

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRARIAN REFORM OFFICE
L.M. Tañada Bldg. Gumaca, Quezon
Tel Nos: (042) 3176302/ 317-6971/ 3736442

DAR QUEZON II-ANNUAL PROCUREMENT PLAN FOR CY 2024

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020309000	Fuel, Oil and Lubricants	STO/ GMS	NO	Direct Contracting	N/A	N/A	2/1/2024	2/1/2024	GoP	1,200,000.00	1,200,000.00		Provision of fuel, oil and Lubricants to 7 motor vehicles including motorcycles
5020401000	Water Expenses	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	50,000.00	50,000.00		Provision of water by the available water districts/providers in the municipalities and Gumaca Water District
5020402000	Electricity	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	1,200,000.00	1,200,000.00		Provision of electricity by QUEZELCO
5020501000	Postage & Couriers Services	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	75,000.00	75,000.00		Provision of stamps
5020502001	Mobile	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	576,000.00	576,000.00		Provision of communication facilities for mobile phones
5020502002	Landline	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	75,000.00	75,000.00		Provision of communication facilities landline (GTS)
5020502002	Internet Subscription	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	353,000.00	353,000.00		Provision of internet
5020504000	Cable, Satellites, Telegraphs & Radio	STO/ GMS	NO	Direct Contracting	N/A	N/A	1/1/2024	1/1/2024	GoP	21,000.00	21,000.00		Provision of cable, satellites
5020601002	Rewards and Recognition	STO/ GMS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	05/20/2024	05/23/2024	GoP	225,000.00	225,000.00		Provision of token/ plaques
5021202000	Janitorial Services	STO/ GMS	NO	Direct Contracting	N/A	N/A	2/1/2024	2/1/2024	GoP	420,000.00	420,000.00		Contracting of utilities/ janitors
5021203000	Security Services	STO/ GMS	NO	NP-53.9 - Small Value Procurement	1/22/2024	1/31/2024	1/2/2024	2/2/2024	GoP	1,360,000.00	1,360,000.00		Contracting of agency-hired security guards
5020299099	Other Services	STO/ GMS	NO	Direct Contracting	N/A	N/A	2/1/2024	2/1/2024	GoP	1,326,000.00	1,326,000.00		Contracting of drivers, utilities and other JO/COS
5021305002	Office Equipment	STO/ GMS	NO	Direct Contracting	N/A	N/A	01/15/2024	1/18/2024	GoP	50,000.00	50,000.00		Repair and maintenance of office equipment
5021305003	Information and Communication Technology Equipment	STO/ GMS	NO	Direct Contracting	N/A	N/A	01/15/2024	1/18/2024	GoP	75,000.00	75,000.00		Repair and maintenance of ICT Equipment
5020306001	Motor Vehicles	STO/ GMS	NO	NP-53.9 - Small Value Procurement	2/1/2024	N/A	as needs arises	as needs arises	GoP	1,300,000.00	1,300,000.00		Repair and Maintenance of all service vehicles of QII
5020307000	Furniture and Fixtures	STO/ GMS	NO	NP-53.9 - Small Value Procurement	2/1/2024	N/A	quarterly	quarterly	GoP	50,000.00	50,000.00		Repair and Maintenance of Motorvehicles
5029905001	Rent Bldgs and Structures	STO/ GMS	YES	Direct Contracting	December 15, 2023	December 21, 2023	2/1/2024	2/1/2024	GoP	1,300,000.00	1,300,000.00		Office space for the DARPO and municipal offices
5021501001	Taxes and Duties	STO/ GMS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as needs arises	as needs arises	GoP	50,000.00	50,000.00		
5021502000	Fidelity Bond	STO/ GMS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as needs arises	as needs arises	GoP	50,000.00	50,000.00		For designated special disbursing officers
5021503000	Insurance	STO/ GMS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	as needs arises	as needs arises	GoP	50,000.00	50,000.00		

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Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5030301001	ICT Office Supplies	STO/ GMS	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	quarterly	quarterly	GoP	130,000.00	130,000.00		
5020301002	Office Supplies	STO/ GMS	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	quarterly	quarterly	GoP	130,000.00	130,000.00		
50202010-02	Training and Seminars activities of legal division	ALS/LEGAL	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	210,000.00	210,000.00		
5020399000	Supplies and Materials of LEGAL division	ALS/LEGAL	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	240,000.00	240,000.00		
50205020-01	Telephone Expense-Mobile	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	60,000.00	60,000.00		
5029904000	Transportation and Delivery (Van hiring)	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	as need arises	as need arises	GoP	27,000.00	27,000.00		
5029903000	Representation	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	as need arises	as need arises	GoP	12,000.00	12,000.00		
5029902000	Printing and Publication expenses	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	as need arises	as need arises	GoP	34,000.00	34,000.00		
5021101000	Legal Services	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	179,000.00	179,000.00		
5020299099	Other General Services	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	182,000.00	182,000.00		
5020501000	Postage and Courier Services	ALS/LEGAL	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	31,000.00	31,000.00		
50202010-02	Conduct of ITEMA	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	4th Quarter	GoP	128,500.00	128,500.00		
50202010-02	Training for Sustainability and Monitoring of Completed Infra. Projects	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	26,000.00	26,000.00		
50202010-02	Supervision, Management, Monitoring and Evaluation	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	124,000.00	124,000.00		
50202010-02	Training and Strengthening of Existing ARBOs	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	monthly	monthly	GoP	692,500.00	692,500.00		
50202010-02	Training for BARCs	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	4th Quarter	GoP	35,000.00	35,000.00		
50202010-02	Training for Development of Products/Services	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	25,000.00	25,000.00		
50202010-02	Training for Village Level Farm-Focused Enterprise Dev't. (VLFED)	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	3rd Quarter	GoP	261,000.00	261,000.00		
50202010-02	PBD Lawyering training	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	23,000.00	23,000.00		
50202010-02	Farm Bus. School training	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	121,000.00	121,000.00		
50202010-02	Training underPartnership Against Hunger and Poverty (PAHP)	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	3rd Quarter	GoP	76,000.00	76,000.00		
50202010-02	Training for Marketing Assistance to ARBOs	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	183,000.00	183,000.00		
50202010-02	Training on Development of ARBOs to become MF	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	3rd Quarter	GoP	67,000.00	67,000.00		
50202010-02	Training on APCP & Other Credit & MF Programs	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	70,000.00	70,000.00		
50202010-02	Training on Accessing of ARBs and ARBOs to Credit and Microfinance Services	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	48,000.00	48,000.00		
50202010-02	Training on Facilitation of ARBs Enrollment to RSBSA	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	60,000.00	60,000.00		
50202010-02	Training on Sustainable Livelihood Support for Disaster Affected Areas	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	3rd Quarter	GoP	270,000.00	270,000.00		
50202010-02	Training on Major Crop-Based Farm Productivity Enhancement	ARBDSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	3rd Quarter	3rd Quarter	GoP	360,000.00	360,000.00		
50203010-02	OFFICE SUPPLIES AND MATERIALS	ARBDSP	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	359,000.00	359,000.00		
5020399000	OTHER SUPPLIES AND MATERIALS EXPENSES	ARBDSP	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	159,000.00	159,000.00		
50205020-01	E. TELEPHONE EXPENSES - MOBILE	ARBDSP	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	69,000.00	69,000.00		

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50213060-01	RM - MOTOR VEHICLES	ARBDSP	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	as need arises	as need arises	GoP	134,000.00	134,000.00		
50214990	SUBSIDIES FOR ARBOs provided w/ Support Facilities and Equipment under PAHP	ARBDSP	NO	Direct Contracting	N/A	N/A	3rd Quarter	3rd Quarter	GoP	300,000.00	300,000.00		
50214990	SUBSIDIES FOR ARBOs provided with AES & Farm Input Support under sustainable livelihood support for disaster affected areas	ARBDSP	NO	Direct Contracting	N/A	N/A	3rd Quarter	3rd Quarter	GoP	150,000.00	150,000.00		
50214990	SUBSIDIES FOR ARBOs provided Farm Machineries/Equipment under sustainable livelihood support for disaster affected areas	ARBDSP	NO	Direct Contracting	N/A	N/A	3rd Quarter	3rd Quarter	GoP	900,000.00	900,000.00		
50214990	SUBSIDIES FOR ARBOs provided with AES & Farm Input Support under major crop-based farm productivity enhancement	ARBDSP	NO	Direct Contracting	N/A	N/A	3rd Quarter	3rd Quarter	GoP	140,000.00	140,000.00		
50214990	SUBSIDIES FOR ARBOs provided Farm Machineries/Equipment under major crop-based farm productivity enhancement	ARBDSP	YES	Competitive Bidding	DECEMBER 8, 2023	JANUARY 2, 2024	JANUARY 16, 2024	JANUARY 19, 2024	GoP	3,000,000.00	3,000,000.00		
50202010-02	Taining on Claim Folder Preparation	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	2nd Quarter	3rd Quarter	GoP	180,000.00	180,000		
50202010-02	Training on LADIS	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	4th Quarter	4th Quarter	GoP	58,000.00	58,000		
5030301001	ICT office Supplies for Claim Folder Preparation	LTID	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	150,000.00	150,000		
50203010-02	Office Supplies under Claim Folder Preparation	LTID	NO	NP-53.9 - Small Value Procurement	APR, JULY	N/A	2nd Quarter	3rd Quarter	GoP	200,000.00	200,000		
50203010-02	Office Supplies under LADIS	LTID	NO	NP-53.9 - Small Value Procurement	APR, JULY	N/A	2nd Quarter	3rd Quarter	GoP	20,000.00	20,000		
50203010-02	office supplies under Installation of Uninstalled ARBs	LTID	NO	NP-53.9 - Small Value Procurement	APR, JULY	N/A	2nd Quarter	3rd Quarter	GoP	24,000.00	24,000		

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5020399000	OTHER SUPPLIES & MATERIAL EXPENSES under Claim Folder Preparation	LTID	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	150,000.00	150,000		
50205020-01	TELEPHONE EXPENSES-MOBILE under Claim Folder Preparation	LTID	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	102,000.00	102,000		
50207010-02	SURVEY EXPENSES	LTID	NO	Competitive Bidding	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	GoP	2,525,000.00	2,525,000		
5021101000	LEGAL SERVICES under Claim Folder Preparation	LTID	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	70,000.00	70,000		
5021101000	LEGAL SERVICES under Leasehold	LTID	NO	Direct Contracting	N/A	N/A	2nd Quarter	3rd Quarter	GoP	30,000.00	30,000		
5020299099	OTHER GENERAL SERVICES under Claim Folder Preparation	LTID	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	429,000.00	429,000		
5029902000	PRINTING & PUBLICATION EXPENSES under Claim Folder Preparation	LTID	NO	Direct Contracting	N/A	N/A	2nd Quarter	3rd Quarter	GoP	105,000.00	105,000		
5029903000	REPRESENTATION EXPENSES under Claim Folder Preparation	LTID	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	149,000.00	149,000		
5029903000	REPRESENTATION EXPENSES under LADIS	LTID	NO	Direct Contracting	N/A	N/A	2nd Quarter	3rd Quarter	GoP	30,000.00	30,000		
5029904000	TRANSPORTATION & DELIVERY EXPENSES under Claim Folder Preparation	LTID	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	monthly	monthly	GoP	150,000.00	150,000		
50202010-02	DARAB Training on case resolution	PARAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
50202010-02	DARAB Training on mediation	PARAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	4,000.00	4,000.00		
50202010-02	DARAB Training on Implementation of Writ of Installation	PARAD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	12,000.00	12,000.00		
50203010-01	DARAB ICT Office Supplies Expense on case resolution	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
50203010-01	DARAB ICT Office Supplies Expenses under Execution/Implementation	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	75,000.00	75,000.00		
50203010-02	DARAB Office Supplies Expenses UNDER CASE RESOLUTION	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
50203010-02	DARAB Office Supplies Expenses UNDER EXECUTION/IMPLEMENTATION	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	25,000.00	25,000.00		
50203010-02	DARAB OFFICE SUPPLIES UNDER Implementation of Writ of Installation	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	75,000.00	75,000.00		
5020399000	DARAB Other Supplies Expenses UNDER CASE RESOLUTION	PARAD	NO	NP-53.9 - Small Value Procurement	JAN, APR, JULY, SEPT	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
5020399000	DARAB OTHER SUPPLIES EXPENSE UNDER Implementation of Writ of Installation	PARAD	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	75,000.00	75,000.00		
50205020-01	DARAB Telephone Expenses-Mobile UNDER CASE RESOLUTION	PARAD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	66,000.00	66,000.00		
5021299099	DARAB Other General Services UNDER CASE RESOLUTION	PARAD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	153,000.00	153,000.00		
5029903000	DARAB Representation Expenses UNDER CASE RESOLUTION	PARAD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	153,000.00	153,000.00		
5029903000	DARAB Representation Expenses Implementation of Writ of Installation	PARAD	NO	Direct Contracting	N/A	N/A	Quarterly	Quarterly	GoP	30,000.00	30,000.00		
GRAND TOTAL OF INDICATIVE ANNUAL PROCUREMENT PLAN FOR THE YEAR 2024										23,982,000.00	23,982,000.00		

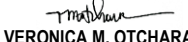
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Budget Officer

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BAC Chairperson

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