## DEPARTMENT OF AGRARIAN REFORM GUIMARAS

INDICATIVE ANNUAL PROCUREMENT PLAN FY 2024

Code (PAP)	Procurement Program/Project	Object Code PMO/End-User		-User Mode of Procurement	Sched	dule for Each	n Procurement A	ctivity	Source of Funds	Estimated Bu		PhP)	Remarks
					Advertisement/ Posting of IB/REI	Submission pening of Bi	n/O Notice of ids Award	Contract Signing		Total	MOOE	со	(brief description of Program/Activity/Project)
100000000000000	Training	5020201002	STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	100,000.00	0	Various Training of each Division
310100000000000	Training	5020201002	LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	150,000.00	0	Various Training of each Division
320100000000000	Training	5020201002	PARAD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	62,000.00	160,000.00	0	Various Training of each Division
320100000000000	Training	5020201002	LEGAL	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	173,000.00	190,000.00	0	Various Training of each Division
330000000000000	Training	5020201002	ARBDSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	1,265,000.00	533,000.00	0	Various Training of each Division
100000000000000000000000000000000000000	Office Supplies and materials	5020301002	STOD	Public Bidding	14-Nov-22	05-Dec-22	07-Dec-22	08-Dec-22	Regular Agency Fund (01000000)	200,000.00	80,000.00	0	Regular Office Supplies not available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
10000000000000000	Accountable forms expenses	5020302000	STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	5,000.00	5,000.00	0	Accountable/judicial forms/checks to be issued
10000000000000000	Office Supplies and materials	5020301002	STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Regular Office Supplies available at PS DBM, if not then Shopping, Small Value Procurement , Emergency and Public Bidding with local suppliers
1000000000000000	Other Supplies and Materials	5020399000	STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	46,000.00	46,000.00	0	Regular Office Supplies to be procured at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
1000000000000000	Fuel Oil and Lubricants	5020309000	STOD	Direct Contracting (Sec. 50)	NA	NA	NA	NA	Regular Agency Fund (01000000)	280,000.00	175,000.00	0	Fuel and POL Products for the Official vehicles of DARPO Guimaras
1000000000000000	Water	5020401000	STOD	Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	50,000.00	20,000.00	0	Tap and Drinking water consumption of DARPO & MARPO Office
100000000000000	Electricity	5020402000		Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	300,000.00	300,000.00	0	From our only source of electricity/power which is GUIMELCO/For the use of DARPO & MARPO
1000000000000000	Postage	5020501000		Negotiated Procurement - Agency to Agency (Sec. 53.5)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Procurement of Postal Stamps
1000000000000000	Tel Mobile	5020502001	STOD	Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	275,000.00	576,000.00	0	Communiction allowance/cell cards of sector heads and some section chiefs
1000000000000000	Tel Landline	5020502002	STOD	Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	30,000.00	80,000.00	0	Service provider of Land line telecommunication - PLDT
10000000000000000	Internet	5020503000	STOD	Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	30,000.00	90,000.00	0	Service provider of internet connections - PLDT
10000000000000000	Janitorial	5021202000	STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	250,000.00	250,000.00	0	One Janitor at DARPO
1000000000000000	Security	5021203000		Public Bidding	14-Nov-23	05-Dec-23	07-Dec-23	08-Dec-23	Regular Agency Fund (01000000)	480,000.00	480,000.00	0	Two (2) License Security Gruard assigned at DARPO
1000000000000000	RM Leased Assets Buildings and Other Structures	5021308001		Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Maintenance of Office Space

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100000000000000	RM Office Equipment	5021305002 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Fabrication/Repair of Office Equipment
100000000000000000000000000000000000000	RM ICT Equipment	5021305003 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Repair & Maintenance of IT Equipment
10000000000000	RM Transportation Equipment	5021306001 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	200,000.00	100,000.00	0	Repair & Maintenance of Motor & vehicle
1000000000000000	RM Furniture and Fixtures	5021307000 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Maintenance of Furnitires
10000000000000000	Printing & Publication Expenses	5029902000 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Printing of forms & Publication
100000000000000				N/A	N/A	N/A	N/A					
	Representation Expenses	5029903000 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	150,000.00		0	Supply and Delivery of Food and Lease of Venue Cargo transport/shipping fees
10000000000000	Transportation & Delivery	5029904000 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)		+	-	-	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	
100000000000000	Rent Building	5029905001 STOD	Negotiated Procurement - Lease of Real Property and Venue (Sec. 53.10)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	500,000.00	660,000.00	0	Repair & Maintenance of Office Space
100000000000000	Rent Motor Vehicles	5029905003 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	Rent of Vehicles whenever the Official Vehicles of DARPO Guimaras are not available
100000000000000	Rent Equipment	5029905004 STOD	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	50,000.00	30,000.00	0	Rent of Equipment
10000000000000	Kent Equipment	5029905004 510D	regonated Frocurement * Sman value Frocurement (Sec. 33.9)					Regular Agency Pulla (01000000)			0	
100000000000000	Subscription Expenses	5029907000 STOD	Direct Contracting (Sec. 50)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	60,000.00	60,000.00	0	For the Official use of DARPO Guimaras
31010000000000	Training Expenses	5020301002 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	100,000.00	)		
31010000000000	Office Supplies and materials	5020301002 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	150,000.00	150,000.00	0	Regular Office Supplies available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
31010000000000	Office Supplies and materials	5020301002 LTSP	Public Bidding	14-Nov-23	05-Dec-23	07-Dec-23	08-Dec-23	Regular Agency Fund (01000000)	10,000.00	) 10,000.00	0	Regular Office Supplies not available at PS DBM, if not then Shopping, Small Value Procurement , Emergency and Public Bidding with local suppliers
31010000000000	Office Supplies and materials	5020301002 LTSP	Negotiated Procurement - Agency to Agency (Sec. 53.5)	04-Jan-22	NA	20-Jan-22	21-Jan-22	Regular Agency Fund (01000000)	300.000.00	300,000.00	0	Regular Office Supplies available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
	Other Supplies and Materials		regeliated i recarement - Agency to Agency (dec. 33.3)	N/A	N/A	N/A	N/A				0	Regular Office Supplies to be procured at PS DBM, if not then Shopping, Small Value Procurement , Emergency and
31010000000000		5020399000 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)		+	-	-	Regular Agency Fund (01000000)	40,000.00	40,000.00	0	Public Bidding with local suppliers
31010000000000	Printing & Publication Expenses	5029902000 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	10,000.00	50,000.00	0	Printing of forms & Publication
				N/A	N/A	N/A	N/A					
31010000000000	Representation Expenses	5029903000 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)		+	_	-	Regular Agency Fund (01000000)	150,000.00	20,000.00	0	Supply and Delivery of Food and Lease of Venue
31010000000000	Transportation & Delivery	5029904000 LTSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	50,000.00	50,000.00	0	Cargo transport/shipping fees
10000000000000000	Office Supplies and materials	AJDP-AA 5020301002	RC Public Bidding	04-Jan-22	NA	20-Jan-22	21-Jan-22	Regular Agency Fund (01000000)	257,000.00	257.000.00	0	Regular Office Supplies not available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
31010000000000	Office Supplies and materials	AJDP-A4 5020301002		04-Jan-22	NA	20-Jan-22	21-Jan-22	Regular Agency Fund (01000000)	90,000.00		0	Regular Office Supplies available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers
100000000000000	Other Supplies and Materials	AJDP-A4 5020399000		N/A	N/A	N/A	N/A	Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Regular Office Supplies to be procured at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public Bidding with local suppliers

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			AJDP-AARC		03-Jan-23	N/A	12-Jan-23	16-Jan-23					
31010000000000	Postage	5020501000		Negotiated Procurement - Agency to Agency (Sec. 53.5)					Regular Agency Fund (01000000)	60,000.00	40,000.00	0	Procurement of Postal Stamps
			AJDP-AARC		N/A	N/A	N/A	N/A					Service provider of internet connections - PLDT
32010000000000	Internet	5020503000		Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	40,000.00	35,000.00	0	
	RM Leased Assets Buildings and Other Structures		AJDP-AARC		N/A	N/A	N/A	N/A					Maintenance of Office Space
32010000000000	Rivi Leased Assets Buildings and Other Structures	5021308001	AJDF-AARG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	N/A	19/74	IN/A	IN/A	Regular Agency Fund (01000000)	5,000.00	10,000.00	0	Maintenance of Office Space
		0021000001		regulated i reduciment conditi valde i reduciment (ecc. co.o)					Regular Agency Faile (crocococy	0,000.00	10,000.00	Ů	
	RM Office Equipment		AJDP-AARC		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Fabrication/Repair of Office Equipment
10000000000000		5021305002		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	5,000.00	10,000.00	0	
	RM ICT Equipment		AJDP-AARC		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Repair & Maintenance of IT Equipment
31010000000000		5021305003		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	5,000.00	10,000.00	0	
			AJDP-AARC		02 1 02	N/A	40 1 00	40 1 00					
32010000000000	RM Transportation Equipment	5021306001	AJDF-AARC	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	IN/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	5,000.00	10,000.00	0	Repair & Maintenance of Motor & vehicle
	Nur manapontation Equipment	302 130000		Regoliated Procordinent - Official Value Procordinent (Occ. 55.5)					Regular Agency Fund (01000000)	5,000.00	10,000.00	Ů	
			AJDP-AARC		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Maintenance of Furnitires
32010000000000	RM Furniture and Fixtures	5021307000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	5,000.00	10,000.00	0	
			AJDP-AARC		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Printing of forms & Publication
33000000000000	Printing & Publication Expenses	5029902000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	10,000.00	20,000.00	0	
			AJDP-AARC		02 1 02	N/A	40 1 00	40 1 00					
33000000000000	Representation Expenses	5029903000	AJDF-AARG	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	19/74	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	112,000.00	16,000.00	0	Supply and Delivery of Food and Lease of Venue
	Representation Expenses	3023303000		regoliated i rocarement - omain valde i rocarement (dec. 33.3)					Regular Agency Fund (01000000)	112,000.00	10,000.00	0	Regular Office Supplies available at PS DBM, if not then
	Office Supplies and materials		AJDP-LEGAL		04-Jan-22	NA	20-Jan-22	21-Jan-22					Shopping, Small Value Procurement , Emergency and Public
33000000000000		5020301002		Negotiated Procurement - Agency to Agency (Sec. 53.5)					Regular Agency Fund (01000000)	10,000.00	10,000.00	0	Bidding with local suppliers
													Regular Office Supplies not available at PS DBM, if not then
	Office Supplies and materials		AJDP-LEGAL		04-Jan-22	NA	20-Jan-22	21-Jan-22					Shopping, Small Value Procurement , Emergency and Public
33000000000000		5020301002		Public Bidding					Regular Agency Fund (01000000)	100,000.00	100,000.00	0	Bidding with local suppliers
	Office Supplies and materials		AJDP-LEGAL		04-Jan-22	NA	20-Jan-22	21-Jan-22					Regular Office Supplies not available at PS DBM, if not then Shopping, Small Value Procurement, Emergency and Public
330000000000000	Once Supplies and materials	5020301002	ADDI -EEGAE	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	04-0411-22	na -	20-5811-22	21-041-22	Regular Agency Fund (01000000)	120,000.00	120,000.00	0	Bidding with local suppliers
													Regular Office Supplies to be procured at PS DBM, if not
	Other Supplies and Materials		AJDP-LEGAL		03-Jan-23	N/A	12-Jan-23	16-Jan-23					then Shopping, Small Value Procurement, Emergency and
33000000000000		5029902000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	90,000.00	90,000.00	0	Public Bidding with local suppliers
			AJDP-LEGAL		03-Jan-23	N/A	12-Jan-23	16-Jan-23				_	Printing of forms & Publication
33000000000000	Printing & Publication Expenses	5029902000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	20,000.00	20,000.00	0	
			AJDP-LEGAL		03-Jan-23	N/A	12-Jan-23	16-Jan-23					
33000000000000	Representation Expenses	5029903000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)					Regular Agency Fund (01000000)	30,000.00	30,000.00	0	Supply and Delivery of Food and Lease of Venue
			AJDP-LEGAL		03-Jan-23	N/A	12-Jan-23	16-Jan-23					
33000000000000	Postage	5020501000		Negotiated Procurement - Agency to Agency (Sec. 53.5)					Regular Agency Fund (01000000)	20,000.00	20,000.00	0	Procurement of Postal Stamps
	Office Supplies and materials		ARBDSP		04-Jan-22	NA	20-Jan-22	21-Jan-22					Regular Office Supplies not available at PS DBM, if not then
330000000000000	Office Supplies and materials	5020301002	ANDUOP	Negotiated Procurement - Agency to Agency (Sec. 53.5)	04-Jan-22	19/4	20"Jan-22	21-JdH-22	Regular Agency Fund (01000000)	37,000.00	37,000.00	0	Shopping, Small Value Procurement , Emergency and Public Bidding with local suppliers
000000000000000000000000000000000000000	1	3020301002		regenered i fordrethetic - Agency to Agency (366, 33.3)	1		1			31,000.00	57,000.00	U	Regular Office Supplies not available at PS DBM, if not then
	Office Supplies and materials		ARBDSP		14-Nov-22	05-Dec-22	07-Dec-22	08-Dec-22					Shopping, Small Value Procurement , Emergency and Public
33000000000000		5020301002		Public Bidding					Regular Agency Fund (01000000)	158,000.00	158,000.00	0	Bidding with local suppliers
													Regular Office Supplies not available at PS DBM, if not then
	Office Supplies and materials		ARBDSP		04-Jan-22	NA	20-Jan-22	21-Jan-22					Shopping, Small Value Procurement , Emergency and Public
33000000000000		5020301002		Negotiated Procurement - Small Value Procurement (Sec. 53.9)			+		Regular Agency Fund (01000000)	19,000.00	19,000.00	0	Bidding with local suppliers
	Other Supplies and Materials		ARBDSP		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Regular Office Supplies to be procured at PS DBM, if not then Shopping, Small Value Procurement, Emergency and
330000000000000	Curior Coppilios and Materials	5029902000		Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-341-23	1975	12-Jall-23	io-Jafi-23	Regular Agency Fund (01000000)	127,000.00	127.000.00	0	Public Bidding with local suppliers
		2020002000					1			,	,		
			ARBDSP		03-Jan-23	N/A	12-Jan-23	16-Jan-23					Communiction allowance/cell cards of sector heads and some section chiefs
33000000000000	Tel Mobile	5020502001		Direct Contracting (Sec. 50)					Regular Agency Fund (01000000)	12,000.00	12,000.00	0	Joine Joean Chiels
330000000000000			ARBDSP		03-Jan-23	N/A	12-Jan-23	16-Jan-23		44.000.07	14.000.00	0	Service provider of internet connections - PLDT
330000000000000000000000000000000000000	Internet	5020503000		Direct Contracting (Sec. 50)	I		1		Regular Agency Fund (01000000)	14,000.00	14,000.00	0	

33000000000000	Printing & Publication Expenses 50299020	ARBDSP 00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	N/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	10,000.00	10,000.00	0	Printing of forms & Publication
330000000000000	Representation Expenses 50299030	ARBDSP 00	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	N/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	185,000.00	185,000.00	0	Supply and Delivery of Food and Lease of Venue
330000000000000	Subsidy (EDES) 50214990	00 ARBDSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	19-Apr-23	09-May-23	12-May-23	17-May-23	Regular Agency Fund (01000000)	300,000.00	400,000.00	0	Procurement of Construction Materials, Office Supplies and other Materials, Farm Inputs & Machineries
330000000000000	Subsidy (SL/AES) 50214990	00 ARBDSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	N/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	360,000.00	180,000.00	0	For DARPO- Guimaras
330000000000000	Subsidy (SL/FME) 50214990	00 ARBDSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	N/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	600,000.00	250,000.00	0	For DARPO- Guimaras
330000000000000	Subsidy (MCBF/AES/FIS) 50214990	00 ARBDSP	Negotiated Procurement - Small Value Procurement (Sec. 53.9)	03-Jan-23	N/A	12-Jan-23	16-Jan-23	Regular Agency Fund (01000000)	200,000.00	200,000.00	0	For DARPO- Guimaras
330000000000000	Subsidy (MCBF/FME) 50214990	00 ARBDSP	Public Bidding	03-Jul-23	24-Jul-22	26-Jul-22	27-Jul-22	Regular Agency Fund (01000000)	1,500,000.00	995,000.00	0	For DARPO- Guimaras

Prepared by:

CHRISTINE ANN CHAVEZ Head, BAC Secretariat

Bids and Awards Committee

A SHARLYN T. LACUESTA BAC CHAIRMAN ABNER IT MASIADO MEMBER



JAN HADARA DOMINGO SELINAT. POBLACION MEMBER

Supalaur NONALYN M. BALANO MEMBER

APPROVED BY: MANUELA VELASCO, CESE, CEO VI OIC-PARPO II