

Department of Agrarian Reform- Provincial Office of Sorsogon Revised Annual Procurement Plan non-CSE for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/ Posting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	A. Office Supplies and Materials									0			
1	Common-use Office Supplies & materials Available at PS-DBM	ALL Sector	NO	NP-53.5 Agency-to-Agency	Quarterly	Quarterly	Quarterly	Quarterly	GoP	624666.59	624,666.59	N/A	To be procured at Procurement Service pursuant to Sec. 53 of the IRR
2	Common-use Office Supplies & materials Not-available at PS-DBM (1st semester)	ALL Sector	NO	Competitive Bidding	Jan. 9, 2023	Jan. 30, 2023	Feb. 2, 2023	Feb. 4, 2023	GoP	597,063.85	597,063.85	N/A	Provision and Delivery of various supplies and materials not available at PS-DBM (1st semester for CY 2023)
3	Common-use Office Supplies & materials Not-available at PS-DBM (2nd Semester)	ALL Sector	NO	NP-53.9 - Small Value Procurement	Jul-Dec. 2023	N/A	Jul-Dec. 2023	Jul-Dec. 2023	GoP	751000	751,000.00	N/A	Provision and Delivery of various supplies and materials not available at PS-DBM (2nd semester for CY 2023)
4	Subscription Expense	ALL Sector	NO	NP-53.5 Agency-to-Agency	Sept 2023	Sept. 2023	Sept. 2023	Sept. 2023	GoP	100000	100,000.00	N/A	Subscription to Office 365
	B. General Services									0			
5	Security Services	GAS-STOD	YES	Competitive Bidding	Sept.26, 2022	Oct. 17, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	945000	945,000.00	N/A	Provision for 2023 Security Services composed of 4 Security Guards
6	Janitorial Services	GAS-STOD	YES	Competitive Bidding	Sept.26, 2022	Oct. 17, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	550000	550,000.00	N/A	Provision for 2023 Janitorial Services (2 Janitors)
	C. Lease/Rentals									0			
7	Rent Expenses-Building & Structures	ALL Sector	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Jan. 2023-Dec. 2023	Jan. 2023-Dec. 2023	GoP	1380000	1,380,000.00	N/A	Lease of Office Building for 12 DAR Municipal Offices and the PARAD Office
8	Rent/ Hiring - Motor Vehicle	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2023	N/A	Feb-Nov 2023	Feb-Nov 2023	GoP	74000	74,000.00	N/A	
	D. Other Supplies and Materials Expense									0		N/A	
9	Provision of other supplies and materials for trainings	PBDD	YES	Competitive Bidding	Oct. 3, 2022	Oct. 24, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	735000	735,000.00	N/A	Training Supplies and Materials
10	Training Materials and Supplies	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2023	N/A	Feb-Nov 2023	Feb-Nov 2023	GoP	96950	96,950.00	N/A	
11	ICT Supplies and Equipment	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2023	N/A	Feb-Nov 2023	Feb-Nov 2023	GoP	763000	763,000.00	N/A	Rentals of ICT Equipment
	E. Utilities									0			
12	Fuel, Oil and Lubricants Expenses	ALL Sector	NO	NP-53.14 Direct Retail Purchase of Petroleum	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	971,000	971,000.00	N/A	
13	Water Expenses	GAS-STOD	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	125000	125,000.00	N/A	
14	Electricity Expenses	ALL Sector	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	1265267.13	1,265,267.13	N/A	
15	Postage and Deliveries	ALL Sector	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	120000	120,000.00	N/A	Purchase of postal stamps and deliveries/ mailing of documents to Phil. Postal corp.
16	Telephone Expenses-Mobile	ALL Sector	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	476000	476,000.00	N/A	
17	Internet Subscription Expenses	GAS-STOD	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	423000	423,000.00	N/A	
18	Cable Expenses	PARAD	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	8960	8,960.00	N/A	
19	Legal Services (Notarization Fee)	ALL Sector	NO	Direct Contracting	N/A	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	70000	70,000.00	N/A	
	F. Repairs and Maintenance									0			
20	Repair and Maintenance of Office Building/ Furnitures and Fixtures	ALL Sector	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2023	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	263000	263,000.00	N/A	Repair and Maintenance of Office Buildings/ Furnitures and fixtures for CY 2023

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21	Repair and Maintenance of Office Equipment/IT Equipment/ Other PPE	ALL Sector	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2023	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	148120	148,120.00	N/A	Repair and Maintenance of Office Equipments for CY 2022
22	Repair and Maintenance of Motor Vehicle	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Jan-Dec. 2023	N/A	Jan-Dec. 2023	Jan-Dec. 2023	GoP	350000	350,000.00	N/A	Repair and Maintenance of 4 units Motor Vehicle for CY 2023
23	G. Consulting Services									0			
24	Procurement of Consulting Services for Survey	LTID	YES	Competitive Bidding	Oct. 13, 2022	Nov.7, 2022	Jan. 2022/ upon approval of GAA	Jan. 2022/ upon approval of GAA	GoP	1153000	1,153,000.00	N/A	Procurement of Consulting Services for Survey for new lands
	H. Trainings/ Seminars/ Conferences									0			
25	Meals and Accomodation during the Assessment	LTID	NO	NP-53.9 - Small Value Procurement	Dec. 2023	N/A	Dec. 2023	Dec. 2023	GoP	132500	132,500.00	N/A	Provision of meals and accomodation during the assessment of the Sector with accommodation
26	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) First Semester	ALL Sector	YES	Competitive Bidding	Oct. 18, 2022	Nov. 7, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	227000	227,000.00	N/A	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) First Semester through Framework Agreement
27	Provision of meals during Trainings and Seminars conducted at the Municipality of Sorsogon (On-Site Catering) First Semester	PBDD	YES	Competitive Bidding	Oct. 18, 2022	Nov. 7, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	699300	699,300.00	N/A	Provision of meals during Meetings/ Conferences conducted at the Different Municipality of Sorsogon (On-Site Catering) First Semester through Framework Agreement
28	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering)Second Semester	ALL Sector	NO	Competitive Bidding	May 8, 2023	May 29, 2023	June 1, 2023	June 3, 2021	GoP	246500	246,500.00	N/A	Provision of meals during Meetings/ Conferences conducted at Conference Room (In-House catering) 2nd Semester through Framework Agreement
29	Provision of meals during Trainings and Seminars conducted at the Municipality of Sorsogon (On-Site Catering) Second Semester	PBDD	NO	Competitive Bidding	May 8, 2023	May 29, 2023	June 1, 2023	June 3, 2021	GoP	435700	435,700.00	N/A	Provision of meals during Meetings/ Conferences conducted at the Different Municipality of Sorsogon (On-Site Catering) 2nd Semester through Framework Agreement
30	Provision of meals and accomodation during the assessment	GAS-STOD	NO	NP-53.9 - Small Value Procurement	Sept.-Dec. 2023	N/A	Sept.-Dec. 2023	Sept.-Dec. 2023	GoP	55000	55,000.00	N/A	Provision of meals and accomodation during the assessment of the Sector with accommodation
31	Meals and Accomodation during the Assessment	PARAD/ LEGAL	NO	NP-53.9 - Small Value Procurement	Sept.-Dec. 2023	N/A	Sept.-Dec. 2023	Sept.-Dec. 2023	GoP	90000	90,000.00	N/A	Meals and Accomodation during the Assessment with Accommodation
32	Provision of meals and accomodation during the assessment with venue	PBDD	NO	NP-53.9 - Small Value Procurement	July-Dec. 2023	N/A	July-Dec. 2023	July-Dec. 2023	GoP	150000	150,000.00	N/A	Provision of meals and accomodation during the assessment with accommodation
	I. Subsidies									0			

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33	Supply and Delivery of Farm Machinery and Equipments	PBDD	YES	Competitive Bidding	Oct. 3, 2022	Oct. 24, 2022	Jan. 2023/ upon approval of GAA	Jan. 2023/ upon approval of GAA	GoP	1750000	1,750,000.00	N/A	Supply and Delivery of Farm Machinery and Equipment under CRFPSP (SLS and MCBF) and EPaHP
34	Supply and Delivery of Farm Inputs	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2023	N/A	Feb-Nov 2023	Feb-Nov 2023	GoP	130000	130,000.00	N/A	Supply and Delivery of Farm Inputs under CRFPSP (SLS and Wash-focused Enterprise/ Livelihood
35	Provision of Support Facilities and Equipment	PBDD	NO	NP-53.9 - Small Value Procurement	Feb-Nov 2023	N/A	Feb-Nov 2023	Feb-Nov 2023	GoP	800000	800,000.00	N/A	Support Facilities and Equipment under VLFED
TOTAL										16706027.57	16,706,027.57		

Prepared by:

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