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DEPARTMENT OF AGRARIAN REFORM -PROVINCIAL OFFICE, DAVAO OCCIDENTAL - Annual Procurement Plan for FY2021

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Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5020301002	Common Use Supplies and Equipment not Available at PS DBM	STOD/LTI/ARB DSP/LEGAL	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	270,000.00	270,000.00		no supplies available at DBM, for shopping
5020301001	Equipment & ICT Supplies	STOD/LTI/ARB DSP/LEGAL	Shopping	Quarterly	Quarterly	Quarterly	Quarterly	GoP	208,890.00	208,890.00		For Provincial office and MARO Office
5020309000	Purchase of FOL for DARPO and DARMO vehicles	STOD/AJDP/ALS/ARBDS	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	209,200.00	209,200.00		For Provincial office and field offices
5020401000	Water Bills/expenses for DARPO & MARO Offices	STOD/MARO offices	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	21,840.00	21,840.00		For Provincial office and MARO Office
5020402000	Electricity Bill for DARPO & MARO Offices	STOD/MARO offices	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	126,000.00	126,000.00		For Provincial office and MARO Office
5020501000	Communication Expenses/Postage and Courier Services	STOD/ALS/LTI/ PARAD	NP-53.5 Agency-to-Agency	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00		For Provincial office and field offices
5020502001	Telephone Expenses - mobile	STOD/ALS/LTI/ PARAD/ARBD SP/MAROs	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	252,000.00	252,000.00		Telephone companies no connection yet for landline, amount allotted is merge to mobile
5020503000	Internet Subscription	STOD/ALS/LTI/ PARAD/ARBD SP/MAROs	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	163,000.00	163,000.00		For Provincial office and MARO Office
5020504000	Cable, Telegraph Expenses	-DC-	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	10,000.00	10,000.00		For Provincial office and MARO Office
5021199000	Other Professional Services	LTID/AJDP/ALS/AR BOSP/STOD	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	1,080,740.00	1,080,740.00		For Provincial office and MARO Office
5021202000	Janitorial Services	STOD/MARO offices	Competitive Bidding/Public Bidding	Monthly	Monthly	Monthly	Monthly	GoP	342,000.00	342,000.00		For Provincial office and MARO Office
5021203000	Security Services	STOD	Competitive Bidding/Public Bidding	Monthly	Monthly	Monthly	Monthly	GoP	732,000.00	732,000.00		For Provincial office
5021299099	Other General Services	LTID/AJDP/ALS/AR BOSP	Direct Contracting	Monthly	Monthly	Monthly	Monthly	GoP	1,648,040.00	1,648,040.00		For Provincial office and field offices
5021305002	Repair and Maintenance - office equipment/ICT Equipment	STOD/ALS/LTI/ PARAD/PBDD/ MAROs	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	56,057.00	56,057.00		For Provincial office and field offices
5021304001	Repairs and Maint-Renovation of DARPO and all MARPOs Bldg	STOD/MARO offices	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	45,000.00	45,000.00		For Provincial office and field offices
5021306001	Repairs and Maint-Motor Vehicles	STOD/MARO offices	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	261,053.00	261,053.00		For Provincial office and field offices
5021501001	Taxes, Duties and Licenses/Insurances	STOD-GASS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	65,000.00	65,000.00		For Provincial office
5020302000	Accountable Form	STOD-GASS	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GoP	5,000.00	5,000.00		For Provincial office
Total page -1									5,505,820.00	5,505,820.00		

Office of the Assistant
Provincial Agrarian Reform Office
Digos, Davao del Sur
Date: 5-12-2021
RECEIVED Time: 11:55 am
By: [Signature]

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Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
5029902000	Printing and Publication Expenses	STOD/LTID/ALS/AJD/ARBDSP	NP-53.9 - Small Value Procurement	monthly	monthly	monthly	monthly	GoP	37,000.00	37,000.00		For Provincial office and MARO Office
5029903000	Representation Expenses	-do-	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	173,280.00	173,280.00		For Provincial office and MARO Office
5029905001	Rent expenses- Office Building	STOD/MAROs	NP-53.9 - Small Value Procurement	1st wk Dec '19	3rd wk dec.2019	Jan.2020	Jan.2020	GoP	504,000.00	504,000.00		For Provincial office and MARO Office
5029905003	Rent expenses- Motor Vehicles	STOD	NP-53.9 - Small Value Procurement	1st wk Dec '19	3rd wk dec.2019	Jan.2020	Jan.2020	GoP	45,000.00	45,000.00		For Provincial office and MARO Office
5029904000	Transportation and Delivery Expenses	STOD/LTI/ALS/ARBDSP	NP-53.9 - Small Value Procurement	monthly	monthly	monthly	monthly	GoP	28,000.00	28,000.00		For Provincial office and MARO Office
5020201002	Training - Catering services -Organizational Meetings	STOD	NP-53.9 - Small Value Procurement	Yearly	Yearly	Yearly	Yearly	Quarterly	48,000.00	48,000.00		Provincial and field offices
5020201002	Training - Catering services - PPMT Meeting	STOD	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	Quarterly	16,000.00	16,000.00		Provincial and field offices
5020201002	Training - Catering services - Deliberations cy 2021/HRMPSP Meeting	STOD	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	Quarterly	16,000.00	16,000.00		Provincial and field offices
5020201002	Training - Catering services - GAD Activity	STOD	NP-53.9 - Small Value Procurement	1st wk Oct. '19	3rd wk Oct. 2019	Dec..2019	Jan.2020	GoP	30,000.00	30,000.00		Provincial and field offices
5020201002	Training - Catering services -Provincial RPS	STOD	NP-53.9 - Small Value Procurement	2nd wk of October	2nd wk of October	Last wk of October	Last wk of October	GoP	30,000.00	30,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Records Mgt. Seminar & Hands on Mentoring	STOD	NP-53.9 - Small Value Procurement	1st Sem	1st Sem	1st Sem	1st Sem	GoP	24,000.00	24,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Regional EXECOM Meeting	STOD	NP-53.9 - Small Value Procurement	2nd wk of July	2nd wk of July	Last wk of July	Last wk of July	GoP	60,000.00	60,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Provincial MANCOM Meeting	STOD	NP-53.9 - Small Value Procurement	Semestral	Semestral	Semestral	Semestral	GoP	48,000.00	48,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Admin Finance RPS & Personality Devt. Session	STOD	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	48,000.00	48,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Personnel Trainings & Registrations/Tickets	STOD	NP-53.9 - Small Value Procurement	Monthly	Monthly	Monthly	Monthly	GoP	150,000.00	150,000.00		Provincial and field offices
5020201002	Training - Catering Services - Quarterly Monitoring/Updating of DAR Databases & Systems	LTID	NP-53.9 - Small Value Procurement	1st Quarter	1st Quarter	1st Quarter	1st Quarter	GoP	17,000.00	17,000.00		Provincial and field offices
5020201002	Training - Supervision and Management for Effective Delivery of Support Services/Continuing	ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	181,000.00	181,000.00		Provincial and field offices
5020201002	Training - Catering & Venue - Social Infrastructure Building (SIB)	ARBDSP	NP-53.9 - Small Value Procurement	2nd wk of March	2nd wk of March	Last wk of May	Last wk of May	GoP	327,500.00	327,500.00		Provincial and field offices
5020201002	Training - Catering & Venue - Enterprise Development and Economic Support (EDES)	ARBDSP	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	427,750.00	427,750.00		Provincial and MARO Officers
5020201002	Training - Catering & Venue - Climate Resilient and farm Productivity Support (CRFPSP)	ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	197,680.00	197,680.00		Provincial and field offices
5020201002	Training - Catering & Venue -Gender and Development (GAD)	ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	45,000.00	45,000.00		Provincial and field offices
5020201002	Legal Services/Notarial Services	STOD/ALS	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	50,000.00	50,000.00		Provincial Office
5020201002	Auditing Services	STOD	Direct Contracting	Quarterly	Quarterly	Quarterly	Quarterly	GoP	10,000.00	10,000.00		Provincial Office
5020201002	Communication Allowance	STOD/LTID/ARBDSP	NP-53.9 - Small Value Procurement	Quarterly	Quarterly	Quarterly	Quarterly	GoP	26,000.00	26,000.00		Provincial and field offices
	TOTAL -page 2							Php	2,539,210.00	2,539,210.00		

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5020201002	Subsidies/LinkSFarMM/CRFPSP Component	ARBDSP	Competitive Bidding/Public Bidding	Quarterly	Quarterly	Quarterly	Quarterly	GoP	2,430,000.00	2,430,000.00		Provincial and field offices
5020201002	Training - Levelling Off w/ PARO, MARPOs, Legal, DARAB & LTI Staff	LEGAL	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	25,000.00	25,000.00		Provincial and field offices
5020201002	Training - Reorganization of BARC/Orientation/Training of BARC Officers	LEGAL	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	25,000.00	25,000.00		Provincial and field offices
5020201002	Monitoring of CARP Implementation-LTSP	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	950.00	950.00		Provincial Offices
5020201002	Monitoring of CARP Implementation-AJDP	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	350.00	350.00		Provincial Offices
5020201002	Monitoring of CARP Implementation-ARBDSP	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,800.00	1,800.00		Provincial Offices
200000100001000	PARCCOM Meetings/Conferences	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	111,000.00	111,000.00		Provincial Offices
200000100001000	PARCCOM Honoraria	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	375,000.00	375,000.00		Provincial Offices
200000100001000	PARCCOM Office Supplies and Materials	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	1,850.00	1,850.00		Provincial Offices
200000100001000	PARCCOM Communication Allowance	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	22,800.00	22,800.00		Provincial Offices
200000100001000	PARCCOM Group Accident Insurance Coverage	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	5,000.00	5,000.00		Provincial Offices
200000100001000	PARCCOM Postage and Courier Expenses	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	450.00	450.00		Provincial Offices
200000100001000	PARCCOM Other Conferences	PARCCOM	NP-53.9 - Small Value Procurement/Lease of Venue	Quarterly	Quarterly	Quarterly	Quarterly	GoP	7,000.00	7,000.00		Provincial Offices

	SPLIT PROJECT/Procurement Activities	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	25,750.00	25,750.00		Provincial Offices
	HRMPSB Meeting	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	15,750.00	15,750.00		Provincial Offices
	Field Validation Team Salary	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	1,332,000.00	1,332,000.00		Provincial Offices
	Office Room Rental	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	102,000.00	102,000.00		Provincial Offices
	Office Equipment & Supplies	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	610,000.00	610,000.00		Provincial Offices
	Communication Facilities	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	758,000.00	758,000.00		Provincial Offices
	Pulong-Pulong - Jose Abad Santos	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	217,000.00	217,000.00		Provincial Offices
	Pulong-Pulong - Malita	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	138,250.00	138,250.00		Provincial Offices
	COVID-10 Protocol Equipment	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	245,125.00	245,125.00		Provincial Offices
	Van Hire for monitoring	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	175,000.00	175,000.00		Provincial Offices
	Office Supplies	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	100,000.00	100,000.00		Provincial Offices
	Fuel and Lubricants	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	2nd Quarter	2nd Quarter	2nd Quarter	2nd Quarter	FAPS-WB	100,000.00	100,000.00		Provincial Offices
	Transportation Allowance/TEV	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	N/A	N/A	N/A	N/A	FAPS-WB	864,000.00	864,000.00		Provincial Offices
	Notarial/Other Fees	LTID/SPLIT PROJECT	NP-53.9 - Small Value Procurement/Lease of Venue	N/A	N/A	N/A	N/A	FAPS-WB	40,000.00	40,000.00		Provincial Offices
	TOTAL -page 2-4							Php	7,729,075.00	7,729,075.00		
	GRAND TOTAL (PAGE 1, 2,3 & PAGE 4)							Php	15,774,105.00	15,774,105.00		

Prepared & Consolidated by:


J. JOSE L. COSSID
BAC SECRETARIAT

Recommending Approval:


CARMELA A. FLORES
BAC CHAIRMAN

Approved by:


RAMESES S. LOMONGO
Provincial Agrarian Reform Program Officer II

Office of the Auditor
Provincial Agrarian Reform Office
Digos, Davao del Sur

Date: 5-17-2024

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