

**DEPARTMENT OF AGRARIAN REFORM , ZAMBOANGA SIBUGAY PROVINCE, ANNUAL PROCUREMENT PLAN FOR FY 2024. ( INDICATIVE)**

Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/ Project)
					Advertisement/Pos- ting of IB/REI	Submission/Op- ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50201010	Travelling Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	6,155,000.00	6,155,000.00		CY 2024
50202010	Trainings/Conferences/Assessment Expenses	STOD DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		1ST QUARTER
50202010	Trainings/Conferences/Assessment Expenses	STOD DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		2ND QUARTER
50202010	Trainings/Conferences/Assessment Expenses	LTSP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		1ST QUARTER
50202010	Trainings/Conferences/Assessment Expenses	LTSP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	72,000.00	72,000.00		3RD QUARTER
5020701002	Survey Expenses	LTSP DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		1ST QUARTER
5020701002	Survey Expenses	LTSP DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	53,000.00	53,000.00		2ND QUARTER
5020701002	Survey Expenses	LTSP DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		3RD QUARTER
5020701002	Survey Expenses	LTSP DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	60,000.00	60,000.00		4TH QUARTER
50202010	Trainings/Conferences/Assessment Expenses	DARAB DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	30,000.00	30,000.00		1ST QUARTER
50202010	Trainings/Conferences/Assessment Expenses	DARAB DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		3RD QUARTER
50202010	Trainings/Conferences/Assessment Expenses	LEGAL DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		1ST QUARTER
50202010	Trainings/Conferences/Assessment Expenses	LEGAL DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		3RD QUARTER
50202010	Trainings/Conferences/Assessment Expenses	ARBDS DP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	250,000.00	250,000.00		1ST QUARTER
50202010	Trainings/Conferences/Assessment Expenses	ARBDS DP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	300,000.00	300,000.00		2ND QUARTER
50202010	Trainings/Conferences/Assessment Expenses	ARBDS DP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	350,000.00	350,000.00		3RD QUARTER
50202010	Trainings/Conferences/Assessment Expenses	ARBDS DP DIVISION	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	437,000.00	437,000.00		4RTH QUARTER
50203020	Accountable Forms Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		1ST SEMESTER
50203020	Accountable Forms Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		2ND SEMESTER
50203090	Fuel, Oil & Lubricants Expenses	ALL SECTOR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	GoP	635,000.00	635,000.00		1ST QUARTER
50203090	Fuel, Oil & Lubricants Expenses	ALL SECTOR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	GoP	592,350.00	592,350.00		2ND QUARTER
50203090	Fuel, Oil & Lubricants Expenses	ALL SECTOR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	GoP	631,650.00	631,650.00		3RD QUARTER
50203090	Fuel, Oil & Lubricants Expenses	ALL SECTOR	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	N/A	N/A	GoP	523,000.00	523,000.00		4RTH QUARTER

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/ Project)
					Advertisement/Pos- ting of IB/REI	Submission/Op- ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50204010	Water Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,500.00	8,500.00		1ST QUARTER
50204010	Water Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,500.00	8,500.00		2ND QUARTER
50204010	Water Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		3RD QUARTER
50204010	Water Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	8,000.00	8,000.00		4RTH QUARTER
50204020	Electricity Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	285,000.00	285,000.00		1ST QUARTER
50204020	Electricity Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	275,000.00	275,000.00		2ND QUARTER
50204020	Electricity Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	280,000.00	280,000.00		3RD QUARTER
50204020	Electricity Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	260,000.00	260,000.00		4RTH QUARTER
50205010	Postage and Courier Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	35,500.00	35,500.00		1ST QUARTER
50205010	Postage and Courier Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	35,500.00	35,500.00		2ND QUARTER
50205010	Postage and Courier Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	35,500.00	35,500.00		3RD QUARTER
50205010	Postage and Courier Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	35,500.00	35,500.00		4RTH QUARTER
50205020-01	Telephone Expenses-Mobile	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	152,000.00	152,000.00		1ST QUARTER
50205020-01	Telephone Expenses-Mobile	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	225,000.00	225,000.00		2ND QUARTER
50205020-01	Telephone Expenses-Mobile	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	203,000.00	203,000.00		3RD QUARTER
50205020-01	Telephone Expenses-Mobile	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	160,000.00	160,000.00		4RTH QUARTER
50205030	Internet Subscription Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		1ST QUARTER
50205030	Internet Subscription Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		2ND QUARTER
50205030	Internet Subscription Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		3RD QUARTER

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					Advertisement/Pos- ting of IB/REI	Submission/Op- ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50205030	Internet Subscription Expenses	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	75,000.00	75,000.00		4RTH QUARTER
5021202000	Cable, Satellite, Telegraph and Radio Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,750.00	3,750.00		1ST QUARTER
5021202000	Cable, Satellite, Telegraph and Radio Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,750.00	3,750.00		2ND QUARTER
5021202000	Cable, Satellite, Telegraph and Radio Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,750.00	3,750.00		3RD QUARTER
5021202000	Cable, Satellite, Telegraph and Radio Expenses	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	3,750.00	3,750.00		4RTH QUARTER
50212020	Legal Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	17,000.00	17,000.00		1ST QUARTER
50212020	Legal Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		2ND QUARTER
50212020	Legal Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		3RD QUARTER
50212020	Legal Services	ALL SECTOR	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		4RTH QUARTER
50212020	Janitorial Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	94,000.00	94,000.00		1ST QUARTER
50212020	Janitorial Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00		2ND QUARTER
50212020	Janitorial Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	92,500.00	92,500.00		3RD QUARTER
50212020	Janitorial Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	92,500.00	92,500.00		4RTH QUARTER
50212030	Security Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	246,500.00	246,500.00		1ST QUARTER
50212030	Security Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	246,500.00	246,500.00		2ND QUARTER
50212030	Security Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	246,500.00	246,500.00		3RD QUARTER
50212030	Security Services	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	246,500.00	246,500.00		4RTH QUARTER
50212990	Other General Services	ALL SECTOR	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	501,250.00	501,250.00		1ST QUARTER
50212990	Other General Services	ALL SECTOR	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	573,250.00	573,250.00		2ND QUARTER
50212990	Other General Services	ALL SECTOR	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	595,250.00	595,250.00		3RD QUARTER
50212990	Other General Services	ALL SECTOR	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	497,250.00	497,250.00		4RTH QUARTER
50215020-00	Fidelity Premiums	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	10,000.00	10,000.00		1ST QUARTER
50215020-00	Fidelity Premiums	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	13,250.00	13,250.00		2ND QUARTER
50215020-00	Fidelity Premiums	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	16,500.00	16,500.00		3RD QUARTER
50215020-00	Fidelity Premiums	STOD DIVISION	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	13,250.00	13,250.00		4RTH QUARTER
50215030-01	Insurance Expenses	STOD DIVISION	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		1ST QUARTER
50215030-01	Insurance Expenses	STOD DIVISION	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		2ND QUARTER

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					Advertisement/Pos- ting of IB/REI	Submission/Op- ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
50215030-01	Insurance Expenses	STOD DIVISION	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		3RD QUARTER
50215030-01	Insurance Expenses	STOD DIVISION	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	25,000.00	25,000.00		4RTH QUARTER
529902000	Printing & Publication Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		1ST QUARTER
529902000	Printing & Publication Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	35,000.00	35,000.00		2ND QUARTER
529902000	Printing & Publication Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		3RD QUARTER
529902000	Printing & Publication Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	20,000.00	20,000.00		4RTH QUARTER
50299030-00	Representation Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	104,500.00	104,500.00		1ST QUARTER
50299030-00	Representation Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	104,500.00	104,500.00		2ND QUARTER
50299030-00	Representation Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	104,500.00	104,500.00		3RD QUARTER
50299030-00	Representation Expenses	ALL SECTOR	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	N/A	GoP	104,500.00	104,500.00		4RTH QUARTER
50299050-00	Rent Building & Structure	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		1ST QUARTER
50299050-00	Rent Building & Structure	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		2ND QUARTER
50299050-00	Rent Building & Structure	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		3RD QUARTER
50299050-00	Rent Building & Structure	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	12,000.00	12,000.00		4RTH QUARTER
5029905003	Rent - Motor Vehicle	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00		1ST QUARTER
5029905003	Rent - Motor Vehicle	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		2ND QUARTER
5029905003	Rent - Motor Vehicle	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	40,000.00	40,000.00		3RD QUARTER
5029905003	Rent - Motor Vehicle	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	32,000.00	32,000.00		4RTH QUARTER
50299070-1	ICT SOFTWARE SUBSCRIPTION	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	22,500.00	22,500.00		1ST QUARTER
50299070-1	ICT SOFTWARE SUBSCRIPTION	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	18,000.00	18,000.00		2ND QUARTER
50299070-1	ICT SOFTWARE SUBSCRIPTION	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	15,000.00	15,000.00		3RD QUARTER
50299070-1	ICT SOFTWARE SUBSCRIPTION	STOD DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	19,500.00	19,500.00		4RTH QUARTER
50214990-00	FINANCIAL ASSISTANCE/SUBSIDIES-OTHERS	ARBDS P DIVISION	NO	Competitive Bidding	N/A	N/A	N/A	N/A	GoP	4,620,000.00	4,620,000.00		3RD QUARTER
	<b>TOTALS</b>									<b>22,016,000.00</b>	<b>22,016,000.00</b>		

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	

*Note: Per Resolution by BAC-Zamboanga Sibugay, procurement with BID Cost below Php. 5,000.00 is not needed of BAC Resolution.*

Prepared by:

  
**CECILE G. MIRAL**  
AO IV - Supply Officer


CERTIFIED FUNDS/ALLOTMENT AVAILABLE:

  
**MILA FAYE G. TORRES**  
AO IV - Budget Officer

Recommending Approval:

  
**ATTY. CARRIE NIZVA G. REFUGIO**  
Chairperson, Bids & Awards Committee

Approved by:

  
**ROLANDO M. LIBEYARIO JR, CPA**  
Head of the Procuring Entity/PARPO II