

## DAR IV-A Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GMS										25,955,500.00	25,955,500.00		
SUPPLIES AND MATERIALS										2,920,000.00	2,920,000.00		
100000100001000	Common Office Supplies available at PS-DBM	GMS	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	885,000.00	885,000.00	n/a	Goods
100000100001000	Common Office Supplies not-available at PS-DBM	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	2,035,000.00	2,035,000.00	n/a	Goods
ICT and OFFICE EQUIPMENT										560,000.00	560,000.00		
100000100001000	Computer and Printers	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	60,000.00	60,000.00	n/a	Goods
100000100001000	Copying Machine, Air conditioner, Refrigerator	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	500,000.00	500,000.00	n/a	Goods
UTILITY EXPENSES										5,990,000.00	5,990,000.00		
100000100001000	Fuel, Oil and Lubricants	DARRO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and L	As the need arises	n/a	As the need arises	As the need arises	GoP	2,700,000.00	2,700,000.00	n/a	Goods
100000100001000	Water	DARRO	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Jan-24	Jan-24	GoP	270,000.00	270,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Electricity	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,550,000.00	1,550,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Landline	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	250,000.00	250,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Mobile	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	300,000.00	300,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Internet	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	560,000.00	560,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Postage	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	360,000.00	360,000.00	n/a	Goods
GENERAL SERVICES										3,295,000.00	3,295,000.00		
100000100001000	Janitorial	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	990,000.00	990,000.00	n/a	Goods
100000100001000	Security	DARRO	YES	Competitive Bidding	Dec-23	Dec-23	Jan-24	Jan-24	GoP	2,305,000.00	2,305,000.00	n/a	Goods
RENTALS									GoP	410,000.00	410,000.00	n/a	Goods
100000100001000	Rent of Office Equipment	DARRO	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Jan-24	Jan-24	GoP	120,000.00	120,000.00	n/a	Goods
100000100001000	Rent of Storage Area	DARRO	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	n/a	n/a	GoP	290,000.00	290,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
REPAIR AND MAINTENANCE										2,650,500.00	2,650,500.00		
100000100001000	Repair and Maintenance of Office Equipment	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	500,000.00	500,000.00	n/a	Goods
100000100001000	Repair and Maintenance of Motor Vehicle (including tires and batteries)	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	1,500,000.00	1,500,000.00	n/a	Goods
100000100001000	Repair and Maintenance of ICT Equipment	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	60,000.00	60,000.00	n/a	Goods
100000100001000	Repair and Maintenance of Furnitures and Fixtures	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	475,000.00	475,000.00	n/a	Goods
100000100001000	Preventive Maintenance of ACUs	DARRO	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Jan-24	Jan-24	GoP	115,500.00	115,500.00	n/a	Goods



Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)	
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
OTHER EXPENSES											4,630,000.00	4,630,000.00		
100000100001000	Fidelity Bond	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	130,000.00	130,000.00	n/a	Goods	
100000100001000	Insurance	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	85,000.00	85,000.00	n/a	Goods	
100000100001000	Taxes, Duties and License	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	55,000.00	55,000.00	n/a	Goods	
100000100001000	Accountable Forms	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	65,000.00	65,000.00	n/a	Goods	
100000100001000	Awards/Rewards Expenses	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	50,000.00	50,000.00	n/a	Goods	
100000100001000	Reward and Incentives	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	95,000.00	95,000.00	n/a	Goods	
100000100001000	Consultancy Services	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	55,000.00	55,000.00	n/a	Goods	
100000100001000	Other Professional Services	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	1,425,000.00	1,425,000.00	n/a	Goods	
100000100001000	Printing and Publication Expenses	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	50,000.00	50,000.00	n/a	Goods	
100000100001000	Transportation and Delivery	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	820,000.00	820,000.00	n/a	Goods	
100000100001000	Other General Services	DARRO	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	1,800,000.00	1,800,000.00	n/a	Goods	
SEMINARS, TRAININGS AND CONFERENCES											5,500,000.00	5,500,000.00		
100000100001000	Conduct of Preparation of Reports for the Year-End Summative Assessment	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Feb-24	Feb-24	GoP	440,000.00	440,000.00	n/a	Seminar	
100000100001000	Regional & Provincial Direction Setting cum Review of Ensuing Year's Target	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar-24	Mar-24	GoP	440,000.00	440,000.00	n/a	Training	
100000100001000	Preparation and Encoding of Agency Performance Measure for CY 2025	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	May-24	May-24	GoP	257,500.00	257,500.00	n/a	Training	
100000100001000	Finalization and Encoding of 2025 Budget Execution Documents (BED)	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Nov-24	Nov-24	GoP	486,200.00	486,200.00	n/a	Training	
100000100001000	Conduct of Regional Formative Assessment	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Sep-24	Sep-24	GoP	440,000.00	440,000.00	n/a	Training	
100000100001000	CAO's Quarterly Assessment	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	April, June, Sept & Dec	April, June, Sept & Dec	GoP	500,000.00	500,000.00	n/a	Training	
100000100001000	STO Quarterly Assessment	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	April, July Oct & Dec	April, July Oct & Dec	GoP	1,000,000.00	1,000,000.00	n/a	Training	
100000100001000	Finalization of 2024 BFARs	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar, June, Sept & Dec	Mar, June, Sept & Dec	GoP	130,000.00	130,000.00	n/a	Training	
100000100001000	COAs Entrance Conference	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar-24	Mar-24	GoP	11,300.00	11,300.00	n/a	Training	
100000100001000	Conduct of Inventory	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Jul-24	Jul-24	GoP	15,000.00	15,000.00	n/a	Training	
100000100001000	Conduct of Disposal	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Feb-24	Feb-24	GoP	7,500.00	7,500.00	n/a	Training	
100000100001000	GPPB Compliance Reports	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Dec-24	Dec-24	GoP	300,000.00	300,000.00	n/a	Training	
100000100001000	ISO Management Review	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Oct-24	Oct-24	GoP	300,000.00	300,000.00	n/a	Training	
100000100001000	ISO Surveillance Audit	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Sep-24	Sep-24	GoP	110,000.00	110,000.00	n/a	Training	
100000100001000	Meeting and Conferences (ISO)	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Oct-24	Oct-24	GoP	30,000.00	30,000.00	n/a	Training	
100000100001000	Conflict and Stress Management	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Oct-24	Oct-24	GoP	15,000.00	15,000.00	n/a	Training	
100000100001000	Enhanced Technical Writing for Selected DAR CALABARZON Personnel	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	May & Aug 2024	May & Aug 2024	GoP	307,500.00	307,500.00	n/a	Training	
100000100001000	Orientation on Inventory and Disposal of Valueless Records cum 5S	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Jul-24	Jul-24	GoP	30,000.00	30,000.00	n/a	Seminar/Orientation	
100000100001000	Capability Enhancement Program on RA 9184	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Aug-24	Aug-24	GoP	220,000.00	220,000.00	n/a	Training	












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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	2024 Women's Month Celebration	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar-24	Mar-24	GoP	150,000.00	150,000.00	n/a	Training
100000100001000	GAD Convention/Regional Womens Month	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Oct-24	Oct-24	GoP	50,000.00	50,000.00	n/a	Training
100000100001000	GFPS Meeting	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Oct-24	Oct-24	GoP	60,000.00	60,000.00	n/a	Training
100000100001000	Protection of Senior Citizen	GMS	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar, June, Sept & Dec	Mar, June, Sept & Dec	GoP	200,000.00	200,000.00	n/a	Training
SUPPORT TO OPERATIONS DIVISION										1,369,000.00	1,369,000.00		
SUPPLIES AND MATERIALS										587,000.00	587,000.00		
200000100001000	Common Office Supplies available at PS-DBM	STOD	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	157,712.00	157,712.00	n/a	Goods
200000100001000	Common Office Supplies not-available at PS-DBM	STOD	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	429,288.00	429,288.00	n/a	Goods
MOTOR VEHICLE and OFFICE EQUIPMENT EXPENSES										61,000.00	61,000.00		
100000100001000	Office Equipment	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	10,000.00	10,000.00	n/a	Goods
100000100001000	Motor Vehicle	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	51,000.00	51,000.00	n/a	Goods
SEMINARS, TRAININGS AND CONFERENCES										633,000.00	633,000.00		
200000100001000	Regional Office Planning Workshop/ Performance Review	STOD	NO	NP-53.10 Lease of Real Property and Venue		n/a	June & Dec 2024	June & Dec 2024	GoP	633,000.00	633,000.00	n/a	Training
OTHER EXPENSES										88,000.00	88,000.00		
200000100001000	Transportation and Delivery	STOD	NO	NP-53.10 Lease of Real Property and Venue	As the need arises	n/a	As the need arises	As the need arises	GoP	88,000.00	88,000.00	n/a	Training
FOD-LTSP										835,000.00	835,000.00		
SUPPLIES AND MATERIALS										80,000.00	80,000.00		
310100100005000	Common Office Supplies available at PS-DBM	LTSP	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	80,000.00	80,000.00	n/a	Goods
SEMINARS, TRAININGS AND CONFERENCES										730,000.00	730,000.00		
310100100005000	Synchronized Action Planning with Partner Agencies	LTSP	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Jan-24	Jan-24	GoP	250,000.00	250,000.00	n/a	Training
310100100005000	Problem Solving Workshop	LTSP	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Aug-24	Aug-24	GoP	250,000.00	250,000.00	n/a	Training
310100100005000	Conduct of LAD Balance Validation	LTSP	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Aug-24	Aug-24	GoP	230,000.00	230,000.00	n/a	Training
Communication Expenses										25,000.00	25,000.00		
310100100005000	Communication Expenses	LTSP	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	25,000.00	25,000.00	n/a	Goods
LEGAL										4,241,000.00	4,241,000.00		
SUPPLIES AND MATERIALS										273,000.00	273,000.00		
320100100001000	Common Office Supplies available at PS-DBM	LEGAL	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	226,803.00	226,803.00	n/a	Goods
320100100001000	Common Office Supplies not-available at PS-DBM	LEGAL	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	46,197.00	46,197.00	n/a	Goods



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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
SEMINARS, TRAININGS AND CONFERENCES										1,496,000.00	1,496,000.00		
320100100001000	Conduct of Legal Quarterly Assessment cum LCMS Data Updating	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar, June, Sept, Dec 2024	Mar, June, Sept, Dec 2024	GoP	720,000.00	720,000.00	n/a	Training
320100100001000	Conduct of Fastracking of ALI Cases	LEGAL	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Mar, June, Sept, Dec 2024	Mar, June, Sept, Dec 2024	GoP	776,000.00	776,000.00	n/a	Training
Other Expenses										2,472,000.00	2,472,000.00		
320100100001000	Communication Expenses	LEGAL	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	32,000.00	32,000.00	n/a	Goods
320100100001000	Transportation and Delivery	LEGAL	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	132,000.00	132,000.00	n/a	Goods
320100100001000	Repair and Maintenance of Motor Vehicle (including tires and batteries)	LEGAL	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	150,000.00	150,000.00	n/a	Goods
320100100001000	Repair and Maintenance of Office Equipment	LEGAL	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	130,000.00	130,000.00	n/a	Goods
320100100001000	Other Professional Services (Salary of COS)	LEGAL	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	1,536,000.00	1,536,000.00	n/a	Goods
320100100001000	Other General Services	LEGAL	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	492,000.00	492,000.00	n/a	Goods
DARAB										1,602,000.00	1,602,000.00		
SUPPLIES AND MATERIALS										312,000.00	312,000.00		
320100100001000	Common Office Supplies available at PS-DBM	DARAB	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	283,285.00	283,285.00	n/a	Goods
320100100001000	Common Office Supplies not-available at PS-DBM	DARAB	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	28,715.00	28,715.00	n/a	Goods
SEMINARS, TRAININGS AND CONFERENCES										1,229,000.00	1,229,000.00		
320100100001000	Conduct of 2024 Strategic Planning and Harmonization of Data Seminar (Inclusive of Food and Accommodation)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	Jan-24	Jan-24	GoP	150,000.00	150,000.00	n/a	Training
320100100001000	Conduct of 1st Quarter Fast-Tracking and Harmonization of Data Workshop and Assessment Seminar (Inclusive of Food and Accommodation)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-24	Mar-24	GoP	225,000.00	225,000.00	n/a	Training
320100100001000	Conduct of Work, Attitude, and Enhancement Seminar (Food and Accommodation)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-24	May-24	GoP	266,000.00	266,000.00	n/a	Training
320100100001000	Conduct of GAD Seminar and Evaluation of the 3rd Quarter Targets for 5 Key Indicators Overall Performance Assessment Seminar and Evaluation of the 3rd Quarter Targets for 5 Key Indicators Including Catch-up Plan (Inclusive of Food and Accommodation)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-24	Jul-24	GoP	326,000.00	326,000.00	n/a	Training
320100100001000	Fast Tracking Workshop and Year-End Evaluation Seminar (Inclusive of Food and Accommodation)	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec-24	Dec-24	GoP	262,000.00	262,000.00	n/a	Training
OTHER EXPENSES										61,000.00	61,000.00		
320100100001000	Mobile	DARAB	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	12,000.00	12,000.00	n/a	Goods
320100100001000	Repair and Maintenance of Vehicle and Office Equipment	DARAB	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	9,000.00	9,000.00	n/a	Goods
320100100001000	Transportation and Delivery	DARAB	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	40,000.00	40,000.00	n/a	Goods



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					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
ARBDSP										932,000.00	932,000.00		
SUPPLIES AND MATERIALS										80,000.00	80,000.00		
330100100003000	Common Office Supplies available at PS-DBM	ARBDSP	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	80,000.00	80,000.00	n/a	Goods
SEMINARS, TRAININGS AND CONFERENCES										832,000.00	832,000.00		
330100100003000	Conduct of Semestral ARBDSP Assessment	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Feb and Dec 2024	Feb and Dec 2024	GoP	264,000.00	264,000.00	n/a	Training
330100100003000	Conduct of LPMC	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	Monthly	N/A	Monthly	Monthly	GoP	27,000.00	27,000.00	n/a	Training
330100100003000	E-AMES Orientation Workshop	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	Monthly	N/A	Monthly	Monthly	GoP	225,000.00	225,000.00	n/a	Training
330100100003000	Advance QGIS (Quantum Geographic Information System)	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-24	Sep-24	GoP	66,000.00	66,000.00	n/a	Training
330100100003000	Conduct of Semestral Assessment	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June and Dec 2024	June and Dec 2024	GoP	228,600.00	228,600.00	n/a	Training
330100100003000	Monitoring of FMEs	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	Monthly	N/A	Monthly	Monthly	GoP	21,400.00	21,400.00	n/a	Training
Other Expenses										20,000.00	20,000.00		
330100100003000	Communication Expenses	ARBDSP	NO	NP-53.9 - Small Value Procurement	n/a	n/a	n/a	n/a	GoP	15,000.00	15,000.00	n/a	Goods
330100100003000	Repair and Maintenance of Office Equipment	ARBDSP	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	5,000.00	5,000.00	n/a	Goods
TOTAL										34,934,500.00	34,934,500.00		
Prepared by:	Reviewed by:	Recommending Approval:							Approved by:				
 VIVIAN N. SURIAGA BAC Secretariat	 ALICIA P. PEÑA Admin. Officer V/Budget Officer III)	<div>BIDS AND AWARDS COMMITTEE</div> <div> JIM NELSON C. MAGTIBAY Member</div> <div> ROMMEL Q. BOTE Member</div> <div> RAMON S. DAYRIT Member</div> <div> ENGR. MARVIN C. LABAO Member</div> <div> MYRA A. CAGUNUNG Vice-Chairperson</div> <div> ATTY. JIANA JOSELEE SC. DE GUZMAN BAC Chairperson</div>							 ATTY. MCDONALD M. GALIT Regional Director/ Head of the Procuring Entity				



## DAR IV-A Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
GMS										25,955,500.00	25,955,500.00		
SUPPLIES AND MATERIALS										2,920,000.00	2,920,000.00		
100000100001000	Common Office Supplies available at PS-DBM	GMS	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	885,000.00	885,000.00	n/a	Goods
100000100001000	Common Office Supplies not-available at PS-DBM	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	2,035,000.00	2,035,000.00	n/a	Goods
ICT and OFFICE EQUIPMENT										560,000.00	560,000.00		
100000100001000	Computer and Printers	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	60,000.00	60,000.00	n/a	Goods
100000100001000	Copying Machine, Air conditioner, Refrigerator	GMS	NO	NP-53.9 - Small Value Procurement	As the need arises	n/a	As the need arises	As the need arises	GoP	500,000.00	500,000.00	n/a	Goods
UTILITY EXPENSES										5,990,000.00	5,990,000.00		
100000100001000	Fuel, Oil and Lubricants	DARRO	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and L	As the need arises	n/a	As the need arises	As the need arises	GoP	2,700,000.00	2,700,000.00	n/a	Goods
100000100001000	Water	DARRO	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Jan-24	Jan-24	GoP	270,000.00	270,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Electricity	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	1,550,000.00	1,550,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Landline	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	250,000.00	250,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Mobile	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	300,000.00	300,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Internet	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	560,000.00	560,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines
100000100001000	Postage	DARRO	NO	NP-53.5 Agency-to-Agency	n/a	n/a	n/a	n/a	GoP	360,000.00	360,000.00	n/a	Goods
GENERAL SERVICES										3,295,000.00	3,295,000.00		
100000100001000	Janitorial	DARRO	NO	Direct Contracting	n/a	n/a	n/a	n/a	GoP	990,000.00	990,000.00	n/a	Goods
100000100001000	Security	DARRO	YES	Competitive Bidding	Dec-23	Dec-23	Jan-24	Jan-24	GoP	2,305,000.00	2,305,000.00	n/a	Goods
RENTALS									GoP	410,000.00	410,000.00	n/a	Goods
100000100001000	Rent of Office Equipment	DARRO	YES	NP-53.9 - Small Value Procurement	Dec-23	Dec-23	Jan-24	Jan-24	GoP	120,000.00	120,000.00	n/a	Goods
100000100001000	Rent of Storage Area	DARRO	NO	NP-53.10 Lease of Real Property and Venue	n/a	n/a	n/a	n/a	GoP	290,000.00	290,000.00	n/a	Section 50 - Direct Contracting under WETI Guidelines