

DEPARTMENT OF AGRARIAN REFORM REGION XI-TAGUM CITY, DAVAO DEL NORTE
INDICATIVE ANNUAL PROCUREMENT PLAN - NON CSE FOR 2024

Code (PAP)	Procurement	Program/Project	PMO/ User	End- User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)		
						Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	C
50203010-02	Office Supplies		PARO/MARO		NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	1,500,000.00	1,500,000.00	
5020309000	Vehicle fuel, oil and lubricants		Motorpool		Direct Contracting	N/A	N/A	N/A	N/A	GoP	1200000	1,200,000.00	
5020401000	Water		PARO		Direct Contracting	N/A	N/A	N/A	N/A	GoP	100000	100000	
5020401000	Electricity		PARO		Direct Contracting	N/A	N/A	N/A	N/A	GoP	900000	900000	
5020501000	Postage and Courier Services		Records Unit		Direct Contracting	N/A	N/A	N/A	N/A	GoP	70000	70000	
50205020-02	Telephone		PARO		Direct Contracting	N/A	N/A	N/A	N/A	GoP	100000	100000	
5020503000	Internet services		PARO		Direct Contracting	N/A	N/A	N/A	N/A	GoP	150000	150000	
5021202000	Janitorial services		PARO		Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	600000	600,000.00	
5021203000	Security services		PARO		Competitive Bidding	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	850000	850,000.00	
50212990-99	Other General Services		PARO		Direct Contracting	N/A	N/A	N/A	1st Quarter	GoP	700000	700,000.00	
50213040-01	Offices repair/maintenance		PARO/MARO		NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	600000	600,000.00	
50213050-02	Computers & other office equipment repair/maintenance		PARO/MARO		NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	350000	350,000.00	
50213050-03	ICT repair/maintenance		PARO/MARO		NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	80000	80000	
50213060-01	Motor vehicles repair/maintenance		PARO		NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	550000	550000	
5029904000	Van & Hauling services		PARO		NP-53.9 - Small Value Procurement	as needed	N/A	as needed	as needed	GoP	700000	700,000.00	
50299050-01	Office space rental		MARO		NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	1st Quarter	GoP	250000	250,000.00	
50207010-02	Subdivision Survey		LTID		NP-53.9 - Small Value Procurement	March/June/September	N/A	March/June/September	March/June/September	GoP	600000	600,000.00	
5029903000	Conduct of LTID Firming up of Support Lists for 2022 Target		LTID		NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	350000	350,000.00	
5029903000	Conduct of RPS with MARPOs, Division Chiefs & Concerned DARPO personnel		LTID		NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	350000	350,000.00	
5029903000	Conduct of MARPOs One-on-One Conference with DARPO & DARRO personnel		LTID		NP-53.9 - Small Value Procurement	March, May, September	N/A	March, May, September	March, May, September	GoP	100000	100,000.00	
5029903000	DARPO/MARO's 1st Sem Assessment Conference		LTID		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	100000	100,000.00	
5029903000	DARPO Women's Month Celebration		LTID		NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	50000	50,000.00	
5029903000	DARPO LTID and MARO Staff Conference		LTID		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	50000	50,000.00	
5029903000	Conduct of Pre-Assessment Conference with DARPO & DARMO Personnel		LTID		NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	45000	45,000.00	
5029903000	Conduct of year-end assessment		LTID		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	200000	200,000.00	
5029903000	Women's Month Celebration		PARO/MARO		NP-53.9 - Small Value Procurement	February, March	N/A	February, March	February, March	GoP	100000	100,000.00	
5029903000	LCMS reorientation, data updating and cleansing		Legal		NP-53.9 - Small Value Procurement	January, August	N/A	January, August	January, August	GoP	50000	50,000.00	
5029903000	CSC ALAB		Legal		NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	50000	50,000.00	
50202010-02	Quarterly assessment for Legal Officers and staff		Legal		NP-53.9 - Small Value Procurement	March, June, September, December	N/A	March, June, September, December	March, June, September, December	GoP	65000	65000	
50202010-02	Cascading of new issuances		Legal		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	35000	35000	
50202010-02	BARC Orientation		Legal		NP-53.9 - Small Value Procurement	May, July	N/A	May, July	May, July	GoP	30000	30000	
5029903000	Provincial Mid-year Assessment		PARO/MARO		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	50000	50000	
5029903000	Provincial Year-end Assessment		PARO/MARO		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	50000	50000	
5029903000	EXECOM		OPARO		NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	30000	30000	
50202010-02	Updating on Jurisprudence on Agrarian Cases		DARAB		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	30000	30000	
50202010-02	Legal research & writing enhancement		DARAB		NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	45000	45000	
5029903000	DARAB Hearing		DARAB		NP-53.9 - Small Value Procurement	January-November	N/A	January-November	January-November	GoP	70000	70000	
5029903000	Year-end Assessment		DARAB		NP-53.9 - Small Value Procurement	December	N/A	December	December	GoP	30000	30000	
50202010-02	Mentoring and Coaching of ARBOs		PBDD		NP-53.9 - Small Value Procurement	March, April, October	N/A	March, April, October	March, April, October	GoP	30000	30000	
50202010-02	Workshop on Climate resilient ARCDP		PBDD		NP-53.9 - Small Value Procurement	March, April	N/A	March, April	March, April	GoP	40000	40000	
50202010-02	Trainers Training for ARBO Leaders		PBDD		NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	10000	10000	

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50202010-02	PBD Target Setting	PBDD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	25000	25000	
50202010-02	Training on ARBDSP Integrated Monitoring and Evaluation System	PBDD	NP-53.9 - Small Value Procurement	March, September	N/A	March, September	March, September	GoP	10000	10000	
50202010-02	Training on Bookkeeping NC3	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	30000	30000	
50202010-02	Second Semester ARBDSP Assessment and Recalibration of Target	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	20000	20000	
50202010-02	ARBDS Year End Assessment Conference	PBDD	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	30000	30000	
5029903000	Stakeholders' Meeting	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	10000	10000	
5029903000	Workshop on Climate Resilient Devt Plan	PBDD	NP-53.9 - Small Value Procurement	April, September	N/A	April, September	April, September	GoP	60000	60000	
5029903000	Assessment Conference and Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	35000	35000	
50202010-02	Conduct of Strategic Development Planning Workshop cum Operational Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	150000	150000	
50202010-02	Conduct training on organization building, governance and Management cum Leadership Training	PBDD	NP-53.9 - Small Value Procurement	February-April	N/A	February-April	February-April	GoP	200000	200000	
50202010-02	Conduct of entrepreneurial development & management	PBDD	NP-53.9 - Small Value Procurement	May-August	N/A	May-August	May-August	GoP	240000	240000	
50202010-02	Conduct training on resource management cum savings mobilization program	PBDD	NP-53.9 - Small Value Procurement	September, October	N/A	September, October	September, October	GoP	300000	300000	
50202010-02	Conduct of Operational Planning Workshop for selected ARBOs	PBDD	NP-53.9 - Small Value Procurement	November, December	N/A	November, December	November, December	GoP	140000	140000	
5029903000	Conduct orientation & consultation with ARBs	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	25000	25000	
5029903000	Conduct training on 3Rs. Cum consultation & organization	PBDD	NP-53.9 - Small Value Procurement	January-October	N/A	January-October	January-October	GoP	100000	100000	
5029903000	Conduct Consultation/Meeting with BARC officers/ARBs	PBDD	NP-53.9 - Small Value Procurement	March, June, September, December	N/A	March, June, September, December	March, June, September, December	GoP	40000	40000	
50202010-02	Conduct of Training on Leadership & Values Reorientation	PBDD	NP-53.9 - Small Value Procurement	January-March	N/A	January-March	January-March	GoP	30000	30000	
50202010-02	Conduct Training on Basic Coop Course cum Fundamentals of Coops	PBDD	NP-53.9 - Small Value Procurement	April-June	N/A	April-June	April-June	GoP	30000	30000	
50202010-02	Conduct of Gender Sensitivity Training	PBDD	NP-53.9 - Small Value Procurement	July, August	N/A	July, August	July, August	GoP	20000	20000	
50202010-02	Conduct of Cooperative Management & Governance for Coops/Non-Coops	PBDD	NP-53.9 - Small Value Procurement	September-November	N/A	September-November	September-November	GoP	30000	30000	
50202010-02	Conduct of Product Enhancement	PBDD	NP-53.9 - Small Value Procurement	April, July, October	N/A	April, July, October	April, July, October	GoP	30000	30000	
5029903000	Conduct of consultation/orientation with ARBOs	PBDD	NP-53.9 - Small Value Procurement	March, June, September	N/A	March, June, September	March, June, September	GoP	17000	17000	
50202010-02	Conduct of site validation/orientation and consultation; Training/coaching and mentoring on production of raw materials of ARBO	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	10000	10000	
50202010-02	Conduct of Project Launching/MOA signing	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	10000	10000	
50202010-02	Conduct of DAR/DTI/DOST Synchronization cum labelling and packaging (transportation & honorarium)	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	25000	25000	
50202010-02	Conduct of GMP & SSOP Training	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	25000	25000	
50202010-02	Conduct of Occupational Safety & Health	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	25000	25000	
5029903000	Conduct of Orientation for Certificate of Product Registration	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	35000	35,000.00	
50202010-02	Gender Responsive Negotiation & Renegotiation of AVAs/Marketing Contract cum 3Rs	PBDD	NP-53.9 - Small Value Procurement	May, August, September	N/A	May, August, September	May, August, September	GoP	40000	40,000.00	

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50202010-02	Step 1: partnership Building, Site Selection, Farmer Registration and Cluster Formation (New Site)- /.....AE Planning & Resource Mobilization (Step 5 for Sustaining)	PBDD	NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	30000	30,000.00	
50202010-02	Step 2: Product Selection and Supply Assessment , New Site /.....Cluster Meeting and Planning, Training for Credit Literacy and Financial Management (Sustaining)	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	20000	20000	
50202010-02	Step 3 Market Chain Study New Site...../Product Organizing (Step 6), Cluster Meeting and TWG Meeting,Sustaining	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	30000	30000	
50202010-02	Step 4: Cluster Commitment Setting New Site...../.....Regular Collective Marketing, Sustaining (step 7)	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	30000	30000	
50202010-02	Step 5: AE Planning and Mobilization-New Site...../.....Post- Harvest handling Training , SWG Meeting, Sustaining	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	30000	30000	
50202010-02	Step 6 product Supply Organizing New Site /...../.....Assessment & Continuous Improvement of AE, Sustaining (Step 8)	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	30000	30000	
50202010-02	Step 7:Test Marketing both sites	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	30000	30000	
50202010-02	Cluster meeting and Supply commitment /Workshop on Preparation of Climate Resilient/ Step 8: Sustained Enterprise	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	30000	30000	
50202010-02	Project Assessment cum Planning WS	PBDD	NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	30000	30000	
5029903000	APP Finalization	PBDD	NP-53.9 - Small Value Procurement	January	N/A	January	January	GoP	70000	70000	
5029903000	Cluster Leaders Training	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	40000	40000	
50202010-02	Stakeholders Consultation and Planning Workshop	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	45000	45000	
50202010-02	FBS Sessions 1-5	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	25000	25000	
50202010-02	FBS Sessions 6-15	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	50000	50000	
50202010-02	FBS Sessions 16-24	PBDD	NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	40000	40000	
50202010-02	FBS Session 25 and Process Review III	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	40000	40000	
50202010-02	Sustainability Planning and Workshop	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	70000	70000	
50202010-02	Culminating Activity (Graduation) cum Harvest Festival	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	40000	40000	
50202010-02	FBS launching and MOU Signing	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	35000	35000	
50202010-02	(Sustaining) Training on Climate Resilient Crops	PBDD	NP-53.9 - Small Value Procurement	March	N/A	March	March	GoP	35000	35000	
50202010-02	Training on Disaster Risk Reduction Management on Crops	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	25000	25000	
50202010-02	Assessing the Farm Business Plan/Farm Monitoring	PBDD	NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	60000	60000	
50202010-02	Cluster meeting, Planning, Training for Credit Literacy and Financial Management	PBDD	NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	40000	40000	
50202010-02	Product Organizing (step 6) cluster meeting, TWG meeting	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	40000	40000	
50202010-02	Assessment and Continuous Improvement of AE (step 8)	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	40000	40000	
50202010-02	Learning Fusion of Field Implementation to Model Project	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	40000	40000	
50202010-02	PAHP/EPAP Program Orientation	PBDD	NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	10000	10000	
50202010-02	Cluster Formation and cum Review/Enhancement of VMGO	PBDD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	9000	9000	
50202010-02	Conduct of training on Financial Education and Credit management	PBDD	NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	8000	8000	

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50202010-02	Conduct of PSP Review and Enhancement	PBDD		NP-53.9 - Small Value Procurement	October	N/A	October	October	GoP	8000	8000	
5029903000	ARBO Consultation/Validation	PBDD		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	6000	6000	
5029903000	Buy-In Session/MOA signing	PBDD		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	6000	6000	
5029903000	MOA signing/Kumustahan	PBDD		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	6000	6000	
50202010-02	Fundamentals and Methodologies of Microfinance (MF Provider-New)	PBDD		NP-53.9 - Small Value Procurement	February	N/A	February	February	GoP	6000	6000	
50202010-02	Benchmarking/Information Exchange to Successful ARBO with MF Services (MF Provider- New)	PBDD		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	25000	25,000	
50202010-02	Financial Literacy Training	PBDD		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	23000	23000	
50202010-02	Strategic Planning Session (Sustaining)	PBDD		NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	40000	40000	
50202010-02	PSP Formulation/Installation (MF Provider- New)	PBDD		NP-53.9 - Small Value Procurement	May	N/A	May	May	GoP	30000	30000	
50202010-02	Training on Microfinance Operation cum Loans/Savings Product Development (MF Provider-New)	PBDD		NP-53.9 - Small Value Procurement	June	N/A	June	June	GoP	25000	25000	
50202010-02	Mentoring and Technical Guidance (Sustaining and New)	PBDD		NP-53.9 - Small Value Procurement	July, September, October, November	N/A	July, September, October, November	July, September, October, November	GoP	30000	30000	
50202010-02	Launching and Operationalization of MF Services (MF Provider-New)	PBDD		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	40000	40000	
5029903000	Conduct Orientation on credit programs/meeting with MFIs	PBDD		NP-53.9 - Small Value Procurement	February-October	N/A	February-October	February-October	GoP	24000	24000	
50202010-02	Orientation on APCP cum Target Setting/Planning Workshop	PBDD		NP-53.9 - Small Value Procurement	April	N/A	April	April	GoP	24000	24000	
50202010-02	Business Planning Workshop	PBDD		NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	24000	24000	
50202010-02	Financial Management and Credit Delinquency Mgt Training	PBDD		NP-53.9 - Small Value Procurement	August	N/A	August	August	GoP	24000	24000	
50202010-02	PSP Formulation	PBDD		NP-53.9 - Small Value Procurement	September	N/A	September	September	GoP	24000	24000	

Prepared By:

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ARPO I/ACTING AO IV

Noted by:

BEATRIZ M. ALCONERA
PCAO

Reviewed by:

ENGR. NAZARIO P. MONARCA
CARPO PBDD/BAC Chairperson

Funds Available:

LOYDA Q. RURAC
AO IV/Budget Officer

ARCEL E. NEROSA
Accountant II

Appro

Prov