

REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF AGRARIAN REFORM**

Tunay na Pagbabago sa Repormang Agraryo

RESEARCH OFFICE

RECEIVED

By: *emc*

3/22/23



CRN. PHP QMS 21 93 0069

March 22, 2023

**ATTY. LUIS MEINRADO C. PAÑGULAYAN, MNSA, CESO 1**

Undersecretary

Policy, Planning and Research Office

Concurrent Chair of the DAR Committee on Anti-Red Tape

Department of Agrarian Reform

Elliptical Road, Diliman

Quezon City

Sir:

In compliance to your Memorandum No. 123, dated March 15, 2023 on Updating/Reconstitution of Committee on Anti-Red Tape at the DAR Regional Offices and the DAR Provincial Offices, attached is the Provincial Special Order No. 11, Series of 2023 dated January 13, 2023 on the Composition of Anti-Red Tape Committee in the DAR, Province of La Union.

For your reference and file.

Thank you.

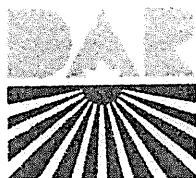
Truly yours,

*[Signature]*  
**CHRISTIANNE CASTILLEJOS-SUGUITAN, CESO V**  
Provincial Agrarian Reform Program Officer II



DAR Provincial Office, La Union  
RSRK Bldg., Sitio 5, Brgy Biday,

Telephone No: (072) 242-4436  
Email Address: dar\_launion@yahoo.com.ph



REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF AGRARIAN REFORM**

Tunay na Pagbabago sa Repormang Agraryo



CRN. PHP QMS 21.93.0069

Provincial  
Special Order No. 119  
Series of 2023

**SUBJECT : COMPOSITION OF COMMITTEE ON ANTI-RED TAPE**

In compliance with Republic Act 11032, otherwise known as "Ease of Doing Business and Efficient Government Service Delivery At of 20189", the Anti-Red tape Committee is hereby composed of the following

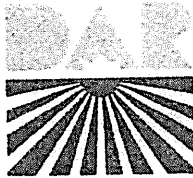
|             |   |  |
|-------------|---|--|
| Chairperson | : | CHRISTIANNE CASTILLEJOS – SUGUITAN, CESO V<br>Provincial Agrarian Reform Program Officer II  |
| Members     | : | ATTY. LOBAYTO P. LANG-AY<br>Chief, Legal Division<br><br>PRESNELIE S. VALDEZ<br>Chief Agrarian Reform program Officer, PBD<br>LTS Point Person/SPLIT Coordinator<br><br>RUSSEL T. TABISULA<br>Chief Administrative Officer, STOD<br><br>IMELDA I. CUNANAN<br>Senior Agrarian Reform Program Officer, PBD |
| Secretariat | : | ROSMIN F. REYES<br>Agrarian Reform Program Officer II<br>Legal Division  |

**Functions of the Committee :**

1. Directly oversee and ensure compliance with the provisions of the Republic Act No. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery At of 20189" and its implementing Rules and Regulations ;
2. Report to the Secretary the status of compliance ;
3. Adopt a communication strategy that engages employee in the process of understanding the act ;
4. Regularly monitor and periodically review the DAR Citizen's Charter ;
5. Ensure submission if Client satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of data on the set deadline;

**DAR Provincial Office, La Union**  
RSRK Bldg., Sitio 5, Brgy Biday,  
City of San Fernando, La Union 2500

Telephone No: (072) 242-4436  
Telefax: (072) 888-4437  
Email Address: dar\_launion@yahoo.com.ph



REPUBLIC OF THE PHILIPPINES

**DEPARTMENT OF AGRARIAN REFORM**

Tunay na Pagbabago sa Repormang Agraryo



CRN. PHP QMS 21 93 0069

6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services ;
7. Handle complaints received ; and
8. Recommend solutions to issues / problems arising in complying the provisions of the Act.

The Secretariat shall :

1. Coordinate with the Authority and Offices relative to the implementation of the Act ;
2. Farm out complaints to concerned offices ;
3. Monitor the compliance of different offices ;
4. Ensure that an updated Citizen's Charter is posted not later than March 31<sup>st</sup> of every year, and
5. Consolidate Client Satisfactory Report and ensure that the same is submitted to the Authority on or before 31<sup>st</sup> of January of every year.

Any Order inconsistent herewith is hereby revoked, amended or modified accordingly.

January 13, 2023. City of San Fernando, La Union.

  
**CHRISTIANNE CASTILLEJOS – SUGUITAN, CESO V**  
Provincial Agrarian Reform Program Officer II



Cc: All concerned  
201 file  
Records

**DAR Provincial Office, La Union**  
RSRK Bldg., Sitio 5, Brgy Biday,  
City of San Fernando, La Union 2500

Telephone No: (072) 242-4436  
Telefax: (072) 888-4437  
Email Address: dar\_launion@yahoo.com.ph