



BIDS & AWARDS COMMITTEE- PRIMARY
BAC Resolution No. 09 Series of 2023

**RESOLUTION RECOMMENDING THE AWARD OF THE CY 2023 CONTRACT FOR
THE LEASE AGREEMENT FOR 69 UNITS OF BRAND-NEW PHOTOCOPIING
MACHINES FOR THE DEPARTMENT OF AGRARIAN REFORM CENTRAL OFFICE
TO QUARTZ BUSINESS PRODUCTS CORPORATION**

WHEREAS, the Department of Agrarian Reform under the General Appropriations Act (GAA) for 2023 intends to apply the sum of Philippine Pesos Five Million Eight Hundred Thousand only (₱5,072,727.72) being the Approved Budget for the Contract (ABC), for the procurement of **Lease Agreement for 69 Units of Brand-New Photocopying Machines for the Department of Agrarian Reform Central Office (DARCO) for CY 2023** (refer to **Annex "A"** copy of approved project proposal);

WHEREAS, on January 25, 2023, the Bids and Awards Committee-Primary (BAC) conducted the Pre-procurement Conference upon receipt of the approved Project Proposal;

WHEREAS, on February 7, 2023, the Department of Agrarian Reform-Bids and Awards Committee-Primary (DAR-PBAC) posted the Invitation to Bid (ITB) in the DAR website, DAR bulletin board, and the Philippine Government Electronic Procurement System (PhilGEPs) website with reference no. 9458910 (refer to Annex "A", copy of PhilGEPs posting);

WHEREAS, the existing contract of the current service provider was extended three times, or until March 31, 2023, because the procurement process is still on-going as of February 22, 2023, per BAC Resolution No. 06 series of 2023 (refer to Annex "B", copy of said BAC Resolution);

WHEREAS, on February 15, 2023, a Pre-bidding Conference was conducted by the BAC-Primary which was attended by three (3) interested bidders out of the sixteen (16) bidders that viewed the bid opportunity at the Philgeps website, namely: (1) U-Bix Corporation (on-line); (2) Delsan Office Systems Corporation (on-line); and (3) Quartz Business Corporation (face to face);

WHEREAS, on February 20 & 23, 2023, the BAC-Primary issued Supplemental Bid Bulletin Nos. 1 & 2 respectively to clarify the requirements in the bidding documents, revise some of the technical specifications and respond to questions raised by the interested bidders (refer to **Annex "C"** copy of SBB Nos. 1 & 2);

WHEREAS, during the deadline for submission of bids on March 2, 2023, at 9:00 AM, only one (1) bidder, Quartz Business Products Corporation, submitted its bid in the total amount of Philippine Pesos Five Million Forty-One Thousand Twenty-Six and 63/100

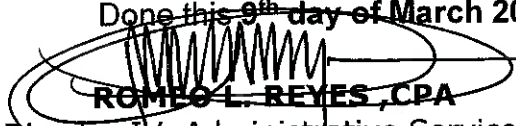
only (₱ 5,041,026.63) for nine (9) months (April 1-December 31, 2023) which was declared as the Single Calculated Bidder (SCB) (refer to **Annex "D"**, Abstract of Bids);


WHEREAS, the BAC-TWG convened for detailed evaluation on March 3, 2023 and recommended to the BAC-Primary on the same day the post-qualification evaluation of the SCB, Quartz Business Products Corporation. (refer to **Annex "E"**, Detailed Bid Evaluation);


WHEREAS, the BAC-TWG conducted the post-qualification on March 7, 2023 and reported to the BAC on March 9, 2023 that the SCB passed post-qualification evaluation and recommended the award of contract to the Single Calculated Responsive Bidder (SCRB), (refer to **Annex "F"**, Post-qualification Report);

WHEREFORE, premises considered, the BAC resolved in its meeting on March 9, 2023 to recommend to the Head of the Procuring Entity (HOPE), the award of the contract for the **Lease Agreement for 69 Units of Brand-New Photocopying Machines for the Department of Agrarian Reform Central Office (DARCO) for CY 2023 to Quartz Business Products Corporation** for the period from **April 1, 2023 to December 31, 2023**, in the total amount of **Philippine Pesos Five Million Forty-One Thousand Twenty-Six & 63/100 only (₱5,041,026.63)**, inclusive of taxes.

Done this ~~9th~~ day of March 2023 at the DAR Central Office, Diliman, Quezon City.



ROMEO L. REYES, CPA
Director IV, Administrative Service
Regular Member, BAC-Primary


LUCIENNE S. PULGAR
OIC-Director IV, PMS
Regular Member, BAC-Primary



SUSANA R. SERRANO
Assistant Secretary, HRISM
Regular Member, BAC-Primary


EMMANUEL M. FALLARIA
Director, Planning Service
Provisional Member, BAC-Primary

ABSENT
ATTY. EUGENE P. FOLLANTE, CESO III
Director, Legal Service
Vice-Chairperson, BAC-Primary


ATTY. MARIA CELESTINA M. TAM, CESO III
Assistant Secretary, Legal Affairs Office
Chairperson, BAC-Primary

Approved by:


JEFFREY M. GALAN
Undersecretary, Finance, Management and Administrative Office
Head of the Procuring Entity