

**DEPARTMENT OF AGRARIAN REFORM
PROVINCIAL AGRARIAN REFORM OFFICE OF SURIGAO DEL SUR
Purok Narra, Mabua, Tandag City, Surigao del Sur**

Indicative Annual Procurement Plan for FY 2025

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)	
					Advertiseme nt/Posting of IB/REI	Submission/ Opening of Bids	Notice of Award	Contract Signing		Total	MOOE
	Fuel, Oil & Lubricants									2,176,000.00	2,176,000.00
5020309000	Fuel, Oil & Lubricants	GMS LTSP AJDP ARBDSP	YES	Competitive Bidding	10/24/2024	11/14/2024	01/05/2025	01/12/2025	GoP	1,300,000.00	1,300,000.00
										50,000.00	50,000.00
										176,000.00	176,000.00
										650,000.00	650,000.00
	General Services									635,000.00	635,000.00
5021203000	Security Services	GMS	YES	Competitive Bidding	10/24/2024	11/14/2024	12/22/2024	12/27/2024	GoP	635,000.00	635,000.00
	Subsidy									3,500,000.00	3,500,000.00
5021499000	Subsidies- Others	ARBDSP	NO	Competitive Bidding	To be procured in accordance with the 2016 Revised IRR, Annex H				GoP	3,500,000.00	3,500,000.00
Sub-total Competitive Bidding										6,311,000.00	6,311,000.00
	General Services									684,000.00	684,000.00
5021202000	Janitorial Services	GMS	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	396,000.00	396,000.00
50212990-99	Other General Services	GMS LTSP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	288,000.00	288,000.00
	Professional Services									2,051,000.00	2,051,000.00
5021101000	Legal Services	LTSP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	20,000.00	20,000.00
5021199000	Other Professional Services	GMS LTSP AJDP ARBDSP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	1,044,000.00	1,044,000.00
										231,000.00	231,000.00
										576,000.00	576,000.00
										180,000.00	180,000.00
	Utilities Expenses									1,350,000.00	1,350,000.00
5020401000	Water	GMS	NO	Direct Contracting	To be procured pursuant to Appendix 21 as amended ny				GoP	100,000.00	100,000.00
5020402000	Electricity	GMS	NO	Direct Contracting	GPPB Resolution No. 03-2011				GoP	1,250,000.00	1,250,000.00
	Procurement of Plane Tickets									2,589,000.00	2,589,000.00

5020101000	Plane Tickets	GMS			To be procured pursuant to Appendix 21 as amended ny GPPB Resolution No. 03-2011	GoP	325,000.00	325,000.00	
	Plane Tickets	LTSP				GoP	212,000.00	212,000.00	
	Plane Tickets	AJDP	NO	Direct Contracting			697,000.00	697,000.00	
	Plane Tickets	ARBDS					1,355,000.00	1,355,000.00	
Sub-total Direct Contracting								6,674,000.00	6,674,000.00
Common-Use Supplies & Equipment Available at PS DBM								1,293,000.00	1,293,000.00
50203010-02	Common-Use Supplies & Equipment	GMS			To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184		500,000.00	500,000.00	
		LTSP				GoP	48,000.00	48,000.00	
		AJDP	NO	NP-53.5 Agency-to-Agen			300,000.00	300,000.00	
		ARBDS					445,000.00	445,000.00	
Other Supplies and Materials Expenses								425,000.00	425,000.00
5020399000	Other Supplies and Materials Expenses	GMS	NO	NP-53.5 Agency-to-Agen	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184	GoP	100,000.00	100,000.00	
		AJDP	NO	NP-53.5 Agency-to-Agen		GoP	50,000.00	50,000.00	
		LTSP	NO	NP-53.5 Agency-to-Agen		GoP	50,000.00	50,000.00	
		ARBDS	NO	NP-53.5 Agency-to-Agen		GoP	225,000.00	225,000.00	
Accountable Forms Expenses								10,000.00	10,000.00
5020302000	Accountable Forms	GMS			To be procured pursuant to Apendix 20- Guidelines on the Procurement of Printing Services	GoP	10,000.00	10,000.00	
			NO	NP-53.5 Agency-to-Agen					
Taxes, Insurance Premiums and Other Fees								220,000.00	220,000.00
50215010-01	Taxes, Duties and Licenses	GMS	NO	NP-53.5 Agency-to-Agen	To be procured pursuant to Apendix 20- Guidelines on the Procurement of Printing Services	GoP	50,000.00	50,000.00	
5021502000	Fidelity Bond Premiums	GMS				GoP	60,000.00	60,000.00	
5021503000	Insurances	GMS				GoP	110,000.00	110,000.00	
Sub-total NP-53.5 Agency-to-Agency								1,948,000.00	1,948,000.00
Common-Use Supplies & Equipment Not Available at PS DBM								610,000.00	610,000.00
50203210-02	Common-Use Supplies & Equipment	GMS			To be procured pursuant to Section 53.9 of the IRR of RA 9184		300,000.00	300,000.00	
		LTSP				GoP	48,000.00	48,000.00	
		AJDP	NO	NP-53.9 - Small Value Procurement			117,000.00	117,000.00	
		ARBDS					145,000.00	145,000.00	
ICT Office Supplies								430,000.00	430,000.00
5020301001	ICT Office Supplies	GMS			To be procured pursuant to Section 53.9 of the IRR of RA 9184		75,000.00	75,000.00	
		LTSP	NO	NP-53.9 - Small Value Procurement		GoP	25,000.00	25,000.00	
		AJDP					115,000.00	115,000.00	
		ARBDS					215,000.00	215,000.00	
Semi-Expendable Machinery & Equipment								748,000.00	748,000.00
5020321002	Office Equipment	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	40,000.00	40,000.00	
		AJDP	NO			GoP	50,000.00	50,000.00	
		ARBDS	NO			GoP	45,000.00	45,000.00	
5020321003	Information and Communication Technology	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	45,000.00	45,000.00	

		LTSP	NO			GoP	50,000.00	50,000.00
		AJDP	NO			GoP	73,000.00	73,000.00
		ARBDS	NO			GoP	355,000.00	355,000.00
50203220-01	Furnitures and Fixtures	AJDP	NO		To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	15,000.00	15,000.00
		ARBDS	NO			GoP	75,000.00	75,000.00
	Communications Expenses						654,000.00	654,000.00
50205020-01	Telephone- Mobile	GMS		NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184		450,000.00	450,000.00
		LTSP	NO			GoP	60,000.00	60,000.00
		AJDP					36,000.00	36,000.00
		ARBDS					108,000.00	108,000.00
50205020-02	Telephone- Landline	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	75,000.00	75,000.00
5020503000	Internet Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	400,000.00	400,000.00
5020504000	Cable Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	15,000.00	15,000.00
5020501000	Postage and Courier Services	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	60,000.00	60,000.00
		LTSP	NO	NP-53.9 - Small Value Procurement		GoP	20,000.00	20,000.00
		AJDP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	40,000.00	40,000.00
	Repairs and Maintenance						2,079,000.00	2,079,000.00
50213040-01	Buildings	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	230,000.00	230,000.00
		AJDP	NO			GoP	15,000.00	15,000.00
50213050-03	ICT Equipment	GMS		NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H		30,000.00	30,000.00
		LTSP	NO			GoP	16,000.00	16,000.00
		AJDP					36,000.00	36,000.00
		ARBDS					40,000.00	40,000.00
50213050-02	Office Equipment	GMS		NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H		40,000.00	40,000.00
		LTSP	NO			GoP	10,000.00	10,000.00
		ARBDS					47,000.00	47,000.00
		AJDP					10,000.00	10,000.00
50213210-02	Motor Vehicles	GMS		NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H		1,400,000.00	1,400,000.00
		LTSP	NO			GoP	75,000.00	75,000.00
		AJDP					50,000.00	50,000.00
		AJDP					80,000.00	80,000.00
	Printing and Publications Expenses						153,000.00	153,000.00
	Printing and Publication	GMS		NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H		20,000.00	20,000.00
5029902000		LTSP	NO			GoP	20,000.00	20,000.00
		AJDP					33,000.00	33,000.00
		ARBDS					80,000.00	80,000.00

	Representation Expenses						1,137,000.00	1,137,000.00
5029903000	Representation Expenses	GMS		NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	100,000.00	100,000.00
		LTSP	NO				50,000.00	50,000.00
		AJDP					216,000.00	216,000.00
		ARBDSP					771,000.00	771,000.00
	ICT Software Subscription						81,000.00	81,000.00
50299050-01	ICT Software Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	81,000.00	81,000.00
	Survey, Research and Development Expenses						2,296,000.00	2,296,000.00
5020701000	Survey Expenses	LTSP	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	2,296,000.00	2,296,000.00
Sub-total NP-53.9 Small Value Procurement							8,188,000.00	8,188,000.00
	Rent/ Lease Expenses						1,000,000.00	1,000,000.00
50299050-01	Rent/ Lease- Buildings	GMS	NO	NP-53.10 Lease of Real Property and Venue	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	1,000,000.00	1,000,000.00
	Training Expenses						1,911,000.00	1,911,000.00
50202010-02	General Management & Supervision	GMS		NP-53.10 Lease of Real Property and Venue	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	115,000.00	115,000.00
	Land Acquisition and Distribution	LTSP					50,000.00	50,000.00
	Adjudication of Agrarian Legal Assistance	AJDP					92,000.00	92,000.00
	Resolution of Agrarian Law of implementation of	AJDP					45,000.00	45,000.00
	Provision of Agrarian Legal Assistance	AJDP	NO				75,000.00	75,000.00
	Supervision and Management for delivery of su	ARBDSP					150,000.00	150,000.00
	Social Infrastructure Building	ARBDSP					329,000.00	329,000.00
	Enterprise Development & Economic Support	ARBDSP					595,000.00	595,000.00
	Climate Resilient Farm Productivity Support	ARBDSP					460,000.00	460,000.00
Sub-total NP-53.10 Lease of Real Property and Venue							2,911,000.00	2,911,000.00
GRAND TOTAL							26,032,000.00	26,032,000.00


Prepared by:


 SHEILA IVY B. ABARICO
 ARPT/ BAC Secretariat Member

Recommending Approval:


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