



REPUBLIC OF THE PHILIPPINES  
DEPARTMENT OF AGRARIAN REFORM  
Tunay na Pagbabago sa Repormang Agraryo

PC 2023-03-395  
PLANNING &  
RESEARCH OFFICE  
RECEIVED

PROVINCIAL SPECIAL ORDER NO. 012  
Series of 2023

By: email  
Date & Time: 9/27/23 3:34 pm

**SUBJECT : RECONSTITUTION OF DARPO COMMITTEE ON ANTI-RED TAPE (CART)**

In the interest of the service and in compliance with Memorandum Circular No. 2019-002 Guidelines on the Implementation of the Citizen's Charter pursuant to Republic Act 11032, "Otherwise known as the Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and its implementing rules and regulations as further reiterated under Memorandum 123 dated 15 March 2023 issued by Atty. Luis Meinrado C. Pangulayan, MNSA, CESO I, USEC for PPRO, the DARPO Committee on Anti-red Tape is reconstituted as follows:

Name	Position	Designation	Email Address	Contact No.
Lorna L. Salera	OIC-PARPO I	Chairperson	darmo.buug@gmail.com	0930-508-8418
Atty. Carrie Nizva G. Refugio	Legal Division	Vice-Chairman	canizrela@gmail.com	0910-261-5708
Reynaldo R. Mantos	PCAO	Member	rey_mantos2007@yahoo.com	09688537867
Perlidita G. Engalla	CARPO-LTSP	Member	pearlyge@gmail.com	0916-469-4060
Eufrecina M. de Guzman	Planning Officer II	Member	prescydeguzman@gmail.com	0912-089-0320
Bryan Montigo	ARPT	Member	Montigo_b@yahoo.com	0963-090-3131
Cecille G. Miral	AO IV/Records Officer	Member	cgmiral.cm@gmail.com	0906-019-0948
John Lloyd P. Cababat	AO IV	Secretariat	jollo_cabys@gmail.com	0977-826-4789

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Date: 02-02-07-2023  
Time: 1:00 pm  
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**Functions of the Committee:**

1. Directly oversee and ensure compliance with the provisions of Republic Act No. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and its Implementing Rules and Regulations;
2. Report to the PARPO II the status of compliance;
3. Adopt a communication strategy that engages employee in the process of understanding the Act;
4. Regularly monitor and periodically review the DAR Citizen's Charter;
5. Ensure submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and the interpretation of data on the set deadline;
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services;
7. Handle complaints received; and
8. Recommend solutions to issues/problems arising in complying with the provisions of the Act.

**The Secretariat shall:**

1. Coordinate with the DARCO counterpart relative to the implementation of the Act;
2. Farm out complaints to the concerned Sections/Divisions;
3. Monitor the compliance of the different Sections/Divisions;
4. Ensure that an updated Citizen's Charter is posted not later than March 31<sup>st</sup> of every year; and
5. Consolidate Client Satisfaction Report from the different Sections/Divisions and ensure that the same is submitted on time to the DARCO.

**This Order takes effect immediately.**

**All Orders inconsistent herewith are hereby revoked , amended or modified accordingly.**

**March \_\_\_\_\_, 2023.**

  
**ROLANDO M. LIBETARIO, JR., CPA**  
**Provincial Agrarian Reform Program Officer II**

**DAR PROVINCIAL OFFICE**  
**BLISS Site, Ipil Heights, Ipil, Zamboanga Sibugay**

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