



NTP No. 116-2023-227

JAN 10 5 2024

**MR. CHRISTOPHER L. CASTOR**  
*Authorized Representative*  
**TEKZONE COMPUTER SALES AND SERVICES INC.**  
 BB Corporation Center, Penthouse # 32 Pilar St.,  
 Corner Araullo St., Barangay Addition Hills, San Juan City

**NOTICE TO PROCEED**

Mr. Castor:

Notice is hereby issued to **TEKZONE COMPUTER SALES AND SERVICES INC.** for the **Supply and Delivery of IT Equipment (531 units Desktop Computers and 301 units Laptop Computers)** for the DAR Central Office, in the amount of **Twenty Six Million One Hundred Seventy Eight Thousand Pesos Only (P 26, 178, 300.00)** inclusive of taxes.

Contract shall immediately commence upon receipt of the Notice. Please acknowledge receipt and acceptance of this Notice by signing on the space provided below. You may keep a copy of this Notice provided you return the original copy within two (2) days from receipt to DAR, through the Procurement Division, located at the Ground Floor, Main Building, DAR Compound, Elliptical Road, Diliman, Quezon City.

We look forward to a smooth and timely implementation of the service contract.

Thank you.

Very truly yours,

  
**CONRADO M. ESTRELLA III**  
 Head of the Procuring Entity  
 Secretary of the Department of Agrarian Reform

I acknowledge receipt of this Notice on:  
 Name of Representative:  
 Authorized signature

JANUARY 11, 2024  
CHRISTOPHER L. CASTOR  
