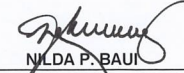


Republic of the Philippines
DEPARTMENT OF AGRARIAN REFORM
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF AGRARIAN REFORM in the CSC website:



NILDA P. BAUI

OIC-Chief Administrative Officer, Personnel Division

Date:

March 22, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Project Development Officer V	PDO5-26-2014	24	₱90,078.00	Master's Degree OR Certificate in Leadership and Management from the CSC	40 hours of supervisory/management learning and development intervention	4 years of supervisory/management experience	CS Professional	1. Building collaborative, inclusive working relationships; 2. Managing performance and coaching results; 3. Leading Change; 4. Thinking strategically and creatively; 5. Creating and nurturing high performing organization.	PMS - Project Management and Resource Mobilization Division
2	Department Legislative Liaison Specialist	DLLS-2-1998	22	₱71,511.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS Professional		OFFICE OF THE SECRETARY - Proper
3	Supervising Agrarian Reform Program Officer	SVARPO-3-1998	22	₱71,511.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS Professional		PPS - Policy, Planning and Programming Division
4	Planning Officer III	PLO3-6-1998	18	₱46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	CS Professional		PPS - Plan Implementation, Monitoring and Evaluation Division
5	Planning Officer III	PLO3-21-1998	18	₱46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	CS Professional		PPS - Plan Implementation, Monitoring and Evaluation Division
6	Planning Officer III	PLO3-34-1998	18	₱46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	CS Professional		PPS - Policy, Planning and Programming Division
7	Planning Officer III	PLO3-62-1998	18	₱46,725.00	Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	CS Professional		PPS - Policy, Planning and Programming Division
8	Agrarian Reform Program Officer II	ARPO2-65-2014	15	₱36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional		PAMRS - Clientele Relations Division
9	Agrarian Reform Program Officer II	ARPO2-61-2014	15	₱36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional		PPS - Policy, Planning and Programming Division

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
10	Planning Officer II	PLO2-28-2014	15	₱36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional		PPS - Plan Implementation, Monitoring and Evaluation Division
11	Project Development Officer II	PDO2-35-2014	15	₱36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional		PMS - Project Management and Resource Mobilization Division
12	Project Development Officer II	PDO2-36-2014	15	₱36,619.00	Bachelor's degree relevant to the job	4 hours of relevant training	1 year of relevant experience	CS Professional		PMS - Project Management and Resource Mobilization Division
13	Administrative Aide VI (Clerk III)	ADA6-27-2004	6	₱17,553.00	Completion of two-year studies in college	None required	None required	CS Sub Professional		PMS - Office of the Director
14	Administrative Aide VI (Clerk III)	ADA6-40-2014	6	₱17,553.00	Completion of two-year studies in college	None required	None required	CS Sub Professional		OFFICE OF THE UNDERSECRETARY - LAO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 3, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with Work Experience Sheet and recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Photocopy of Training Certificates; and
6. Photocopy of Certificate of Employment/Service Record from previous employers.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

NILDA P. BAUI

 OIC-Chief Administrative Officer

 Elliptical Road, Diliman, Quezon City

rsp.darpersonnel@dar.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.