

SUPPLEMENTAL BID BULLETIN NO. 1

April 08, 2024

**AMENDMENTS ON THE PHILIPPINE BIDDING DOCUMENTS FOR THE
 PROCUREMENT OF JANITORIAL SERVICES FOR DARCO FOR CY 2024**

Reference No.: PDB-043A-24-01

This Supplemental Bid Bulletin No. 1 is issued to amend certain provisions of the Schedule of Requirements, Technical Specifications, and Bid Forms to address the queries of the prospective bidder that were raised during the Pre-Bid Conference held on April 01, 2024 .

NO.	SECTIONS/ CLAUSES AFFECTED	AS ISSUED IN THE PBDs	AMENDMENTS
1	Section III. Bid Data Sheet ITB Clause 20.2	The following income,.....: 1.xxx 2.xxx The income tax,..... xxxxxx (EFPS).	The following income,.....: 1.xxx 2.xxx The income tax,.....xxxxxx(EFPS). In addition, required qualifications indicated in Section VII, Technical Specifications Item 5.d must be supported by proof/s such as medical certificates, copy of COVID-19 Vaccine Cards, NBI/Police Clearance, certification of training attended with National Certificate (NC) II for janitorial personnel issued by TESDA and other relevant certificates. Proof of monthly remittance of premiums to SSS, PhilHealth, PAG-IBIG and ECC for the benefits of the janitorial personnel in the past year's contract shall also be submitted during post-qualification.
2	Section VI. Schedule of Requirements Description of Task and Frequency	C. MONTHLY ACTIVITIES <input type="checkbox"/> Cleaning of ceiling light diffuser. <input type="checkbox"/> Dusting & cleaning of ceilings <input type="checkbox"/> Washing & laundering of curtains & draperies	C. MONTHLY ACTIVITIES <input type="checkbox"/> Cleaning of ceiling light diffuser. <input type="checkbox"/> Dusting & cleaning of ceilings

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3	Section VII. Technical Specifications/Terms of Reference Item No. 4 Service Level Agreement	r. The Service Provider shall ensure proper usage of supplies based on the average monthly/quarterly requirements. If in case supplies are depleted ahead of the prescribed period, the Service Provider shall shoulder the expenses for carrying out its duties and obligations. The list of quarterly supplies to be provided to DAR is attached as Annex B, the total amount of which shall not exceed the allocated amount stipulated in the breakdown of the ABC.	r. The Service Provider shall ensure proper usage of supplies based on the average monthly/quarterly requirements. If in case supplies are depleted ahead of the prescribed period, the Service Provider shall shoulder the expenses for carrying out its duties and obligations. The list of quarterly supplies to be provided to DAR is attached as Annex A-2 , the total amount of which shall not exceed the allocated amount stipulated in the contract. (Please see the attached Annex “A-2” for your reference).																																																																																
3	Section IX. Bid Forms Annex A-1 Price Schedule for Goods Offered from Within the Philippines	<table border="1"> <tr><td colspan="2">A. Monthly Minimum Wage Rates</td></tr> <tr><td>I. xxx ...</td><td>PhP 610.00</td></tr> <tr><td>II. Monthly Rate (Daily Wage x 313 days /12)</td><td>15,910.83</td></tr> <tr><td>III. xxx ...</td><td>-----</td></tr> <tr><td>IV. 13th Month Pay</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>B. xxx ...</td><td> </td></tr> <tr><td colspan="2"> </td></tr> <tr><td>C. xxx ...</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>D. Agency Fee (Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment, and Tools)</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>E. VAT (12% of C+D)</td><td>---- ----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F. Monthly Rate per Janitorial Personnel (C+D + E)</td><td>---- ----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F.1 Monthly Rate for 122 Janitorial Personnel</td><td>---- ----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F.2 Rate for 122 Janitorial Personnel for 9 months</td><td> </td></tr> <tr><td colspan="2"> </td></tr> </table>	A. Monthly Minimum Wage Rates		I. xxx ...	PhP 610.00	II. Monthly Rate (Daily Wage x 313 days /12)	15,910.83	III. xxx ...	-----	IV. 13th Month Pay	-----			B. xxx ...				C. xxx ...	-----			D. Agency Fee (Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment, and Tools)	-----			E. VAT (12% of C+D)	---- ----			F. Monthly Rate per Janitorial Personnel (C+D + E)	---- ----			F.1 Monthly Rate for 122 Janitorial Personnel	---- ----			F.2 Rate for 122 Janitorial Personnel for 9 months				<table border="1"> <tr><td colspan="2">A. Monthly Minimum Wage Rates</td></tr> <tr><td>I. xxx ...</td><td>PhP 610.00</td></tr> <tr><td>II. Monthly Rate (Daily Wage x 313 days /12) minimum</td><td>15,910.83</td></tr> <tr><td>III. xxx ...</td><td>-----</td></tr> <tr><td>IV. 13th Month Pay</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>B. xxx ...</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>C. xxx ...</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>D. Agency Fee (Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment, Tools, Cleaning Supplies/Consumable Materials)</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>E. VAT (12% of C+D)</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F. Monthly Rate per Janitorial Personnel (C+D + E)</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F.1 Monthly Rate for 122 Janitorial Personnel</td><td>-----</td></tr> <tr><td colspan="2"> </td></tr> <tr><td>F.2 Rate for 122 Janitorial Personnel for 8 months</td><td> </td></tr> <tr><td colspan="2"> </td></tr> </table>	A. Monthly Minimum Wage Rates		I. xxx ...	PhP 610.00	II. Monthly Rate (Daily Wage x 313 days /12) minimum	15,910.83	III. xxx ...	-----	IV. 13th Month Pay	-----			B. xxx ...	-----			C. xxx ...	-----			D. Agency Fee (Administrative and Operating Overhead and Margin, Including Cost for Cleaning Equipment, Tools, Cleaning Supplies/Consumable Materials)	-----			E. VAT (12% of C+D)	-----			F. Monthly Rate per Janitorial Personnel (C+D + E)	-----			F.1 Monthly Rate for 122 Janitorial Personnel	-----			F.2 Rate for 122 Janitorial Personnel for 8 months			
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		G. Cleaning Supplies/Consumable Materials (% of F.2)	-----	G. Cleaning Supplies/Consumable Materials (% of F.2)	-----
		TOTAL BID AMOUNT (F.2 + G)	Php	TOTAL BID AMOUNT (F.2 + G)	Php
		Note: (Bidders shall provide/compute the amount of bid for each line in blank)	_____	Note: (Bidders shall provide/compute the amount of bid for each line in blank)	_____
				(Please see the attached updated Annex "A-1" for your reference).	

Approved by:


AMIHILDA J. SANGCOPAN
 Undersecretary, Office of Mindanao Affairs &
 Chairperson, Bids & Awards Committee