

DEPARTMENT OF AGRARIAN REFORM-NUEVA ECIJA PROVINCIAL OFFICE Annual Procurement Plan for FY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
10000000000000/31010000000000/32010000000000/33010000000000	Common Use Supplies & Equipment Available at PS-DBM	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	3,069,459.57	3,069,459.57	0	Office supplies & materials available at PS-DBM
100000100001000/31010000000000/32010000000000/33010000000000	Common Use Supplies & Equipment Not Available at PS-DBM	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	2,714,039.57	2,714,039.57	0	Office supplies & materials not available at PS-DBM
100000100001000/31010000000000/32010000000000/33010000000000	Fuel, Oil and Lubricants	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	2,586,000.00	2,586,000.00	0	Supply of petroleum, oil & lubricants for DARPO & DARMO vehicles on a daily basis
100000100001000	Water	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	254,000.00	254,000.00	0	Water Consumption for DARPO & Cluster Offices
100000100001000	Electricity	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,213,000.00	1,213,000.00	0	Electricity Consumptions
5020201002/31010000000000	Postage & Courier Services	STOD/DARAB	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,030,000.00	1,030,000.00	0	Postal Expenses
100000100001000	Telephone-Mobile	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	824,000.00	824,000.00	0	Mobile Telephone Services/CellCards
100000100001000	Telephone/Landline	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	247,000.00	247,000.00	0	Landline Telephone Services
100000100001000	Internet Subscription	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	186,000.00	186,000.00	0	Internet/WiFi Subscription
100000100001000	Cable	PARPOs Office	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	13,000.00	13,000.00	0	Cable Subscription
100000100001000	Security Services	STOD/ADJP/LEGAL/LTS/PBDD	NO	Direct Contracting	N/A	N/A	January	January	GoP	2,095,000.00	2,095,000.00	0	Security Services
100000100001000/31010000000000/32010000000000/33010000000000	Repairs and Maintenance of Office Buildings	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	200,000.00	200,000.00	0	Small repair of office buildings
100000100001000/31010000000000/32010000000000/33010000000000	Repairs and Maintenance of Motor Vehicle	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Jan-Dec	N/A	Jan-Dec	Jan-Dec	GoP	555,000.00	555,000.00	0	Regular Repairs of Motor Vehicles/Motorcycle
100000100001000	Fidelity Bond Premiums	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	January	January	GoP	38,000.00	38,000.00	0	Fidelity Bond Premiums of accountable officers to BTR
100000100001000	Insurance Expenses	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	90,000.00	90,000.00	0	Insurance of vehicles to GSIS & LTO
100000100001000/31010000000000/32010000000000/33010000000000	Printing and Publication Expenses	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec	Jan-Dec	GoP	100,000.00	100,000.00	0	Printing of Survey Documents (Plans, Sepia, etc), Tarpaulin
100000100001000/31010000000000/32010000000000/33010000000000	Rents-Building & Structures	STOD/AJD/Lega/LTS/PBDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	1,415,000.00	1,415,000.00	0	Rental of Cluster II, IV, V & Warehouse
100000100001000/31010000000000/32010000000000/33010000000000	ICT Software Subscription	STOD/AJD/Lega/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	93,000.00	93,000.00	0	Renewal of Office 365 accounts
100000100001000/31010000000000/32010000000000/33010000000000	Women's Month Celebration	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	120,000.00	120,000.00	0	Womens Month Celebration
100000100001000/31010000000000/32010000000000/33010000000000	Orientation on Latest programs of PCW and other GAD-related issues	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	117,750.00	117,750.00	0	Orientation
100000100001000/31010000000000/32010000000000/33010000000000	Conduct orientation on GAD concepts and policies	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	117,750.00	117,750.00	0	Orientation
100000100001000/31010000000000/32010000000000/33010000000000	Orientation on anti-VAWC, health related topics	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	392,500.00	392,500.00	0	Orientation
100000100001000/31010000000000/32010000000000/33010000000000	Mancomm Meeting	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	105,000.00	105,000.00	0	MANCOMM
100000100001000/31010000000000/32010000000000/33010000000000	General Assembly	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	147,750.00	147,750.00	0	General Assesmbly
100000100001000/31010000000000/32010000000000/33010000000000	1st Semester Assessment	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	87,500.00	87,500.00	0	1st sem assesment
100000100001000/31010000000000/32010000000000/33010000000000	Year End Assessment	STOD/ADJP/LEGAL/LTS/PBDD	NO	NP-53.9 - Small Value Procurement	December	N/A	July	July	GoP	87,500.00	87,500.00	0	2nd sem assesment
320100000000000	Orientation of New Issuances cum LCMS Data Cleansing	LEGAL/DARAB	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	180,000.00	180,000.00	0	Orientation & data cleansing workshop

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
					100000100001000/31010000000000/3201000000000000/3301000000000000	Retooling and Re-Oreintation on ISO-QMS 9001:2015	STOD/ADJP/LEGAL LTS/PBDD	NO		NP-53.9 - Small Value Procurement	2nd Quarter	N/A	
100000100001000/31010000000000/3201000000000000/3301000000000000	MRC Meeting and assessment of ISO 9001:2015	STOD/ADJP/LEGAL LTS/PBDD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	45,000.00	45,000.00	0	ISO MRC meeting & assessment
3101000000000000	Target Setting and Review & Planning Session	LTS	NO	NP-53.9 - Small Value Procurement	1st Quarter	N/A	1st Quarter	1st Quarter	GoP	105,000.00	105,000.00	0	Target Setting & RPS
3101000000000000	Bi-Monthly CF Review	LTS	NO	NP-53.9 - Small Value Procurement	Feb-Dec	N/A	Feb-Dec	Feb-Dec	GoP	240,000.00	240,000.00	0	bi-monthly CF review
3101000000000000	Orientation of RA 11953 and its IRR	LTS	NO	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	40,000.00	40,000.00	0	Orientation of NAEA & its IRR
3101000000000000	1st Semester Review and Planning Session	LTS	NO	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	105,000.00	105,000.00	0	1st Review & Planning Session for LTS & MARPOs Personnel
3101000000000000	Repair and Calibration of Survey Equipment	LTS	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	52,000.00	52,000.00	0	Calibration of Survey Equipment
3301000000000000	Financial Assistance/Subsidy - Climate Resilient (Hard component)	PBDD (CRFPS)	YES	Competitive Bidding	Nov. 7-29, 2023	29-Nov-23	16-Jan-24	20-Jan-24	GoP	2,100,000.00	2,100,000.00	0	Farm Implement/Machinery/ Equipment for ARBOs (SLSDAA) Failed Early Procurement Bidding
3301000000000000	Financial Assistance/Subsidy - Climate Resilient (Hard component)	PBDD (CRFPS)	YES	Competitive Bidding	Nov. 7-29, 2023	29-Nov-23	16-Jan-24	20-Jan-24	GoP	3,000,000.00	3,000,000.00	0	Farm Implement/Machinery/ Equipment for ARBOs (Major Crop-Based)
3301000000000000	Financial Assistance/Subsidy - EPHAP (Hard component)	PBDD (EPHAP)	NO	NP-53.9 - Small Value Procurement	June	N/A	July	July	GoP	300,000.00	300,000.00	0	Financial Assistance/Subsidy for ARBOs - EPHAP (Hard component)
3301000000000000	Financial Assistance/Subsidy - VLFED (Hard component)	PBDD (VLFED)	NO	NP-53.9 - Small Value Procurement	June	N/A	July	July	GoP	500,000.00	500,000.00	0	Financial Assistance/Subsidy for ARBO - VLFED (Hard component)
3301000000000000	Conduct of capacity building on organization building and management/governance-related activities-Meals & Snacks	PBDD (SIB)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	1,506,058.02	1,506,058.02	0	Conduct of capacity building on organization building and management/governance-related activities-Meals & Snacks
3301000000000000	Conduct of capacity building on organization building and management/governance-related activities- Training Supplies	PBDD (SIB)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	69,357.94	69,357.94	0	Conduct of capacity building on organization building and management/governance-related activities- Training Supplies
3301000000000000	Conduct of capacity building on organization building and management/governance-related activities-Honorarium	PBDD (SIB)	NO	Direct Contracting	N/A	N/A	Jan-Nov	Jan-Nov	GoP	66,385.45	66,385.45	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of capacity building on organization building and management/governance-Van Rental	PBDD (SIB)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	42,605.59	42,605.59	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Meals & Snacks	PBDD (EDES)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	931,377.99	931,377.99	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Venue/Accommodation	PBDD (EDES)	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan-Nov	Jan-Nov	GoP	113,945.18	113,945.18	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development interventions related to enterprise management, profitability and sustainability-Supplies	PBDD (EDES)	NO	NP-53.9 - Small Value Procurement	Jan, April, Sep	N/A	Jan-Nov	Jan-Nov	GoP	40,623.93	40,623.93	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Honorarium	PBDD (EDES)	NO	Direct Contracting	N/A	N/A	Jan-Nov	Jan-Nov	GoP	409,211.82	409,211.82	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Van Rental	PBDD (EDES)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	140,697.53	140,697.53	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Input/Demo/Starter Kits	PBDD (EDES)	NO	NP-53.9 - Small Value Procurement	Jan-Nov	N/A	Jan-Nov	Jan-Nov	GoP	110,972.70	110,972.70	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Conduct of enterprise development trainings and related interventions-Business Development Service	PBDD (EDES)	NO	Direct Contracting	N/A	N/A	Within Quarter	Within Quarter	GoP	310,129.05	310,129.05	0	Conduct of enterprise development trainings and related interventions for ARBs
3301000000000000	Climate Resilient Farm Productivity Support Trainings-Meals & Snacks	PBDD (CRFPS)	NO	NP-53.9 - Small Value Procurement	Jan-Oct	N/A	Jan-Oct	Jan-Oct	GoP	266,344.47	266,344.47	0	Climate Resilient Farm Productivity Support Trainings for ARBs
3301000000000000	Climate Resilient Farm Productivity Support Trainings-Honorarium	PBDD (SIB)	NO	Direct Contracting	N/A	N/A	Jan-Nov	Jan-Nov	GoP	63,412.97	63,412.97	0	Conduct of enterprise development trainings and related interventions for ARBs

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330100000000000	Climate Resilient Farm Productivity Support Trainings-Van Rental	PBDD (CRFPS)	NO	NP-53.9 - Small Value Procurement	Jan-Oct	N/A	Jan-Oct	Jan-Oct	GoP	27,148.68	27,148.68	0	Climate Resilient Farm Productivity Support Trainings for ARBs
330100000000000	Climate Resilient Farm Productivity Support Trainings-Provision of Starter Kits	PBDD (CRFPS)	NO	NP-53.9 - Small Value Procurement	Jan-Oct	N/A	Jan-Oct	Jan-Oct	GoP	546,738.69	546,738.69	0	Climate Resilient Farm Productivity Support Trainings for ARBs
330100000000000	Supervision & Management for effective delivery of support services	PBDD (SM)	NO	NP-53.9 - Small Value Procurement	Jan	N/A	Jan-Nov	Jan-Nov	GoP	391,000.00	391,000.00	0	PBDD personnel Enhancement seminar and program assessments/evaluation; Conduct of IT-eASY and project monitoring and evaluation
										29,627,509.15			

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