

DEPARTMENT OF AGRARIAN REFORM RIZAL PROVINCIAL OFFICE ANNUAL PROCUREMENT PLAN FOR CY 2024 (APP NON-CSE)

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Advertisement/Posting of (B/RE)	Schedule for Each Procurement Activity			Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
						Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100001000100000	APP-CSE-OBM	DAR RZAL	NO	AA	N/A	N/A	Jan/Aug 2024	Jan/Aug 2024	GoP	859		859	Supplies available at procurement services
100001000100000	APP-CSE-NOT AVAILABLE AT OBM	DAR RZAL	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan/Aug 2024	Jan/Aug 2024	GoP	111		111	Supplies based on Approved APP CSE but not available at procurement services
	GENERAL MANAGEMENT & SUPERVISION								GoP				
100001000100000	Fuel, Oil and Lubricants	DAR RZAL	NO	DIRECT CONTRACTING	N/A	N/A	December 2023	January 2024	GoP	875		875	
	Utilities								GoP				
100001000100000	Water	DAR RZAL	NO	AA	N/A	N/A	January 2024	January 2024	GoP	80		80	Supply and Delivery of Water Service
100001000100000	Electricity	DAR RZAL	NO	AA	N/A	N/A	January 2024	January 2024	GoP	1075		1075	
100001000100000	Rewards/Benefits Expenses	DAR RZAL	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug/Dec 2024	Aug/Dec 2024	GoP	20		20	
100001000100000	Awards and Incentives	DAR RZAL	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Aug/Dec 2024	Aug/Dec 2024	GoP	165		165	
	Communications								GoP				
100001000100000	Landline	DAR RZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	180		180	Provision of Cellular load for PAROs and Div. Chiefs
100001000100000	Mobile	DAR RZAL	NO	NP-53.9 - Small Value Procurement	N/A	N/A	January 2024	January 2024	GoP	200		200	DARPO Rizal Telephone Requirements
100001000100000	Internet	DAR RZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	200		200	Annual Subscription of Internet Services
100001000100000	Postage	DAR RZAL	NO	DIRECT CONTRACTING	N/A	N/A	March/October 2024	March/October 2024	GoP	100		100	Postage and Mailing requirements of DARPO Rizal
	General Services								GoP				
100001000100000	Other General Services	DAR RZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	1175		1175	
100001000100000	Security	DAR RZAL	NO	SVP	N/A	N/A	December 2023	January 2024	GoP	725		725	Provision of 3 Security Guards
100001000100000	Janitorial Services	DAR RZAL	NO	DIRECT CONTRACTING	N/A	N/A	January 2024	January 2024	GoP	290		290	Provision of 2 Janitorial Attendants
	Rent, Lease Expenses								GoP				
100001000100000	Rental	DAR RZAL	YES	DIRECT CONTRACTING	N/A	N/A	December 2023	January 2024	GoP	2625		2625	
	Repair and Maintenance								GoP				
100001000100000	Office Equipment	DAR RZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	100		100	Repair and Maintenance of DARPO Rizal Office Equipment
100001000100000	Motor Vehicle	DAR RZAL	NO	SVP	N/A	N/A	January to December 2024	January to December 2024	GoP	190		190	Repair and Maintenance of DARPO Rizal Motor Vehicles
	Trainings and Conference								GoP				
	AGRARIAN LEGAL SERVICE								GoP				
	Trainings and Conference								GoP				
320100000000000	Monthly Staff Meeting/LCMS Data Cleansing/ Updating	DAR/RZAL/SD	NO	SVP	N/A	N/A	January /April/October 2024	January /April/October 2024	GoP	125		125	
320100000000000	Mid-year/Year End Assessment	DAR/RZAL/SD	NO	SVP	N/A	N/A	May/Dec 2024	May/Dec 2024	GoP	71		71	
320100000000000	ALSD Case Monitoring and ALI Fast Tracking/LCMS Updating	ALSD	NO	SVP	N/A	N/A	July 2024	July 2024	GoP	42		42	
320100000000000	ALSD Quarterly assessment and Planning session	ALSD	NO	SVP	N/A	N/A	March/June/Sept 2024	March/June/Sept 2024	GoP	151		151	
320100000000000	Conducts of Adjudicators/COB's/Sheriff's Fast Tracking/Quarterly & LCMS Cleansing/Updating	DARAB	NO	SVP	N/A	N/A	January to December 2023	January to December 2024	GoP	27		27	
	AGRARIAN REFORM BENEFICIARIES DEVELOPMENT AND SUSTAINABILITY PROGRAM								GoP				
	Trainings and Conference								GoP				
330100100001000	Conduct of Information Technology-enabled Maturity Assessment Orientation (ARC Assessment)	ARB/DSP	NO	SVP	N/A	N/A	Sept 2024	Sept 2024	GoP	45		45	
330100100001000	Focus Group Discussion(FGD) on iTeMA (ARBO Assessment)	ARB/DSP	NO	SVP	N/A	N/A	Oct 2024	Oct 2024	GoP	34		34	
330100100001000	DARPO Midyear assessment augmentation	ARB/DSP	NO	SVP	N/A	N/A	July 2024	July 2024	GoP	25		25	
330100100001000	PBDD 2026 Target Setting	ARB/DSP	NO	SVP	N/A	N/A	January 2024	July 2024	GoP	70		70	
330100100002000	Seminar- Workshop on the Review of 5-year Strategic Development Plan (SDP) and Annual Operational Planning & Assessment/Evaluation	ARB/DSP	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	65		65	
330100100002000	Seminar on Implementing Rules and Regulations (IRR) and Mandatory Compliance on SEC Registration/Renewal Requirements	ARB/DSP	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	11		11	
330100100002000	Seminar on Implementing Rules and Regulations (IRR) and Mandatory compliance on CDA Annual Report Requirements	ARB/DSP	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	5		5	
330100100002000	STRATEGIC DEVELOPMENT PLANNING WORKSHOP (SDPW) Existing Lapsed 2023 and newly assisted registered 20 ARBOs @10 ARBs per ARBO for 2 Days	ARB/DSP	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	104		104	
330100100002000	Seminar on ARBOs Sustainable Business Management through BEST Game (Enterprising ARBOs) 20 ARBs per ARBO 2 Days one batch 2 days	ARB/DSP	NO	SVP	N/A	N/A	February/March/April/May/June 2024	February/March/April/May/June 2024	GoP	7		7	
330100100002000	Training on Strategic Marketing	ARB/DSP	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	4		4	
330100100002000	Training on Organizational Development	ARB/DSP	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	3		3	
330100100002000	Training on Entrepreneurial Farming (ENTREFARM) and Seminar Workshop on Farm Planning and Budgeting 20 ARBs 2 Days	ARB/DSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	5		5	
330100100002000	Training on Entrepreneurial Mindsetting through DART GAME 20 ARBs per ARBO (2 batches) one day	ARB/DSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	7		7	
330100100002000	Seminar on Sustainable Business Management through 5's of Good Housekeeping One day 2 batches	ARB/DSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	10		10	
330100100002000	Business Planning 2 days 3 batches	ARB/DSP	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	22		22	
330100100003000	Awareness Seminar on PCIC Plans and Programs cum Seminar/Training for insurance Enumerator/Solicitor & Seminar on 3rs	ARB/DSP	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	16		16	
330100100002000	Seminar on ARBO Organizing and Registration Requirements	ARB/DSP	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	5		5	
330100100002000	Seminar on Simple Ways on How to Start a Business	ARB/DSP	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	6		6	


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330100100003000	Conduct of Planning and Budgeting	ARBDSP	NO	SVP	N/A	N/A	July 2024	July 2024	GoP	30	30		
330100100003000	Bread/Pastries training Product Development	ARBDSP	NO	SVP	N/A	N/A	march 2024	march 2024	GoP	23	23		
330100100003000	Training Supplies and VLFED Advocacy Materials	ARBDSP	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	10	10		
330100100003000	Knowledge Sharing for 45pax VLFED	ARBDSP	NO	SVP	N/A	N/A	April 2024	April 2024	GoP	45	45		
330100100003000	Training Sessions VLFED	ARBDSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	20	20		
330100100003000	Various Support Services VLFED	ARBDSP	NO	SVP	N/A	N/A	May/June 2024	May/June 2024	GoP	95	95		
330100100003000	PBD Lawyering	ARBDSP	NO	SVP	N/A	N/A	June 2024	June 2024	GoP	15	15		
330100100003000	FBS Sustaining	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	15	15		
330100100003000	Training Supplies/FBS Advocacy Materials	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	20	20.0		
330100100003000	ARBO Profiling, Site Inspection, ARBO Level Orientation & Consultation	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	2	2.0		
330100100003000	FBS MOA Signing and Local Partners Alliance Group (LPAG) Formation	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	2	2.0		
330100100003000	Conduct of Seminar on FBS Session 1 (Starting the Farm Business School) & 2 (Understanding Basic Concepts)	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 3 (The Farmer as an Entrepreneur) & 19 (Characteristics of a Successful Entrepreneur) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 4 (Understanding Marketing & Markets) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Market Survey	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	1	1.0		
330100100003000	Conduct of Seminar on FBS Session 5 (Presenting the Market Survey Report, Assessing Current Farm Situation and Translating Analysis into Action -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 6 (Developing a Vision and Goal for the Farm) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Sessions 7 (Understanding Farm Profitability) & 8 (Choosing Enterprise for the Farm -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 9 (Components of a Farm Business Plan, Part 1: Farm Production and Marketing Plan)	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 10 (Components of a Farm Business Plan, Part 2: Financial Plan (Profitability, Cash Flow and Availability and Risks & Risk Management) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 11 (Preparing a Business Plan and Action Plan) -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of 1st Process Review - -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Sessions 12 (Overview of Recordkeeping) & 13 (Practice of Keeping Farm Business Records) -30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Sessions 14 (Savings and Mobilizing Finance) & 15 (Group Marketing and Buying) Conduct of Seminar on FBS Session - @30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Sessions 16 (Understanding Contract and Networking) & 17 (Assessing and Managing Risks) 30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 18 (Knowledge Sharing/Benchmarking) - - @30Pax/ARBO + 5TMS @1,000/Pax + 36 (Meals & Farm Reg.)	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	35	35.0		
330100100003000	Conduct of 2nd Process Review -	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 20 (Value Addition) & 21 (Assessing the Benefits of the Farm Business School) -30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 22 (Assessing the Benefits of the Farm Business School) & 23 (Choosing Farm Enterprise for the Next Season (Ansoft Matrix) -30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Conduct of Seminar on FBS Session 24 (Preparing a Farm Business Plan for the next season) & 25 (Developing an Action Plan for the next season) - 30Pax/ARBO + 5TMS @200=7	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	7	7.0		
330100100003000	Graduation cum Harvest Festival	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	8	8.0		
330100100003000	Training Supplies and Advocacy Materials EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	10	10		
330100100003000	8 Sessions of Training EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	28	28		
330100100003000	Sustaining-Successful Story EPAHP	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	15	15		
330100100003000	Conduct of MARKETING Fora with program Partners and Institutional Buyers and provision of Marketing Paraphernalia	ARBDSP	NO	SVP	N/A	N/A	July/Aug/Sep 2024	July/Aug/Sep 2024	GoP	35	35		
330100100003000	Training Supplies Development of ARBOs to become MF Provider	ARBDSP	NO	SVP	N/A	N/A	March 2024	March 2024	GoP	16	16		
330100100003000	Seminar on Basic Microfinance (sustaining)	ARBDSP	NO	SVP	N/A	N/A	March 2024	March 2024	GoP	24	24		
330100100003000	Training Supplies APCP	ARBDSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	10	10		

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330100100003000	Training Workshop on Skills Enhancement and Strategies on Loan Collection 2 sessions APCP	ARBOSP	NO	SVP	N/A	N/A	May 2024	May 2024	GoP	49	49		
330100100004000	Supplies/CRFPS Advocacy Materials/ tarpaulin @6x4 @360/per tarp 3pcs	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	10	10		
330100100004000	Focused-Group Dialogue (FGD) @250 per pax	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	6	6		
330100100004000	SLS 6 Training Sessions	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	94	94		
330100100004000	SLS Farm Inputs@	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	15	15		
330100100004000	Supplies/CRFPS Advocacy Materials/ tarpaulin @6x4 @360/per tarp 3pcs	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	10	10		
330100100004000	Focused-Group Dialogue (FGD) @250 per pax	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	6	6		
330100100004000	MCBF 6 Training Sessions	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	94	94		
330100100004000	Major Crop Farm Input @15	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	15	15.00		
	Financial Assistance-Subsidy												
330100100004000	Major Crop-based Block Farm Productivity Enhancement-Farm Machines/Equipment	ARBOSP	NO	Competitive Bidding	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	1600	1600		
330100100004000	Sustainable Livelihood Support for Disaster Affected Areas-Livelihood Support Items	ARBOSP	NO	SVP	N/A	N/A	April/May/June 2024	April/May/June 2024	GoP	600	600		
330100100003000	Partnership Against Hunger and Poverty (PAHP)-Support Service Vehicle	ARBOSP	NO	SVP	N/A	N/A	July/August/September 2024	July/August/September 2024	GoP	300	300.00		

Total 13,065 13,065

Validated and consolidated by :

BAC SECRETARIAT


PRUDENCE P. OROZCO

PATRICK JOSHUA D. PAJO

Reviewed by:



AMELITA R. CEJAS
Bids Officer

Recommending Approval:

BIDS AND AWARDS COMMITTEE


ROMEO J. DELA CRUZ
MEMBER

WINSTON I. NICOLAS
MEMBER

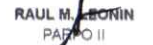

FLORENCE S.M. MARANION
MEMBER

AMELITO O. TAN
MEMBER

ATTY. RAUL BAUTISTA
BAC CHAIRPERSON

Approved by :

HOPE


RAUL M. LEONIN
PART II