

(DEPARTMENT OF AGRARIAN REFORM) Annual Procurement Plan for FY 2024

REGION: CAR

PROVINCE: APAYAO

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/ Project)
				Advertisem ent/Posting of IB/REI	Submission /Opening of Bids	Notice of Award	Contr act Signi ng		Total	MOOE	CO	
	TRAINING EXPENSES -LOCAL											
5020201000	1ST QUARTERLY ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	LAST MONTH OF EACH QUARTER				GoP	50.00	50.00		for all sec tors
5020201000	2ND QUARTER ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	LAST MONTH OF EACH QUARTER				GoP	50.00	50.00		for all sec tors
5020201000	1ST SEMESTRAL ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	LAST MONTH OF EACH SEMESTER				GoP	125.00	125.00		for all sec tors
5020201000	3RD QUARTER ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	LAST MONTH OF EACH QUARTER				GoP	50.00	50.00		for all sec tors
5020201000	2nd SEMESTRAL ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	Dec-24		Dec-24		GoP	125.00	125.00		for all sec tors
5020201000	ANNUAL ASSESSMENT/YEAR END ASSESSMENT	all sectors	NP-53.10 Lease of Real Property and Venue	Dec-24		Dec-24		GoP	250.00	250.00		for all sec tors
5020201000	SECTORAL MONTHLY MEETINGS CUM PLANNING SESSIONS	all sectors	NP-53.10 Lease of Real Property and Venue	Dec-23		1st week of Jan. 2024		GoP	360.00	360.00		for all sec tors
5020401000	WATER	all sectors	NP-53.9 - Small Value Procurement	MONTHLY				GoP	17.00	17.00		
5020402000	ELECTRICITY	all sectors	Direct Contracting	MONTHLY				GoP	358.00	358.00		
5020501000	Postage and Courier services	all sectors	Direct Contracting	AS THE NEED ARISES				GoP	18.00	18.00		
	COMMUNICATION EXPENSES											
5020502001	Mobile	all sectors	Direct Contracting	MONTHLY				GoP	233.00	233.00		
5020503000	Internet subcription	all sectors	Direct Contracting	MONTHLY				GoP	102.00	102.00		
5021102000	AUDITING SERVICES	all sectors	NP-53.5 Agency-to-Agency	AS THE NEED ARISES				GoP	46.00	46.00		
5021202000	SECURITY SERVICES	all sectors	NP-53.9 - Small Value Procurement	Dec-23		Jan-24		GoP	696.00	696.00		
	REPAIR AND MAINTENANCE											
5021306001	Motor vehicle	all sectors	NP-53.2 Emergency Cases	AS THE NEED ARISES				GoP	28.00	28.00		
	RENTS/LEASE											
5021306001	Rents-motor vehicle	all sectors	NP-53.9 - Small Value Procurement	AS THE NEED ARISES				GoP	411.00	411.00		
5029902000	Building	STOD	NP-53.10 Lease of Real Property and Venue	Dec-23		Jan-24		GoP	1,056.00	1,056.00		
5029902000	Rent of Living Quarter	AJDP	NP-53.10 Lease of Real Property and Venue	Dec-23		Jan-24		GoP	42.00	42.00		
5021501001	TAXES, DUTIES AND LICENSES	STOD	NP-53.5 Agency-to-Agency	ANNUALLY				GoP	3.00	3.00		
5021502000	FIDELITY BOND PREMIUMS	STOD	NP-53.5 Agency-to-Agency	ANNUALLY				GoP	30.00	30.00		
5021503000	INSURANCE EXPENSES	STOD	NP-53.5 Agency-to-Agency	ANNUALLY				GoP	10.00	10.00		

2

5029902000	PRINTING AND PUBLICATION EXPENSES	all sectors	NP-53.9 - Small Value Procurement	AS THE NEED ARISES	GoP	46.00	46.00		
5029904000	TRANSPORTATION AND DELIVERY	all sectors	Direct Contracting	AS THE NEED ARISES	GoP	60.00	60.00		
	REPRESENTATION EXPENSES	all sectors	NP-53.9 - Small Value Procurement	QUARTERLY	GoP	243.00	243.00		
5021199000	OTHER PROFESSIONAL SERVICE	all sectors	NP-53.9 - Small Value Procurement	MONTHLY	GoP	1,730.00	1,730.00		
	OTHER SUBSCRIPTION EXPENSES	all sectors	Direct Contracting	AS THE NEED ARISES	GoP	64.00	64.00		
5021101000	LEGAL SERVICES	all sectors	Direct Contracting	AS THE NEED ARISES	GoP	21.00	21.00		
5021199000	SUBSIDIES AND OTHERS								
	- CRFPSP-SL -HARD COMPONENT	ARBDSP	Competitive Bidding	Dec-23 1ST SEMESTER OF 2024	GoP	1,200.00	1,200.00		farm machineries
5020201000	- CRFPSP-SL -TRAINING COMPONENT								TRAINING COMPONENT
5020201000	project orientation to Stakeholders/ARBOS & signing cum PSPs formulation	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	31.728	31.728		TRAINING COMPONENT
5020201000	distribution of FMEs/CSFs to ARBOs	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	7.642	7.64		TRAINING COMPONENT
5020201000	project to stakeholders/ARBOs &MOA signing cum PSPs Formulation	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	31.728	31.728		TRAINING COMPONENT
5020201000	distribution of FMEs/CSFs to ARBOs	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	7.272	7.272		TRAINING COMPONENT-2nd semester
5020201000	farm planning CUM rice production enhancement, management &gap	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	343	343.00		TRAINING COMPONENT
5020201000	sustainability planning workshop cum project assessment	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	40	40		TRAINING COMPONENT
5021199000	- CRFPSP-major crop -based block farm productivity enhancement -HARD COMPONENT	ARBDSP	Competitive Bidding	Dec-23 1ST SEMESTER OF 2024	GoP	1,500	1,500		farm machineries
5021199000	Starter/Training kits	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	1.359	1.359		farm inputs
5021199000	- CRFPSP-major crop -based block farm productivity enhancement -TRAINING COMPONENT								TRAINING COMPONENT
5021199000	MOA signing and distribution of farm machineries	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	16.60	16.60		
5021199000	Policy formulation	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	5	5		
5021199000	farm planning CUM rice production enhancement, management &gap	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	14.50	14.50		
5020201000	EDES -TRAINING COMPONENT								

5020201000	Re-orientation CUM Feedbacking	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	68	68		
5020201000	Integration of AED clustering approach approach to technology training	ARBDSP	NP-53.9 - Small Value Procurement	EVERY FIRST MONTH OF THE SEMESTER	GoP	60	60		
5020201000	Conduct of Assessment	ARBDSP	NP-53.9 - Small Value Procurement	4th quarter	GoP	36	36		
5020201000	Training kits	ARBDSP	NP-53.9 - Small Value Procurement	2nd & 3rd quarters	GoP	165	165		
5020201000	Trade fair activities	ARBDSP	NP-53.9 - Small Value Procurement	3rd quarter	GoP	25	25		
5020201000	Farming Business School								
5020201000	Site selection and validation	ARBDSP	NP-53.9 - Small Value Procurement	1st quarter	GoP	5	5		
5020201000	Orientation & profiling	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	8.960	8.960		
5020201000	Formation of LPAG, Launching & MOA signing	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	9.600	9.60		
5020201000	CONDUCT OF SESSIONS 1 TO 11								
5020201000	* 1st Process Review	ARBDSP	NP-53.9 - Small Value Procurement	2nd quarter	GoP	5.144	5.144		
5020201000	- conduct of technology trng and gap	ARBDSP	NP-53.9 - Small Value Procurement						
5020201000	* 2nd process review	ARBDSP	NP-53.9 - Small Value Procurement						
5020201000	CONDUCT OF SESSIONS 12 TO 25								
5020201000	* Process review	ARBDSP	NP-53.9 - Small Value Procurement	3rd quarter	GoP	65	65		
5020201000	Production and Sustainability Planning/technology training	ARBDSP	NP-53.9 - Small Value Procurement	4th quarter	GoP	10.000	10.00		
5020201000	VLFD								
5020201000	Orientation and validation of Product cum identification of sources of raw materials	ARBDSP	NP-53.9 - Small Value Procurement	First QUARTER	GoP	6.220	6.22		
5020201000	Project launching/MOA signing	ARBDSP	NP-53.9 - Small Value Procurement	First QUARTER	GoP	5.000	5.00		
5020201000	Preparation of building lay out	ARBDSP	NP-53.9 - Small Value Procurement	First QUARTER	GoP	4.250	4.25		
5020201000	Pre packaging and labelling design	ARBDSP	NP-53.9 - Small Value Procurement	First QUARTER/SECOND QUARTER	GoP	18.730	18.730		
5020201000	Business planning workshop	ARBDSP	NP-53.9 - Small Value Procurement	SECOND QUARTER	GoP	8.000	8.000		
5020201000	GMP/OSH training	ARBDSP	NP-53.9 - Small Value Procurement	SECOND QUARTER	GoP	12.500	12.500		
5020201000	SSOP Workshop	ARBDSP	NP-53.9 - Small Value Procurement	SECOND QUARTER	GoP	5.500	5.500		
5020201000	Product Development	ARBDSP	NP-53.9 - Small Value Procurement	THIRD QUARTER	GoP	40.875	40.875		
5020201000	Product Enhancement	ARBDSP	NP-53.9 - Small Value Procurement	THIRD QUARTER	GoP	40.875	40.875		
5020201000	Assessment and Turnover	ARBDSP	NP-53.9 - Small Value Procurement	THIRD QUARTER	GoP	8.250	8.25		
5020201000	Trade fair activities	ARBDSP	NP-53.9 - Small Value Procurement	THIRD QUARTER/FOURTH QUARTER	GoP	29.800	29.80		
5020201000	SOCIAL INFRASTRUCTURE BUILDING (SIB)								
5020201000	Strategic planning cum leadership and values	ARBDSP	NP-53.9 - Small Value Procurement	FIRST SEMESTER	GoP	108.900	108.90		
5020201000	BARC Strengthening	ARBDSP	NP-53.9 - Small Value Procurement	January to August 2024	GoP	24.000	24.00		

5020201000	MICROFINANCE TRAININGS										
5020201000	Coaching, mentoring & technical guidance	ARBDSP	NP-53.9 - Small Value Procurement	Jan-24	Feb-24	GoP	40.000	40.000		ON SITE ACTIVITIES	
5020201000	MOA signing, launching, orientation cum presentation & finalization of PSPs cum center formation	ARBDSP	NP-53.9 - Small Value Procurement	Feb-24	Mar-24	GoP	10.000	10.000		ON SITE ACTIVITIES	
5020201000	Training on installation of MF operational documents and books and conduct of Credit & background investigation	ARBDSP	NP-53.9 - Small Value Procurement	Mar-24	Apr-24	GoP	10.000	10.000		ON SITE ACTIVITIES	
5020201000	Preparation of of Financial Statement	ARBDSP	NP-53.9 - Small Value Procurement	Jun-24	Jul-24	GoP	12.500	12.500		ON SITE ACTIVITIES	
5020201000	Microfinance Operation Sustainability action Plan	ARBDSP	NP-53.9 - Small Value Procurement	Aug-24	Septembet 2024	GoP	4.500	4.500		ON SITE ACTIVITIES	
5020201000	MF Project Assessment	ARBDSP	NP-53.9 - Small Value Procurement	Nov-24	Dec-24	GoP	7.000	7.000		ON SITE ACTIVITIES	
5020201000	Training kits	ARBDSP	NP-53.9 - Small Value Procurement	Jan-24		GoP	85.000	85.000		ON SITE ACTIVITIES	
5020201000	Orientation on ALER-ARBO with TNA to eligible conduit	ARBDSP	NP-53.9 - Small Value Procurement	Feb-24	Mar-24	GoP	8.000	8.000		ON SITE ACTIVITIES	
5020201000	Loan Proposal Preparation cum farm planning	ARBDSP	NP-53.9 - Small Value Procurement	Feb-24	Mar-24	GoP	7.500	7.500		ON SITE ACTIVITIES	
5020201000	Credit Mgt. cum loan delinquency Control	ARBDSP	NP-53.9 - Small Value Procurement	Aug-24	Septembet 2024	GoP	5.000	5.000		ON SITE ACTIVITIES	
5020201000	Financial Literacy	ARBDSP	NP-53.9 - Small Value Procurement	Jun-24	Jul-24	GoP	5.000	5.000		ON SITE ACTIVITIES	
5020201000	Assessment	ARBDSP	NP-53.9 - Small Value Procurement	Oct-24	Nov-24	GoP	6.000	6.000		ON SITE ACTIVITIES	
5020201000	AARC ACTIVITIES (HEARINGS ON FIELD)	ARBDSP	NP-53.9 - Small Value Procurement	Jan-24		GoP	100.000	100.000		LONG TERM PROCUREMENT	
5020201000	ALS ACTIVITIES (HEARINGS ON FIELD)	ARBDSP	NP-53.9 - Small Value Procurement	Jan-24		GoP	169.07	169.07		LONG TERM PROCUREMENT	
TOTAL							10,663.00	10,663.00			

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