



REPUBLIC OF THE PHILIPPINES  
**DEPARTMENT OF AGRARIAN REFORM**  
Tunay na Pagbabago sa Repormang Agraryo

POLICY, PLANNING & RESEARCH OFFICE	
RECEIVED	
By: <u>email</u>	Date & Time: <u>3/23/23</u>

PARPO Special Order No. 184.  
Series of 2023

SUBJECT : Reconstitution of Provincial Anti-Red Tape Committee

In the interest of the service and in consonance with Republic Act 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", and in view of the retirement of personnel, the Provincial Anti-Red Tape Committee is hereby reconstituted as follows:

Chairperson	:	LEONCIO C. BAUTISTA, JR., MBA Provincial Agrarian Reform Program Officer II
Vice Chairperson	:	VICTOR L. CANDA, MA OIC – Provincial Agrarian Reform Program Officer I
Members	:	JERRY R. VILLASON, MAED Chief Administrative Officer  ENGR. JORGE L. QUIJADA OIC-CARPO for LTID  GRACE B. LAGURA ARPO II  JALILOU E. RAMIREZ ARPO I  EVELYN A. DIAZ ARPO II  JESIEL R. ROMANO Admin. Officer IV  RAQUEL L. QUIÑONEZ ARPO II
Secretariat	:	FLOREGEN Q. TACOGDOY ARPT  JUNELYN A. PAGARAN ARPT

**Functions of the Committee:**

- Directly oversee and ensure compliance with the provisions of the Republic Act No. 11032 or the "Ease of Doing business and Efficient Government Service Act of 2018" and its Implementing Rules and Regulations;
- Report to the Secretary the status of compliance;

- Adopt a communication strategy that engages employee in the process of understanding the Act;
- Regularly monitor and periodically review the DAR Citizen's Charter;
- Ensure submission of Clients Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of data on the set deadline;
- Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services;
- Handle complaints received; and
- Recommend solutions to issues/problems arising in complying the provisions of the Act.


**The Secretariat Functions:**

- Coordinate with the authority and offices relative to the implementation of the Act;
- Farm out complaints to concerned offices;
- Monitor the compliance of different offices;
- Ensure that an update Citizen's Charter is posted not later than March 31<sup>st</sup> of every year; and
- Consolidate Client Satisfaction Report nationwide and ensure that the same is submitted to the Authority on or before January 31<sup>st</sup> of every year.

This order shall take effect immediately.

All orders and issuances inconsistent herewith are hereby revoked, cancelled or modified accordingly.

Done this 15<sup>th</sup> day of March 2023 at DARPO, Tandag City, Surigao del Sur.

  
LEONCIO C. BAUTISTA, JR., MBA  
Provincial Agrarian Reform Program Officer II