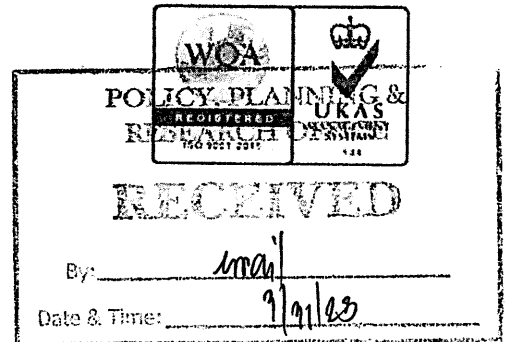




REPUBLIC OF THE PHILIPPINES

## DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo



Provincial Special Order No. 014  
Series of 2023

### SUBJECT: CREATION AND COMPOSITION OF PROVINCIAL ANTI-RED TAPE COMMITTEE

In the interest of the service and in compliance with Republic Act 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", the Anti-Red Tape Committee is hereby created and shall be composed of the following:

- |             |   |  |
|-------------|---|--|
| Chair       | - | <b>CAMILO A. DEL MONTE</b><br>PARPO II   |
| Vice Chair  | - | <b>ELEANOR O. MAGANA</b><br>OIC-PARPO I  |
| Members     | - | <b>MARIA ELENA A. DEL ROSARIO</b><br>OIC-PCAO<br><br><b>ATTY. ARTURO C. FILIPINO</b><br>Chief, Legal Division<br><br><b>ODESSA A. CABEZUDO</b><br>CARPO, LTSP<br><br><b>ALICIA A. ALMACIN</b><br>CARPO, ARBDSP |
| Secretariat | - | <b>DOMENIQUE A. BRACINO</b><br><b>LUZVIMINDA E. YUSA</b><br><b>DIANE B. DAGTA</b>  |

Functions of the Committee:

1. Directly oversee and ensure compliance with the purpose of Republic Act No. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and its implementing Rules and Regulations;
2. Report to the PARPO II the status of compliance;
3. Adopt a communication strategy that engages employee in the process of understanding the Act;
4. Regulatory monitor and periodically review the DAR Citizen's Charter;
5. Ensure submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of data on the set deadline;
6. Recommend policies, process and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the service;
7. Handle complaints received; and
8. Recommend solutions to issues/problems arising in complying the provisions of the Act.

The Secretariat shall:

1. Coordinate with the Authority and offices relative to the implementation of the Act;
2. Farm out complaints to concerned offices;
3. Monitor the compliance of different offices
4. Ensure that an updated Citizen's Charter is posted not later than March 31<sup>st</sup> of every year; and
5. Consolidate Client Satisfaction Report and ensure that the same is submitted to the ARCDs on or before 31<sup>st</sup> of January every year.

This Order takes effect immediately.

All Orders inconsistent herewith are hereby revoked, amended or modified accordingly.

20 January 2023, DAR Provincial Office, Magallanes Iraya, Daet, Camarines Norte.



**CAMILO A. DEL MONTE**

PARPO II