

DEPARTMENT OF AGRARIAN REFORM PROVINCE OF PALAWAN ANNUAL PROCUREMENT PLAN NON-CSE for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks description of Program
				Advertisement /Posting of	Submission/Opening	Notice of Award	Contract Signing		Total	MOOE	CO	
1.	General Management & Supervision (GMS)								7,380,000.00	7,380,000.00		
	Supplies and Materials Expenses								1,005,000.00	1,005,000.00		
50203010	Common Use Supplies and Equipments Available at PS-DBM	All Sectors	NP-53.5 Agency-to-Agency	N/A	N/A	Quarterly	Quarterly	GoP	205,000.00	205,000.00		Office supplies to be used in the day to Palawan staff/employees.
50203010	Common Use Supplies and Equipments Not Available at PS-DBM	All Sectors	Shopping	N/A	N/A	Quarterly	Quarterly	GoP	300,000.00	300,000.00		Office supplies to be used in the day to Palawan staff/employees.
5020309000	Fuel, Oil and Lubricants	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	500,000.00	500,000.00		POL products to be used in the day to Palawan staff/employees.
	Utilities								1,265,000.00	1,265,000.00		
5020402000	Electric Supply	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,000,000.00	1,000,000.00		For electricity consumption of DAR-Pa
5020401000	Water Supply	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	265,000.00	265,000.00		For water consumption/drinking water
	Communication								1,590,000.00	1,590,000.00		
5020501000	Postage and Deliveries	STOD	Direct Contracting	N/A	N/A	daily	daily	GoP	140,000.00	140,000.00		Courier services of DAR-Palawan
50205020-02	Telephone Expenses- Landline	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	450,000.00	450,000.00		Landline bills
50205020-01	Telephone Expenses- Mobile	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	650,000.00	650,000.00		Cell cards provisions / mobile bills
5020503000	Internet Expenses	STOD	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	350,000.00	350,000.00		Internet bills
	Professional Services								440,000.00	440,000.00		
5021102000	Auditing Services	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	30,000.00	30,000.00		Auditor's misc. expenses
5021203000	Security Services	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	410,000.00	410,000.00		Security services for security of staff/g
	Repairs and Maintenance								380,000.00	380,000.00		
50213050-02	Repair and maintenance- Office Equipment	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	20,000.00	20,000.00		Labor and materials for repairs of Office
50213050-03	Repair and maintenance- ICT	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	60,000.00	60,000.00		Labor & materials for maintenance of I
50213060-01	Repair and maintenance- Motor Vehicle	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	300,000.00	300,000.00		Labor & spare parts for the repair of D
50299070-01	ICT Software Subscription	STOD	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	50,000.00	50,000.00		Subscription for Office 365
50299050-01	Rent or Lease Expenses	STOD	NP-53.5 Agency-to-Agency	N/A	N/A	Q-1	Q-1	GoP	2,700,000.00	2,700,000.00		For DAR-Palawan PAROffice and DAR
0.0.1	Land Tenure Security Program								149,000.00	149,000.00		
50202010-02	Training Expenses								60,000.00	60,000.00		
	Lease of Venue for the Conduct of ILDF Processing cum Team Building	LTID	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Q-1 & Q-3	Q-1 & Q-3	GoP	60,000.00	60,000.00		Meals and accommodation of participa
	Repairs and Maintenance	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	52,000.00	52,000.00		Photocopying/tarpaulin printing
50213050-03	Repair and maintenance- ICT	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Q-1, Q-2, Q-3	Q-1, Q-2, Q-3	GoP	12,000.00	12,000.00		Labor & materials for maintenance of I
50213060-01	Repair and maintenance- Motor Vehicle	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Mar & July	Mar & July	GoP	40,000.00	40,000.00		Labor & spare parts for the repair of D
50299070-01	ICT Software Subscription	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	September	September	GoP	25,000.00	25,000.00		Subscription for Office 365
5029903000	Representation Expenses								12,000.00	12,000.00		
	Catering service for the Conduct of regular meetings	LTID	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.-Dec.	Feb.-Dec.	GoP	12,000.00	12,000.00		Meals / snacks during the conduct of m

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0.0.2	Agrarian Justice Delivery Program								316,000.00	316,000.00		
	Adjudication of Agrarian Cases								36,000.00	36,000.00		
5029902000	Printing and Publication Expenses	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	8,000.00	8,000.00		Photocopying/tarpaulin printing
	Repair and Maintenance								4,000.00	4,000.00		
50213060-01	Repair and Maintenance- motor Vehicle	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Feb & July	Feb & July	GoP	4,000.00	4,000.00		Repairs of motor vehicle
5020501000	Postage and Deliveries	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	19,000.00	19,000.00		Courier/Post Office Fees
5029903000	Representation Expenses								5,000.00	5,000.00		
	Catering service for the conduct of regular meetings	DARAB	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	5,000.00	5,000.00		Meals/snacks during the conduct of m
	Resolution of Agrarian Law Implementation Cases								87,000.00	87,000.00		
50202010-02	Training Expenses								87,000.00	87,000.00		
	Training cum levelling off with DAR point persons, Re: New issuances/policies of DAR	LEGAL	NP-53.9 - Small Value Procurement	Q- 3	N/A	Quarterly	Quarterly	GoP	87,000.00	87,000.00		Meals and snacks during the conduct
	Provision of Agrarian Legal Assistance								193,000.00	193,000.00		
50202010-02	Training Expenses								70,000.00	70,000.00		
	Training cum levelling off with DAR point persons, Re: New issuances/policies of DAR	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	20,000.00	20,000.00		Meals and snacks during conduct of tr
	GAD Related Training	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	50,000.00	50,000.00		Meals and snacks during the conduct
	Repair and Maintenance								87,000.00	87,000.00		
50213050-03	Repair and Maintenance-ICT	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GoP	40,000.00	40,000.00		Repairs of DAR-Palawan IT / electroni
50213060-01	Repair and Maintenance-motor vehicles	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GoP	42,000.00	42,000.00		Repairs of DAR-Palawan vehicles
50213050-02	Repair and Maintenance-office equipment	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb - Oct	Feb - Oct	GoP	5,000.00	5,000.00		Repairs of DAR-Palawan office equipm
5021101000	Legal Service	LEGAL	Direct Contracting	N/A	N/A	Q 1, 2 3	Q 1, 2 3	GoP	5,000.00	5,000.00		Notarial fees
5029902000	Printing and Publication Expenses	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	11,000.00	11,000.00		Photocopying/tarpaulin printing
5029903000	Representation Expenses								20,000.00	20,000.00		
	Catering Services for the Conduct of regular meetings/updating	LEGAL	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - July	Feb. - July	GoP	20,000.00	20,000.00		Meals/snacks during the conduct of m

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o.o.3	AR beneficiaries Dev't. ans Sustainable Program								3,085,000.00	3,085,000.00		
	Supervision and management for effective delivery of support services								111,000.00	111,000.00		
50202010-02	Trainings / Conferences								25,000.00	25,000.00		
	Catering Services on the Conduct of Review and Planning Session	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	February	February	GoP	25,000.00	25,000.00		Meals and snacks during the conduct
50299070-01	Subscription Expense	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	20,000.00	20,000.00		Subscription of IT Software
50205020-01	Communication Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	4,000.00	4,000.00		Cell cards provisions / mobile bills
5029903000	Representation								62,000.00	62,000.00		
	Catering Services on the Conduct of Meeting with ARBOs / LGUs	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	July-Oct.	July-Oct.	GoP	36,000.00	36,000.00		Meals and snacks during the conduct
	Catering Services for Conduct of CARP Congress/ARBO Summit	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. & Oct.	Feb. & Oct.	GoP	26,000.00	26,000.00		Meals and snacks during the conduct
	Social Infrastructure Building								205,000.00	205,000.00		
50202010-02	Trainings / Conferences								167,000.00	167,000.00		
	Catering Services for Coop Management & Governance Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - Sept.	Feb. - Sept.	GoP	110,000.00	110,000.00		Meals and snacks during the conduct
	Catering Services for Bookkeeping & Accounting Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. - Sept.	Feb. - Sept.	GoP	57,000.00	57,000.00		Meals and snacks during the conduct
	Communication Expenses								4,000.00	4,000.00		
50205020-01	Telephone Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	4,000.00	4,000.00		Cell cards provisions of point persons
5029903000	Representation								34,000.00	34,000.00		
	Catering Services for the Conduct of Regular Staff Meeting	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan. & July	Jan. & July	GoP	10,000.00	10,000.00		Meals/snacks during the conduct of m
	Catering Services for the Conduct of Focus Group Discussion	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q: 1-3	Q: 1-3	GoP	24,000.00	24,000.00		Meals/snacks during the conduct of m
	Enterprise Dev't. Economic and Physical Infrastructure Support								1,269,000.00	1,269,000.00		

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50202010-02	Trainings / Conferences								647,000.00	647,000.00		
	Catering Services on the Conduct of Training on Product Dev't	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & July	May & July	GoP	14,000.00	14,000.00		Meals and snacks during the conduct
	Catering Services for the Food Safety Std. Operating Process Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	March	March	GoP	20,000.00	20,000.00		Meals and snacks during the conduct
	Catering services for Productivity Enhancement	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	April & June	April & June	GoP	40,000.00	40,000.00		Meals and snacks during the conduct
	Catering Services on Business Planning	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & Oct.	May & Oct.	GoP	30,000.00	30,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of Contract Negotiation	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	June & Sept.	June & Sept.	GoP	50,000.00	50,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of Agro-Enterprise Trng.	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar., June & Sept.	Mar., June & Sept.	GoP	220,000.00	220,000.00		Meals and snacks during the conduct
	Catering Services on the conduct FBS Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	mar & June	mar & June	GoP	20,000.00	20,000.00		Meals and snacks during the conduct
	Catering Services on the APCP Related Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Mar - Dec.	Mar - Dec.	GoP	66,000.00	66,000.00		Meals and snacks during the conduct
	Catering Services on the EPAHP Related Training	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May & Aug	May & Aug	GoP	126,000.00	126,000.00		Meals and snacks during the conduct
	Catering Services for the Training on Dev't. of ARBO's to become MF Provider	TASS	NP-53.9 - Small Value Procurement	March	N/A	April - July	April - July	GoP	61,000.00	61,000.00		Meals and accommodation during the
	Repair and Maintenance								116,000.00	116,000.00		
50213050-02	Repair and Maintenance-office equipment	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	5,000.00	5,000.00		Repairs of DAR-Palawan office equipm
50213060-01	Repair and Maintenance-motor vehicles	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	106,000.00	106,000.00		Repairs of DAR-Palawan vehicles
50213050-03	Repair and Maintenance-ICT equipment	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Dec.	Jan.-Dec.	GoP	5,000.00	5,000.00		Repairs of DAR-Palawan ICT equipme
5029902000	Printing and Publication Expenses	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	16,000.00	16,000.00		Photocopying/tarpaulin printing
	Communication Expenses								40,000.00	40,000.00		
50205020-01	Telephone Expenses- Mobile	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	40,000.00	40,000.00		Cell cards provisions of point persons
5029904000	Transportation and Delivery Expenses	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	8,000.00	8,000.00		Transportation Fees
5029903000	Representation								117,000.00	117,000.00		
	Catering Services for the Conduct of Regular Staff Meeting	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Quarterly	Quarterly	GoP	8,000.00	8,000.00		Meals/snacks during the conduct of m
	Catering Services for the Conduct of Regular Meeting with ARBOs	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	4,000.00	4,000.00		Meals/snacks during the conduct of co
	Project Launching	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Feb.-Nov.	Feb.-Nov.	GoP	11,000.00	11,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of ARBOs and Instl. Buyers	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 1 & 2	Q- 1 & 2	GoP	30,000.00	30,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of Orientation and Leveling	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 1 & 2	Q- 1 & 2	GoP	20,000.00	20,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of FBS	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 2	Q- 2	GoP	6,000.00	6,000.00		Meals and snacks during the conduct
	Catering Services on the Conduct of Meeting with ARBs/LBP, re: AFFORD	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	Q- 2	Q- 2	GoP	38,000.00	38,000.00		Meals and snacks during the conduct
	VLFD								325,000.00	325,000.00		
5021409000	Subsidy (Hard Component)	TASS	NP-53.9 - Small Value Procurement	N/A	N/A	May	May	GoP	325,000.00	325,000.00		Assistance to ARBOs

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	Climate Resilient Farm Productivity Support								1,500,000.00	1,500,000.00		
50214099000	Provision of Support Facilities and Equipment	TASS	Competitive Bidding	Dec. 2022	Jan. 2023	Jan. '2023	Jan. 2023	GoP	1,500,000.00	1,500,000.00		Assistance to ARBOs

Prepared by:


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
Validated by:



CARMELA M. MADARCOS
 Budget Officer

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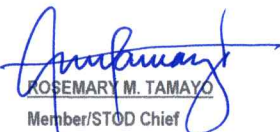
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 Vice Chairman/PBDD Chief


LYNN I. PACANA
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Approved by:


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