

DEPARTMENT OF AGRARIAN REFORM REGIONAL OFFICE V Annual Procurement Plan for FY 2023 (GAA)

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
MANDATORIES													
	Fuel, Oil and Lubricants Expenses with Fleet Cards	GASS	NO	NP-53.14 Direct Retail Purchase of Petroleum Fuel, Oil and Lubricant (POL) Products and Airline Tickets	N/A	N/A	January 2023	January 2023	GoP	1,500,000.00	1,500,000.00		
	Water Expenses	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	220,000.00	220,000.00		
	Electricity Expenses	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	1,680,000.00	1,680,000.00		
	Mobile Communication	GASS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	500,000.00	500,000.00		
	Landline Communication	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	395,000.00	395,000.00		
	Internet Subscription Expense	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	377,000.00	377,000.00		
	Cable, Satellite, Telegraph and Radio Expenses	GASS	NO	Direct Contracting	N/A	N/A	Monthly	Monthly	GoP	30,000.00	30,000.00		
GENERAL SERVICES													
	Janitorial Service	ADM	YES	Competitive Bidding	October 2022	November 2022	January 2023	January 2023	GoP	850,000.00	850,000.00		
	Security Service	ADM	YES	Competitive Bidding	October 2022	November 2022	January 2023	January 2023	GoP	1,750,000.00	1,750,000.00		
	Catering Services (January 2023 - June 2023)	co-shared by sectors	YES	Competitive Bidding	October 2022	November 2022	January 2023	January 2023	GoP	2,088,000.00	2,088,000.00	In-house catering for various trainings/HR activities/interventions, quarterly meeting, GAD activities, conduct of SR reviews & RLBT deliberation, LTID special meeting with DARPOs, regular meetings, RPBDD meetings, BAC conferences and meetings	
	Catering Services (July 2023 - December 2023)	co-shared by sectors	NO	Competitive Bidding	May 2023	May 2023	June 2023	June 2023	GoP	1,383,000.00	1,383,000.00	In-house catering for various trainings/HR activities/interventions, quarterly meeting, GAD activities, conduct of SR reviews & RLBT deliberation, LTID special meeting with DARPOs, regular meetings, RPBDD meetings, BAC conferences and meetings	
RENTS-BUILDING AND STRUCTURES													
	Buildings	ADM	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Monthly	Monthly	GoP	2,300,000.00	2,300,000.00		
COMMON SUPPLIES AND EQUIPMENT													
	Common Use Supplies	co-shared by sectors	NO	NP-53.5 Agency-to-Agency	N/A	N/A	Monthly	Monthly	GoP	1,155,608.25	1,155,608.25	Available at PS-DBM	
	Common Use Supplies not available at PS-DBM	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	As the need arises	N/A	As the need arises	As the need arises	GoP	1,084,210.88	1,084,210.88	Not available at PS-DBM	
	Lease of Office Equipment & Devices	co-shared by sectors	NO	Competitive Bidding	As the need arises	As the need arises	As the need arises	As the need arises	GoP	1,400,000.00	1,400,000.00	Not available at PS-DBM	
	PRIME-HRM Compliance/Training Needs Assessment/Competency, Profiling (supplies and Materials)	ADM	NO	NP-53.9 - Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	100,000.00	100,000.00		
	Photo Printing/Blow up (Wallnews)	ADM	NO	NP-53.9 - Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	12,000.00	12,000.00		

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					Advertisement/P osting of IB/REI	Submission/O pening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	DARUBAY Newsletter Publication (including layout/graphic artist)	ADM	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	June 2023	June 2023	GoP	180,000.00	180,000.00		
	2022 Annual Report Magazine (includes graphic layout artist/copyreader pf)	ADM	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	June 2023	June 2023	GoP	130,000.00	130,000.00		
	Publication of Coffee Table Book	ADM	NO	NP-53.6 Scientific, Scholarly, Artistic Work, Exclusive Technology and Media Services	N/A	N/A	July 2023	July 2023	GoP	250,000.00	250,000.00		
	Annual Maintenance of Airconditioning Units	ADM	NO	NP-53.9 - Small Value Procurement	June 2023	N/A	June 2023	June 2023	GoP	60,000.00	60,000.00		
	Repair /Maintenance of Photocopiers	ADM	NO	NP-53.9 - Small Value Procurement	quarterly	N/A	quarterly	quarterly	GoP	50,000.00	50,000.00		
	Provision of Funds for Safety Disaster Risks, PWD, Senior Citizen and Other Quality Workplace Signages	ADM	NO	NP-53.9 - Small Value Procurement	N/A	N/A	February 2023	February 2023	GoP	10,000.00	10,000.00		
	Vehicle Supplies (Tires, Oil Filters, etc.)	ADM	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	February 2023	February 2023	GoP	100,000.00	100,000.00		
	Repair/Maintenance of Motor Vehicles and Generator Set	ADM	NO	Competitive Bidding	January 2023	January 2023	January 2023	January 2023	GoP	600,000.00	600,000.00		
	Disaster Preparedness Programs and Trainings	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	February 2023	N/A	February 2023	February 2023	GoP	200,000.00	200,000.00		
	DARRO V Sports Fest	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	August 2023	N/A	August 2023	August 2023	GoP	300,000.00	300,000.00		
	Annual Medical/Physical Examination and provision of Basic Health Emergencies and Health Protocols	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	June 2023	N/A	June 2023	June 2023	GoP	250,000.00	250,000.00		
	Basic Occupational Safety and Health Training	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	March 2023	March 2023	GoP	100,000.00	100,000.00		
	Conduct of Continuous Learning Program for Employees in the Workplace	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	March 2023	March 2023	GoP	150,000.00	150,000.00		
	Purchase and provision of surgical mask, alcohol and sanitizer to SC, PWD employees and Clienteles	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2023	March 2023	GoP	10,000.00	10,000.00		
	Dismantling of Structures of DAR Region V	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	350,000.00	350,000.00		
	Hauling of office supplies/tables/chairs/files, others	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	200,000.00	200,000.00		
	CCTV installation of New Building (transfer of camera, DVR, monitor, labor and materials)	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	200,000.00	200,000.00		
	Fabrication of office furnitures and fixtures	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	July 2023	N/A	August 2023	August 2023	GoP	100,000.00	100,000.00		
	PA System/Intercom Installation	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	January 2023	N/A	January 2023	January 2023	GoP	150,000.00	150,000.00		
	Installation/Fabrication of Office Work Station (modular office cubicle)	co-shared by sectors	NO	NP-53.9 - Small Value Procurement	July 2023	N/A	August 2023	August 2023	GoP	500,000.00	500,000.00		
	Hosting of Regional/National Activities	co-shared by sectors	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June 2023	June 2023	GoP	500,000.00	500,000.00		
	Conduct of 9th DAR-DTI-DOST Regional Synchronized Assessment and Planning Workshop CY2023	RPBDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	April 2023	April 2023	GoP	90,000.00	90,000.00		
	Conduct of Agri-Trade Fair and Marketing Forum	RPBDD	NO	NP-53.9 - Small Value Procurement	March 2023	N/A	March 2023	March 2023	GoP	120,000.00	120,000.00		
	ARBDSP Assessment, Review & Planning Session	RPBDD	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	June 2023	June 2023	GoP	310,000.00	310,000.00		
	DAR2022 Target Synchronization with DENR-TS & LBP	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	February 2023	February 2023	GoP	75,000.00	75,000.00		
	Briefing on LAD Related Guidelines/Thrust and Directives	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	May 2023	May 2023	GoP	225,000.00	225,000.00		

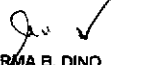
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	Consultation Meetings with line Agencies (LBP, DENR & LRA/ROD)	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	quarterly	quarterly	GoP	240,000.00	240,000.00		
	Attendance to LTSP Assessment	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	quarterly	quarterly	GoP	900,000.00	900,000.00		
	Attendance to LTSP Mid-Year and Year-End Assessment	LTID	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Semestral	Semestral	GoP	450,000.00	450,000.00		
	CD Asia online Subscription	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	July 2023	July 2023	GoP	50,000.00	50,000.00		
	Bookbinding of Tracking Forms	ALS	NO	NP-53.9 - Small Value Procurement	N/A	N/A	June 2023	June 2023	GoP	4,000.00	4,000.00		
	Fast tracking of Case Resolution Cum LCMS Updating and Cleansing	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Quarterly	Quarterly	GoP	600,000.00	600,000.00		
	ALS Performance Review and Regional Assessment	ALS	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Third Quarter	Third Quarter	GoP	400,000.00	400,000.00		
	Team Building of the Regional Legal Division and Selected DARRO Employees	ALS	NO	NP-53.10 Lease of Real Property and Venue	Third Quarter	N/A	Third Quarter	Third Quarter	GoP	150,000.00	150,000.00		
	Trainings/Conferences/Assessment	DARAB	NO	NP-53.10 Lease of Real Property and Venue	N/A	N/A	Semestral	Semestral	GoP	360,000.00	360,000.00		
										25,188,819.13	25,188,819.13		

Prepared by:


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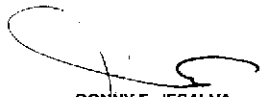

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