



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

PROVINCIAL SPECIAL ORDER 19

Series of 2023

3.24.2023

POLICE PLANNING & RESEARCH OFFICE	
RECEIVED	
By: <i>email</i>	
Date & Time: <i>9/31/23</i>	

SUBJECT: RECONSTITUTION OF PROVINCIAL ANTI-RED TAPE COMMITTEE

In the interest of the service and pursuant to MC No. 2020-07 "Guideline on the design committee on Anti-Red Tape (CARE) in the agencies concerned in the compliance of RA No. 11032, otherwise known as "Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations, Provincial Anti-Red Tape Committee of the DARPO- Quezon II is hereby reconstituted as follows:

Chairperson	: OIC-PARPO II Ma. Gemma A. Esguerra
Vice- Chairperson	: PCAO Josefina L. Bio
Members	: Atty. Jiana Joselle S. De Guzman - OIC-Chief, Legal Division Engr. Renato A. Jaca - CARPO-PBDD Veronica M. Otcharan - CARPO-LTID Nerissa M. Jerusalem - Records Officer II Elenita A. Merjudio - Planning Officer Imelda V. Lalongisip- Personnel Office/ HRMO II Lorellie Ramona M. Maxino - DAREA Chapter -President/ COB-PARAD MARPO Venancio A. Coronado Jr. - President, MARPOs League
Secretariat	: SARPO Glen C. Arias - PQRO ARPO II Paterno Villamarzo - PACCU

Under this Order, the above-mentioned officials and employees shall perform the following in addition to their present duties and responsibilities, to wit:

1. Directly oversees and ensure compliance with the provisions of RA 11032 OR THE "Ease of Doing Business And Efficient Government Service Delivery Act Of 2018 And Its Implementing Rules And Regulations;
2. Report to the Secretary the status of compliance;
3. Adopt a communication strategy that engages the employee in the process of understanding the Act
4. Regularly monitor and periodically review the DAR Citizen Charter
5. Ensure the submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of the data on the set deadline;
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services;
7. Recommend solution to issues/ problems arising in complying the provision of the Act;

The Secretariat shall:

1. Coordinate with the authority and offices relative to the implementation of the Act;
2. Farm out complaints to concerned offices;
3. Monitor the compliance of different officers

DAR QUEZON2 PROVINCIAL OFFICE
L.M. Tanada Bldg., Gumaca, Quezon

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4. Ensure that an Uploaded Citizen Charter is posted not later than March 31st of every year; and
5. Consolidate Client Satisfaction Report for the province and ensure that the same is submitted to the authority on or before 31 January of every year.

All Orders and other issuances inconsistent herewith are hereby revoked and/or amended accordingly.

This Order shall take effect immediately.

23 March 2023, DAR-Quezon II Provincial Office, Tañada Bldg., Gumaca, Quezon.

MA. GEMMA A. ESGUERRA
OIC - Provincial Agrarian Reform Program Officer II

Cc: Personnel Concerned

Records

201 File

DARRO

CART

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