

APP-CSE 2025 FORM
ANNUAL PROCUREMENT PLAN - COMMON-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2025 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) being carried by the Procurement Service – Department of Budget and Management (PS-DBM) that shall be purchased by government agencies. Consistent with the DBM Circular Letter Nos. 2011-6 and 2011-6-A dated 25 August 2011 and 28 September 2011, respectively, the APP-CSE shall serve as the agency's annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Modernized Philippine Government Electronic Procurement System (mPhilGEPS) will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPSC).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the mPhilGEPS and Downloads page of PS-DBM website (www.ps-philgeps.gov.ph).
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) under the "What We Sell" tab for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on this form, otherwise the form will be deemed invalid.
- 5.0 For items not included on the list of PART II, a separate file, with the file name APP-CSE 2025 Form - Other Items, can be downloaded from the Downloads page of PS-DBM website (www.ps-philgeps.gov.ph) and must be submitted to PS-DBM through this link: <https://shorturl.at/adeq0>. Instructions on how to fill-out is included in the reminders of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's mPhilGEPS account on or before the prescribed period or deadline. Any APP-CSE form that is unsigned or has incomplete signature shall be deemed invalid.
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their mPhilGEPS account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM through its mobile numbers 0918-2954426 (Smart) or 0962-8255199 (Smart), or email appcse.helpdesk@ps-philgeps.gov.ph, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Department/Bureau/Office: Department of Agrarian Reform Prior
 Region: Cagayan Valley
 Address: FL Dy Blvd, San Fermin, Cagayan
City, Isabela

Agency Code/UACS: 40010287985
 Organization Type: National Government Agency

Note: The APP-CSE for FY 2025 must be submitted on or before 31 July 2024.

Contact Person: _____
 Position: _____
 E-mail: _____
 Telephone/Mobile Nos: _____

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																Total Quantity for the year	Price	Total Amount for the year						
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct				Nov	Dec	Q4	Q4 AMOUNT		
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
1	12191601-A1-E04	ALCOHOL, Ethyl, 500 mL	bottle	8	58	20	86	4,336.98	50	28	20	98	4,942.14	50	28	20	98	4,942.14	50	40	8	98	4,942.14	380	50.43	19,163.40
2	12191601-A1-E03	ALCOHOL, Ethyl, 1 Gallon	gallon	1	4	1	6	2,142.54	5	0	1	6	2,142.54	5	0	1	6	2,142.54	5	0	1	6	2,142.54	24	357.09	8,570.16
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																										
3	60121413-03-F01	CLEARBOOK, A4 size	piece	0	0	0	0	0.00	100	0	3	103	3,621.88	0	0	0	0	0.00	100	0	2	102	3,596.32	205	35.16	7,207.80
4	60121413-03-F02	CLEARBOOK, Legal size	piece	4	2	0	6	218.16	13	0	2	15	545.40	2	12	0	14	509.04	4	0	2	6	218.16	41	36.36	1,490.76
5	60121534-03-F01	ERASER, plastic/rubber	piece	14	2	0	16	132.16	0	0	0	0	0.00	8	0	0	8	66.08	0	0	0	0	0.00	24	8.26	198.24
6	60121524-03-G01	SIGN PEN, Extra Fine Tip, Black	piece	78	8	8	94	2,086.80	78	8	8	94	2,086.80	78	8	8	94	2,086.80	78	8	8	94	2,086.80	376	22.20	8,347.20
7	60121524-03-G04	SIGN PEN, Fine Tip, Black	piece	38	8	22	68	3,040.96	8	10	20	38	1,699.36	8	10	20	38	1,699.36	0	10	20	30	1,341.60	174	44.72	7,781.28
8	60121524-03-G07	SIGN PEN, Medium Tip, Black	piece	0	4	12	16	915.20	0	4	12	16	915.20	0	4	12	16	915.20	0	4	12	16	915.20	64	57.20	3,660.80
9	60121524-03-G02	SIGN PEN, Extra Fine Tip, Blue	piece	2	2	14	18	399.60	2	2	14	18	399.60	2	2	2	6	133.20	2	2	12	16	355.20	58	22.20	1,287.60
10	60121524-03-G05	SIGN PEN, Fine Tip, Blue	piece	8	8	20	36	1,609.92	8	8	20	36	1,609.92	8	20	8	36	1,609.92	8	8	12	28	1,252.16	136	44.72	6,081.92
11	60121524-03-G08	SIGN PEN, Medium Tip, Blue	piece	0	4	12	16	915.20	0	4	12	16	915.20	0	4	0	4	228.80	0	4	12	16	915.20	52	57.20	2,974.40
12	60121524-03-G03	SIGN PEN, Extra Fine Tip, Red	piece	2	0	12	14	310.80	0	0	12	12	266.40	2	0	0	2	44.40	0	0	12	12	266.40	40	22.20	888.00
13	60121524-03-G06	SIGN PEN, Fine Tip, Red	piece	32	0	12	44	2,013.44	30	0	12	42	1,921.92	32	12	0	44	2,013.44	30	0	12	42	1,921.92	172	45.76	7,870.72
14	60121524-03-G09	SIGN PEN, Medium Tip, Red	piece	2	0	0	2	114.40	0	0	0	0	0.00	2	0	0	2	114.40	0	0	0	0	0.00	4	57.20	228.80
15	60121124-03-F01	WRAPPING PAPER	pack	0	0	0	0	0.00	12	0	0	12	1,934.40	0	12	0	12	1,934.40	0	0	0	0	0.00	24	161.20	3,868.80
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																										
16	45121517-03-C03	DOCUMENT CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	23,623.60	0.00
17	4511609-03-F01	MULTIMEDIA PROJECTOR	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	16,588.00	0.00
BATTERIES AND CELLS AND ACCESSORIES																										
18	26111702-03-F02	BATTERY, dry cell, size AA	pack	125	12	30	167	3,421.83	125	30	12	167	3,421.83	125	30	12	167	3,421.83	125	30	12	167	3,421.83	668	20.49	13,687.32
19	26111702-03-F01	BATTERY, dry cell, size AAA	pack	75	12	33	120	2,200.80	75	33	12	120	2,200.80	75	33	12	120	2,200.80	75	30	12	117	2,145.78	477	18.34	8,748.18
CLEANING EQUIPMENT AND SUPPLIES																										
20	47133812-03-F01	AIR FRESHENER	can	61	2	16	79	6,897.49	3	4	2	9	785.79	23	4	2	29	2,531.99	3	4	2	9	785.79	126	87.31	11,001.06

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
21	47131604-BR-S01	BROOM (Walls Tambo)	piece	53	0	0	53	6,614.40	1	0	0	1	124.80	2	0	0	2	249.60	1	0	0	1	124.80	57	124.80	7,113.60	
22	47131604-BR-T01	BROOM (Walls Ting-ting)	piece	52	0	0	52	1,352.00	1	0	0	1	26.00	1	0	0	1	26.00	1	0	0	1	26.00	55	26.00	1,430.00	
23	47131809-TB-C01	CLEANER, Toilet Bowl and Urinal	bottle	52	1	7	60	2,496.00	2	1	7	10	416.00	2	1	7	10	416.00	2	11	2	15	624.00	95	41.60	3,952.00	
24	47131805-CL-P01	CLEANSER, Scouring Powder	plastic container	52	0	5	57	1,363.44	1	30	0	11	263.12	2	0	0	2	47.84	1	5	0	6	143.52	76	23.92	1,817.92	
25	47131811-DE-B02	DETERGENT BAR	piece	52	0	5	57	532.38	2	0	0	2	18.68	2	5	0	7	65.38	2	3	0	5	46.70	71	9.34	663.14	
26	47131811-DE-P02	DETERGENT POWDER, all purpose	pouch	52	2	11	65	3,515.20	2	2	6	10	540.80	2	2	11	15	811.20	2	12	1	15	811.30	105	54.08	5,678.40	
27	47131809-DS-P01	DISINFECTANT SPRAY	can	4	2	16	22	3,077.58	4	2	16	22	3,077.58	4	2	16	22	3,077.58	4	2	4	10	1,368.90	76	139.89	10,631.64	
28	47131601-DU-P01	DUST PAN	piece	52	0	0	52	2,433.60	53	0	0	53	2,480.40	52	0	0	52	2,433.60	51	0	0	51	2,366.80	208	46.80	9,734.40	
29	47131802-FW-P03	FLOOR WAX, paste type, red	can	0	0	0	0	0.00	0	0	0	0	0.00	0	2	0	2	619.52	0	2	0	2	619.52	4	309.76	1,239.04	
30	47131830-FC-A01	FURNITURE CLEANER	can	6	2	8	16	2,262.24	2	2	0	4	565.56	2	2	3	7	989.73	2	0	0	2	282.78	29	141.39	4,100.31	
31	73101612HS-L01	HAND SOAP, liquid, 500ml	bottle	3	1	9	13	558.35	3	1	8	12	515.40	3	1	8	12	515.40	3	1	8	12	515.40	49	42.95	2,104.55	
32	47121804MP-B01	MOP BUCKET	unit	3	0	3	6	13,728.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	2,288.00	13,728.00	
33	47131501-RG-C01	RAGS	kilo	4	0	6	10	694.70	14	0	2	16	1,111.52	16	0	2	18	1,250.46	14	0	2	16	1,111.52	60	69.47	4,168.20	
34	47131602-SC-N01	SCOURING PAD	pack	3	0	3	6	513.78	1	1	0	2	171.26	2	0	1	3	256.89	1	1	0	2	171.26	13	85.63	1,113.19	
35	47121701-TB-P04	TRASHBAG, XXL size	roll/pack	5	2	7	14	1,820.00	0	0	0	0	0.00	5	2	2	9	1,170.00	0	0	0	0	0.00	23	130.00	2,990.00	
36	47121701-TB-P05	TRASHBAG, Large size	roll/pack	0	0	7	7	414.96	4	2	2	8	474.24	0	0	0	0	0.00	4	2	2	8	474.24	23	59.28	1,363.44	
37	47121701-TB-P06	TRASHBAG, XL size	roll/pack	4	2	7	13	1,203.28	0	0	0	0	0.00	4	2	2	8	740.48	0	0	0	0	0.00	21	92.56	1,943.76	
38	47121702-WB-P01	WASTEBASKET	piece	62	0	13	75	3,276.00	50	0	0	50	2,184.00	51	0	0	51	2,227.68	50	0	0	50	2,184.00	226	43.68	9,871.68	
COLOR COMPOUNDS AND DISPERSIONS																											
39	12171703-SI-P01	INK, for stamp pad	bottle	11	0	1	12	345.48	23	0	1	24	690.96	11	0	13	24	690.96	11	0	1	12	345.48	72	28.79	2,072.88	
CONSUMER ELECTRONICS																											
40	52161535-DV-R02	DIGITAL VOICE RECORDER	unit	3	0	0	3	22,017.48	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	7,339.16	22,017.48	
FILMS																											
41	13111203-AC-P01	ACETATE	roll	1	0	0	1	1,243.84	0	0	0	0	0.00	1	0	0	1	1,243.84	0	0	0	0	0.00	2	1,243.84	2,487.68	
42	13111201-CF-P02	CARBON FILM, Legal size	box	11	2	3	16	5,629.28	11	1	0	12	4,221.96	10	0	0	10	3,518.30	10	0	0	10	3,518.30	48	351.83	16,887.84	
FIRE FIGHTING EQUIPMENT																											
43	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	6	1	0	7	8,008.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0	0	1	1,344.00	8	1,144.00	9,152.00	
FLAG OR ACCESSORIES																											
44	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	1	0	2	3	854.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	284.84	854.52	
FURNITURE AND FURNISHINGS																											
45	56101504-C4-B01	MONOBLOC CHAIR, beige	piece	6	0	0	6	2,046.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	341.12	2,046.72	
46	56101504-C4-W01	MONOBLOC CHAIR, white	piece	2	0	0	2	682.24	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	341.12	682.24	
HEATING AND VENTILATION AND AIR CIRCULATION																											
47	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	3	2	0	5	6,110.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0	0	3	3,665.00	8	1,222.00	9,776.00	
48	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	1	1	1,109.68	0	0	0	0	0.00	1	1,109.68	1,109.68	
49	40101604-EF-S01	ELECTRIC FAN, stand type	unit	1	1	0	2	3,120.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1	0	2	3,120.00	4	1,560.00	6,240.00	
50	40101604-EF-W01	ELECTRIC FAN, wall mount	unit	1	0	0	1	901.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	901.68	901.68	
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																											
51	43211507-DSK003	DESKTOP, for Basic Users	unit	1	0	0	1	24,793.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	24,793.60	24,793.60	
52	43211507-DSK004	DESKTOP, for Mid-Range Users	unit	8	1	1	7	296,732.80	0	0	1	1	42,390.40	0	0	0	0	0.00	0	0	0	0	0.00	8	42,390.40	339,123.20	
53	43201827-HD-R02	EXTERNAL HARD DRIVE	unit	15	1	1	17	51,254.32	0	1	0	1	3,014.96	12	0	0	12	36,179.52	0	2	0	2	6,029.92	32	3,014.96	96,478.72	
54	43202010-FD-L04	FLASH DRIVE	piece	49	1	1	51	7,789.74	3	0	0	3	458.22	24	0	2	26	3,971.24	0	0	0	0	0.00	80	152.74	12,219.20	
55	43211503-LAP004	LAPTOP COMPUTER, for Mid-range Users	unit	5	1	0	6	254,280.00	0	0	0	0	0.00	1	0	0	1	42,380.00	0	0	0	0	0.00	7	42,380.00	296,660.00	
56	43211503-LAP003	LAPTOP COMPUTER, Lightweight	unit	3	0	1	4	187,200.00	4	0	0	4	187,200.00	0	0	0	0	0.00	0	0	0	0	0.00	8	46,800.00	374,400.00	
57	43211708-MO-C02	COMPUTER MOUSE, Wireless	unit	14	12	2	28	4,533.76	12	4	0	16	2,590.72	17	6	0	23	3,724.16	1	0	0	1	161.92	68	161.92	11,010.56	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
58	43212105-PR-L01	PRINTER, Laser, Monochrome	unit	1	1	0	2	5,273.78	3	0	0	3	7,910.67	0	0	0	0	0.00	0	0	0	0	0.00	5	2,636.89	13,184.45	
LIGHTING AND FIXTURES AND ACCESSORIES																											
59	39101628-LB-L01	LIGHT-EMITTING DIODE (LED) LIGHT BULB, 7 watts	piece	16	0	0	16	1,209.76	5	0	0	5	378.05	0	0	0	0	0.00	0	0	0	0	0.00	21	75.61	1,587.81	
60	39101628-LT-L01	LIGHT-EMITTING DIODE (LED) LINEAR TUBE, 18 watts	piece	23	0	4	27	5,557.14	7	0	3	10	2,058.20	0	0	2	2	411.64	0	2	0	2	411.64	41	205.82	8,438.62	
MANUFACTURING COMPONENTS AND SUPPLIES																											
61	31201610-CL-Q02	GLUE, all-purpose	bottle	40	2	14	56	3,479.84	51	4	2	57	3,541.98	52	2	1	55	3,417.70	50	1	1	52	3,231.28	220	62.14	13,670.80	
62	31151804-SW-H01	STAPLE WIRE, heavy duty (binder type), 23/13	box	42	2	14	58	2,111.20	51	0	0	51	1,856.40	52	0	0	52	1,892.80	49	0	0	49	1,783.60	210	36.40	7,644.00	
63	31151804-SW-S01	STAPLE WIRE, standard	box	14	1	15	30	712.80	26	1	1	28	665.28	26	3	1	30	712.80	26	3	1	30	712.80	118	23.76	2,803.68	
64	31201502-TA-E02	TAPE, electrical	roll	12	1	10	23	447.35	11	0	0	11	213.95	12	0	0	12	233.40	11	0	0	11	213.95	57	19.45	1,108.65	
65	31201503-TA-M01	TAPE, masking, 24mm	roll	47	2	14	63	3,507.84	51	2	1	54	3,006.72	54	2	2	58	3,229.44	51	2	1	54	3,006.72	229	55.68	12,750.72	
66	31201503-TA-M02	TAPE, masking, 48 mm	roll	7	2	13	22	2,665.52	14	1	1	16	1,938.56	13	1	1	15	1,817.40	13	1	1	15	1,817.40	68	121.16	8,238.88	
67	31201517-TA-P01	TAPE, packaging, 48 mm	roll	5	2	14	21	469.56	14	2	1	17	380.12	17	2	2	21	469.56	14	2	1	17	380.12	76	22.36	1,699.36	
68	31201512-TA-T01	TAPE, transparent, 24mm	roll	15	10	20	45	795.60	27	8	2	37	654.16	27	8	2	37	654.16	17	6	0	23	408.64	142	17.68	2,510.56	
69	31201512-TA-T02	TAPE, transparent, 48 mm	roll	11	8	18	37	835.09	23	14	6	43	970.51	23	8	6	37	835.09	21	6	4	31	699.67	148	22.57	3,340.26	
70	31151507-TW-P01	TWINE, plastic	roll	14	1	0	15	999.30	12	0	0	12	799.44	12	0	0	12	799.44	11	0	0	11	732.82	50	66.62	3,331.00	
MEASURING AND OBSERVING AND TESTING EQUIPMENT																											
71	4111604-RU-P02	RULER, plastic, 450mm	piece	5	2	2	9	179.37	13	0	0	13	259.09	1	2	0	3	59.79	0	1	0	1	19.93	26	19.93	518.18	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
72	44121612-BL-H01	BLADE, for general purpose cutter/utility knife	tube	13	0	0	13	212.81	5	0	0	5	81.85	1	0	0	1	16.37	0	0	0	0	0.00	19	16.37	311.03	
73	44101602-PB-M01	BINDING AND PUNCHING MACHINE	unit	0	0	0	0	0.00	1	0	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	1	9,534.72	9,534.72	
74	44122037-RB-P10	BINDING RING/COMB, plastic, 32 mm	bundle	1	1	1	3	779.67	6	1	0	7	1,819.23	1	1	5	7	1,819.23	6	1	0	7	1,819.23	24	259.89	6,237.36	
75	44101807-CA-C01	CALCULATOR, Compact	unit	40	0	12	52	12,260.04	0	6	3	9	2,121.93	6	0	0	6	1,414.62	0	0	0	0	0.00	67	235.77	15,796.59	
76	44121719-CH-W01	CHALK, white enamel	box	1	0	0	1	32.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	32.97	32.97	
77	44122105-BF-C01	CLIP, backfold, 19mm	box	8	0	50	58	542.88	8	20	0	28	262.08	13	0	0	13	121.68	38	0	0	38	355.68	137	9.36	1,282.32	
78	44122105-BF-C02	CLIP, backfold, 25mm	box	8	0	80	88	1,372.80	38	0	0	38	592.80	18	0	0	18	280.80	28	0	0	28	436.80	172	15.60	2,683.20	
79	44122105-BF-C03	CLIP, backfold, 32mm	box	8	0	80	88	2,928.64	38	0	0	38	1,264.64	8	0	0	8	266.24	28	0	0	28	931.84	162	33.28	5,391.36	
80	44122105-BF-C04	CLIP, backfold, 50mm	box	8	0	20	28	1,688.96	8	0	5	13	784.16	8	10	0	18	1,085.76	8	10	0	18	1,085.76	77	60.32	4,644.64	
81	44121801-CT-R02	CORRECTION TAPE	piece	128	18	60	206	2,781.00	148	18	20	186	2,511.00	158	18	10	186	2,511.00	130	18	10	158	2,133.00	736	13.50	9,936.00	
82	44121612-CL-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	20	1	3	24	761.28	5	0	0	5	158.60	19	0	4	23	729.56	5	4	0	9	285.48	61	31.72	1,934.92	
83	44111515-DF-B01	DATA FILE BOX	piece	40	10	20	70	10,212.30	40	10	0	50	7,294.50	40	10	0	50	7,294.50	40	10	0	50	7,294.50	220	145.89	32,095.80	
84	44122011-DF-F01	DATA FOLDER	piece	1	10	196	207	17,183.07	21	0	0	21	1,743.21	31	10	0	41	3,403.41	41	0	0	41	3,403.41	310	83.01	25,733.10	
85	44103202-DS-H01	DATER STAMP	piece	5	3	9	17	7,394.15	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	17	434.95	7,394.15	
86	44121506-B-H01	ENVELOPE, Documentary, A4	box	13	0	5	18	14,938.56	6	0	0	6	4,979.52	13	0	0	13	10,788.96	4	0	0	4	3,319.68	41	829.92	34,026.72	
87	44121506-B-H02	ENVELOPE, Documentary, legal,	box	10	5	10	25	26,439.50	10	0	0	10	10,575.80	20	0	0	20	21,151.60	10	3	0	13	13,748.54	68	1,057.58	71,915.44	
88	44121506-B-H01	ENVELOPE, Expanding, Kraft	box	0	5	10	15	14,099.25	5	0	0	5	4,699.75	5	0	0	5	4,699.75	0	8	0	8	7,519.60	33	939.95	31,018.35	
89	44121506-B-H02	ENVELOPE, Expanding, Plastic	piece	0	5	15	20	609.80	0	20	0	20	609.80	15	0	0	15	457.35	15	5	0	20	609.80	75	30.49	2,286.75	
90	44121506-B-H02	ENVELOPE, Mailing	box	4	0	10	14	6,055.28	7	0	0	7	3,027.64	8	0	0	8	3,460.16	7	0	0	7	3,027.64	36	432.52	15,570.72	
91	44121504-B-H02	ENVELOPE, Mailing, with window	box	0	0	10	10	5,127.20	6	0	0	6	3,076.32	6	0	1	7	3,589.04	6	0	0	6	3,076.32	29	512.72	14,868.88	
92	4411912-ER-B01	ERASER, felt, for blackboard/whiteboard	piece	2	0	5	7	101.36	0	0	0	0	0.00	1	0	0	1	14.48	0	0	0	0	0.00	8	14.48	115.84	
93	44122118-FA-P01	FASTENER	box	2	4	14	20	1,892.80	17	4	4	25	2,366.00	12	4	4	20	1,892.80	9	4	2	15	1,419.60	80	94.64	7,571.20	
94	44111515-FO-H01	FILE ORGANIZER, expanding, plastic, legal	piece	17	6	35	58	5,231.60	22	0	6	28	2,525.60	22	0	0	22	1,984.40	7	0	0	7	631.40	115	90.20	10,373.00	
95	44122018-FT-D01	FILE TAB DIVIDER, A4	set	3	0	20	23	255.99	20	5	5	30	333.90	11	0	0	11	122.43	0	0	0	0	0.00	64	11.13	712.32	
96	44122018-FT-D02	FILE TAB DIVIDER, Legal	set	8	0	20	28	398.44	20	0	0	20	284.60	18	0	0	18	256.14	0	0	0	0	0.00	66	14.23	939.18	
97	44122011-FO-F01	FOLDER, Fancy with slide, A4	bundle	2	0	0	2	540.80	1	0	0	1	270.40	1	0	0	1	270.40	1	0	0	1	270.40	5	270.40	1,352.00	
98	44122011-FO-F02	FOLDER, Fancy with slide, legal	bundle	2	0	0	2	582.40	1	0	0	1	291.20	1	0	0	1	291.20	1	0	0	1	291.20	5	291.20	1,456.00	

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
99	4412201-FC-L01	FOLDER, L-type, A4	pack	10	0	10	20	4,005.60	10	0	0	10	2,002.80	0	0	0	0	0.00	0	0	0	0	0.00	30	200.28	6,008.40	
100	4412201-FC-L02	FOLDER, L-type, Legal	pack	45	0	31	77	19,179.16	65	0	0	65	16,190.20	45	38	0	83	20,673.64	35	0	0	35	8,717.80	260	249.08	64,760.80	
101	4412202-FC-P01	FOLDER, presboard	box	35	0	11	47	44,774.08	15	0	0	15	14,289.60	20	38	0	58	55,253.12	15	0	0	15	14,289.60	135	952.64	128,606.40	
102	4412201-FC-T01	FOLDER with tab, A4	pack	10	20	0	30	11,388.00	0	0	0	0	0.00	0	20	0	20	7,592.00	0	0	0	0	0.00	50	379.60	18,980.00	
103	4412201-FC-T02	FOLDER with tab, Legal	pack	55	5	20	80	33,113.60	50	0	0	50	20,696.00	50	20	0	70	28,974.40	25	0	0	25	10,348.00	225	413.92	93,132.00	
104	4412208-IT-T01	INDEX TAB	box	5	10	5	20	1,352.00	5	0	0	5	338.00	10	5	5	20	1,352.00	5	0	0	5	338.00	50	67.60	3,380.00	
105	44121708-MA-F01	MARKER, Fluorescent	set	15	9	20	44	1,368.84	44	6	0	50	1,555.50	42	6	0	48	1,493.28	38	0	0	38	1,182.18	180	31.11	5,599.80	
106	44121708-MP-B01	MARKER, Permanent, Black	piece	18	10	50	78	645.06	60	10	0	70	578.90	68	10	0	78	645.06	41	5	5	51	421.77	277	8.27	2,290.79	
107	44121708-MP-B02	MARKER, Permanent, Blue	piece	18	0	50	68	562.36	60	10	10	80	661.60	68	10	0	78	645.06	36	0	0	36	297.72	262	8.27	2,166.74	
108	44121708-MP-B03	MARKER, Permanent, Red	piece	105	2	52	160	1,323.20	152	0	0	152	1,257.04	152	0	0	152	1,257.04	2	0	0	2	16.54	466	8.27	3,853.82	
109	44121708-MW-B01	MARKER, Whiteboard, Black	piece	107	0	20	127	1,225.55	117	0	0	117	1,129.05	117	0	0	117	1,129.05	122	0	0	122	1,177.30	483	9.65	4,660.95	
110	44121708-MW-B02	MARKER, Whiteboard, Blue	piece	7	0	0	7	67.55	7	0	0	7	67.55	7	0	0	7	67.55	102	0	0	102	984.30	123	9.65	1,186.95	
111	44121708-MW-B03	MARKER, Whiteboard, Red	piece	2	0	0	2	19.30	7	0	0	7	67.55	2	0	0	2	19.30	2	0	0	2	19.30	13	9.65	125.45	
112	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	13	0	10	23	202.86	13	0	0	13	114.66	23	0	0	23	202.86	5	1	0	6	52.92	65	8.82	573.30	
113	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, jumbo, 50mm	box	18	0	10	28	544.88	18	0	0	18	350.28	28	0	0	28	544.88	10	1	0	11	214.06	85	19.46	1,654.10	
114	44101603-PS-M02	PAPER SHREDDER	unit	2	0	0	2	37,437.92	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2	18,718.96	37,437.92	
115	44101603-PT-M02	PAPER TRIMMER/CUTTING MACHINE	unit	1	0	0	1	9,297.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,297.60	9,297.60	
116	44121706-PE-L01	PENCIL, lead/graphite, with eraser	box	107	3	12	122	5,454.62	103	0	1	104	4,649.84	116	2	1	119	5,320.49	108	0	0	108	4,605.13	448	44.71	20,030.08	
117	44121619-PS-M01	PENCIL SHARPENER	piece	41	1	12	54	12,748.32	12	1	1	14	3,305.12	13	0	0	13	3,069.04	0	1	0	1	236.08	82	236.08	19,358.56	
118	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	5	2	15	22	3,386.24	0	1	1	2	307.84	15	0	0	15	2,308.80	1	0	0	1	153.92	40	153.92	6,156.80	
119	44122101-RU-B01	RUBBER BAND No. 18	box	5	1	0	6	811.20	1	0	0	1	135.20	1	0	0	1	135.20	1	0	0	1	135.20	9	135.20	1,216.80	
120	44121909-SP-F01	STAMP PAD, felt	piece	3	3	1	7	279.44	12	0	0	12	479.04	1	12	0	13	518.96	0	0	0	0	0.00	32	39.92	1,277.44	
121	44121618-SS-S01	SCISSORS, symmetrical/asymmetrical	pair	51	2	15	68	4,455.36	0	15	0	15	982.80	23	0	0	23	1,506.96	15	0	0	15	982.80	121	65.52	7,927.92	
122	44121615-ST-B01	STAPLER, standard type	piece	29	2	15	46	9,089.60	0	15	0	15	2,964.00	23	0	0	23	4,544.80	15	0	0	15	2,964.00	99	197.60	19,562.40	
123	44121615-ST-B01	STAPLER, heavy duty (binder)	unit	7	0	1	8	5,545.20	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	8	693.15	5,545.20	
124	44121613-SR-P02	STAPLE REMOVER, plier-type	piece	11	1	16	28	1,302.28	0	0	15	15	697.65	1	0	15	16	744.16	15	0	0	15	697.65	74	46.51	3,441.74	
125	44121605-TD-T01	TAPE DISPENSER, table top	piece	4	3	17	24	1,861.92	0	0	15	15	1,163.70	2	1	0	3	232.74	0	0	0	0	0.00	42	77.58	3,258.36	
PAPER MATERIALS AND PRODUCTS																											
126	14111525-CA-A01	CARTOLINA, assorted colors	pack	2	0	4	6	502.32	0	0	4	4	334.88	0	0	4	4	334.88	0	4	0	4	334.88	18	83.72	1,506.96	
127	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	945.36	0.00	
128	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280mm x 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,973.92	0.00	
129	14111514-NP-S02	NOTEPAD, stick-on, 50mm x 76mm	pad	58	0	50	108	4,002.48	58	0	50	108	4,002.48	58	0	50	108	4,002.48	58	0	50	108	4,002.48	432	37.06	16,009.92	
130	14111514-NP-S04	NOTEPAD, stick-on, 76mm x 100mm	pad	10	0	60	70	4,149.60	10	0	60	70	4,149.60	10	0	60	70	4,149.60	10	0	60	70	4,149.60	280	59.28	16,598.40	
131	14111514-NP-S03	NOTEPAD, stick-on, 76mm x 76mm	pad	10	0	60	70	3,640.00	10	0	60	70	3,640.00	10	0	60	70	3,640.00	10	0	60	70	3,640.00	280	52.00	14,560.00	
132	14111514-NB-S02	STENO NOTEBOOK	piece	1260	0	0	1260	17,690.40	1100	0	0	1100	15,444.00	250	0	0	250	3,510.00	0	0	0	0	0.00	2610	14.04	36,644.40	
133	14111507-PP-M01	PAPER, MULTICOPY A4	ream	35	7	26	68	14,538.40	25	6	6	37	7,910.60	24	46	6	76	16,248.80	34	1	6	41	8,765.60	222	213.80	47,463.60	
134	14111507-PP-M02	PAPER, MULTICOPY LEGAL	ream	62	22	77	161	37,506.56	61	41	16	118	27,489.28	61	51	16	128	29,818.88	76	51	16	143	33,313.28	550	232.96	128,128.00	
135	14111507-PP-C01	PAPER, MULTIPURPOSE A4	ream	70	5	35	110	15,151.40	60	15	5	80	11,019.20	75	25	5	105	14,462.70	55	15	5	75	10,330.50	370	137.74	50,963.80	
136	14111507-PP-C02	PAPER, MULTIPURPOSE LEGAL	ream	152	7	87	246	39,091.86	160	46	6	212	33,688.92	180	46	6	232	36,867.12	140	45	5	190	30,192.90	880	158.91	139,840.80	
137	14111531-PP-R01	PAD PAPER, ruled	pad	3	0	0	3	104.46	0	0	0	0	0.00	2	0	0	2	69.64	0	0	0	0	0.00	5	34.82	174.10	
138	14111503-PA-P01	PAPER, parchment	box	5	5	15	25	3,855.25	5	5	5	15	2,313.15	5	0	5	10	1,542.10	5	0	5	10	1,542.10	60	154.21	9,252.60	
139	14111531-RE-B01	RECORD BOOK, 300 PAGES	book	9	5	65	79	7,244.30	9	0	5	14	1,283.80	9	5	5	19	1,742.30	4	5	5	14	1,283.80	126	91.70	11,554.20	
140	14111531-RE-B02	RECORD BOOK, 500 PAGES	book	90	5	35	130	16,192.80	45	0	5	50	6,228.00	45	5	5	55	6,850.80	40	5	5	50	6,228.00	285	124.56	35,499.60	
141	14111704-TT-P04	TISSUE, INTERFOLDED PAPER TOWEL	pack	5	5	27	37	1,250.60	5	20	7	32	1,081.60	35	7	5	47	1,588.60	32	5	5	42	1,419.60	158	33.80	5,340.40	
142	14111704-TT-P02	TOILET TISSUE PAPER, 2 ply	pack	65	15	45	125	12,480.00	35	25	15	75	7,488.00	60	10	10	80	7,987.20	55	10	10	75	7,488.00	355	99.84	35,443.20	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
PERFUMES OR COLOGNES OR FRAGRANCES																										
1-13	53131626-HS-501	HAND SANITIZER	bottle	9	0	47	56	4,764.48	54	2	0	56	4,764.48	56	0	0	56	4,764.48	54	2	0	56	4,764.48	224	85.08	19,057.92
PESTICIDES OR PEST REPELLENTS																										
1-14	10191509-IN-A01	INSECTICIDE	can	38	8	12	58	8,082.88	38	0	0	38	5,295.68	57	0	0	57	7,943.52	43	0	0	43	5,992.48	196	139.36	27,314.56
PRINTED PUBLICATIONS																										
1-15	55101524-RA-H01	HANDBOOK ON PHILIPPINE GOVERNMENT PROCUREMENT (RA 9184 and its IRR)	book	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	37.21	0.00
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES (CONSUMABLES)																										
1	44103109-BR-D05	DRUM CARTRIDGE, BROTHER DR-3455, Black	cart	1	0	3	4	27,788.80	0	0	1	1	6,947.20	1	0	0	1	6,947.20	0	0	0	0	0.00	6	6,947.20	41,683.20
2	44103105-CA-C04	INK CARTRIDGE, CANON CL-741, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,126.32	0.00
3	44103105-CA-C02	INK CARTRIDGE, CANON CL-811, Colored	cart	5	0	0	5	5,891.60	5	0	0	5	5,891.60	5	0	0	5	5,891.60	5	0	0	5	5,891.60	20	1,178.32	23,566.40
4	44103105-CA-B04	INK CARTRIDGE, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	861.12	0.00
5	44103105-CA-B02	INK CARTRIDGE, CANON PG-810, Black	cart	10	0	0	10	8,923.20	10	0	0	10	8,923.20	10	0	0	10	8,923.20	10	0	0	10	8,923.20	40	892.32	35,692.80
6	44103105-EP-B17	INK CARTRIDGE, EPSON C13T664100 (T6641), Black	cart	32	0	24	56	12,986.40	32	2	22	56	12,986.40	32	12	2	46	10,667.40	42	2	2	46	10,667.40	204	231.90	47,307.60
7	44103105-EP-C17	INK CARTRIDGE, EPSON C13T664200 (T6642), Cyan	cart	22	0	24	46	11,141.20	22	4	20	46	11,141.20	22	14	0	36	8,719.20	32	4	0	36	8,719.20	164	242.20	39,720.80
8	44103105-EP-M17	INK CARTRIDGE, EPSON C13T664300 (T6643), Magenta	cart	22	0	24	46	11,141.20	22	4	20	46	11,141.20	22	14	0	36	8,719.20	32	4	0	36	8,719.20	164	242.20	39,720.80
9	44103105-EP-Y17	INK CARTRIDGE, EPSON C13T664400 (T6644), Yellow	cart	22	0	24	46	11,141.20	22	4	20	46	11,141.20	22	14	0	36	8,719.20	32	4	0	36	8,719.20	164	242.20	39,720.80
10	44103105-HP-B40	INK CARTRIDGE, HP C2P04AA (HP62), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	852.80	0.00
11	44103105-HP-T40	INK CARTRIDGE, HP C2P06AA (HP62), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,048.32	0.00
12	44103105-HP-B09	INK CARTRIDGE, HP C9351AA (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	910.00	0.00
13	44103105-HP-T10	INK CARTRIDGE, HP C9352AA (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,053.52	0.00
14	44103105-HP-B17	INK CARTRIDGE, HP C6640WA (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	880.88	0.00
15	44103105-HP-T17	INK CARTRIDGE, HP C6643WA (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,047.28	0.00
16	44103105-HP-C40	INK CARTRIDGE, HP C972AA (HP920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
17	44103105-HP-M40	INK CARTRIDGE, HP C973AA (HP920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
18	44103105-HP-Y40	INK CARTRIDGE, HP C974AA (HP920XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	823.68	0.00
19	44103105-HP-B40	INK CARTRIDGE, HP C975AA (HP920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,541.28	0.00
20	44103105-HP-B20	INK CARTRIDGE, HP C1561WA (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	865.28	0.00
21	44103105-HP-T20	INK CARTRIDGE, HP C1562WA (HP61), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,066.00	0.00
22	44103105-HP-B43	INK CARTRIDGE, HP C9045AA (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,970.80	0.00
23	44103105-HP-C43	INK CARTRIDGE, HP C9046AA (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
24	44103105-HP-M43	INK CARTRIDGE, HP C9047AA (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
25	44103105-HP-Y43	INK CARTRIDGE, HP C9048AA (HP951XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,517.36	0.00
26	44103105-HP-B36	INK CARTRIDGE, HP C9692AA (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
27	44103105-HP-T36	INK CARTRIDGE, HP C9693AA (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	419.12	0.00
28	44103105-HP-B33	INK CARTRIDGE, HP C2107AA (HP678), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
29	44103105-HP-T33	INK CARTRIDGE, HP C2108AA (HP678), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	404.56	0.00
30	44103105-HP-T43	INK CARTRIDGE, HP F6V26AA (HP680), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
31	44103105-HP-B43	INK CARTRIDGE, HP F6V27AA (HP680), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	424.32	0.00
32	44103105-HP-C50	INK CARTRIDGE, HP L0551AA (HP955), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
33	44103105-HP-M50	INK CARTRIDGE, HP L0551AA (HP955), Magenta Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
34	44103105-HP-Y50	INK CARTRIDGE, HP L0557AA (HP955), Yellow Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	982.80	0.00
35	44103105-HP-B50	INK CARTRIDGE, HP L0560AA (HP955), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,294.80	0.00
36	44103105-HP-C46	INK CARTRIDGE, HP L0563AA (HP955XL), Cyan Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
37	44103105-HP-M48	INK CARTRIDGE, HP L0566AA (HP955XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00
38	44103105-HP-Y48	INK CARTRIDGE, HP L0569AA (HP955XL), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	1,339.52	0.00

Item & Specifications		Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year	
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
39	44103105-HX-B-8	INK CARTRIDGE, HP L0572AA (HP955XL), Black Original	cart	0	0	0	0	0.00	0	0	4	4	7,271.68	0	4	0	4	7,271.68	0	4	0	4	7,271.68	12	1,817.92	21,815.04
40	44103105+P-C51	INK CARTRIDGE, HP T6L89AA (HP905), Cyan Original	cart	0	0	0	0	0.00	0	0	4	4	1,872.00	0	4	0	4	1,872.00	0	4	0	4	1,872.00	12	468.00	5,616.00
41	44103105+P-M51	INK CARTRIDGE, HP T6L93AA (HP905), Magenta Original	cart	0	0	0	0	0.00	0	0	4	4	1,872.00	0	4	0	4	1,872.00	0	4	0	4	1,872.00	12	468.00	5,616.00
42	44103105+P-Y51	INK CARTRIDGE, HP T6L97AA (HP905), Yellow Original	cart	0	0	0	0	0.00	0	0	4	4	1,872.00	0	4	0	4	1,872.00	0	4	0	4	1,872.00	12	468.00	5,616.00
43	44103105+P-B51	INK CARTRIDGE, HP T6M01AA (HP905), Black Original	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	774.80	0.00
44	44103112-EP-R05	RIBBON CARTRIDGE, EPSON C135015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.43	0.00
45	44103112-EP-P13	RIBBON CARTRIDGE, EPSON C135015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	77.94	0.00
46	44103112-EP-R07	RIBBON CARTRIDGE, EPSON C135015531 (S015086)	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	818.48	0.00
47	44103103-BR-B09	TONER CARTRIDGE, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,567.20	0.00
48	44103103-BR-B11	TONER CARTRIDGE, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,002.40	0.00
49	44103103-BR-B15	TONER CARTRIDGE, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,575.44	0.00
50	44103103-BR-B16	TONER CARTRIDGE, BROTHER TN-456 Black, High Yield	cart	4	0	0	4	18,258.24	4	0	0	4	18,258.24	4	0	0	4	18,258.24	4	0	0	4	18,258.24	16	4,564.56	73,032.96
51	44103103-BR-C03	TONER CARTRIDGE, BROTHER TN-456 Cyan, High Yield	cart	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	12	7,716.80	92,601.60
52	44103103-BR-M03	TONER CARTRIDGE, BROTHER TN-456 Magenta, High Yield	cart	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	12	7,716.80	92,601.60
53	44103103-BR-Y03	TONER CARTRIDGE, BROTHER TN-456 Yellow, High Yield	cart	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	3	0	0	3	23,150.40	12	7,716.80	92,601.60
54	44103103-CA-B00	TONER CARTRIDGE, CANON CRG-324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	13,399.36	0.00
55	44103103+P-B12	TONER CARTRIDGE, HP CB435A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
56	44103103+P-B18	TONER CARTRIDGE, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,705.36	0.00
57	44103103+P-B21	TONER CARTRIDGE, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,152.72	0.00
58	44103103+P-B22	TONER CARTRIDGE, HP CE285A (HP85A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,598.40	0.00
59	44103103+P-B23	TONER CARTRIDGE, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,608.32	0.00
60	44103103+P-C23	TONER CARTRIDGE, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
61	44103103+P-Y23	TONER CARTRIDGE, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
62	44103103+P-M23	TONER CARTRIDGE, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,897.44	0.00
63	44103103+P-B28	TONER CARTRIDGE, HP CE305A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,495.92	0.00
64	44103103+P-B52	TONER CARTRIDGE, HP CF217A (HP17A), Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,194.88	0.00
65	44103103+P-B53	TONER CARTRIDGE, HP CF226A (HP26A), Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,822.96	0.00
66	44103103+P-B56	TONER CARTRIDGE, HP CF281A (HP81A), Black Laser Jet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	8,658.00	0.00
67	44103103+P-B57	TONER CARTRIDGE, HP CF283A (HP83A), LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,267.52	0.00
68	44103103+P-B58	TONER CARTRIDGE, HP CF287A (HP87), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	10,908.56	0.00
69	44103103+P-B60	TONER CARTRIDGE, HP CF350A, Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,856.88	0.00
70	44103103+P-C60	TONER CARTRIDGE, HP CF351A, Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
71	44103103+P-Y60	TONER CARTRIDGE, HP CF352A, Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
72	44103103+P-M60	TONER CARTRIDGE, HP CF353A, Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	2,943.20	0.00
73	44103103+P-B61	TONER CARTRIDGE, HP CF360A (HP508A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	7,803.12	0.00
74	44103103+P-C61	TONER CARTRIDGE, HP CF361A (HP508A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
75	44103103+P-Y61	TONER CARTRIDGE, HP CF362A (HP508A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
76	44103103+P-M61	TONER CARTRIDGE, HP CF363A (HP508A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	9,783.28	0.00
77	44103103+P-B62	TONER CARTRIDGE, HP CF400A (HP201A), Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	3,439.28	0.00
78	44103103+P-C62	TONER CARTRIDGE, HP CF401A (HP201A), Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
79	44103103+P-Y62	TONER CARTRIDGE, HP CF402A (HP201A), Yellow LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
80	44103103+P-M62	TONER CARTRIDGE, HP CF403A (HP201A), Magenta LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,063.28	0.00
81	44103103+P-B63	TONER CARTRIDGE, HP CF410A (HP410A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,328.48	0.00
82	44103103+P-C63	TONER CARTRIDGE, HP CF411A (HP410A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
83	44103103+P-Y63	TONER CARTRIDGE, HP CF412A (HP410A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00

Item #	Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year
			Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
84	44103103HP-M63 TONER CARTRIDGE, HP CF413A (HP410A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	5,592.08	0.00
85	44103103HP-B34 TONER CARTRIDGE, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,155.84	0.00
86	44103103HP-B48 TONER CARTRIDGE, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	4,680.00	0.00
SOFTWARE																									
1	43231513-SFT-001 Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
2	43231602-SFT-002 Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
3	43232004-SFT-003 Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
4	43232107-SFT-004 Content authoring and editing software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
5	43232202-SFT-005 Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
6	43232304-SFT-006 Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
7	43232402-SFT-007 Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
8	43232505-SFT-008 Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
9	43232603-SFT-009 Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
10	43232701-SFT-010 Information exchange software	license	1	0	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
11	43232701-SFT-010 Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
12	43232802-SFT-011 Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
13	43232905-SFT-012 Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
14	43233004-SFT-013 Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
15	43233205-SFT-014 Security and protection software	license	0	0	1	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
16	43233405-SFT-015 Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																									
1	80141505-TS-001 BALLPEN	piece	1130	25	55	1210	9,680.00	2125	25	30	2180	17,440.00	1563	25	20	1608	12,864.00	155	25	20	200	1,600.00	5198	8.00	41,584.00
2	80141505-TS-002 MULTIFUNCTION PRINTER	unit	0	0	1	1	9,815.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	9,815.00	9,815.00
3	80141505-TS-003 LAMINATING FILM	pack	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	210.00	0.00
4	80141505-TS-004 STICKER PAPER	pack	1	3	10	14	462.00	11	0	0	11	363.00	12	0	0	12	396.00	11	0	0	11	363.00	48	33.00	1,584.00
5	80141505-TS-005 DOUBLE SIDED TAPE	roll	28	5	30	63	819.00	21	5	0	26	338.00	22	10	0	32	416.00	26	0	0	26	338.00	147	13.00	1,911.00
6	80141505-TS-006 PHOTO PAPER	pack	14	5	30	49	4,802.00	7	0	0	7	686.00	38	0	0	38	3,724.00	7	6	0	13	1,274.00	107	98.00	10,486.00
7	80141505-TS-007 BLEACHING SOLUTION	bottle	0	0	20	20	1,100.00	0	0	0	0	0.00	10	0	0	10	550.00	0	0	0	0	0.00	30	55.00	1,650.00
8	80141505-TS-008 CERTIFICATE FRAME	piece	160	0	0	160	11,200.00	51	0	0	51	3,570.00	188	0	0	188	13,160.00	61	0	0	61	4,270.00	460	70.00	32,200.00
9	80141505-TS-009 CERTIFICATE HOLDER	piece	350	0	0	350	10,850.00	200	0	0	200	6,200.00	250	0	0	250	7,750.00	50	0	0	50	1,550.00	850	31.00	26,350.00
10	80141505-TS-010 UNINTERRUPTIBLE POWER SUPPLY	unit	8	3	6	17	24,990.00	0	0	0	0	0.00	5	0	0	5	7,350.00	0	0	0	0	0.00	22	1,470.00	32,340.00
11	80141505-TS-011 AIR CONDITIONING UNIT	unit	3	1	0	4	106,596.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	26,649.00	106,596.00
12	80141505-TS-012 SMART TELEVISION	unit	0	0	0	0	0.00	1	0	0	1	36,000.00	0	0	0	0	0.00	0	0	0	0	0.00	1	36,000.00	36,000.00
13	80141505-TS-013 WHITE BOARD	piece	1	0	2	3	4,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	1,500.00	4,500.00
14	80141505-TS-014 MICROPHONE	unit	9	0	3	12	19,200.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	12	1,600.00	19,200.00
15	80141505-TS-015 MEDAL	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
16	80141505-TS-016 DISH-WASHING LIQUID	bottle	12	0	10	22	1,100.00	12	0	0	12	600.00	12	0	0	12	600.00	22	0	0	22	1,100.00	68	50.00	3,400.00
17	80141505-TS-017 PLASTIC FASTENER	box	13	5	25	43	4,085.00	22	12	2	36	3,420.00	14	2	5	21	1,995.00	9	2	2	13	1,235.00	113	95.00	10,735.00
18	80141505-TS-018 STEEL FILING CABINET	piece	6	0	2	8	66,000.00	0	0	0	0	0.00	1	0	0	1	8,250.00	0	0	0	0	0.00	9	8,250.00	74,250.00
19	80141505-TS-019 VELLUM BOARD PAPER	pack	50	0	0	50	1,600.00	30	0	0	20	640.00	20	0	0	20	640.00	10	0	0	10	320.00	100	32.00	3,200.00
20	80141505-TS-020 EXTENSION CORD	piece	6	4	5	15	3,750.00	15	0	0	15	3,750.00	2	0	0	2	500.00	0	0	1	1	250.00	33	250.00	8,250.00
21	80141505-TS-021 PAINT	gallon	2	0	0	2	500.00	0	0	0	0	0.00	1	0	0	1	250.00	0	0	0	0	0.00	3	250.00	750.00
22	80141505-TS-022 COLORED PAPER	pack	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	1	0	0	1	50.00	4	50.00	200.00
23	80141505-TS-023 BOND PAPER	ream	1	1	33	35	8,085.00	1	27	1	29	6,699.00	1	30	1	32	7,392.00	1	27	1	29	6,699.00	125	231.00	28,875.00
24	80141505-TS-024 PUSH PIN	pack	5	0	10	15	450.00	2	0	0	2	60.00	4	0	0	4	120.00	1	0	0	1	30.00	22	30.00	660.00

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price	Total Amount for the year		
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT					
25	80141505-TS-025	DOOR MAT	piece	6	3	20	29	1,160.00	15	0	0	15	600.00	15	6	0	21	840.00	15	0	0	15	600.00	80	40.00	3,200.00
26	80141505-TS-026	GLUE STICK (PASTE)	piece	5	1	21	27	297.00	0	0	0	0	0.00	1	0	0	1	11.00	0	0	0	0	0.00	28	11.00	308.00
27	80141505-TS-027	GLUE STICK (FOR GLUE GUN)	pack	15	0	0	15	330.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	22.00	330.00
28	80141505-TS-028	DEODORANT CAKE	piece	1	0	0	1	79.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	79.00	79.00
29	80141505-TS-029	DISPOSABLE GLOVES	box	1	0	0	1	189.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	189.00	189.00
30	80141505-TS-030	OFFICE CHAIR	piece	13	0	5	18	48,600.00	0	5	0	5	13,500.00	1	0	0	1	2,700.00	0	0	0	0	0.00	24	2,700.00	64,800.00
31	80141505-TS-031	MANILA PAPER	pack	10	0	0	10	550.00	0	0	0	0	0.00	5	0	0	5	275.00	0	0	0	0	0.00	15	55.00	825.00
32	80141505-TS-032	AUTOMOTIVE BATTERIES	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
33	80141505-TS-033	PADLOCK	piece	3	0	0	3	195.00	0	0	0	0	0.00	1	0	0	1	65.00	0	0	0	0	0.00	4	65.00	260.00
34	80141505-TS-034	MOBILE PHONE	unit	0	0	0	0	0.00	0	1	0	1	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	0.00	0.00
35	80141505-TS-035	COMPACT DISC	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
36	80141505-TS-036	AMPLIFIER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
37	80141505-TS-037	STORAGE BOX	piece	5	0	5	10	3,590.00	1	0	0	1	359.00	1	3	0	4	1,436.00	1	0	0	1	359.00	16	359.00	5,744.00
38	80141505-TS-038	PLASTIC ENVELOPE	piece	1	1	1	3	36.00	1	1	1	3	36.00	0	0	0	0	0.00	0	0	0	0	0.00	6	12.00	72.00
39	80141505-TS-039	DOCUMENT SCANNER	unit	0	3	1	4	48,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	12,000.00	48,000.00
40	80141505-TS-040	WATER DISPENSER	unit	3	0	1	4	28,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4	7,000.00	28,000.00
41	80141505-TS-041	PARACETAMOL	pack	1	0	0	1	47.50	0	0	0	0	0.00	2	0	5	7	332.50	0	0	0	0	0.00	8	47.50	380.00
42	80141505-TS-042	GLUE GUN	unit	3	0	0	3	900.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	300.00	900.00
43	80141505-TS-043	INKJET PRINTER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
44	80141505-TS-044	SPEAKERS	unit	3	0	0	3	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3	0.00	0.00
45	80141505-TS-045	POVIDONE IODINE	bottle	1	0	0	1	0.00	0	0	0	0	0.00	1	0	0	1	0.00	0	0	0	0	0.00	2	0.00	0.00
46	80141505-TS-046	KEYBOARD	unit	5	6	3	14	7,000.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	14	500.00	7,000.00
47	80141505-TS-047	DSLR CAMERA	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-048	STEEL RACK	set	3	6	6	15	22,500.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15	1,500.00	22,500.00
49	80141505-TS-049	LAMINATING MACHINE	unit	1	0	0	1	1,698.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1	1,698.00	1,698.00
50	80141505-TS-050	FUEL FILTERS	piece	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-051	AIRLINE TICKETS (DOMESTIC)	ticket	6	0	0	6	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	6	0.00	0.00
52	80141505-TS-052	AIRLINE TICKETS (INTERNATIONAL)	ticket	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-053	CAR (Sedan or Hatchback)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
46	80141505-TS-054	MULTI-PURPOSE VEHICLE (MPV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
47	80141505-TS-055	SPORTS UTILITY VEHICLE (SUV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
48	80141505-TS-056	PASSENGER VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
49	80141505-TS-057	VAN	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-058	TRI-WHEEL VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-059	PICK-UP TRUCK	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-060	ALL-TERRAIN VEHICLE (ATV)	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-061	ASSEMBLED OWNER-TYPE JEEP	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
50	80141505-TS-062	ASSEMBLED PASSENGER JEEPNEY-TYPE VEHICLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
51	80141505-TS-063	MOTORCYCLE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
52	80141505-TS-064	BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00
53	80141505-TS-065	MINI BUS	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0.00	0.00

A. TOTAL		P	4,184,232.32
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)		P	418,423.23

Item & Specifications	Unit of Measure	Monthly Quantity Requirement																		Total Quantity for the year	Price	Total Amount for the year
		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec			
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																				P		-
D. GRAND TOTAL (A + B+ C)																				P		4,602,655.55
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																						

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:


 CARINA L. IBAÑEZ
 Property/Supply Officer

Certified Funds Available / Certified Appropriate Funds Available:


 JULIE ANN A. TOLENTINO / MA. ALIDA G. VILLANUEVA
 Accountant / Budget Officer

Approved by:


 JESS BETH G. QUIDASOL
 Head of Office/Agency

Date Prepared: July 23, 2024