

(DEPARTMENT OF AGRARIAN REFORM - LEYTE PROVINCE) Annual Procurement Plan (Non-CSE) for FY 2023													
Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO		
	Janitorial Manpower Services	STOD	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date	GoP	915,138.89	915,138.89	0	Provision of the five (5) janitorial attendants. Proposed ABC includes the supplies and the tools used by the attendants. The Procurement process will be done by the Regional Office.	
	Security Manpower Services	STOD	Competitive Bidding	Indicate Date	Indicate Date	Indicate Date	Indicate Date	GoP	2,241,892.00	2,241,892.26	0	Provision of nine (9) security guards. The Procurement process will be done by the Regional Office.	
	CCTV Maintenance and Monitoring Services	STOD	NP-53.9 - Small Value Procurement	July	N/A	July	July	GoP	30,000.00	30,000.00	0	Provision of 24/7 CCTV monitoring & preventive maintenance of CCTV peripherals	
	Rental of DARPO Leyte Office & DARMOs.	STOD						GoP	2,873,640.00	2,873,640.00	0	Renewal, inclusive of DARPO, DARMO Kananga, Jaro, Dagami, Ormoc	
	Common Use Supplies, Equipment and Materials available at Procurement Service	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.5 Agency-to-Agency	January	#REF!	February	February	GoP	2,431,195.19	2,431,195.19	0	Not applicable. To be procured from another agency of the government in accordance with Sec. 53.5 and Appendix 6 of the IRR of RA 9184.	
	Common Use Supplies, Equipment and Materials not available at Procurement Service	STOD, DARAB, LTID, LEGAL & PBDD	Sec. 52.1 - Shopping	July	#REF!	August	August	GoP	1,014,540.00	1,014,540.00	0	Not applicable. To be procured from another agency of the government in accordance with Sec. 53.5 and Appendix 6 of the IRR of RA 9184.	
	Gasoline and other POL Products	STOD, DARAB, LTID, LEGAL & PBDD	Sec. 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets	January	N/A	March	March	GoP	2,208,000.00	2,208,000.00	0	Supply of Gasoline and other POL Products for DARPO Leyte vehicles.	
	Supply and Delivery of Spare Parts, Repair and Maintenance of Service Vehicles	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement						800,000.00	800,000.00	0		
	Supply and Delivery of Hardware/Construction Materials for DAR Municipal Offices and other divisions of DARPO Leyte	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement	August	N/A	September	September	GoP	300,000.00	300,000.00	0	Repair and provision of hardware or construction materials for DARMOs and other divisions of DARPO Leyte for the necessary repairs.	
	Repair, Cleaning and Maintenance of Airconditioners of DARPO Leyte	STOD, DARAB, LTID, LEGAL & PBDD	NP-53.9 - Small Value Procurement					GoP	38,000.00	38,000.00	0	Repair, Cleaning and Maintenance of DARPO Leyte Airconditioners	
	Printing of Personnel Forms	STOD	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	33,500.00	33,500.00	0		
	Supply and Delivery of Drinking Water	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement	February	N/A	March	March	GoP	81,000.00	81,000.00	0	Supply of drinking water.	
	Purchase and Delivery of Garments with Print	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement						338,500.00	338,500.00	0	Intended for all sectors for the CARP Anniversary Celebration and Women's Month Celebration	
	Publication of Activities, Decisions and Notices under LTSP	LTID	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services						600,000.00	600,000.00	0	Intended for the publication of NLVA and Field Investigation activities	
	Catering Services for Learning and Development Trainings	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement						214,500.00	214,500.00	0	Premised on 1 developmental intervention (e.g. trainings) per employee per year for L&D	
	Lease of Venue with Catering Services for the DARPO Leyte Biliran Year - End Assessment/Conference	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement	October	N/A	November	December	GoP	270,000.00	270,000.00	0		
	Lease of Venue with Catering Services for the DARPO Leyte Biliran General Assembly cum CARP Anniversary Celebration	STOD, LTID, PBDD, DARAB, LEGAL	NP-53.9 - Small Value Procurement	April	N/A	May	June	GoP	177,500.00	177,500.00	0		
	Publication of Activities, Decisions and Notices under DARAB	DARAB	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services						650,000.00	650,000.00	0	Intended for the publication of Notices of Decision, Cancellation of CLOA and Notices of Hearing	
	Purchase and Delivery of Postal Stamps	STOD, DARAB, LEGAL	NP-53.5 Agency-to-Agency					GoP	145,000.00	145,000.00	0	Provision of postal stamps to DARAB, Legal and STOD.	
	Water Services	STOD, LTID, PBDD, DARAB, LEGAL				January	January	GoP	127,512.00	127,512.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.	
	Electricity Services	STOD, LTID, PBDD, DARAB, LEGAL				January	January	GoP	2,268,000.00	2,268,000.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Telecommunication Services - Landline	STOD, LTID, PBDD, DARAB, LEGAL						GoP	500,000.00	500,000.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Purchase and Delivery of Cellcards	PARCCOM	NP-53.9 - Small Value Procurement						22,800.00	22,800.00	0	
	Cable Services	STOD, LTID, PBDD, DARAB, LEGAL							11,400.00	11,400.00	0	To renew the services of the existing service provider in accordance with GPPB Resolution NO. 019 - 2006 dated December 26, 2006.
	Purchase of Plane Tickets	STOD, LTID, PBDD, DARAB, LEGAL	Sec. 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets						1,056,000.00	1,056,000.00	0	
	Purchase of Plane Tickets	PARCCOM	Sec. 53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) products and Airline Tickets						30,000.00	30,000.00	0	
	Publication of DARPO Leyte Newsletter	STOD, LTID, PBDD, DARAB, LEGAL	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services						35,000.00	35,000.00	0	
	Supply and Delivery of Construction Materials for the Fabrication of Survey Monuments	LTID	NP-53.9 - Small Value Procurement						350,000.00	350,000.00	0	
	Notarial Services	LTID	NP - Scientific, Scholarly or Artistic Work, Exclusive Technology and Media Services						100,000.00	100,000.00	0	
	Printing and Delivery of Survey Returns, Narrative Technical Descriptions (NTDs), Sepia and Blueprint Copies of ASP, Lot Data Computation (LDC) and Technical Description in PL Form V-27	LTID							200,000.00	200,000.00	0	Renewal
	Purchase and Delivery of Documentary Stamps	LTID	NP-53.5 Agency-to-Agency						50,000.00	50,000.00	0	
	Lease of Venue with Catering Services for MARPOs Planning Conferences	LTID	NP-53.9 - Small Value Procurement						668,500.00	668,500.00	0	
	Supply and Delivery of Catering Services for Installation Activities	LTID	NP-53.9 - Small Value Procurement						84,000.00	84,000.00	0	
	Supply and Delivery of Catering Services for CLOA Distribution activities	LTID	NP-53.9 - Small Value Procurement						375,000.00	375,000.00	0	
	Lease of Venue with Catering Services for various DARPO LAD, Non-LAD and Survey Activities	LTID	NP-53.9 - Small Value Procurement						330,000.00	330,000.00	0	
	Lease of Venue with Catering Services for various STOD activities	LTID	NP-53.9 - Small Value Procurement						286,000.00	286,000.00	0	
	Lease of Venue with Catering Services for various DARAB activities	DARAB	NP-53.9 - Small Value Procurement						836,000.00	836,000.00	0	
	Lease of Venue with Catering Services for Legal Division activities	LEGAL	NP-53.9 - Small Value Procurement						416,000.00	416,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Social Infrastructure Building (SIB)	PBDD	NP-53.9 - Small Value Procurement						687,500.00	687,500.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Social Infrastructure Building (SIB)	PBDD	NP-53.9 - Small Value Procurement						687,500.00	687,500.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Village Level Farms - Focus Enterprise Development (VLFED)	PBDD	NP-53.9 - Small Value Procurement						277,250.00	277,250.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Farm Business School (FBS)	PBDD	NP-53.9 - Small Value Procurement						265,400.00	265,400.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Product Development	PBDD	NP-53.9 - Small Value Procurement						49,350.00	49,350.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under APCP and Credit Programs	PBDD	NP-53.9 - Small Value Procurement						152,500.00	152,500.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Microfinance	PBDD	NP-53.9 - Small Value Procurement						64,000.00	64,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under LINKSFARMM	PBDD	NP-53.9 - Small Value Procurement						419,000.00	419,000.00	0	

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/P oosting of IB/REI	Submission/Op ening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Supply and Delivery of Catering Services for ARBDSP activities under PBD Lawyering	PBDD	NP-53.9 - Small Value Procurement						60,000.00	60,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under E-PAHP	PBDD	NP-53.9 - Small Value Procurement						114,000.00	114,000.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under CRFPS	PBDD	NP-53.9 - Small Value Procurement						108,450.00	108,450.00	0	
	Supply and Delivery of Catering Services for ARBDSP activities under Supervisory and Monitoring	PBDD	NP-53.9 - Small Value Procurement						463,000.00	463,000.00	0	
	Supply and Delivery of Catering Services for Women's Month Celebration	STOD	NP-53.9 - Small Value Procurement						206,500.00	206,500.00		
	Supply and Delivery of Catering Services for STOD Conferences	STOD	NP-53.9 - Small Value Procurement						45,000.00	45,000.00		
	Supply and Delivery of Tokens for Service Awardees (CARP Anniversary)	STOD	NP-53.9 - Small Value Procurement						500,000.00	500,000.00		
	Supply and Delivery of Tokens for Service Awardees (Year End Assessment)	STOD	NP-53.9 - Small Value Procurement						500,000.00	500,000.00		
	Supply and Delivery of Catering Services for the Monthly GAD Activities	GAD	NP-53.9 - Small Value Procurement						90,000.00	90,000.00		
	Lease of Venue with Catering Services for PARCCOM activities	PARCCOM	NP-53.9 - Small Value Procurement						130,000.00	130,000.00		
TOTAL									27,928,068.08	27,928,068.34		

We hereby warrant that the total amount reflected in this Annual Supplies/ Equipment Procurement Plan to procure the listed common-use supplies, materials and equipment has been included


in or is within our approved budget for the year.

Prepared by:


ROEHL-LEE ROY A. MARMITA
 PCAO

Date Prepared: _____

Certified Funds Available / Certified Appropriate Funds Available:


SHEILA LUCILLE M. SEMBRERO
 Budget Officer

Approved by:


JOSEFINA CORAZON N. TURLA
 Head of Office/Agency