

APP-CSE 2025 FORM  
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

**This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).**

Reminders:

1. The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)).
2. All information must be provided accurately.
3. Kindly refer to the CSE catalogue on the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
4. Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
5. For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
6. Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
7. Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
8. For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email [appcse.helpdesk@ps-philgeps.gov.ph](mailto:appcse.helpdesk@ps-philgeps.gov.ph), or visit the PS-DBM website ([www.ps-philgeps.gov.ph](http://www.ps-philgeps.gov.ph)) for the guide on how to fill-out the APP-CSE.

Note: The APP-CSE for FY 2025 must be submitted on or before **31 July 2024**.

Department/Bureau/Office: \_\_\_\_\_  
Region: \_\_\_\_\_  
Address: \_\_\_\_\_

Agency Code/UACS: \_\_\_\_\_  
Organization Type: \_\_\_\_\_

Contact Person: \_\_\_\_\_  
Position: \_\_\_\_\_  
E-mail: \_\_\_\_\_  
Telephone/Mobile Nos: \_\_\_\_\_

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year			
		Jan	Feb	Mar	Q1	Q1 A MOUNT	April	May	June	Q2	Q2 A MOUNT	July	Aug	Sept	Q3	Q3 A MOUNT	Oct	Nov	Dec				Q4	Q4 A MOUNT	
<b>PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)</b>																									
<b>ALCOHOL OR ACETONE BASED ANTISEPTICS</b>																									
1	12191601-AL-E04	ALCOHOL, Ethyl, 500 mL	bottle	0	6	0	6	302.58	6	0	0	6	302.58	0	0	0	0	0.00	0	0	0	0.00	12	50.43	605.16
2	12191601-AL-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	0	4	13	17	6,070.53	4	5	0	9	3,213.81	0	0	0	0	0.00	0	0	0	0.00	26	357.09	9,284.34
<b>ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES</b>																									
3	60121413-CB-P01	CLEARBOOK, A4 size	piece	0	4	0	4	140.64	4	0	0	4	140.64	0	0	0	0	0.00	0	0	0	0.00	8	35.16	281.28
4	60121413-CB-P02	CLEARBOOK, Legal size	piece	0	6	20	26	945.36	2	4	0	6	218.16	0	0	0	0	0.00	0	0	0	0.00	32	36.36	1,163.52
5	60121534-ER-P01	ERASER, plastic/rubber	piece	0	5	32	37	305.62	0	5	0	5	41.30	0	0	0	0	0.00	0	0	0	0.00	42	8.26	346.92
6	60121524-SP-G01	SIGN PEN, Extra Fine Tip, Black	piece	0	10	100	110	2,442.00	10	15	0	25	555.00	0	0	0	0	0.00	0	0	0	0.00	135	22.20	2,997.00
7	60121524-SP-G04	SIGN PEN, Fine Tip, Black	piece	0	10	0	10	447.20	10	0	0	10	447.20	0	0	0	0	0.00	0	0	0	0.00	20	44.72	894.40
8	60121524-SP-G07	SIGN PEN, Medium Tip, Black	piece	0	20	0	20	1,144.00	10	10	0	20	1,144.00	0	0	0	0	0.00	0	0	0	0.00	40	57.20	2,288.00
9	60121524-SP-G02	SIGN PEN, Extra Fine Tip, Blue	piece	0	10	0	10	222.00	10	0	0	10	222.00	0	0	0	0	0.00	0	0	0	0.00	20	22.20	444.00
10	60121524-SP-G05	SIGN PEN, Fine Tip, Blue	piece	0	0	44	44	1,967.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	44	44.72	1,967.68
11	60121524-SP-G08	SIGN PEN, Medium Tip, Blue	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	57.20	0.00
12	60121524-SP-G03	SIGN PEN, Extra Fine Tip, Red	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	22.20	0.00
13	60121524-SP-G06	SIGN PEN, Fine Tip, Red	piece	0	10	12	22	1,006.72	10	0	0	10	457.60	0	0	0	0	0.00	0	0	0	0.00	32	45.76	1,464.32
14	60121524-SP-G09	SIGN PEN, Medium Tip, Red	piece	0	10	0	10	572.00	10	0	0	10	572.00	0	0	0	0	0.00	0	0	0	0.00	20	57.20	1,144.00
15	60121124-WR-P01	WRAPPING PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	161.20	0.00
<b>AUDIO AND VISUAL EQUIPMENT AND SUPPLIES</b>																									
16	45121517-DO-C03	DOCUMENT CAMERA	unit	0	1	0	1	23,623.60	0	1	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0.00	2	23,623.60	47,247.20
17	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	16,588.00	0.00
<b>BATTERIES AND CELLS AND ACCESSORIES</b>																									
18	26111702-BT-A02	BATTERY, dry cell, size AA	pack	0	5	30	35	717.15	2	3	10	15	307.35	0	0	0	0	0.00	0	0	0	0.00	50	20.49	1,024.50
19	26111702-BT-A01	BATTERY, dry cell, size AAA	pack	0	5	22	27	495.18	2	3	10	15	275.10	0	0	0	0	0.00	0	0	0	0.00	42	18.34	770.28
<b>CLEANING EQUIPMENT AND SUPPLIES</b>																									
20	47131812-AF-A01	AIR FRESHENER	can	0	2	16	18	1,571.58	2	10	0	12	1,047.72	0	0	0	0	0.00	0	0	0	0.00	30	87.31	2,619.30
21	47131604-BR-S01	BROOM (Walis Tambo)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	124.80	0.00
22	47131604-BR-T01	BROOM (Walis Ting-ting)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0.00	0	26.00	0.00
23	47131829-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	0	0	5	5	208.00	0	5	0	5	208.00	0	0	0	0	0.00	0	0	0	0.00	10	41.60	416.00
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	0	0	5	5	119.60	0	5	0	5	119.60	0	0	0	0	0.00	0	0	0	0.00	10	23.92	239.20
25	47131811-DE-B02	DETERGENT BAR	piece	0	0	20	20	186.80	0	20	0	20	186.80	0	0	0	0	0.00	0	0	0	0.00	40	9.34	373.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																	Total Quantity for the year	P r ice	Total Amount for the year				
				Jan	Feb	Mar	Q1	Q1 A MOUNT	April	May	June	Q2	Q2 A MOUNT	July	Aug	Sept	Q3	Q3 A MOUNT	Oct	Nov				Dec	Q4	Q4 A MOUNT	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	0	0	12	12	648.96	0	12	0	12	648.96	0	0	0	0	0.00	0	0	0	0	0.00	24	54.08	1,297.92	
27	47131803-DS-A01	DISINFECTANT SPRAY	can	0	0	15	15	2,098.35	8	15	0	23	3,217.47	0	0	0	0	0.00	0	0	0	0	0.00	38	139.89	5,315.82	
28	47131601-OU-P01	DUST PAN	p iec e	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	46.80	0.00	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	309.76	0.00	
30	47131830-FC-A01	FURNITURE CLEANER	can	0	0	5	5	706.95	0	10	0	10	1,413.90	0	0	0	0	0.00	0	0	0	0	0.00	15	141.39	2,120.85	
31	73101612-HS-L01	HAND SOAP, liquid, 500mL	b o ttle	0	0	5	5	214.75	0	12	0	12	515.40	0	0	0	0	0.00	0	0	0	0	0.00	17	42.95	730.15	
32	47121804-MP-B01	MOP BUCKET	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,288.00	0.00	
33	47131501-RG-C01	RAGS	kilo	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	69.47	0.00	
34	47131602-SC-N01	SCOURING PAD	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	85.63	0.00	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	130.00	0.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	59.28	0.00	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	0	0	6	6	555.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	92.56	555.36	
38	47121702-WB-P01	WASTEBASKET	p iec e	0	0	2	2	87.36	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	43.68	87.36	
<b>COLOR COMPOUNDS AND DISPERSIONS</b>																											
39	12171703-SI-P01	INK, for stamp pad	bo ttle	0	4	14	18	518.22	2	2	0	4	115.16	0	0	0	0	0.00	0	0	0	0	0.00	22	28.79	633.38	
<b>CONSUMER ELECTRONICS</b>																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	0	1	0	1	7,339.16	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	7,339.16	7,339.16	
<b>FILMS</b>																											
41	13111203-AC-F01	ACETATE	roll	0	2	0	2	2,487.68	2	0	0	2	2,487.68	0	0	0	0	0.00	0	0	0	0	0.00	4	1,243.84	4,975.36	
42	13111201-CF-P02	CARBON FILM, Legal size	box	0	4	2	6	2,110.98	2	0	0	2	703.66	0	0	0	0	0.00	0	0	0	0	0.00	8	351.83	2,814.64	
<b>FIRE FIGHTING EQUIPMENT</b>																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	0	0	2	2	2,288.00	0	0	2	2	2,288.00	0	0	0	0	0.00	0	0	0	0	0.00	4	1,144.00	4,576.00	
<b>FLAG OR ACCESSORIES</b>																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	0	0	1	1	284.84	0	0	1	1	284.84	0	0	0	0	0.00	0	0	0	0	0.00	2	284.84	569.68	
<b>FURNITURE AND FURNISHINGS</b>																											
45	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	0	12	0	12	4,093.44	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	341.12	4,093.44	
46	56101504-CM-W01	MONOBLOC CHAIR, white	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	341.12	0.00	
<b>HEATING AND VENTILATION AND AIR CONDITIONING</b>																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,222.00	0.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,109.68	0.00	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	0	3	4	7	10,920.00	1	0	0	1	1,560.00	0	0	0	0	0.00	0	0	0	0	0.00	8	1,560.00	12,480.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	901.68	0.00	
<b>INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES</b>																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	24,793.60	0.00	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	0	1	0	1	42,390.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	42,390.40	42,390.40	
53	43201827-HD-X02	EXTERNAL HARD DRIVE	unit	0	2	5	7	21,104.72	1	0	2	3	9,044.88	0	0	0	0	0.00	0	0	0	0	0.00	10	3,014.96	30,149.60	
54	43202010-FD-U04	FLASH DRIVE	piece	0	2	20	22	3,360.28	2	0	10	12	1,832.88	0	0	0	0	0.00	0	0	0	0	0.00	34	152.74	5,193.16	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	0	1	0	1	42,380.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	42,380.00	42,380.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	0	0	2	2	93,600.00	0	0	2	2	93,600.00	0	0	0	0	0.00	0	0	0	0	0.00	4	46,800.00	187,200.00	
57	43211708-MO-O02	COMPUTER MOUSE, Wireless	unit	0	1	13	14	2,266.88	1	0	2	3	485.76	0	0	0	0	0.00	0	0	0	0	0.00	17	161.92	2,752.64	
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	0	1	0	1	2,636.89	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	2,636.89	2,636.89	
<b>LIGHTING AND FIXTURES AND ACCESSORIES</b>																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	0	0	4	4	302.44	0	0	4	4	302.44	0	0	0	0	0.00	0	0	0	0	0.00	8	75.61	604.88	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	205.82	0.00	
<b>MANUFACTURING COMPONENTS AND SUPPLIES</b>																											
61	31201610-GL-302	GLUE, all-purpose	bottle	0	13	21	34	2,112.76	8	0	5	13	807.82	0	0	0	0	0.00	0	0	0	0	0.00	47	62.14	2,920.58	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	0	8	9	17	618.80	8	0	0	8	291.20	0	0	0	0	0.00	0	0	0	0	0.00	25	36.40	910.00	
63	31151804-SW-S01	STAPLE WIRE, standard	box	0	7	20	27	641.52	7	0	0	7	166.32	0	0	0	0	0.00	0	0	0	0	0.00	34	23.76	807.84	
64	31201502-TA-E02	TAPE, electrical	roll	0	4	2	6	116.70	4	0	2	6	116.70	0	0	0	0	0.00	0	0	0	0	0.00	12	19.45	233.40	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	0	4	5	9	501.12	4	0	5	9	501.12	0	0	0	0	0.00	0	0	0	0	0.00	18	55.68	1,002.24	










Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year				
		Jan	Feb	Mar	Q1	Q1 A MONTH	April	May	June	Q2	Q2 A MONTH	July	Aug	Sept	Q3	Q3 A MONTH	Oct				Nov	Dec	Q4	Q4 A MONTH
10 80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	0	2	0	2	20,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	10,000.00	20,000.00
11 80141505-TS-011 AIR CONDITIONING UNIT	unit	0	0	1	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00
12 80141505-TS-012 SMART TELEVISION	unit	0	0	1	1	45,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	45,000.00	45,000.00
13 80141505-TS-013 WHITE BOARD	piece	0	0	1	1	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	3,000.00	3,000.00
14 80141505-TS-014 MICROPHONE	unit	0	2	1	3	3,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,000.00	3,000.00
15 80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16 80141505-TS-016 DISHWASHING LIQUID	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
17 80141505-TS-017 PLASTIC FASTENER	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
18 80141505-TS-018 STEEL FILING CABINET	piece	0	0	2	2	30,000.00	0	2	0	2	30,000.00	0	0	0	0	0.00	0	0	0	0	0.00	4	15,000.00	60,000.00
19 80141505-TS-019 VELLUM BOARD PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
20 80141505-TS-020 EXTENSION CORD	piece	0	0	2	2	400.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	200.00	400.00
21 80141505-TS-021 PAINT	gallon	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
22 80141505-TS-022 COLORED PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
23 80141505-TS-023 BOND PAPER	ream	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
24 80141505-TS-024 PUSH PIN	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
25 80141505-TS-025 DOOR MAT	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
26 80141505-TS-026 GLUE STICK (PASTE)	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
27 80141505-TS-027 GLUE STICK (FOR GLUE GUN)	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
28 80141505-TS-028 DEODORANT CAKE	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
29 80141505-TS-029 DISPOSABLE GLOVES	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
30 80141505-TS-030 OFFICE CHAIR	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
31 80141505-TS-031 MANILA PAPER	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
32 80141505-TS-032 AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33 80141505-TS-033 PADLOCK	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
34 80141505-TS-034 MOBILE PHONE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
35 80141505-TS-035 COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36 80141505-TS-036 AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37 80141505-TS-037 STORAGE BOX	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
38 80141505-TS-038 PLASTIC ENVELOPE	piece	0	0	50	50	750.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	50	15.00	750.00
39 80141505-TS-039 DOCUMENT SCANNER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
40 80141505-TS-040 WATER DISPENSER	unit	0	0	2	2	17,000.00	1	0	0	1	8,500.00	0	0	0	0	0.00	0	0	0	0	0.00	3	8,500.00	25,500.00
41 80141505-TS-041 PARACETAMOL	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
42 80141505-TS-042 GLUE GUN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
43 80141505-TS-043 INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44 80141505-TS-044 SPEAKERS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
45 80141505-TS-045 POVIDONE IODINE	bottle	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46 80141505-TS-046 KEYBOARD	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47 80141505-TS-047 DSLR CAMERA	unit	0	1	0	1	50,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	50,000.00	50,000.00
48 80141505-TS-048 STEEL RACK	set	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49 80141505-TS-049 LAMINATING MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50 80141505-TS-050 FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51 80141505-TS-051 AIRLINE TICKETS (DOMESTIC)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52 80141505-TS-052 AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53 80141505-TS-053 CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46 80141505-TS-054 MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47 80141505-TS-055 SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48 80141505-TS-056 PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49 80141505-TS-057 VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50 80141505-TS-058 TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51 80141505-TS-059 PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00


Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	P r i c e	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 A MOUNT	April	May	June	Q2	Q2 A MOUNT	July	Aug	Sept	Q3	Q3 A MOUNT	Oct	Nov	Dec	Q4	Q4 A MOUNT					
		S2	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0				0	0
S3	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S0	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S1	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S2	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
S3	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

<b>A. TOTAL</b>		P	1,174,125.81
<b>B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)</b>		P	117,412.58
<b>C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)</b>		P	-
<b>D. GRAND TOTAL (A + B+ C)</b>		P	1,291,538.39
<b>E. APPROVED BUDGET BY THE AGENCY HEAD</b>			
<b>In Figures and Words:</b>			

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:  
  
 CHRISTINE ANNE CHAVEZ  
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:  
  
 BON RYAN J. VARONA  
 Accountant / Budget Officer

Approved by:  
  
 MANUEL A. VELASCO, CESE, CEO VI  
 Head of Office/Agency

Date Prepared: