



DEPARTMENT OF AGRARIAN REFORM
Tunay Na Pagbabago sa Repormang Agraryo



Provincial Special Order No. 17
Series of 2023

By: email
Date & Time: 4/1/23

SUBJECT: RECONSTITUTION OF PROVINCIAL ANTI-RED TAPE COMMITTEE

In the interest of the service and pursuant to MC No. 2020-07, "Guidelines on the design Committee on Anti-Red Tape (CARE) in the agencies concerned in the compliance of RA No. 11032, otherwise known as "Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations, Provincial Anti-Red Tape Committee at DARPO-Cavite is hereby reconstituted as follows:

Chairperson : PARPO II James Arthur T. Dubongco
Vice-Chairperson : PCAO Pacita J. Llamado
Members :

CARPO Eva R. Reyes
ARPO II Teresita D. Digol
AO IV Joselita P. Guerra
SARPO II Emilio T. Balais
ARPT Ruben R. Atterrado, Acting SARPT

Secretariat : ARPO II Cleufe E. Caña, PACCU/PQRO
ARPO I Leslie Ann C. Planto, Acting Planning Officer

Upon receipt of this order, the above-mentioned officials and employees shall perform the following in addition to their present duties and responsibilities, to wit:

1. Directly oversees and ensure compliance with the provisions of the RA 11032 or the "Ease of doing Business and efficient government service Deliver act of 2018 and its implementing Rules and Regulations.
2. Report to the Secretary the status of compliance.
3. Adopt a communication strategy that engages the employee in the process of understanding the Act.
4. Regularly monitor and periodically review the DAR Citizen Charter.
5. Ensure the submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of the data on the set deadline.
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services.
7. Recommend solution to issues/problems arising in complying the provision of the Act.

The Secretariat shall:

1. Coordinate with the authority and offices relative to the implementation of the Act.
2. Farm out complaints to concerned offices.
3. Monitor the compliance of the different offices.
4. Ensure that an uploaded Citizen Charter is posted not later than March 31st of every year, and
5. Consolidate Client Satisfaction Report for the province and ensure that the same is submitted to the authority on or before 31 January of every year.

This Order takes effect immediately and revokes /supersede all orders and issuances inconsistent herewith.

28 March 2023, Trece Martires City.


JAMES ARTHUR T. DUBONGCO
PARPO II



REPUBLIC OF THE PHILIPPINES

DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

POLICY PLANNING & RESEARCH OFFICE	
RECEIVED	
By: <u>mm</u>	
Date & Time: <u>9/21/23</u>	

Provincial Special Order

No. 42

Series of 2022

SUBJECT: RECONSTITUTION OF PROVINCIAL ANTI-RED TAPE COMMITTEE

In the interest of the service and pursuant to MC No. 2020-07 "Guidelines on the design committee on Anti-Red Tape (CARE) in the agencies concerned in the compliance of RA No. 11032, otherwise known as "Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and its Implementing Rules and Regulations, Provincial Anti-Red Tape Committee at DARPO-Rizal is hereby reconstituted as follows

Chairperson : OIC-PARPO II Raul M. Leonin
Vice-Chairperson : PCAO Romeo J. dela Cruz
Members : Atty. Raul I. Baustista
CARPO Pedro Isabelo C. Bagoyo
Acting CARPO Engr. Kenneth R. Martirez
PO II Josephine Rhodora Matawam, Planning Officer
Leah R. Antonio, Records Officer
ARPO II Maria Luisa C. Morata
MARPO Florence SM. Maranion

Secretariat : ARPO II Winston Nicolas, PACCU/PQRO

Upon receipt of this order, the above-mentioned officials and employees shall perform the following in addition to their present duties and responsibilities, to wit:

1. Directly oversees and ensure compliance with the provisions of the RA 11032 or the "Ease of doing Business and efficient government service Deliver act of 2018 and its implementing Rules and Regulations.
2. Report to the Secretary the status of compliance.
3. Adopt a communication strategy that engages the employee in the process of understanding the Act.
4. Regularly monitor and periodically review the DAR Citizen Charter.
5. Ensure the submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of the data on the set deadline.
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services.
7. Recommend solution to issues/problems arising in complying the provision of the Act.

We, at the Department of Agrarian Reform Provincial Office of Rizal, commit ourselves to provide Land Tenure Security, Agrarian Justice Delivery and Support Services to Agrarian Reform Beneficiaries, by complying with regulatory requirements through continual improvement of our Quality Management System (QMS).

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The Secretariat shall:

1. Coordinate with the authority and offices relative to the implementation of the Act.
2. Farm out complaints to concerned offices.
3. Monitor the compliance of the different offices.
4. Ensure that an uploaded Citizen Charter is posted not later than March 31st of every year, and
5. Consolidate Client Satisfaction Report for the province and ensure that the same is submitted to the authority on or before 31 January of every year.

This Order takes effect immediately.

All orders inconsistent herewith are herewith hereby revoke, amended or modified accordingly

20 April 2022, Tanay, Rizal.


RAUL M. LEONIN
OIC-PARPO II