00                      | 0.00       |  |
| 24                                                                                                                                        | 80141505-TS-024  | PUSH PIN                           | pack            | 10                           | 1   | 1   | 12 | 348.00     | 1     | 0   | 0    | 1  | 29.00     | 2    | 0   | 0    | 2  | 58.00     | 1   | 0   | 0   | 1  | 29.00                       | 16    | 29.00                     | 464.00     |  |
| 25                                                                                                                                        | 80141505-TS-025  | DOOR MAT                           | piece           | 2                            | 0   | 0   | 2  | 300.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 2     | 150.00                    | 300.00     |  |
| 26                                                                                                                                        | 80141505-TS-026  | GLUE STICK (PASTE)                 | piece           | 9                            | 0   | 0   | 9  | 288.00     | 1     | 0   | 0    | 1  | 32.00     | 1    | 0   | 0    | 1  | 32.00     | 1   | 0   | 0   | 1  | 32.00                       | 12    | 32.00                     | 384.00     |  |
| 27                                                                                                                                        | 80141505-TS-027  | GLUE STICK (FOR GLUE GUN)          | pack            | 50                           | 0   | 0   | 50 | 2,500.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 50    | 50.00                     | 2,500.00   |  |
| 28                                                                                                                                        | 80141505-TS-028  | DEODORANT CAKE                     | piece           | 25                           | 1   | 1   | 27 | 1,215.00   | 1     | 1   | 1    | 3  | 135.00    | 1    | 0   | 0    | 1  | 45.00     | 1   | 1   | 1   | 3  | 135.00                      | 34    | 45.00                     | 1,530.00   |  |
| 29                                                                                                                                        | 80141505-TS-029  | DISPOSABLE GLOVES                  | box             | 12                           | 0   | 0   | 12 | 1,800.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00                        | 12    | 150.00                    | 1,800.00   |  |




| Item & Specifications                                       |                 |                                          | Unit of Measure | Monthly Quantity Requirement |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | Total Quantity for the year | Price     | Total Amount for the year |
|-------------------------------------------------------------|-----------------|------------------------------------------|-----------------|------------------------------|-----|-----|----|------------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|----|-----------|-----------------------------|-----------|---------------------------|
|                                                             |                 |                                          |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT  | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec | Q4 | Q4 AMOUNT |                             |           |                           |
| 30                                                          | 80141505-TS-030 | OFFICE CHAIR                             | piece           | 17                           | 0   | 0   | 17 | 289.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 17                          | 17.00     | 289.00                    |
| 31                                                          | 80141505-TS-031 | MANILA PAPER                             | pack            | 40                           | 0   | 0   | 40 | 2,800.00   | 0     | 0   | 0    | 0  | 0.00      | 30   | 0   | 0    | 30 | 2,100.00  | 0   | 0   | 0   | 0  | 0.00      | 70                          | 70.00     | 4,900.00                  |
| 32                                                          | 80141505-TS-032 | AUTOMOTIVE BATTERIES                     | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 33                                                          | 80141505-TS-033 | PADLOCK                                  | piece           | 1                            | 0   | 0   | 1  | 300.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 300.00    | 300.00                    |
| 34                                                          | 80141505-TS-034 | MOBILE PHONE                             | unit            | 2                            | 0   | 1   | 3  | 105,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 3                           | 35,000.00 | 105,000.00                |
| 35                                                          | 80141505-TS-035 | COMPACT DISC                             | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 36                                                          | 80141505-TS-036 | AMPLIFIER                                | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 37                                                          | 80141505-TS-037 | STORAGE BOX                              | piece           | 11                           | 0   | 1   | 12 | 17,856.00  | 0     | 0   | 0    | 0  | 0.00      | 1    | 0   | 0    | 1  | 1,488.00  | 0   | 0   | 0   | 0  | 0.00      | 13                          | 1,488.00  | 19,344.00                 |
| 38                                                          | 80141505-TS-038 | PLASTIC ENVELOPE                         | piece           | 10                           | 0   | 0   | 10 | 137.50     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 10                          | 13.75     | 137.50                    |
| 39                                                          | 80141505-TS-039 | DOCUMENT SCANNER                         | unit            | 5                            | 0   | 0   | 5  | 150,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 5                           | 30,000.00 | 150,000.00                |
| 40                                                          | 80141505-TS-040 | WATER DISPENSER                          | unit            | 6                            | 0   | 0   | 6  | 48,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 6                           | 8,000.00  | 48,000.00                 |
| 41                                                          | 80141505-TS-041 | PARACETAMOL                              | pack            | 18                           | 0   | 0   | 18 | 900.00     | 1     | 0   | 0    | 1  | 50.00     | 1    | 0   | 0    | 1  | 50.00     | 1   | 0   | 0   | 1  | 50.00     | 21                          | 50.00     | 1,050.00                  |
| 42                                                          | 80141505-TS-042 | GLUE GUN                                 | unit            | 4                            | 0   | 0   | 4  | 668.00     | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 4                           | 167.00    | 668.00                    |
| 43                                                          | 80141505-TS-043 | INKJET PRINTER                           | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 44                                                          | 80141505-TS-044 | SPEAKERS                                 | unit            | 1                            | 0   | 0   | 1  | 20,000.00  | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 20,000.00 | 20,000.00                 |
| 45                                                          | 80141505-TS-045 | POVIDONE IODINE                          | bottle          | 6                            | 0   | 0   | 6  | 1,800.00   | 1     | 0   | 0    | 1  | 300.00    | 1    | 0   | 0    | 1  | 300.00    | 1   | 0   | 0   | 1  | 300.00    | 9                           | 300.00    | 2,700.00                  |
| 46                                                          | 80141505-TS-046 | KEYBOARD                                 | unit            | 8                            | 0   | 0   | 8  | 4,000.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 8                           | 500.00    | 4,000.00                  |
| 47                                                          | 80141505-TS-047 | DSLR CAMERA                              | unit            | 2                            | 0   | 0   | 2  | 100,000.00 | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 2                           | 50,000.00 | 100,000.00                |
| 48                                                          | 80141505-TS-048 | STEEL RACK                               | set             | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 49                                                          | 80141505-TS-049 | LAMINATING MACHINE                       | unit            | 1                            | 0   | 0   | 1  | 2,200.00   | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 1                           | 2,200.00  | 2,200.00                  |
| 50                                                          | 80141505-TS-050 | FUEL FILTERS                             | piece           | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 51                                                          | 80141505-TS-051 | AIRLINE TICKETS (DOMESTIC)               | ticket          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52                                                          | 80141505-TS-052 | AIRLINE TICKETS (INTERNATIONAL)          | ticket          | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53                                                          | 80141505-TS-053 | CAR (Sedan or Hatchback)                 | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 46                                                          | 80141505-TS-054 | MULTI-PURPOSE VEHICLE (MPV)              | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 47                                                          | 80141505-TS-055 | SPORTS UTILITY VEHICLE (SUV)             | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 48                                                          | 80141505-TS-056 | PASSENGER VAN                            | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 49                                                          | 80141505-TS-057 | VAN                                      | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 50                                                          | 80141505-TS-058 | TRI-WHEEL VEHICLE                        | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 51                                                          | 80141505-TS-059 | PICK-UP TRUCK                            | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52                                                          | 80141505-TS-060 | ALL-TERRAIN VEHICLE (ATV)                | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53                                                          | 80141505-TS-061 | ASSEMBLED OWNER-TYPE JEEP                | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 50                                                          | 80141505-TS-062 | ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 51                                                          | 80141505-TS-063 | MOTORCYCLE                               | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 52                                                          | 80141505-TS-064 | BUS                                      | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| 53                                                          | 80141505-TS-065 | MINI BUS                                 | unit            | 0                            | 0   | 0   | 0  | 0.00       | 0     | 0   | 0    | 0  | 0.00      | 0    | 0   | 0    | 0  | 0.00      | 0   | 0   | 0   | 0  | 0.00      | 0                           | 0.00      | 0.00                      |
| <b>A. TOTAL</b>                                             |                 |                                          |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |           | 5,380,431.42              |
| <b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b> |                 |                                          |                 |                              |     |     |    |            |       |     |      |    |           |      |     |      |    |           |     |     |     |    |           | P                           |           | 538,043.14                |

| Item & Specifications                                                  | Unit of Measure | Monthly Quantity Requirement |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | Total Quantity for the year | Price | Total Amount for the year |
|------------------------------------------------------------------------|-----------------|------------------------------|-----|-----|----|-----------|-------|-----|------|----|-----------|------|-----|------|----|-----------|-----|-----|-----|-----------------------------|-------|---------------------------|
|                                                                        |                 | Jan                          | Feb | Mar | Q1 | Q1 AMOUNT | April | May | June | Q2 | Q2 AMOUNT | July | Aug | Sept | Q3 | Q3 AMOUNT | Oct | Nov | Dec |                             |       |                           |
| C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable) |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           |       | -                         |
| D. GRAND TOTAL (A + B+ C)                                              |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     | P                           |       | 5,918,474.56              |
| E. APPROVED BUDGET BY THE AGENCY HEAD<br>In Figures and Words:         |                 |                              |     |     |    |           |       |     |      |    |           |      |     |      |    |           |     |     |     |                             |       |                           |


We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

  
RIZA MATHILDA B. FLORENCIO


Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:

  
RICHEL ANNE M. PACAYRA

Accountant / Budget Officer

Approved by:

  
ATTY. ROBERT ANTHONY B. YU

Head of Office/Agency

Date Prepared: 7/26/2024