

DEPARTMENT OF AGRARIAN REFORM RIZAL PROVINCIAL OFFICE AMENDED ANNUAL PROCUREMENT PLAN FOR CY 2024 (APP NON-CSE)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)	Remarks (Explaining changes from the APP)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
50203010 02	APP-CSE-DEM	DAR RIZAL	NO	AA	N/A	N/A	Jan/Aug 2024	Jan/Aug 2024	GoP	859	859		Supplies available at procurement services	
50203010 02	APP-CSE- NOT AVAILABLE AT DBM	DAR RIZAL	NO	NF-53.9 - Small Value Procurement	N/A	N/A	Jan/Aug 2024	Jan/Aug 2024	GoP	111	111		Supplies based on Approved APP CSE but not available at procurement services	
	GENERAL MANAGEMENT & SUPERVISION								GoP					
50203090 00	Fuel, Oil and Lubricants	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	December 2023	January 2024	GoP	875	875			
	Utilities								GoP					
50204010 00	Water	DAR RIZAL	NO	AA	N/A	N/A	January 2024	January 2024	GoP	60	60		Supply and Delivery of Water Service	
50204020 00	Electricity	DAR RIZAL	NO	AA	N/A	N/A	January 2024	January 2024	GoP	1075	1075			
50206010 01	Awards/Rewards Expenses	DAR RIZAL	NO	SHOPPING	N/A	N/A	Aug/Dec 2024	Aug/Dec 2024	GoP	20	20			
50206010 01	Awards and Incentives	DAR RIZAL	NO	SHOPPING	N/A	N/A	Aug/Dec 2024	Aug/Dec 2024	GoP	165	165			
	Communications								GoP					
50205020 02	Landline	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	160	160		Provision of Cellular load for PAROs and Div. Chiefs	
50205020 01	Mobile	DAR RIZAL	NO	SHOPPING	N/A	N/A	January 2024	January 2024	GoP	200	200		DARPO Rizal Telephone Requirements	
50205030 00	Internet	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	200	200		Annual Subscription of Internet Services	
50205010 00	Postage	DAR RIZAL	NO	NP-53.5 Agency-to-Agency	N/A	N/A	March/October 2024	March/October 2024	GoP	100	100		Postage and Mailing requirements of DARPO Rizal	
	General Services								GoP		-			
50212990 99	other General Services	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	1175	1175			
50212030 00	Security	DAR RIZAL	YES	NF-53.9 - Small Value Procurement	N/A	N/A	December 2023	January 2024	GoP	725	725		Provision of 3 Security Guards	
50212000 00	Janitorial Services	DAR RIZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	290	290		Provision of 2 Janitorial Attendants	
	Rent/Lease Expenses							January 2024	GoP					
50299050 01	Rental	DAR RIZAL	YES	DIRECT CONTRACTING	N/A	N/A	December 2023	January 2024	GoP	2625	2625			
	Repair and Maintenance								GoP		-			
50213050 02	Office Equipment	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	100	100		Repair and Maintenance of DARPO Rizal Office Equipment	
50213060 01	Motor Vehicle	DAR RIZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	190	190		Repair and Maintenance of DARPO Rizal Motor Vehicles	
	Trainings and Conference								GoP					
	AGRARIAN LEGAL SERVICE								GoP					
	Trainings and Conference								GoP					
50202020 02	Monthly Staff Meeting/LCMS Data Cleansing/ Updating/CLOA Distribution	DARABI/ALSD	NO	SVP	N/A	N/A	January /April/October 2024	January /April/October 2024	GoP	125	125			
50202020 02	Mid year/Year End Assessment	DARABI/ALSD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May/Dec 2024	May/Dec 2024	GoP	71	71			



50202020 02	ALSD Case Monitoring and ALI Fast Tracking/LCMS Updating	ALSD	NO	NP-53:10 Lease of Real Property and Venue	N/A	N/A	July 2024	July 2024	GoP	42	42		
50202020 02	ALSD Quarterly assessment and Planning session	ALSD	NO	NP-53:10 Lease of Real Property and Venue	N/A	N/A	Mar/June/Sept 2024	Mar/June/Sept 2024	GoP	151	151		
50202020 02	Conducts of Adjudicators/COB's/Sheriff's Fast Tracking/Quarterly & LCMS Cleansing/Updating	DARAB	NO	Shopping	N/A	N/A	January to December 2023	January to December 2024	GoP	27	27		
	AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM								GoP				
	Trainings and Conference								GoP				
50202020 02	Conduct of Information Technology-enabled Maturity Assessment Orientation /ARC Assessment	ARBDS	NO	Shopping	N/A	N/A	Sept 2024	Sept 2024	GoP	45	45		
50202020 02	Focus Group Discussion(FGD) on ITeV A /ARBO Assessment	ARBDS	NO	Shopping	N/A	N/A	Oct 2024	Oct 2024	GoP	34	34		
50202020 02	DARPO Midyear assessment augmentation	ARBDS	NO	Competitive Bidding	N/A	N/A	July 2024	July 2024	GoP	25	25		
50202020 02	PBDD 2025 Target Setting	ARBDS	NO	SVP	N/A	N/A	January 2024	July 2024	GoP	70	70		
50202020 02	Seminar- Workshop on the Review of 5-year Strategic Development Plan (SDP) and Annual Operational Planning & Assessment/Evaluation	ARBDS	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	65	65		
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory Compliance on SEC Registration/Renewal Requirements	ARBDS	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	11	11		
50202020 02	Seminar on Implementing Rules and Regulations (IRR) and Mandatory compliance on CDA Annual Report Requirements	ARBDS	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	5	5		
50202020 02	STRATEGIC DEVELOPMENT PLANNING WORKSHOP (SDPW) Existing Lapsed 2023 and newly assisted registered 20 ARBOs @10 ARBs per ARBO for 2 Days	ARBDS	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	104	104		
50202020 02	Seminar on ARBOs Sustainable Business Management through BEST Game (Enterprising ARBOs) 20 ARBs per ARBO 2 Days one batch 2 days	ARBDS	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	7	7		
50202020 02	Training on Strategic Marketing	ARBDS	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	4	4		
50202020 02	Training on Organizational Development	ARBDS	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	3	3		
50202020 02	Training on Entrepreneurial Farming (ENTREFARM) and Seminar Workshop on Farm Planning and Budgeting 20 ARBs 2 Days	ARBDS	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	5	5		
50202020 02	Training on Entrepreneurial Mindsetting through DART GAME 20 ARBs per ARBO (2 batches) one day	ARBDS	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	7	7		
50202020 02	Seminar on Sustainable Business Management through 5's of Good Housekeeping One day 2 batches	ARBDS	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	10	10		
50202020 02	Business Planning 2 days 3 batches	ARBDS	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	22	22		
50202020 02	Awareness Seminar on PCIC Plans and Programs cum Seminar/Training for insurance Enumerator/Solicitor & Seminar on 3rs	ARBDS	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	16	16		
50202020 02	Seminar on ARBO Organizing and Registration Requirements	ARBDS	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	5	5		
50202020 02	Seminar on Simple Ways on How to Start a Business	ARBDS	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	6	6		
50202020 02	Conduct of Planning and Budgeting	ARBDS	NO	SVP	N/A	N/A	July 2024	July 2024	GoP	30	30		
50202020 02	Bread/Pastries training Product Development	ARBDS	NO	SVP	N/A	N/A	March 2024	March 2024	GoP	23	23		
50202020 02	Training Supplies and VLFED Advocacy Materials	ARBDS	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	10	10		
50202020 02	Knowledge Sharing for 45pax VLFED	ARBDS	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	45	45		
50202020 02	Training Sessions VLFED	ARBDS	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	20	20		
50202020 02	Inauguration of FMR in Jala Jala Rizal	ARBDS	NO	SVP	N/A	N/A	May/June 2024	May/June 2024	GoP	95	95		
50202020 02	PBD Lawyering	ARBDS	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	15	15		
50202020 02	FBS Sustaining	ARBDS	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	15	15		
50202020 02	Training Supplies/FBS Advocacy Materials	ARBDS	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	20	20.0		
50202020 02	ARBO Profiling, Site Inspection, ARBO Level Orientation & Consultation	ARBDS	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	2	2.0		
50202020 02	FBS MOA Signing and Local Partners Alliance Group (LPAG) Formation	ARBDS	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	2	2.0		

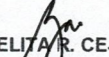
50202020 02	Conduct of Seminar on FBS Session 1 (Starting the Farm Business School) & 2 (Understanding Basic Concepts)	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 3 (The Farmer as an Entrepreneur) & 19 (Characteristics of a Successful Entrepreneur) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 4 (Understanding Marketing & Markets) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Market Survey	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	1	1.0	
50202020 02	Conduct of Seminar on FBS Session 5 (Presenting the Market Survey Report, Assessing Current Farm Situation and Translating Analysis into Action -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 6 (Developing a Vision and Goal for the Farm) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Sessions 7 (Understanding Farm Profitability) & 8 (Choosing Enterprise for the Farm) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 9 (Components of a Farm Business Plan, Part 1: Farm Production and Marketing Plan) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 10 (Components of a Farm Business Plan, Part 2: Financial Plan (Profitability, Cash Flow and Availability and Risks & Risk Management) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 11 (Preparing a Business Plan and Action Plan) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of 1st Process Review - -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Sessions 12 (Overview of Recordkeeping) & 13 (Practice of Keeping Farm Business Records) -30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Sessions 14 (Savings and Mobilizing Finance) & 15 (Group Marketing and Buying) Conduct of Seminar on FBS Session - @30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Sessions 16 (Understanding Contract and Networking) & 17 (Assessing and Managing Risks) 30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 18 (Knowledge Sharing/Benchmarking) - - @30Pax/ARBO + 6TMS @1,000/Pax = 36 (Meals & Farm Reg.)	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	35	35.0	
50202020 02	Conduct of 2nd Process Review -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 20 (Value Addition) & 21 (Assessing the Benefits of the Farm Business School) -30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 22 (Assessing the Benefits of the Farm Business School) & 23 (Choosing Farm Enterprise for the Next Season (Ansoff Matrix) - 30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Conduct of Seminar on FBS Session 24 (Preparing a Farm Business Plan for the next season) & 25 (Developing an Action Plan for the next season) - 30Pax/ARBO + 5TMS @200=7k	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0	
50202020 02	Graduation cum Harvest Festival	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	6	6.0	
50202020 02	Training Supplies and Advocacy Materials EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	10	10	
50202020 02	8 Sessions of Training EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	28	28	
50202020 02	Sustaining-Successful Story EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	15	15	
50202020 02	Conduct of MARKETING Fora with program Partners and Institutional Buyers and provision of Marketing Paraphernalia	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	35	35	
50202020 02	Training Supplies Development of ARBOs to become MF Provider	ARBDSP	NO	SVP	N/A	N/A	March 2024	March 2024	GoP	16	16	
50202020 02	Seminar on Basic Microfinance (sustaining)	ARBDSP	NO	SVP	N/A	N/A	March 2024	March 2024	GoP	24	24	
50202020 02	Training Supplies APCP	ARBDSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	10	10	
50202020 02	Training Workshop on Skills Enhancement and Strategies on Loan Collection 2 sessions APCP	ARBDSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	49	49	
50202020 02	Supplies/CRFPS Advocacy Materials/ tarpaulin @6x4 @360/per tarp 3pcs	ARBDSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	10	10	

50202020 02	Focused-Group Dialogue (FGD) @250 per pax	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	6	6		
50202020 02	SLS 6 Training Sessions	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	94	94		
50202020 02	SLS Farm Inputs@	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	15	15		
50202020 02	Supplies/CRFPS Advocacy Materials/ tarpaulin @6x4 @360/per tarp 3pcs	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	10	10		
50202020 02	Focused-Group Dialogue (FGD) @250 per pax	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	6	6		
50202020 02	MCBF 5 Training Sessions	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	94	94		
50202020 02	Major Crop Farm Input @15	ARBCSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	15	15.00		
50202020 02	LAND TENURE SECURITY PROGRAM	LTSD	NO										
50202020 02	LTSD LAD	LTSD	NO										
50202020 02	Training Expense (CLOA Distribution)	LTSD	NO	SVP	N/A	N/A	March 14, 2024	March 14, 2024	GoP	64	64		
50202020 02	Tel / Mobile	LTSD	NO	SVP	N/A	N/A	January, April, July, & October 2024	N/A	GoP	36	36		
50202020 02	Survey Expense	LTSD	NO	SVP	N/A	N/A	January, April, July-September 2024	January, April, July-September 2024	GoP	235	235		
50202020 02	LTSD NON LAD TRANSFER ACTIVITIES	LTSD	NO										
50202020 02	Office Supplies	LTSD	NO	SVP	N/A	N/A	March 2024	N/A	GoP	6	6		
50202020 02	LTSD POST LAND DISTRIBUTION	LTSD	NO										
50202020 02	Office Supplies	LTSD	NO	SVP	N/A	N/A	March 2024	N/A	GoP	64	64		


TOTAL APP NON-CSE **11,070 11,070**

Validated and Consolidated by:

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PATRICIA SHUA D. PAJO

Reviewed By:

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 Budget Officer

Recommending Approval:

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