




(Department of Agrarian Reform - Biliran Province) Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Janitorial Manpower Services	STOD-Admin	YES	Competitive Bidding	January-December	N/A	January-December	January-December	GoP	197,163.84	197,163.84		Procurement process will be conducted by DARRO 08.
	Security Manpower Services	STOD-Admin	YES	Competitive Bidding	January-December	N/A	January-December	January-December	GoP	809,009.19	809,009.19		Procurement process will be conducted by DARRO 08.
	Common Use Supplies and Materials available at Procurement Service	STOD,DARAB, LEGAL,PBD,LT SP	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	263,604.79	263,604.79		To be procured at Procurement Service pursuant to Sec. 53.5 at the IRR 9'84 (Quarterly)
	Common use supplies not available at Procurement Services	STOD,DARAB, LEGAL,PBD,LT SP	NO	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	321,704.95	321,704.95		Procurement of office supplies & materials not available at Procurement Service
	Gasoline and other POL Products	DARFO Biliran	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January-December	N/A	January-December	January-December	GoP	326,400.00	326,400.00		Renewal
	Water Services	STOD-Admin	NO		N/A	N/A	January-December	January-December	GoP	25,000.00	25,000.00		Renewal
	Electricity Services	STOD-Admin	NO		N/A	N/A	January-December	January-December	GoP	345,000.00	345,000.00		Renewal
	Telephone - Landline	STOD-Admin	NO		N/A	N/A	January-December	January-December	GoP	5,000.00	5,000.00		Renewal
	Telephone - Mobile	STOD-Admin	NO		N/A	N/A	January-December	January-December	GoP	75,000.00	75,000.00		Renewal
	Internet Subscription	DARFO Biliran	NO		N/A	N/A	January-December	January-December	GoP	204,000.00	204,000.00		Renewal
	Plane Ticket	DARFO Biliran	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	January-December	N/A	January-December	January-December	GoP	440,000.00	440,000.00		Provision as per memorandum intended for the division head, section chief and processor
	Repair and Maintenance of Building	DARFO Biliran	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	37,000.00	37,000.00		Repair and Maintenance of the Building
	Supply, Delivery, Repair and Maintenance of Service Vehicles	DARFO Biliran	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	27,000.00	27,000.00		Repair of Service Vehicles of DARFO Biliran and Replacement of Spareparts
	Token/ Plaques for PRAISE	DARFO Biliran	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	50,000.00	50,000.00		For DARFO Employees
	Supply and Delivery of Garments (T-Shirt) for various activities	PBD, LEGAL and GAD	NO	NP-53.9 - Small Value Procurement	February-September	N/A	February-September	February-September	GoP	50,300.00	50,300.00		For PBD, LEGAL and GAD use.
	Supply and Delivery of Tarpaulin for GAD Activities	GAD	NO	NP-53.9 - Small Value Procurement	February-September	N/A	March	March	GoP	500.00	500.00		For GAD use.
	Prepaid Cellcards	PARCCOM-Biliran	NO	NP-53.9 - Small Value Procurement	March/June/September/December	N/A	March/June/September/December	March/June/September/December	GoP	24,240.00	24,240.00		For PARCCOM Biliran Chairman, Executive Officer and Secretariat
	Supply and delivery of catering services of various STOD Activities	STOD-Admin	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	245,450.00	245,450.00		STOD Activities
	Supply and delivery of catering services for various GAD activities	GAD-Biliran	NO	NP-53.9 - Small Value Procurement	March/May	N/A	March/May	March/May	GoP	57,000.00	57,000.00		
	Supply and delivery of catering services for the Legal Activities	LEGAL	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	100,000.00	100,000.00		Legal Monthly Conference
	Lease of Venue with catering services for the DARAB various activities	DARAB	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	416,000.00	416,000.00		DARAB Monthly and Semestral Conference

Supply and delivery of catering services for the PARCCOM Meetings	PARCCOM	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	GoP	55,400.00	55,400.00	For the Conduct of PARCCOM Regular Monthly Meeting
Supply and delivery of catering services for the LTSP Activity	LTSP	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	12,950.00	12,950.00	Training and Information Drive to Farmer, Tenants & Tillers on Leasehold
Supply and delivery of catering services for the trainings under Supervision and Management	PBD	NO	NP-53.9 - Small Value Procurement	February-November	N/A	February-December	February-December	GoP	99,000.00	99,000.00	
Supply and delivery of catering services for the trainings under Social Infrastructure Building (SIB)	PBD	NO	NP-53.9 - Small Value Procurement	May-September	N/A	May-September	May-September	GoP	389,400.00	389,400.00	
Supply and delivery of catering services for the trainings under Enterprise Development and Economic Support (EDES)	PBD	NO	NP-53.9 - Small Value Procurement	May/June/July	N/A	May/September	May/September	GoP	462,250.00	462,250.00	
Supply and Delivery of catering services for the trainings under Climate Resilient Farm Productivity Support (CRFPS)	PBD	NO	NP-53.9 - Small Value Procurement	April-August	N/A	April-August	April-August	GoP	156,000.00	156,000.00	
Supply and delivery of Hard Components (farm tools, farm implements, machineries and equipment)	PBD	NO	Competitive Bidding	March	Quarterly	March	March	GoP	2,032,690.00	2,032,690.00	FBS, PAHP, CRFPS
Supply and delivery of Soft Components (farm inputs)	PBD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	377,650.00	377,650.00	FBS, PAHP, CRFPS
Common Use Supplies and Materials available at Procurement Service	SPLIT	NO	NP-53.5 Agency-to-Agency	Quarterly	N/A	Quarterly	Quarterly	Foreign	339,652.82	339,652.82	To be procured at Procurement Service pursuant to Sec. 53.5 at the IRR 9184 (Quarterly)
Common use supplies not available at Procurement Services	SPLIT	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	Foreign	235,038.00	235,038.00	Procurement of office supplies & materials not available at Procurement Service
Gasoline and other POL Products	SPLIT	NO	NP-53.14 Direct Retail Purchase of Petroleum	January-December	N/A	January-December	January-December	Foreign	153,180.00	153,180.00	Renewal
Internet Subscription	SPLIT	NO	NP-53.9 - Small Value Procurement	January-December	N/A	January-December	January-December	Foreign	18,000.00	18,000.00	Renewal
Plane Ticket	SPLIT	NO	Direct Contracting	January-December	N/A	January-December	January-December	Foreign	75,000.00	75,000.00	PPMO
Supply and delivery of catering services for the conduct of trainings and conferences under SPLIT Project	SPLIT	NO	NP-53.9 - Small Value Procurement	May-September	N/A	May-September	February-December	Foreign	896,550.00	896,550.00	RPMO, PPMO, Support Staff, FVTs
Supply and delivery of vehicle rental	SPLIT	NO	Competitive Bidding	Quarterly	Quarterly	Quarterly	Quarterly	Foreign	186,000.00	186,000.00	
								TOTAL	9,508,133.59	9,508,133.59	

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