

DEPARTMENT OF AGRARIAN REFORM
PROVINCIAL OFFICE OFFICE OF ILOCOS NORTE
3RD FLOOR PACIFIC BUILDING, DON E. RUIZ STREET, LAOAG CITY

ANNUAL PROCUREMENT PLAN for FY 2023

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Available at PS - DBM											
18-0001	1st Quarter	DARPO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan-March	Jan-March	GoP	202,547.10	202,547.10		
18-0001	2nd Quarter	DARPO	NP-53.5 Agency-to-Agency	N/A	N/A	April-June	April-June	GoP	351,349.15	351,349.15		
18-0001	3rd Quarter	DARPO	NP-53.5 Agency-to-Agency	N/A	N/A	July-Sept	July-Sept	GoP	292,114.00	292,114.00		
18-0001	4th Quarter	DARPO	NP-53.5 Agency-to-Agency	N/A	N/A	Oct-Dec	Oct-Dec	GoP	47,729.75	47,729.75		
	Not Available in PS-DBM											
18-0002	1st Quarter	DARPO	Shopping	Jan - March	Jan - March	Jan - March	Jan - March	GoP	127,550.00	127,550.00		
18-0002	2nd Quarter	DARPO	Shopping	April-June	April-June	April-June	April-June	GoP	221,750.00	221,750.00		
18-0002	3rd Quarter	DARPO	Shopping	July-Sept	July-Sept	July-Sept	July-Sept	GoP	197,750.00	197,750.00		
18-0002	4th Quarter	DARPO	Shopping	Oct-Dec	Oct-Dec	Oct-Dec	Oct-Dec	GoP	95,260.00	95,260.00		
I - MANDATORIES												
18-0003STO	Fuel, Oil and Lubricants	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	266,000.00	266,000.00		
18-0003PBDD	Fuel, Oil and Lubricants	ARBDSP	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	395,000.00	395,000.00		
	Utilities											
18-0004STO	Water	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	50,000.00	50,000.00		
18-0005STO	Electricity	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	556,000.00	556,000.00		
	Communications											
18-0006STO	Landline	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	160,000.00	160,000.00		
18-0007STO	Mobile	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	108,000.00	108,000.00		
18-0007PBDD	Mobile	ARBDSP	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	40,000.00	40,000.00		
18-0008STO	Internet Subscription	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	47,000.00	47,000.00		
18-0008ADJ	Internet Subscription	ADJ	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	32,000.00	32,000.00		
18-0008ALS	Internet Subscription	ALS	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	32,000.00	32,000.00		
18-0009STO	Cable/Satellite/Telegraph/Radio	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	30,000.00	30,000.00		
18-0010STO	Postage/Courier Services	STO	NP-53.5 Agency-to-Agency	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	12,000.00	12,000.00		
	General Services											
18-0011STO	Janitorial	STO	NP-53.9 - Small Value Procurement	12/19/2022	12/26/2022	January	January	GoP	1,407,000.00	1,407,000.00		
18-0012STO	Security	STO	NP-53.9 - Small Value Procurement	12/19/2022	12/26/2022	January	January	GoP	407,000.00	407,000.00		
	Rent/Lease Expenses											
18-0014STO	Rent - Building	STO	NP-53.10 Lease of Real Property and Venue	12/19/2022	12/26/2022	January	January	GoP	723,000.00	723,000.00		
18-0015STO	Rent - Equipment	STO	NP-53.9 - Small Value Procurement	12/19/2022	12/26/2022	January	January	GoP	120,000.00	120,000.00		
	Repair and Maintenance											
18-0016STO	Office			n/a	n/a	n/a	n/a					
18-0017STO	Vehicle	STO	Shopping	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	100,000.00	100,000.00		
18-0018STO	Office Equipment	STO	Shopping	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	40,000.00	40,000.00		
	Representation Expenses											
18-0023LTS	Representation Expenses	LTS	NP-53.9 - Small Value Procurement	Jan - Dec.		Jan - Dec.	Jan - Dec.	GoP	8,000.00	8,000.00		
18-0023ALS	Representation Expenses	ALS	NP-53.9 - Small Value Procurement	Jan - Dec.		Jan - Dec.	Jan - Dec.	GoP	29,000.00	29,000.00		

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18-0023ADJ	Representation Expenses	ADJ	NP-53.9 - Small Value Procurement	Jan - Dec.		Jan - Dec.	Jan - Dec.	GoP	12,000.00	12,000.00		
	Taxes, Insurance, Premiums & Other Fees											
18-0027STO	Fidelity Bond Premium	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	12,000.00	12,000.00		
18-0028STO	Insurance Expenses	STO	Direct Contracting	N/A	N/A	Jan - Dec.	Jan - Dec.	GoP	26,000.00	26,000.00		
II - SECTORAL ACTIVITIES												
A. Training & Scholarship/ seminars/ conferences/fora												
18-0024ADJ	Adjudication of Agrarian Reform Cases	ADJ	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	59,500.00	59,500.00		
18-0024ALS	Provision on Agrarian Legal Assistance	ALS	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	41,500.00	41,500.00		
18-0024PBDD	Supervision & Management for Effective Delivery on Support Service	ARBDSP	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	579,000.00	579,000.00		
18-0024PBDD	Social Infrastructure Building	ARBDSP	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	1,000,000.00	1,000,000.00		
18-0024PBDD	Enterprises Development & Economic Support	ARBDSP	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	934,000.00	934,000.00		
18-0024PBDD	Climate Resilient Farm Productivity Support	ARBDSP	NP-53.9 - Small Value Procurement	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	1,984,000.00	1,984,000.00		
B. Other Training Supplies & Materials(Financial Assistance/Subsidies-Others)												
18-0026PBDD	Enterprises Development & Economic Support	ARBDSP	Competitive Bidding	Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	700,000.00	700,000.00		
18-0026PBDD	Climate Resilient Farm Productivity Support	ARBDSP	Competitive Bidding	April- Dec.	April- Dec.	April- Dec.	April- Dec.	GoP	6,580,000.00	6,580,000.00		
GAD FUND OF 5%		DARPO		Jan - Dec.	Jan - Dec.	Jan - Dec.	Jan - Dec.	GoP	913,950.00	913,950.00		
SUB - TOTAL (SUPPLIES AVAILABLE AT PS DBM)									893,740.00	893,740.00		
SUB - TOTAL (SUPPLIES NOT AVAILABLE AT PS DBM)									642,310.00	642,310.00		
SUB - TOTAL (MANDATORIES)									3,951,000.00	3,951,000.00		
SUB - TOTAL (TRAININGS)									4,598,000.00	4,598,000.00		
SUB - TOTAL (OTHER TRAINING & SUPPLIES & MATERIALS-SUBSIDIES)									7,280,000.00	7,280,000.00		
SUB - TOTAL (5% GAD FUND)									913,950.00	913,950.00		
GRAND TOTAL									18,279,000.00	18,279,000.00		

Prepared By:

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ASTAT/BAC Secretariat

Certified Appropriate Funds Available/Certified Funds Available:

DANTE S. AGREDA
Acting Budget Officer II

ELENA B. PINERA
Accountant II

Recommending Approval:

ATTY. MELVYN T. GUILLERMO
ATTY V/ BAC Chairman

APPROVED:

ENGR. VIC M. INES
PARPO II

TERESITA T. ACANG
CARPO/Vice-Chairman

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Acting PLANNING OFFICER II/Member

ENGR. JESUS R. ASUNCION
ARPO II Member

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