

**Department of Agrarian Reform Regional Office 02  
FY 2023 Annual Procurement Plan Non-CSE**


Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity?	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of)
					Advertisement/Posting of IB/RFI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
-	Conduct of regional level IT-Easy Feddbacking	ARBDSP	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	FEBRUARY	FEBRUARY	GoP	50,000.00	50,000.00	-	-
-	Conduct of Regional Review and Planning Session	ARBDSP	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	March & July	March & July	GoP	242,000.00	242,000.00	-	-
-	DAR-DTI-DOST Partnership (Synchronization & orientation)	ARBDSP	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	97,000.00	97,000.00	-	-
-	LINKSFARM Project Assessment	ARBDSP	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	100,000.00	100,000.00	-	-
-	Conduct of Quarterly LPMC Meeting	ARBDSP	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	60,000.00	60,000.00	-	-
-	Joint DAR-LBP PPU Review of Claim Folders	LTID	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	144,000.00	144,000.00	-	-
-	DAR-DENR Semestral Conference	LTID	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	March & September	March & September	GoP	110,000.00	110,000.00	-	-
-	DAR-LBP Quarterly Conference	LTID	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	February, May, August, November	February, May, August, November	GoP	96,000.00	96,000.00	-	-
-	RLBET Quarterly Deliberation	LTID	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	30,600.00	30,600.00	-	-
-	Joint DAR-LRA-RODs Semestral Conference	LTID	NO	NP-53.9 - Small Value Procurement	Semestral	N/A	March, October	March, October	GoP	78,200.00	78,200.00	-	-
-	Regional Performance Review and Planning Session	LTID	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	October	October	GoP	108,000.00	108,000.00	-	-
-	Joint DAR-NCIP-DENR-ROD Regional Meeting/Conference per JAO 1, s. 2012	LTID	NO	NP-53.9 - Small Value Procurement	Annually	N/A	February, July	February, July	GoP	100,000.00	100,000.00	-	-
-	LTSP Assessment & Catch-up Planning	LTID	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	April, July, September, November	April, July, September, November	GoP	156,400.00	156,400.00	-	-
-	LAD Balance Vaddilation/Cleansing and Finalization via Web-based Optool Database System	LTID	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	168,500.00	168,500.00	-	-
-	Attendance to Leadership/Supervisory Management Training for DARRO Operations Personnel	LTID	NO	NP-53.9 - Small Value Procurement	Annually	N/A	May	May	GoP	39,100.00	39,100.00	-	-
-	Conference/Discussion on the Latest AOs/MCs Cum Planning Workshop on Disposition of 2023 Target	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	June	June	GoP	73,000.00	73,000.00	-	-
-	LCMS Updating/Cleansing Cum Quarterly Conference of Legal Chiefs and Selected Legal Officers	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Semestral	N/A	March, September	March, September	GoP	60,000.00	60,000.00	-	-
-	Conduct of 1st Semester Assessment & Conference	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	July	July	GoP	73,000.00	73,000.00	-	-
-	Conduct of Year-end Assessment for 2023 Accomplishment	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	December	December	GoP	74,000.00	74,000.00	-	-
-	Speedy resolution of priority ALS 2023 target	ALSD	YES	NP-53.10 Lease of Real Property and Venue	-	N/A	July, September, November	July, September, November	GoP	196,000.00	196,000.00	-	-
-	Conduct of In-house Workshop Catch-up Planning	ALSD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, November	March, June, September, November	GoP	196,000.00	196,000.00	-	-
-	Other General Services	ALSD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	337,000.00	337,000.00	-	-
-	DARAB Region II First Quarter Assessment for CY 2023	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	157,250.00	157,250.00	-	-
-	DARAB APEC RATING, IPCR/DPCR PLANING AND POLICY DIRECTIVES FOR CY 2023	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	January	January	GoP	35,000.00	35,000.00	-	-

-	DARAB Region II Year End Assessment CY 2023	DARAB	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	December	December	GoP	157,250.00	157,250.00	-	-
-	Regular conduct of regional planning and assessment sessions (performance review)	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	590,000.00	590,000.00	-	-
-	Regional Year End Assessments Closing of Books, eNGAS & eBudget Assessment	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	103,250.00	103,250.00	-	-
-	Inhouse eNGAS & eBudget Assessment/ Workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, August, October	March, June, August, October	GoP	96,600.00	96,600.00	-	-
-	Conduct of regional level indicative/ operations planning workshop	STOD	Yes	NP-53.10 Lease of Real Property and Venue	Annually	N/A	February	February	GoP	308,750.00	308,750.00	-	-
-	National Orientation on Preparation of FY 2022 Budget Proposal	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	February	February	GoP	13,200.00	13,200.00	-	-
-	Encoding of Indicative Targets & Budget at DBM-OSBPS	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	April	April	GoP	19,250.00	19,250.00	-	-
-	National Orientation on Preparation of FY 2023 Budget Execution Documents	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	13,200.00	13,200.00	-	-
-	Conduct of regional level Preparation of FY 2023 Budget Execution Documents workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	308,750.00	308,750.00	-	-
-	Encoding of Physical & Financial Plan (BEDs) at DBM-URS	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	19,250.00	19,250.00	-	-
-	Conduct of Quarterly Assessment for STO Division	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	413,000.00	413,000.00	-	-
-	Attendance to Leadership/Supervisory Management Training for DARRO Personnel	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	June, September	June, September	GoP	75,000.00	75,000.00	-	-
-	Attendance to L&D Intervention for Rank and File	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March, May, August, September	March, May, August, September	GoP	340,000.00	340,000.00	-	-
-	Conduct of Orientation/Cascading/Updating of policies guidelines and issuances	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	February, May, August, November	February, May, August, November	GoP	154,000.00	154,000.00	-	-
-	Skills Training on News Writing	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	June	June	GoP	59,000.00	59,000.00	-	-
-	Preparation of Annual Reports (RIO)	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	February	February	GoP	30,500.00	30,500.00	-	-
-	Quarterly Meeting of RIO/PIOs	STOD	NO	NP-53.9 - Small Value Procurement	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	64,000.00	64,000.00	-	-
-	Participation in Women's Month Celebration/activities and programs organized by th DAR and/or interagencies	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	March	GoP	30,000.00	30,000.00	-	-
-	Conduct orientation/re-orientation on GAD and GAD related laws or policies	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	March	GoP	40,000.00	40,000.00	-	-
-	Conduct of assessment on GAD Plans and Programs	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	n/a	January, July	GoP	30,000.00	30,000.00	-	-
-	Conduct of Benchmarking activity in GAD learning hubs in coordination with PCW and NEDA within and outside the region	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	April	GoP	40,000.00	40,000.00	-	-
-	Conduct of anti-VAWC activities in observance of the 18-day campaign to end VAW	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	N/A	November, December	GoP	40,000.00	40,000.00	-	-
-	Conduct of review and planning sessions	STOD	YES	NP-53.10 Lease of Real Property and Venue	n/a	N/A	N/A	February, July	GoP	30,000.00	30,000.00	-	-
-	Conduct of Stress Management and Spiritual upliftment, moral recovery program, values formation, restoration and recollection	STOD	YES	NP-53.10 Lease of Real Property and Venue	N/A	N/A	n/a	December	GoP	40,000.00	40,000.00	-	-
-	Conduct of community outreach programs	STOD	NO	NP-53.9 - Small Value Procurement	Annually	N/A	December	December	GoP	100,000.00	100,000.00	-	-

-	Participation in HGDG and GMEF among other related trainings and capacity building activities	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	N/A	November	GoP	40,000.00	40,000.00	-	-
-	Conduct of Mancom activities/meetings(regular/expanded)	STOD	YES	NP-53.10 Lease of Real Property and Venue	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	207,000.00	207,000.00	-	-
-	Conduct of Execom Meeting	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	n/a	Monthly	GoP	72,000.00	72,000.00	-	-
-	Conduct of audit conference.	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	March	March	GoP	57,500.00	57,500.00	-	-
-	Conduct of early Procurement workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	November	November	GoP	32,000.00	32,000.00	-	-
-	Conduct of APP/PPMP workshop	STOD	YES	NP-53.10 Lease of Real Property and Venue	Annually	N/A	August	August	GoP	32,000.00	32,000.00	-	-
-	Quarterly meeting of los	STOD	YES	NP-53.9 - Small Value Procurement	Quarterly	N/A	March, June, September, December	March, June, September, December	GoP	46,000.00	46,000.00	-	-
-	Workshop on the Finalization of STOD Plans & Target for CY 2024	STOD	YES	NP-53.9 - Small Value Procurement	n/a	N/A	n/a	March	GoP	30,000.00	30,000.00	-	-
-	STOD Catch-up Planning Workshop	STOD	YES	NP-53.9 - Small Value Procurement	n/a	N/A	n/a	June	GoP	30,000.00	30,000.00	-	-
-	Regional Performance Management Meeting/Conference	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	January, July	GoP	4,250.00	4,250.00	-	-
-	Conduct of Internal Quality Audit (Planning, Opening, Closing Meeting Workshop)	STOD	NO	NP-53.10 Lease of Real Property and Venue	n/a	N/A	n/a	March, August	GoP	167,200.00	167,200.00	-	-
-	ISO-QMS Management Review	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	March, November	GoP	60,800.00	60,800.00	-	-
-	ISO 9001-2015 Seminar (Root Cause Analysis & Effective Corrective Action & Including Risk-Based Thinking)	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	March	GoP	52,000.00	52,000.00	-	-
-	ISO-Effective Skills for Audit Report Writing	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	February	GoP	15,400.00	15,400.00	-	-
-	Competency Enhancement on Coaching and Mentoring	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	n/a	May, October	GoP	96,000.00	96,000.00	-	-
-	Travelling Expenses	STOD	NO	NP-53.9 - Small Value Procurement	N/a	N/A	Monthly	Monthly	GoP	1,200,000.00	1,200,000.00	-	-
-	Fuel, Oil and Lubricants	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	450,000.00	450,000.00	-	-
-	Water(utilities)	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	Electricity(Utilities)	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,800,000.00	1,800,000.00	-	-
-	Janitorial Services	STOD	YES	Competitive Bidding	November, 2021	December, 2021	December, 2021	December, 2021	GoP	700,000.00	700,000.00	-	-
-	Security Services	STOD	YES	Competitive Bidding	November, 2022	December, 2021	December, 2021	December, 2021	GoP	2,000,000.00	2,000,000.00	-	-
-	Postage	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	322,000.00	322,000.00	-	-
-	Landline	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	Internet	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	50,000.00	50,000.00	-	-
-	Cable, Satellite	STOD	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	15,000.00	15,000.00	-	-
-	Auditing Services	STOD	YES	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	250,000.00	250,000.00	-	-
-	Other Professional Fees	STOD	YES	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	650,000.00	650,000.00	-	-
-	Other General Services	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	Taxes Duties & Licenses	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	25,000.00	25,000.00	-	-
-	Fidelity Bond	STOD	YES	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	-	-
-	Insurance Expenses	STOD	YES	Direct Contracting	N/A	n/a	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	RM - Other Land Improvement	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	300,000.00	300,000.00	-	-
-	RM - Building	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	2,500,000.00	2,500,000.00	-	-

-	RM - Motor Vehicle	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	400,000.00	400,000.00	-	-
-	RM- Office Equipment	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	RM- Office Equipment (ICT)	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	-	-
-	RM - Semi Expendable Furniture & Fixture	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	55,000.00	55,000.00	-	-
-	Rent- Motor Vehicles	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	-	-
-	Transportation Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	100,000.00	100,000.00	-	-
-	Printing and Publication	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	150,000.00	150,000.00	-	-
-	Advertising Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	75,000.00	75,000.00	-	-
-	Other Subscription Expenses	STOD	NO	NP-53.9 - Small Value Procurement	Monthly	N/A	Monthly	Monthly	GoP	50,000.00	50,000.00	-	-

Prepared by:

  
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