



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

Provincial Special Order No. 23-251

Series 2023

*Handwritten signature and date:*  
03/20/23  
1:05PM

**SUBJECT: RECONSTITUTION OF ANTI-RED TAPE COMMITTEE**

In the interest of the service and in compliance with Republic Act 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and DARCO Memorandum 374, Series of 2022, the Anti-Red Tape Committee is hereby reconstituted and shall compose of the following:

Chairperson: **Jess Beth G. Quidasol**  
PARPO II

Vice-Chairperson: **Atty. Kingston Marie V. Abogado**  
Chief, Legal Division

Members: **Engr. Severino D. Gabot**  
OIC-PARPO I

**Engr. David B. Villanueva Jr.**  
OIC-Chief Administrative Officer

**Zenaida A. Martin**  
Planning Officer

**Rosario M. Adsuarra**  
AO III/ Record Officer

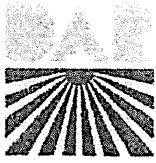
**Leah Richie D. Afalla**  
ARPT/8888 Secretariat

Secretariat: **Engr. Maria Ruby Calivo**  
ARPT/ PACCU Head

**Functions of the Committee:**

1. Directly oversee and ensure compliance with the provision of the RA No. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and its implementing rules and regulations;
2. Report to the Regional Director the status of the Compliance;
3. Adopt a communication strategy that engages employee in the process of understanding the Act;
4. Regularly monitor and periodically review the DAR Citizen's Charter;
5. Ensure submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the result of the survey and interpretation of data on the set deadline;

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6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services;
7. Handle complaints received; and
8. Recommend solution to issues/problems arising in complying the provision of the Act.


The Secretariat shall:

1. Coordinate with the Authority and offices relative to the implementation of the Act;
2. Farm out complaints to concerned offices;
3. Monitor the compliance of the different offices;
4. Ensure that an updated Citizen's Charter is posted not later than March 31<sup>st</sup> of every year; and
5. Consolidate Client Satisfaction Report of the province and ensure the same is submitted to the Authority on or before 31 January of every year.

All orders, memoranda and other issuances which are inconsistent herewith are hereby revoked and/or modified accordingly.

This order takes effect immediately.

March 20, 2023, DAR Provincial Office, San Fermin, Cauayan City, Isabela.

  
**JESS BETH G. QUIDASOL**  
PARPO II