



REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF AGRARIAN REFORM
Tunay na Pagbabago sa Repormang Agraryo

RECEIVED
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Date & Time: 9/27/23

PROVINCIAL OFFICE
SPECIAL ORDER NO. 006A'23
Series of 2023

Subject : **COMPOSITION OF ANTI-RED TAPE COMMITTEE**

In the interest of service and in order to comply with the provisions of R.A. No. 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018, the Provincial Anti-Red Tape Committee is hereby re-organized and shall be composed of the following:

- Chairperson - Rogelio B. Marzan, MNSA, CESE, PARPO II
- Members - Marie Louie P. Cabantac, PARPO I
Atty. Ferdinand T. Sally, Chief Legal Division
Engr. Nenita S. Palomo, PCAO
Miguel S. Acosta, CARPO-LTID
Maria Teresa A. Mina, CARPO, PBDD
Gerald A. Fontanoza, DAREA President
- Secretariat - Jefelyn C. Dela Cruz, SARPO-PQRO
Ligaya B. Gragasin, Stenographic Reporter II

Functions of the Committee:

1. Directly oversee and ensure compliance with the provisions of R.A. No. 11032 and its implementing Rules and Regulations.
2. Report to the Regional Director the status of compliance.
3. Adopt a communication strategy that engages employee in the process of understanding the Act.
4. Regularly monitor and periodically review the DAR Citizen's Charter.
5. Ensure submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of data on the set deadline.
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services.

7. Handle complaints received and

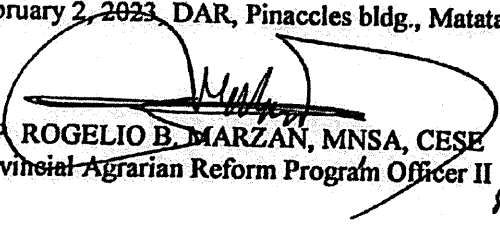
8. Recommend solutions to issues/problems arising in complying the provisions of the Act.

The Secretariat shall:

1. Coordinate with the Authority and offices relative to the implementation of the Act.
2. Farm out complaints to concerned offices.
3. Monitor the compliance of different offices.
4. Ensure that an updated Citizen's Charter is posted not later than March 31st of the year.

This Order takes effect immediately and supersedes/invokes all other issuances inconsistent herewith.

February 2, 2023 DAR, Pinacles bldg., Matatalaib, Tarlac City.


EnP ROGELIO B. MARZAN, MNSA, CESE
Provincial Agrarian Reform Program Officer II

ODTS No. ~~22-03-604~~

Ref. No.

201file

personnel concerned
all sectors

DAR TARLAC PROVINCIAL OFFICE

2nd Floor, Pinnacles Building, Tarlac-Sta. Rosa Road, Matatalaib, Tarlac City 2300

CONTACT NO.: (045) 931-0785 / 0917-126-3228

WEBSITE: www.dar.gov.ph