



SUPPLEMENTAL BID BULLETIN NO. 1-A

April 08, 2024

**CLARIFICATIONS ON THE PHILIPPINE BIDDING DOCUMENTS FOR THE
PROCUREMENT OF JANITORIAL SERVICES FOR DARCO FOR CY 2024**

Reference No.: PDB-043A-24-01

This Supplemental Bid Bulletin No. 1 is issued to clarify certain provisions of the Bid Data Sheet, Technical Specifications/TOR, Bid Forms and to address the queries of the prospective bidder that were raised during the Pre-Bid Conference held on April 01, 2024 .

NO.	SECTIONS/ CLAUSES AFFECTED	PROSPECTIVE BIDDERS' QUERIES	DAR'S CLARIFICATION/RESPONSE
1	<p>Section III. Bid Data Sheet</p> <p>ITB Clause 20 The following income and business tax returns shall be required: <i>1. Latest Income Tax Returns for 2021-2022 for the fiscal/calendar year; and xxx</i></p>	<p>Since the opening of bids is on April 15, are we allowed to submit the latest income tax return for 2023 along with our documents?</p>	<p>Yes.</p>
2	<p>Section VII. Technical Specifications/Terms of Reference</p> <p>Item No. 5. Additional Requirement: The Service Provider shall provide the following together with the eligibility and technical documents: <i>d. Certification for minimum qualifications of personnel stating that they are of good moral character, at least 18 years old, physically, and mentally fit, with 5 years of supervisory experience for supervisors. xxx</i></p>	<p>Should we submit these requirements only during the post-qualification stage?</p>	<p>As a rule, the said requirements will be required during the post-qualification proceeding. However, prospective bidders may submit the said documents together with their bids.</p> <p>(Please refer to item 1, of SBB Amendments for additional requirements during post-qualification.)</p>

3	<p>Section IX. Bid Forms</p> <p>Annex A-1 Price Schedule for Goods Offered from Within the Philippines</p>	<p>Should the Price Schedule include item G, which is Cleaning Supplies/Consumable Materials (a percentage of F.2), under item E, VAT (12% of C+D)?</p> <p>Are we going to follow the 10% mandated Agency fee by the Department of Labor and Employment (DOLE) or the mandate of the GPPB? If so, will it disqualify the bidder who will not abide by the said 10% administrative overhead and profit margin?</p>	<p>The cost of cleaning materials and consumables shall be incorporated under item D. Agency Fee, thus item G shall be deleted in the Price Schedule. (Please see the attached updated Annex “A-1” for your reference).</p> <p>The list of cleaning materials and consumables including the quantity required on a quarterly basis is found in Annex “A-2”. (Please see the attached updated Annex “A-2” for your reference).</p> <p>The provisions of the DOLE Department Order No. 10-A shall be applied to this procurement activity.</p>
4	<p>Section I. Invitation to Bid</p>	<p>Paragraph No. 5. A complete set of Bidding Documents may be acquired by interested Bidders on March 25, 2024, from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Twenty-Five Thousand Pesos only (PhP25,000.00). xxx</p>	<p>Bidders, who have previously acquired bid documents for this project during the procurement activity held in December 2023, can obtain copies of the bid documents for this ongoing project upon presentation of the Official Receipt as evidence of their prior acquisition of bidding documents.</p>

Approved by:


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 & Chairperson, Bids & Awards Committee