



REPUBLIC OF THE PHILIPPINES

# DEPARTMENT OF AGRARIAN REFORM

Tunay na Pagbabago sa Repormang Agraryo

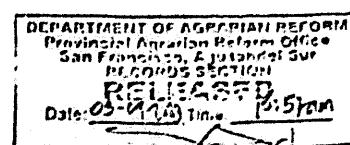
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Date & Time: 9/23/23

Provincial  
Special Order No. 0013  
Series of 2023

Subject: RECOMPOSITION OF PROVINCIAL ANTI-RED TAPE COMMITTEE

In the Interest of the service and in compliance with Republic Act 11032, otherwise known as the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018", the Provincial Anti-Red Tape Committee is hereby recomposed of the following:

Chairperson	:	Engr. Loida L. Jones PARPO II
Vice-Chairperson	:	Allan N. Mundala PARPO I
Members	:	Atty. Oliver E. Baylois Atty. V/LSD Chief  Jeliza A. Ursos AO IV/Acting PCAO  Joven R. Pizarro MARPO/Acting CARPO  Hazel S. Desales MARPO/Acting CARPO  Lorei Mae M. Delos Santos AO III/Acting HRMO II
Secretariat Chair	:	Rechel D. Besonia SARPT/Acting PLO II
Alternate	:	Juvilyn A. Patalan ARPO I/Executive Assistant



## Functions of the Committee:

1. Directly oversee and ensure compliance with the provisions of the Republic Act No. 11032 or the "Ease of Doing Business and Efficient Government Service Delivery Act of 2018" and its Implementing Rules and Regulations;
2. Report to the Secretary the status of compliance;

3. Adopt a communication strategy that engages employee in the process of understanding the Act;
4. Regularly monitor and periodically review the DAR Citizen's Charter;
5. Ensure submission of Client Satisfaction Report of each service detailing the scope and period covered, methodology used, the results of the survey and interpretation of data on the set deadline;
6. Recommend policies, processes and systems to improve regulatory management to increase the productivity, efficiency and effectiveness of the services;
7. Handle complaints received; and
8. Recommend solutions to issues/problems arising in complying the provisions of the Act.

The Secretariat shall:

1. Coordinate with the Authority and offices relative to the implementation of the Act;
2. Farm out complaints to concerned offices;
3. Monitor the compliance of different offices;
4. Ensure that an updated Citizen's Charter is posted not later than March 31<sup>st</sup> of every year; and
5. Consolidate Client Satisfaction Report nationwide and ensure that the same is submitted to the Authority on or before 31 January of every year.

This Order takes effect immediately.

All orders inconsistent herewith are hereby revoked, amended or modified accordingly.

March 06, 2023, DAR Provincial Office, San Francisco, Agusan del Sur.

ENGR. LINDA L. JONES  
PARPO II

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