

Revised Date: 7/03/2023

Department of Agrarian Reform MiMaRoPa Regional Office Revised Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
100000100001000	Procurement of Common Use Office Supples at PS-DBM	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	quarterly	quarterly	GoP	393,094.00	393,094.00		
330100100001000	Procurement of Common Use Office Supples at PS-DBM	ARBDS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	quarterly	quarterly	GoP	50,000.00	50,000.00		
320100100004000	Procurement of Common Use Office Supples at PS-DBM	ALS	NO	NP-53.5 Agency-to-Agency	N/A	N/A	quarterly	quarterly	GoP	37,600.00	37,600.00		
320100100001000/ 320100100002000	Procurement of Common Use Office Supples at PS-DBM	DARAB	NO	NP-53.5 Agency-to-Agency	N/A	N/A	quarterly	quarterly	GoP	55,200.00	55,200.00		
100000100001000/ 200000100001000	Procurement of Common use Office supplies (not available at PS)	STOD	NO	Shopping	quarterly	N/A	quarterly	quarterly	GoP	256,906.00	256,906.00		
30000100001000	Procurement of ICT Equipment & Accessories at PS-DBM (Laptop, Desktop, Dot Matrix Printer & Mouse)	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st quarter	1st quarter	GoP	538,870.00	538,870.00		
310100100005000	Procurement of ICT Equipment & Accessories available at PS-DBM ( 2 units Laptop)	LTSP	YES	NP-53.5 Agency-to-Agency	N/A	N/A	Apr-23	Apr-23	GoP	84,760.00	84,760.00		
320100100002000	Procurement of ICT Equipment at PS (Laptop & Desktop)	DARAB	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st quarter	1st quarter	GoP	93,247.00	93,247.00		
100000100001000	Procurement of Office Equipment at PS-DBM (Multi Media Projector)	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	1st quarter	1st quarter	GoP	18,247.00	18,247.00		
320100100003000/320 100100001000	Procurement of ICT Equipment, Devices and Accessories (CPU, Printer & Power Bank)	ALS	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	57,800.00	57,800.00		
100000100001000	Procurement of ICT Equipment, Devices and Accessories (Printers, Hard disk, webcam , SSD, Monitor, Dual Wan Router, Battery Charger & powerbank)	STOD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	226,300.00	226,300.00		
320100100002000	Procurement of ICT Equipment (Printer)	DARAB	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Mar-23	Mar-23	GoP	10,000.00	10,000.00		
100000100001000	Procurement of Cellular Phone & Tablet	STOD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Feb-23	Feb-23	GoP	159,980.00	159,980.00		
100000100001000	Procurement of Tablet	STOD	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	30,000.00	30,000.00		
320100100003000	Procurement of Supplies and Materials for the Fabrication of Cabinets (Legal Division)	ALS	NO	NP-53.9 - Small Value Procurement	Jun-23	N/A	Jun-23	Jun-23	GoP	40,000.00	40,000.00		
30000100001000	Procurement of Various Office Equipment (Exec. Table, Conference Chair, & Office Table)	STOD	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Mar-23	Mar-23	GoP	219,000.00	219,000.00		
100000100001000	Procurement of Various Office Equipment (Steel Cabinet & Mobile Cabinet)	STOD	NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	Apr-23	Apr-23	GoP	362,000.00	362,000.00		
100000100001000	Procurement of Furnitures and Fixtures ( Center Table, Sofa Bed, Sofa, Carpet, Chandellier & Curtain)	STOD	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	90,200.00	90,200.00		
100000100001000	Procurement of Various Appliances	STOD	NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	Apr-23	Apr-23	GoP	85,500.00	85,500.00		
100000100001000	Procurement of Office Equipment (Electronic Typewriter and Paper Cutter/ Trimmer)	STOD	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	20,347.00	20,347.00		
100000100001000	Procurement of Video Camera	STOD	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	99,000.00	99,000.00		
310100100005000	Procurement of Supplies & Materials for the conduct of Regional Review and Planning Session	LTSP	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	19,100.00	19,100.00		
310100100005000	Procurement of Supplies & Materials for the conduct of Detailed claim folder(CF) Review and validation by the FOO and Legal Sector of Mimaropa and Calabarzon Regions	LTSP	YES	NP-53.9 - Small Value Procurement	Jun-23	N/A	Jun-23	Jun-23	GoP	12,000.00	12,000.00		
320100100002000	Office Supplies (Customized Case Record Folder Tri-fold) and Fiber glass DARAB Logo 16", Self Inking Stamp)	DARAB	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Feb-23	Feb-23	GoP	15,400.00	15,400.00		

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100000100001000	Procurement of Flu Vaccines	STOD	NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	Apr-23	Apr-23	GoP	51,100.00	51,100.00		
100000100001000	Procurement of Various Medicine and Midical Supplies	STOD	NO	NP-53.9 - Small Value Procurement	Apr-23	N/A	Apr-23	Apr-23	GoP	10,000.00	10,000.00		
100000100001000	Procurement of Gasoline, Oil and Lubricants	STOD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	monthly	monthly	GoP	949,000.00	949,000.00		
100000100001000	Electric Expenses	STOD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	1,000,000.00	1,000,000.00		
100000100001000	Supply and Delivery of Purified Drinking Water	STOD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Jan-23	Jan-23	GoP	105,820.00	105,820.00		
100000100001000	Postage	STOD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	100,000.00	100,000.00		
100000100001000	Procurement of Cellcard (for Office phone)	STOD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	60,000.00	60,000.00		
200000100001000	Procurement of Cellcard (for the conduct of ITEM/IT-EASY)	STOD	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	40,000.00	40,000.00		
100000100001000	Internet	STOD	NO	Direct Contracting	N/A	N/A	monthly	monthly	GoP	816,000.00	816,000.00		
330100100003000	Procurement of Cellcard	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	6,000.00	6,000.00		
100000100001000	Provision of Security Manpower Services	STOD	YES	Competitive Bidding	25/10/2022	15/11/2022	04/01/2023	18/01/2023	GoP	2,107,083.00	2,107,083.00		
100000100001000	Repair of Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	as the need arise	N/A	as the need arise	as the need arise	GoP	613,020.00	613,020.00		
100000100001000	Procurement of 3SM Battery (Maintenance Free)	STOD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Feb-23	Feb-23	GoP	7,980.00	7,980.00		
100000100001000	Repair of Office Equipment	STOD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	124,000.00	124,000.00		
100000100001000	Repair of ICT Equipment	STOD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	50,000.00	50,000.00		
100000100001000	Repairs and Maintenance - Buildings	STOD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	200,000.00	200,000.00		
100000100001000	Procurement of Supplies and Materials for the Fabrication of Hanging Cabinet and Wooden partition for Records(Accounting , Coa, Records)	STOD	NO	NP-53.9 - Small Value Procurement	Jun-23	N/A	Jun-23	Jun-23	GoP	120,000.00	120,000.00		
200000100002000	Lease of Venue for the conduct of Competency Based assessment for STOD Sector	STOD	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	110,880.00	110,880.00		
200000100001000	Lease of Venue for the conduct of Regional Orientation and Preparation of FY 2024 Indicative Plan and Budget Proposal	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-23	Mar-23	GoP	422,400.00	422,400.00		
200000100001000	Lease of Venue for the conduct of Orientation/Workshop on the Preparation of 2024 Expanded BED 2	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-23	Nov-23	GoP	464,640.00	464,640.00		
200000100001000	Lease of Venue for the conduct of Data cleansing, feedbacking and writeshop on the conduct of IT-eASy 2023	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-23	Nov-23	GoP	220,000.00	220,000.00		
100000100001000	Lease of Venue for the conduct of Regional Mid-year planning and assessment sessions	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-23	Jul-23	GoP	495,000.00	495,000.00		
100000100001000	Lease of Venue for the conduct of 3rd Quarter conduct of regional planning and assessment sessions (performance review)	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-23	Oct-23	GoP	495,000.00	495,000.00		
100000100001000	Lease of Venue for the conduct of Year-end conduct of regional planning and review session	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Dec-23	Dec-23	GoP	495,000.00	495,000.00		
100000100001000/ 200000100001000	Lease of Venue - Conduct of Regional Support to Operations (STO) 1ST Quarter Assessment cum updating of New Guidelines	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-23	Jul-23	GoP	396,000.00	396,000.00		
100000100001000	Lease of Venue for the conduct of STOD Year End Assessment	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-23	Nov-23	GoP	264,000.00	264,000.00		

100000100001000	Lease of Venue for the conduct of Deliberation of Vacant Positions (SG 18 & below)	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-23	Jun-23	GoP	165,000.00	165,000.00		
100000100001000	Lease of Venue for the conduct of Deliberation of Vacant Positions (SG 18 & below)	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Aug-23	Aug-23	GoP	165,000.00	165,000.00		
100000100001000	Lease of Venue for the conduct of 2nd Semester Assessment and Catch Up Planning in Engas and eBudget	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Aug-23	Aug-23	GoP	374,000.00	374,000.00		
100000100001000	Lease of Venue for the conduct of Technical Guidance and Orientation-Workshop Integrating the Records Management Best Practices in the Workplace	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-23	May-23	GoP	297,000.00	297,000.00		
100000100001000	Lease of Venue - Training-Workshop on GAD	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-23	Jun-23	GoP	231,000.00	231,000.00		
100000100001000	Lease of Venue - ISO training for Internal Auditors	STOD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-23	May-23	GoP	154,000.00	154,000.00		
320100100001000	Lease of Venue for the conduct of DARAB Assessment cum LCMS Updating and Cleansing	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-23	Apr-23	GoP	250,000.00	250,000.00		
320100100001000	Lease of Venue for the conduct of LCMS	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-23	Jul-23	GoP	231,000.00	231,000.00		
320100100001000	Lease of Venue for the conduct of Lawyers to Beneplyaryo and Agrarian Justice on Wheel	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-23	May-23	GoP	230,000.00	230,000.00		
320100100004000	Lease of Venue for the conduct of Lawyers to Beneplyaryo and Agrarian Justice on Wheel	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Mar-23	Mar-23	GoP	114,684.00	114,684.00		
320100100004000	Lease of Venue for the conduct of Lawyers to Beneplyaryo and Agrarian Justice on Wheel	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Sep-23	Sep-23	GoP	113,316.00	113,316.00		
330100100001000	Lease of venue for the conduct of Regional Coaching Session and Data Validation on M&E Systems cum Local Program Management Committee (LPMC) Meeting	ARBOSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Apr-23	Apr-23	GoP	204,600.00	204,600.00		
330100100001000	Lease of Venue for the conduct of ARBDSP Year-End Assessment cum ARBOs Summit/Forum	ARBOSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Nov-23	Nov-23	GoP	282,000.00	282,000.00		
330100100003000	Lease of Venue for the conduct of Workshop Session with the Regional/Provincial Personnel for the Enhancement of KaSaMa Project	ARBOSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-23	May-23	GoP	239,500.00	239,500.00		
330100100003000	Procurement of Supplies and Materials for the conduct of Workshop Session with the Regional/Provincial Personnel for the Enhancement of KaSaMa Project	ARBOSP	NO	NP-53.9 - Small Value Procurement	May-23	N/A	May-23	May-23	GoP	12,000.00	12,000.00		
330100100004000	DAR-ARBOSP Geo-Tagging Camera Application Software and Capacity Building of DAR Staff Adopting the Geo-Tagging Software and Geo-Mapping Google Platform	ARBOSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jul-23	Jul-23	GoP	571,700.00	571,700.00		
330100100004000	Supplies and materials for Geo-Tagging activity	ARBOSP	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	25,000.00	25,000.00		
330100100004000	Motor vehicle rent for geo-tagging activity	ARBOSP	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	60,000.00	60,000.00		
310100100005000	Lease of Venue for the conduct of Regional Review and Planning Session	LTSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May-23	May-23	GoP	202,950.00	202,950.00		
310100100005000	Lease of Venue for the conduct of Regional Review and Planning Session	LTSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Oct-23	Oct-23	GoP	202,950.00	202,950.00		
310100100005000	Lease of Venue for the Conduct of Detailed Claim Folder (CF) Review and Validation by the FOO and Legal Sector of MIMAROPA and CALABARZON Regions	LTSP	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jun-23	Jun-23	GoP	1,358,280.00	1,358,280.00		
100000100001000/ 200000100001000	Provision of Meals/Catering Services for Meetings/Trainings	STOD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	527,000.00	527,000.00		
200000100001000	Provision of Meals/Catering Services for Meetings/Trainings	STOD	NO	NP-53.9 - Small Value Procurement	Jun-23	N/A	Jun-23	Jun-23	GoP	100,000.00	100,000.00		
310100100005000	Provision of Meals/Catering Services for Meetings/Trainings	LTSP	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	21,000.00	21,000.00		
320100100001000/ 320100100002000	Provision of Meals/Catering Services for Meetings/Trainings	DARAB	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	54,000.00	54,000.00		
320100100001000/ 320100100003000/ 320100100004000	Provision of Meals/Catering Services for Meetings/Trainings	ALS	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	286,400.00	286,400.00		

330100100001000	Provision of Meals/Catering Services for Meetings/Trainings	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	30,000.00	30,000.00		
330100100003000	Provision of Meals/Catering Services - LPMC meeting	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	32,500.00	32,500.00		
330100100003000	Provision of Meals/Catering Services - Collaboration meetings with LAs & ARBOs	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	46,000.00	46,000.00		
330100100003000	Provision of Meals/Catering Services - Regional Coaching session on the Installation of enhanced RTMT System-ACMF	ARBDSP	NO	NP-53.9 - Small Value Procurement	Jul-23	N/A	Jul-23	Jul-23	GoP	20,000.00	20,000.00		
100000100001000	Lease of 2 units Photocopier Machine	STOD	NO	NP-53.9 - Small Value Procurement	Feb-23	N/A	Feb-23	Feb-23	GoP	80,000.00	80,000.00		
100000100001000	Printing and Publication	STOD	NO	NP-53.9 - Small Value Procurement	as the need arises	N/A	as the need arises	as the need arises	GoP	50,000.00	50,000.00		
100000100001000	Procurement of Uniform for Cultural and Athletic Activities	STOD	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Mar-25	Mar-23	GoP	58,500.00	58,500.00		
100000100001000	Procurement of T-Shirts (GAD)	STOD	NO	NP-53.9 - Small Value Procurement	Mar-23	N/A	Mar-25	Mar-23	GoP	35,000.00	35,000.00		
100000100001000	Procurement of T-Shirts (CARP anniversary)	STOD	NO	NP-53.9 - Small Value Procurement	Jun-23	N/A	Jun-23	Jun-23	GoP	35,000.00	35,000.00		
100000100001000	Procurement of Tokens	STOD	NO	NP-53.9 - Small Value Procurement	Jan-23	N/A	Feb-23	Feb-23	GoP	50,000.00	50,000.00		
330100100001000/ 330100100003000	Procurement of Airline Tickets	ARBOSP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as the need arises	as the need arises	GoP	175,000.00	175,000.00		
320100100001000/ 320100100002000	Procurement of Airline Tickets	DARAB	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as the need arises	as the need arises	GoP	60,000.00	60,000.00		
310100100005000	Procurement of Airline Tickets	LTSP	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as the need arises	as the need arises	GoP	60,000.00	60,000.00		
100000100001000/ 200000100001000	Procurement of Airline Tickets	STOD	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as the need arises	as the need arises	GoP	400,000.00	400,000.00		
320100100001000/ 320100100003000/ 320100100004000	Procurement of Airline Tickets	ALS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	as the need arises	as the need arises	GoP	387,200.00	387,200.00		
100000100001000	ICT Software Subscription	STOD	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Apr-23	Apr-23	GoP	450,000.00	450,000.00		
<b>TOTAL</b>										<b>21,139,054.00</b>			

Prepared and consolidated by:

**ERWIN RALPH A. LLAMES**

Head BAC Secretariat

DATE: 7/3/2023

Recommending Approval:

**FERDINAND M. DE GALA**

BAC Chairman

Approved by:

**ATTY. MARVIN V. BERNAL**

Regional Director

Reviewed and Validated by:

**ATTY. RONNIL C. ROSILLO**

BAC Vice Chairman

**GEFELYN A. GOLENG**

Member

**MELISSA D. PUNSALAN**

Acting Regional Budget Officer

**ROSEMARIE T. DE LEON**

Provisional Member

**LUDIVINA L. VINARAO**

Provisional Member