


**DEPARTMENT OF AGRARIAN REFORM PROVINCIAL OFFICE OF SARANGANI**  
**Indicative Annual Procurement Plan for FY 2024**


Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
04-001-05-00069-2018-01-01	<b>Supplies and Material Expenses</b>												
	Common-Use Supplies Expense	All MFOs	NO	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	JAN TO DEC 2024	GoP	1,297,613.94	1,297,613.94	0	ITEMS AVAILABLE AT PS-DBM
	Common-Use Supplies Expense	All MFOs	NO	Shopping	N/A	N/A	JAN TO DEC 2024	JAN TO DEC 2024	GoP	122,386.06	122,386.06	0	OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED
	Fuel, Oil & Lubricants Expense	All MFOs	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	JAN TO DEC 2024	JAN TO DEC 2024	GoP	627,000.00	627,000.00	0	
04-001-05-00069-2018-01-01	<b>GENERAL MANAGEMENT &amp; SUPERVISION</b>												
	<b>Utility Expense</b>												
	Water Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	100,000.00	100,000.00	0	SUPPLIED BY GENSAN WATER DISTRICT
	Electricity Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	1,200,000.00	1,200,000.00	0	SUPPLIED BY SOCOTECO II
	<b>Communication Expense</b>												
	Landline Telephone Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	50,000.00	50,000.00	0	
	Internet Expense	GAS	NO	Direct Contracting	N/A	N/A	N/A	N/A	GoP	150,000.00	150,000.00	0	
	Postage & Courier Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	50,000.00	50,000.00	0	PHILPOST & OTHER COURIERS
	<b>General Services</b>												
	Security Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 2024	Jan 2024	GoP	640,000.00	640,000.00	0	
	Legal Services	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan 2024	Jan 2024	GoP	50,000.00	50,000.00	0	
	Insurance Expenses	GAS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan 2024	Jan 2024	GoP	40,000.00	40,000.00	0	
	<b>Repairs &amp; Maintenance</b>												
	Motor Vehicle Repairs	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	450,000.00	450,000.00	0	
	Office Equipment Repairs	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	50,000.00	50,000.00	0	
	<b>Representation Expenses</b>												
	Representation Expenses	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	50,000.00	50,000.00	0	
	<b>Trainings</b>												
	Trainings	GAS	NO	NP-53.9 - Small Value Procurement	MONTHLY	MONTHLY	MONTHLY	MONTHLY	GoP	250,000.00	250,000.00	0	
	<b>Rental Expense</b>												
	Lease of Building	GAS	NO	NP-53.9 - Small Value Procurement	Jan-24	N/A	Jan-24	Jan-24	GoP	2,600,000.00	2,600,000.00	0	OFFICE RENTALS OF DARPO, DARMOS
	Lease of Equipment	GAS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	AS NEEDED	AS NEEDED	GoP	100,000.00	100,000.00	0	
	<b>LTSP DIVISION</b>												
04-001-05-00069-2018-03-01-01-01	<b>Land Acquisition and Distribution</b>												
	<b>Trainings</b>												
	Lease of venue with meals for the conduct of trainings	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	60,000.00	60,000.00	0	
	Representation Expenses	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	30,000.00	30,000.00	0	
	Survey	LTID	NO	NP-53.9 - Small Value Procurement	January 2024	N/A	Feb 2024	Feb 2024	GoP	165,000.00	165,000.00	0	
04-001-05-00069-2018-03-01-01-04	<b>Post Land</b>												
	<b>Trainings</b>												
	Lease of venue with meals for the conduct of trainings		NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	89,000.00	89,000.00	0	
	Procurement of Meals for the conduct of trainings	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	41,000.00	41,000.00	0	
	Representation Expenses	LTID	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	44,000.00	44,000.00	0	
	Survey	LTID	NO	NP-53.9 - Small Value Procurement	January 2024	N/A	Feb 2024	Feb 2024	GoP	659,000.00	659,000.00	0	

	<b>Agrarian Justice Delivery Program</b>													
04-001-05-00069-2018-03-02-01-02	<b>AARC</b>													
	Trainings	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	QUARTERLY	QUARTERLY	GoP	65,000.00	65,000.00	0		
	Representation Expenses	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	40,000.00	40,000.00	0		
	Postage & Courier Services	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	16,000.00	16,000.00	0		
04-001-05-00069-2018-03-02-01-03	<b>Resolution of ALI Cases</b>													
	Trainings													
	<b>Capability Enhancement Training and Seminar for DAR Implementers in RE: Agrarian Law Implementation Cases (Inclusion/Exclusion/Disqualification/Cancellation Cases); Revisiting/Reorientation of Legal Processes in Re: Land Transfer Clearance/Referral Cases/Conversion and Cancellation Cases</b>													
	Procurement of Meals and Snacks	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	96,000.00	96,000.00			
	Resource Speaker/Facilitator Stipend	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	25,000.00	25,000.00			
	<b>Representation Expenses</b>													
	Semestral Assessment/Monitoring of Land Use Conversion	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	QUARTERLY	QUARTERLY	GoP	21,000.00	21,000.00			
04-001-05-00069-2018-03-02-01-04	<b>Provision of ALA</b>													
	Trainings													
	<b>Capability Enhancement Seminar for DAR Implementers in RE: RA 11593 or the New Agraraina Emancipation Act, its IRR CUM Legal Issues and Challenges; Capability Enhancement Seminar for DAR Implementers in Re: Legal Processes on Mediation, Quasi Judicial and Judicial Cases</b>													
	Lease of venue with meals for the conduct of trainings	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	66,000.00	66,000.00			
	Resource Speaker/Facilitator Stipend	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	25,000.00	25,000.00			
	<b>Representation Expenses</b>													
	Procurement of Meals for the conduct of Meetings	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	MONTHLY	MONTHLY	GoP	12,000.00	12,000.00			
	<b>ARBDS</b>													
04-001-05-00069-2018-03-03-01-01	<b>Supervision &amp; Management</b>													
	Trainings													
	Procurement of Meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	Sept. 2024	N/A	Quarterly	Quarterly	GoP	244,000.00	244,000.00	0	Procurement is programmed with above 50k budget in the month of September	
	Representation Expenses	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Semestral	Semestral	GoP	45,000.00	45,000.00	0		
04-001-05-00069-2018-03-03-01-02	<b>SIB</b>													
	Trainings													
	Lease of venue with meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	Quarterly	Quarterly	GoP	400,000.00	400,000.00	0	Procurement is programmed with above 50k budget every quarter	
	Procurement of Meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov. 2024	N/A	Feb-Nov. 2024	Feb-Nov. 2024	GoP	1,456,000.00	1,456,000.00	0	CONDUCT TRAININGS IN DIFFERENT BARANGAYS/MUNICIPALITIES WITH DIFFERENT PROPOSALS	
	Representation Expenses	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-Oct. 2024	Feb-Oct. 2024	GoP	52,000.00	52,000.00	0		


04-001-05-00069-2018-03-03-01-03	<b>EDES</b>												
	<b>Trainings</b>												
	Lease of venue with meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	Nov. 2024	N/A	March 2024/ May 2024/ June 2024/ Sept 2024/ Nov 2024	March 2024/ May 2024/ June 2024/ Sept 2024/ Nov 2024	GoP	230,000.00	230,000.00	0	Procurement is programmed with above 50k budget in the month of November
	Procurement of Meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-Nov. 2024	Feb-Nov. 2024	GoP	300,000.00	300,000.00	0	CONDUCT TRAININGS IN DIFFERENT BARANGAYS/MUNICIPALITIES WITH DIFFERENT PROPOSALS
	Representation Expenses	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb-Nov. 2024	Feb-Nov. 2024	GoP	135,000.00	135,000.00	0	
	Subsidies - Farm Machineries & Equipment	PBDD	NO	NP-53.9 - Small Value Procurement	May-24	N/A	May-24	May-24	GoP	365,000.00	365,000.00		
04-001-05-00069-2018-03-03-01-03	<b>Climate Resilient</b>												
	<b>Trainings</b>											0	
	Procurement of Meals for the conduct of trainings	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2024 - Sept. 2024/Nov. 2024	March 2024 - Sept. 2024/Nov. 2024	GoP	221,000.00	221,000.00	0	
	Representation Expenses	PBDD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	May 2024/July 2024	May 2024/July 2024	GoP	22,000.00	22,000.00	0	
	Subsidies - Farm Machineries & Equipment												
	A. BLOCK FARM	PBDD	NO	NP-53.9 - Small Value Procurement	FEB-NOV 2024	N/A	FEB-NOV 2024	FEB-NOV 2024	GoP	1,500,000.00	1,500,000.00	0	THE AMOUNT WILL BE UTILIZED IN THE PROCUREMENT OF VARIOUS TYPES OF FARM MACHINERIES FOR PRODUCTION AND PROCESSING AS IDENTIFIED DURING THE NEEDS ASSESSMENTS OF ARBOS
	B. SUSTAINABLE LIVELIHOOD SUPPORT	PBDD	NO	NP-53.9 - Small Value Procurement	FEB-NOV 2024	N/A	FEB-NOV 2024	FEB-NOV 2024	GoP	900,000.00	900,000.00	0	THE AMOUNT WILL BE UTILIZED IN THE PROCUREMENT OF VARIOUS TYPES OF FARM MACHINERIES FOR PRODUCTION AND PROCESSING AS IDENTIFIED DURING THE NEEDS ASSESSMENTS OF ARBOS
	<b>TOTAL</b>									<b>15,151,000.00</b>			

Consolidated by:  
  
 9-20-23  
**NORLAISA S. HASSAN**  
 BAC Secretariat

Noted by:  
  
 9-20-23  
**PHOEBE ROSE M. ALAO**  
 Budget Officer


Recommended by:  
  
 9-20-23  
**MARLYN L. MANZURES**  
 BAC Chairman

  
 9-20-23  
**PHILIN T. RAVANERA**  
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 9-20-23  
**JOHN H. GAMAD**  
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 9-20-23  
**ATTY. FABLITO M. OMAMALIN JR.**  
 BAC Member

  
 9-20-23  
**BERNARD E. CATAPANG**  
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Approved by:  
  
 9-20-23  
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