

**DEPARTMENT OF AGRARIAN REFORM
PROVINCIAL AGRARIAN REFORM OFFICE OF SURIGAO DEL SUR
Purok Narra, Mabua, Tandag City, Surigao del Sur**

Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activit y/Project)
					Advertisem ent/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020309000	Fuel, Oil & Lubricants	GMS LTSP AJDP ARBDSP	YES	Competitive Bidding	10/24/2023	11/14/2023	01/05/2024	01/11/2024	GoP	2,395,000.00	2,395,000.00		
	Fuel, Oil & Lubricants									1,400,000.00	1,400,000.00		
										50,000.00	50,000.00		
										385,000.00	385,000.00		
									560,000.00	560,000.00			
	General Services								580,000.00	580,000.00			
5021203000	Security Services	GMS	YES	Competitive Bidding	10/24/2023	11/14/2023	12/22/2023	12/28/2023	GoP	580,000.00	580,000.00		
	Subsidy									3,085,000.00	3,085,000.00		
5021499000	Subsidies- Others	ARBDSP	NO	Competitive Bidding	To be procured in accordance with the 2016 Revised IRR, Annex H				GoP	3,085,000.00	3,085,000.00		
Sub-total Competitive Bidding										6,060,000.00	6,060,000.00		
	General Services									749,000.00	749,000.00		
5021202000	Janitorial Services	GMS	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	330,000.00	330,000.00		
50212990-99	Other General Services	GMS LTSP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	260,000.00	260,000.00		
										159,000.00	159,000.00		
	Professional Services									1,902,000.00	1,902,000.00		
5021101000	Legal Services	AJDP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	150,000.00	150,000.00		
5021199000	Other Professional Services	GMS LTSP AJDP ARBDSP	NO	Direct Contracting	To be procured pursuant to Appendix 23 of IRR of RA 9184 & Annex "A" GPPB Resolution 024-2007				GoP	845,000.00	845,000.00		
										196,000.00	196,000.00		
										490,000.00	490,000.00		
										221,000.00	221,000.00		
	Utilities Expenses									1,310,000.00	1,310,000.00		
5020401000	Water	GMS	NO	Direct Contracting	To be procured pursuant to Appendix 21 as amended				GoP	110,000.00	110,000.00		
5020402000	Electricity	GMS	NO	Direct Contracting	ny GPPB Resolution No. 03-2011				GoP	1,200,000.00	1,200,000.00		
	Procurement of Plane Tickets									500,000.00	500,000.00		
5020101000	Plane Tickets	GMS	NO	Direct Contracting	To be procured pursuant to Appendix 21 as amended ny GPPB Resolution No. 03-2011				GoP	200,000.00	200,000.00		
	Plane Tickets	LTSP								50,000.00	50,000.00		
	Plane Tickets	AJDP								50,000.00	50,000.00		
	Plane Tickets	ARBDSP								200,000.00	200,000.00		

Sub-total Direct Contracting										4,461,000.00	4,461,000.00		
Common-Use Supplies & Equipment Available at PS DBM										1,329,000.00	1,329,000.00		
50203010-01	Common-Use Supplies & Equipment	GMS LTSP AJDP ARBDSP	NO	NP-53.5 Agency-to-Agen	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184	GoP	400,000.00	400,000.00					
							55,000.00	55,000.00					
							374,000.00	374,000.00					
							500,000.00	500,000.00					
Other Supplies and Materials Expenses										590,000.00	590,000.00		
5020399000	Other Supplies and Materials Expenses	GMS	NO	NP-53.5 Agency-to-Agen	To be procured at Procurement Service pursuant to Section 53.5 of the IRR of RA 9184	GoP	100,000.00	100,000.00					
		AJDP	NO	NP-53.5 Agency-to-Agen		GoP	310,000.00	310,000.00					
		ARBDSP	NO	NP-53.5 Agency-to-Agen		GoP	180,000.00	180,000.00					
Accountable Forms Expenses										5,000.00	5,000.00		
5020302000	Accountable Forms	GMS	NO	NP-53.5 Agency-to-Agen	To be procured pursuant to Apendix 20- Guidelines on the Procurement of Printing Services	GoP	5,000.00	5,000.00					
Taxes, Insurance Premiums and Other Fees										198,000.00	198,000.00		
50215010-01	Taxes, Duties and Licenses	GMS	NO	NP-53.5 Agency-to-Agen	To be procured pursuant to Apendix 20- Guidelines on the Procurement of Printing Services	GoP	48,000.00	48,000.00					
5021502000	Fidelity Bond Premiums	GMS				GoP	50,000.00	50,000.00					
5021503000	Insurances	GMS				GoP	100,000.00	100,000.00					
Sub-total NP-53.5 Agency-to-Agency										2,122,000.00	2,122,000.00		
Common-Use Supplies & Equipment Not Available at PS DBM										832,000.00	832,000.00		
50203210-02	Common-Use Supplies & Equipment	GMS LTSP AJDP ARBDSP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	100,000.00	100,000.00					
							47,000.00	47,000.00					
							400,000.00	400,000.00					
							285,000.00	285,000.00					
ICT Office Supplies										445,000.00	445,000.00		
5020301001	ICT Office Supplies	GMS LTSP AJDP ARBDSP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	100,000.00	100,000.00					
							15,000.00	15,000.00					
							200,000.00	200,000.00					
							130,000.00	130,000.00					
Semi-Expendable Machinery & Equipment										290,000.00	290,000.00		
5020321002	Office Equipment	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	35,000.00	35,000.00					
		AJDP	NO			GoP	90,000.00	90,000.00					
5020321003	Information and Communication Technology	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	45,000.00	45,000.00					
		AJDP	NO			GoP	95,000.00	95,000.00					
		ARBDSP	NO			GoP	25,000.00	25,000.00					
Communications Expenses										1,541,000.00	1,541,000.00		
50205020-01	Telephone- Mobile	GMS LTSP AJDP ARBDSP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	450,000.00	450,000.00					
							141,000.00	141,000.00					
							114,000.00	114,000.00					
							136,000.00	136,000.00					
50205020-02	Telephone- Landline	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	80,000.00	80,000.00					
5020503000	Internet Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	400,000.00	400,000.00					


5020504000	Cable Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	20,000.00	20,000.00			
5020501000	Postage and Courier Services	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	50,000.00	50,000.00			
		AJDP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9185	GoP	150,000.00	150,000.00			
	Repairs and Maintenance						2,353,000.00	2,353,000.00			
50213040-01	Buildings	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	200,000.00	200,000.00			
50213050-02	Office Equipment	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	40,000.00	40,000.00			
		ARBDSP					68,000.00	68,000.00			
		AJDP					75,000.00	75,000.00			
50213050-03	ICT Equipment	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	30,000.00	30,000.00			
		LTSP					25,000.00	25,000.00			
		AJDP					115,000.00	115,000.00			
		ARBDSP					50,000.00	50,000.00			
50213210-02	Motor Vehicles	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	1,500,000.00	1,500,000.00			
		LTSP					110,000.00	110,000.00			
		AJDP					50,000.00	50,000.00			
		AJDP					90,000.00	90,000.00			
	Printing and Publications Expenses						208,000.00	208,000.00			
5029902000	Printing and Publication	LTSP	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	50,000.00	50,000.00			
		AJDP					48,000.00	48,000.00			
		ARBDSP					110,000.00	110,000.00			
	Representation Expenses						1,241,000.00	1,241,000.00			
5029903000	Representation Expenses	GMS	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	100,000.00	100,000.00			
		LTSP					90,000.00	90,000.00			
		AJDP					491,000.00	491,000.00			
		ARBDSP					560,000.00	560,000.00			
	Transportation and Delivery Services Expenses						80,000.00	80,000.00			
5029904000	Transportation and Delivery Services	AJDP	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	80,000.00	80,000.00			
	ICT Software Subscription						63,000.00	63,000.00			
50299050-01	ICT Software Subscription	GMS	NO	NP-53.9 - Small Value Procurement	To be procured pursuant to Section 53.9 of the IRR of RA 9184	GoP	63,000.00	63,000.00			
	Survey, Research and Development Expenses						1,390,000.00	1,390,000.00			
5020701000	Survey Expenses	LTSP	NO	NP-53.9 - Small Value Procurement	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	1,390,000.00	1,390,000.00			
Sub-total NP-53.9 Small Value Procurement								8,443,000.00	8,443,000.00		
	Rent/ Lease Expenses						1,100,000.00	1,100,000.00			
50299050-01	Rent/ Lease- Buildings	GMS	NO	NP-53.10 Lease of Real Property and Venue	To be procured in accordance with the 2016 Revised IRR, Annex H	GoP	1,100,000.00	1,100,000.00			
	Training Expenses						2,672,000.00	2,672,000.00			
50202010-02	General Management & Supervision	GMS		NP-53.10 Lease of Real Property and Venue	To be procured in accordance with the 2016 Revised IRR, Annex H		100,000.00	100,000.00			
	Land Acquisition and Distribution	LTSP					58,000.00	58,000.00			
	Adjudication of Agrarian Legal Assistance	AJDP					60,000.00	60,000.00			
	Resolution of Agrarian Law of implementation	AJDP					224,000.00	224,000.00			

	Provision of Agrarian Legal Assistance	AJDP	NO					GoP	120,000.00	120,000.00		
	Supervision and Management for delivery of s	ARBDSP							220,000.00	220,000.00		
	Social Infrastructure Building	ARBDSP							700,000.00	700,000.00		
	Enterprise Development & Economic Support	ARBDSP							840,000.00	840,000.00		
	Climate Resilient Farm Productivity Support	ARBDSP							350,000.00	350,000.00		
Sub-total NP-53.10 Lease of Real Property and Venue									3,772,000.00	3,772,000.00		
GRAND TOTAL									24,858,000.00	24,858,000.00		

Prepared by:


JESIEL R. ROMANO
 AO IV/ BAC Secretariat Member

Recommending Approval:


ATTY. MARDOVIC DODGE D. BENEGIAN II
 Attorney V / BAC Chairperson

Approved by:


LEONCIO C. BAUTISTA, JR.
 PARPO II/ Head of the Procuring Entity

